

Department of Administrative Services



OregonBuys
Stephen Nelson, Chief Procurement Officer
Nicole Brazeal, eProcurement Program Manager
March 14, 2025

Agenda

1. What is OregonBuys?
2. OregonBuys Marketplace
3. Data Accessibility
4. Current Status



What is OregonBuys?

OregonBuys

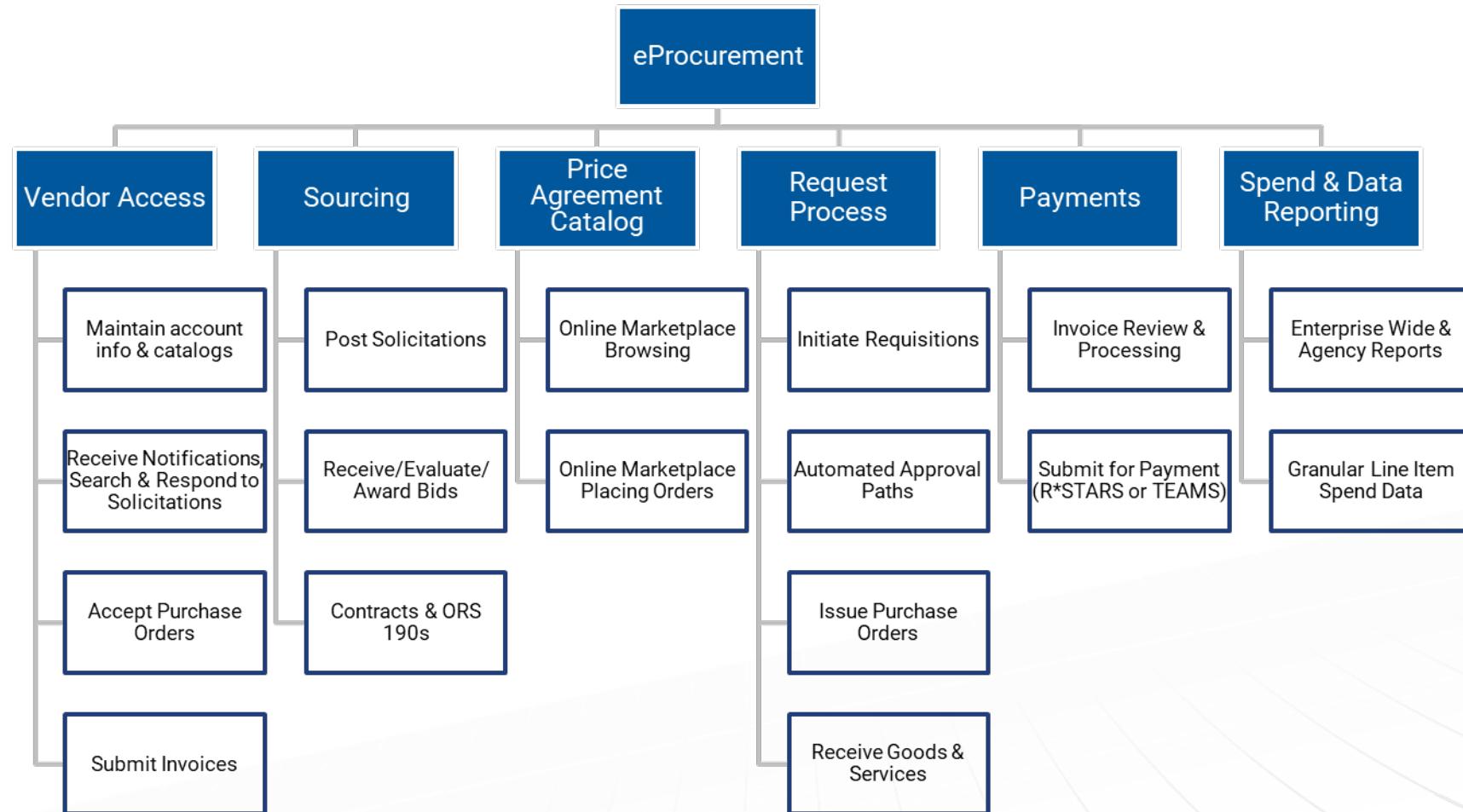


OregonBuys is a procure-to-pay eProcurement solution which automates the procurement processes using web-based applications. It is a technology-enabled solution that allows the state to procure goods and services at the best value.

