



# LEGISLATIVE ADMINISTRATION

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**To:** Legislative Administration Committee  
**From:** Brett Hanes, Legislative Administrator  
**Date:** June 12, 2025  
**Subject:** Proposed Contracting Rule Changes Summary

Please see the summaries below for specific proposals to update the Legislative Branch's contracting rules.

## Section 1: Overview

- Increases 'intermediate procurement' limits from \$10,000 - \$150,000 to \$25,000 - \$250,000, which is in line with current DAS procurement limits
- Increases 'large procurement' lower limit from \$150,000 to \$250,000, which is in line with current DAS procurement limits
- Increases the 'small procurement' upper limit from \$10,000 to \$25,000, which is in line with current DAS procurement limits

## Section 2: Policy

- No change

## Section 3: Contracting Authority

- Adds the Legislative Policy & Research Director
- Adds the Legislative Equity Officer

## Section 4: Small Procurements

- Increases the maximum amended amount for a small procurement from \$12,500 to \$30,000
- In compliance with ORS 200.035, adds the following language:
  - If a legislative entity conducts a procurement under this paragraph with a contract price of \$10,000 or more, the legislative entity shall document in the procurement file the legislative entity's actions to comply with ORS 200.035 and what the legislative entity did to consider for the procurement businesses and enterprises that the Certification Office for Business Diversity and Inclusion certifies under ORS 200.055.

## Section 5: Intermediate Procurements

- Increases the maximum amended amount for an intermediate procurement from '\$150,000 or 125% of the contract price prior to any amendments, whichever is greater' to '\$250,000 or 125% of the contract price prior to any amendments, whichever is greater'

### Section 6: Large Procurements

- No change

### Section 7: Competitive Sealed Bidding

- No change

### Section 8: Competitive Sealed Proposals

- No change

### Section 9: Sole-Source Procurements

- Changes 'ORPIN' to 'OregonBuys' to reflect the new procurement system

### Section 10: Emergency Procurements

- No change

### Section 11: Direct Award for Certain Professional Services Contracts

- Adds 'notwithstanding rules 5 & 6, a procurement for legal services may be conducted in accordance with this rule'
- Increases the not to exceed amount from \$100,000 to \$250,000

### Section 12: Option to follow Public Contracting Code

- No change

### Section 13: Required Contract Provisions; Exemptions

- No change

### Section 14: Legal Sufficiency Review and Approval of Contracts

- No change