OregonBuys: One unified system—modernizing state procurement



Business Functions

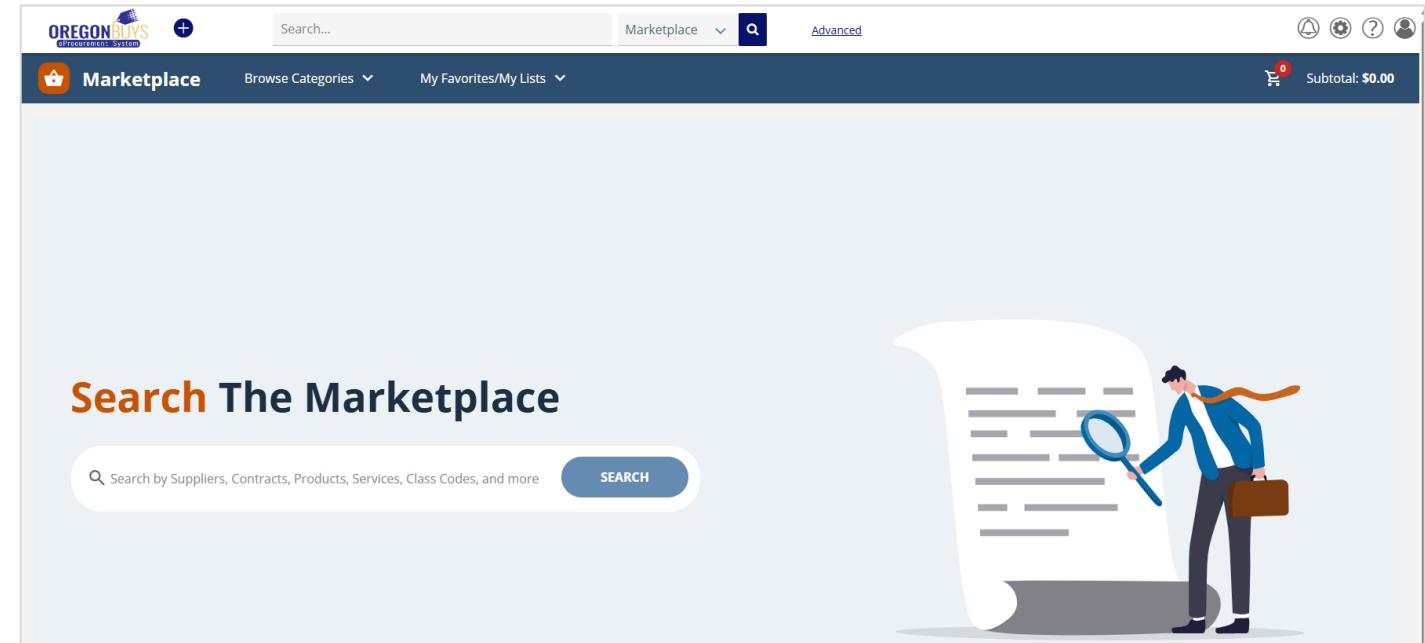


OregonBuys Marketplace

Online Catalogs & Statewide Price Agreements



- **461 active statewide price agreements**
- **7 active punchout catalogs:**
 - CDWG
 - Lowe's Home Centers, LLC
 - MSC INDUSTRIAL SUPPLY CO
 - ODP Business Solutions, LLC
 - Oregon Corrections Enterprises
 - W. W. Grainger
 - Waxie's Enterprises, Inc.





Purchasing From Marketplace

OregonBuys Marketplace Purchasing Steps



SEARCH
Supports a variety of search criteria (keywords, vendor names, contract numbers, etc.)

ADD
Locate items, update quantities as needed, and add items to cart

PULL
Pull items out of your Marketplace cart into a draft Requisition

APPROVALS
Route through preconfigured internal agency approval paths

CONVERT
Convert approved Requisition to a Purchase Order (PO)

SEND
Vendor receives notification and logs into system to access PO

Screenshots of Marketplace Purchasing Steps

KEYWORDS: Cell Phone Case

Search Results (999)

CONTRACTS (5) PRODUCTS & SERVICES (994)

1-25 of 994 results

Sort By: Best Match

REFINE BY: Clear all

Packaging

UPC

□ 0 (2)

SKU

□ 0 (2)

□ 09471-00022 (2)

□ 09471-0001 (1)

□ 09471-00010 (1)

□ 09471-00015 (1)

□ 09471-00017 (1)

□ 09471-00018 (1)

□ 09471-00019 (1)

▼ see more

Distributor

Supplier

□ Valley Office Installations LLC- (21)

□ 911 Supply Inc. (1)

avantor™ Avantor/VWR International LLC - NASPO - Laboratory Equipment and Supplies
Avantor/VWR International LLC
SKU#
UPC:
NIGP: 998-57

Add to Compare Add to List

CDW PEOPLE WHO GET IT CDWG IT Hardware Value Added Reseller (IT HVAR) - Punchout
CDWG
SKU#
UPC:
NIGP: 204-53

Add to Compare Add to List

SAFARILAND Safariland, LLC - TACTICAL POUCHES - UTILITY / MISCELLANEOUS POUCHES - PTA-TP99, Galaxy/Iphone Pouch, 500D Black
Safariland, LLC
SKU#
UPC:
NIGP: 680-08

\$0.00 / Ea

KEYWORD(S) FOUND IN:
Catalog tags, Description, Tags

INFORMATIONAL ONLY

SHOP SITE

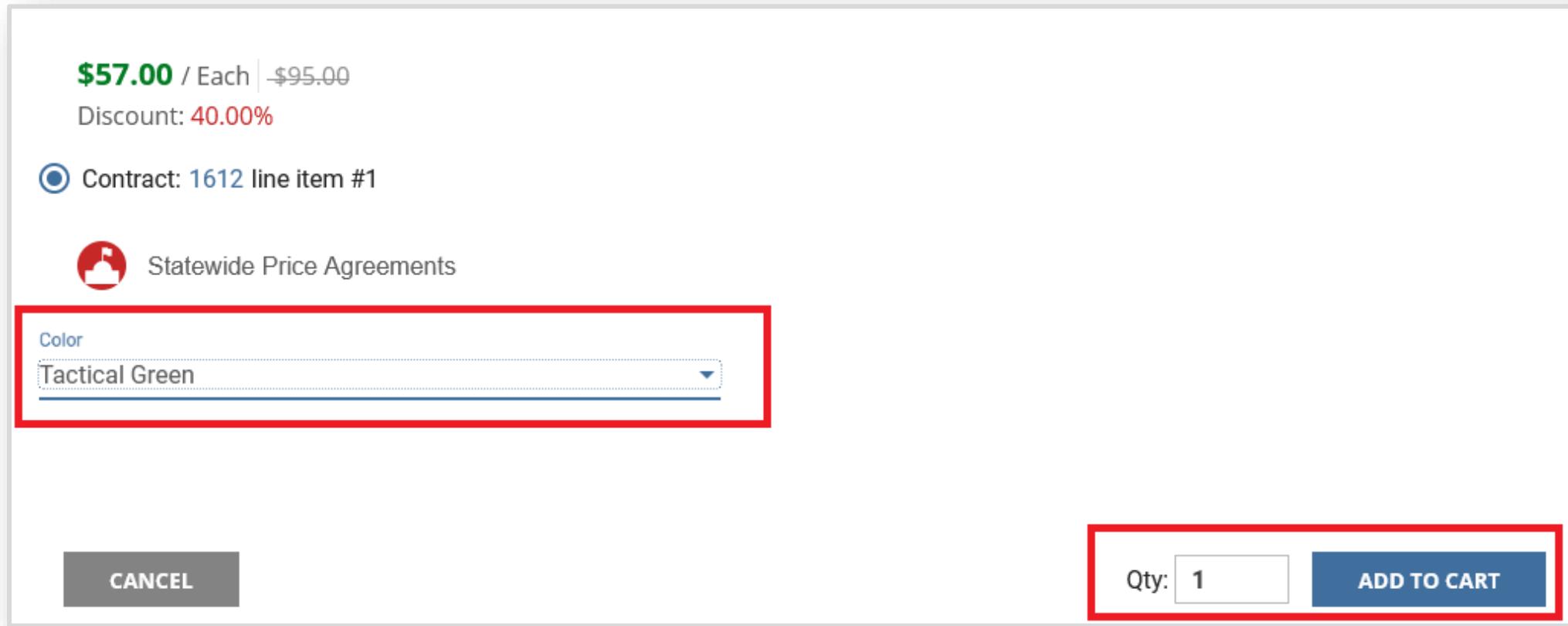
EDIT OPTIONS & ADD TO CART

SPA

SPA

SPA

Screenshots of Marketplace Purchasing Steps



\$57.00 / Each | ~~\$95.00~~
Discount: 40.00%

Contract: 1612 line item #1

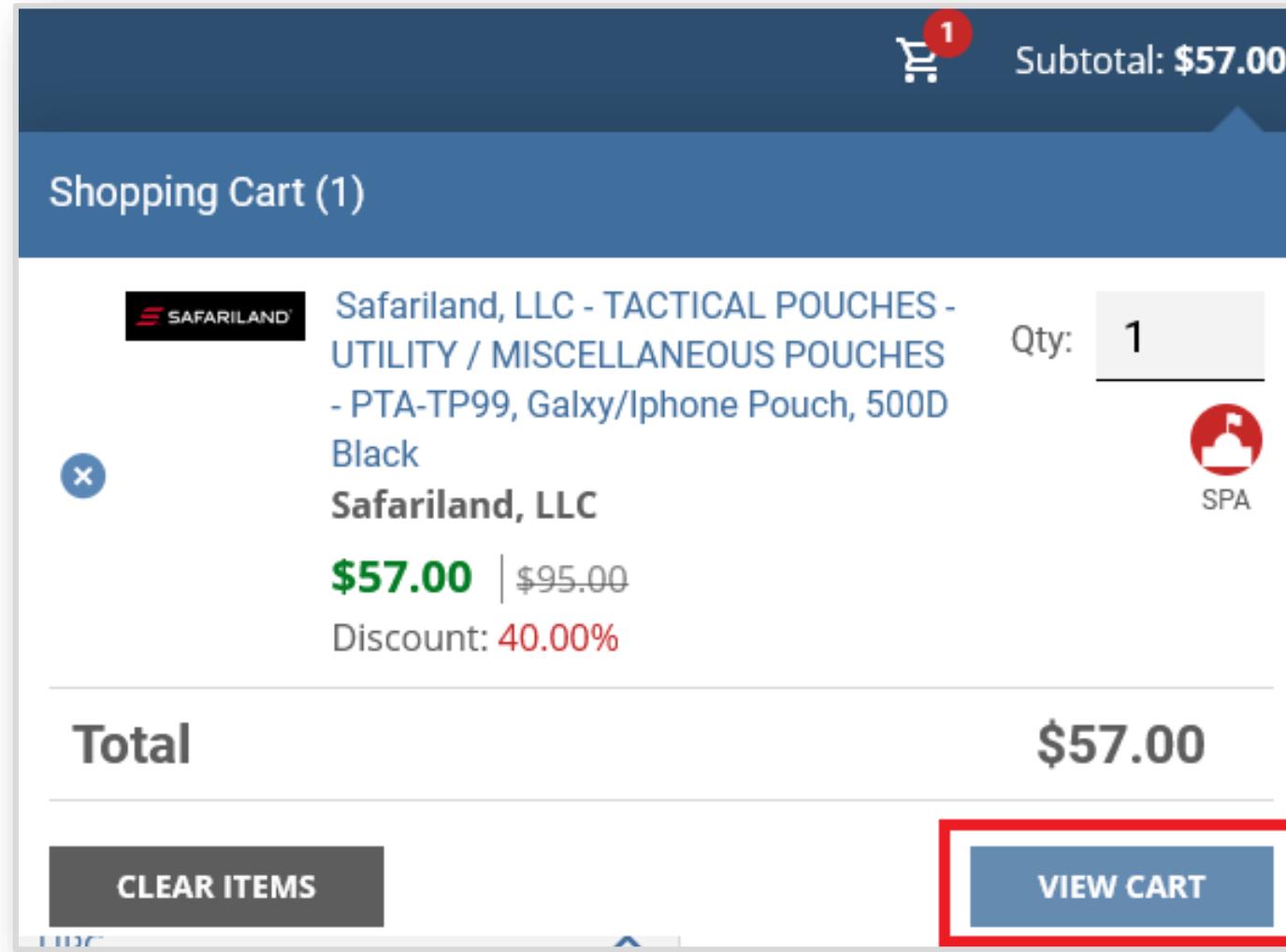
 Statewide Price Agreements

Color
Tactical Green

CANCEL

Qty: **ADD TO CART**

Screenshots of Marketplace Purchasing Steps



Subtotal: \$57.00

Shopping Cart (1)

SAFARILAND Safariland, LLC - TACTICAL POUCHES -
UTILITY / MISCELLANEOUS POUCHES
- PTA-TP99, Galaxy/Iphone Pouch, 500D
Black

Safariland, LLC

\$57.00 | \$95.00
Discount: 40.00%

Qty: **1**

SPA

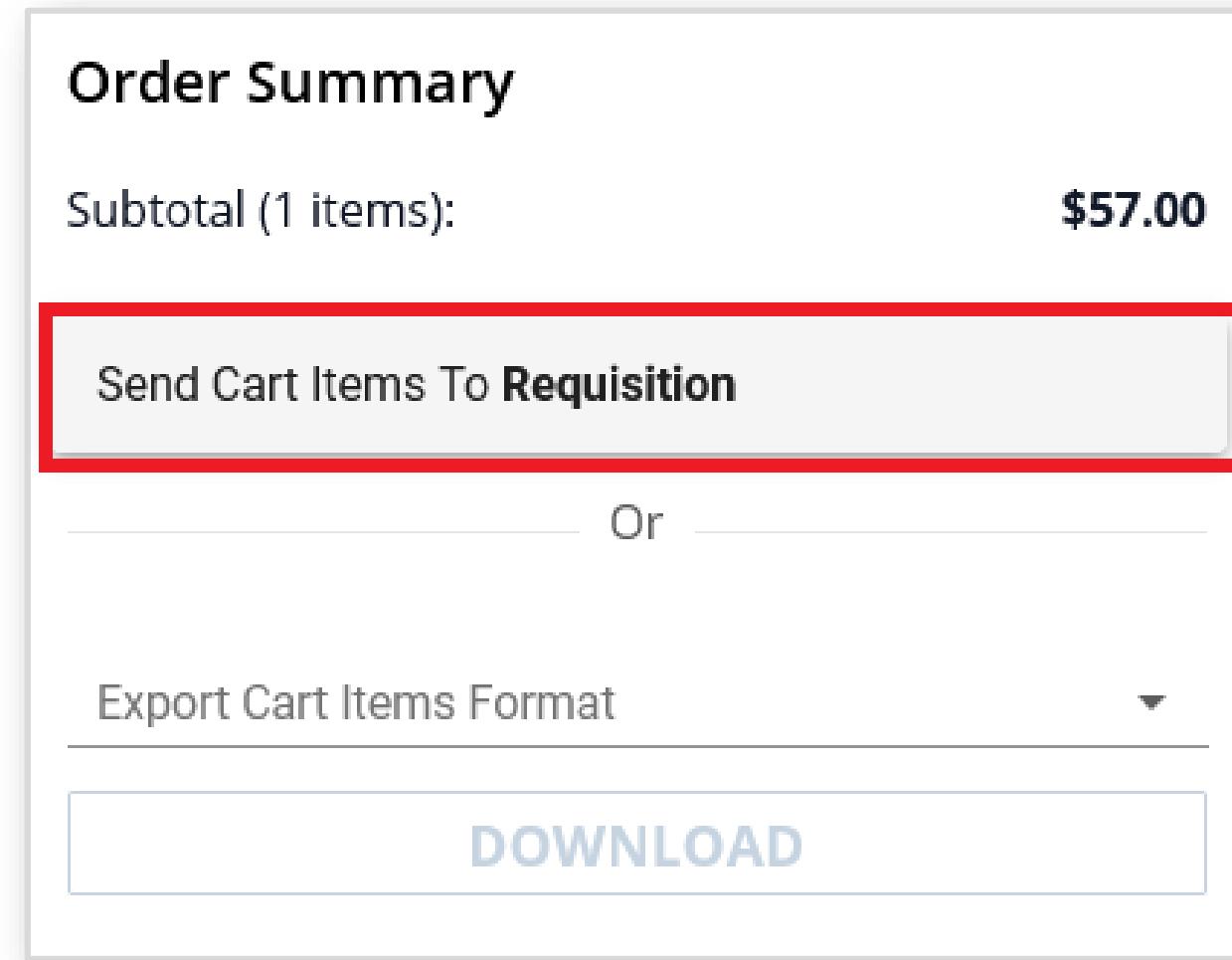
Total **\$57.00**

CLEAR ITEMS

VIEW CART

UPC

Screenshots of Marketplace Purchasing Steps



Top Five Most Used Software Agreements



1. SHI International Corp (General Software Reseller and Microsoft Only Categories)
2. SHI International Corp (Cloud Services)
3. Carashoft Technology Corp (Cloud Services)
4. Strategic Communications, LLC (Cloud Services)
5. CDWG (IT Software Management)



Software Agreement Data

Sample of Software Agreement Data Available at Item Level:

PO Nbr	Release Nbr	Sent Date	Org Name	Buyer Name	Vendor Name	Purchase Order Total Amount	Item Description	Qty	Unit Cost
PO-10700-00014971	951	Feb 27, 2025	Department of Administrative Services	Chris McCormick	SHI International Corp.	\$120,954.63	Adobe Acrobat Pro Enterprise Term License - Per User	1,383	\$70.97
PO-10700-00014971	189	Dec 20, 2023	Department of Administrative Services	Laurie Goetz	SHI International Corp.	\$12,188.80	ARCHIVE MANAGER FOR EMAIL DISCOVERY/RECOVERY PER MANAGED MAILBOX	1,040	\$11.72
PO-10700-00014971	566	Jul 29, 2024	Department of Administrative Services	Laurie Goetz	SHI International Corp.	\$9,027.50	One year NXLog Enterprise Edition Single license	250	\$36.11
PO-10700-00014971	406	Apr 23, 2024	Department of Administrative Services	Laurie Goetz	SHI International Corp.	\$9,000.00	Smartsheet	30	\$300.00
PO-10700-00014971	76	Sep 26, 2023	Department of Administrative Services	Laurie Goetz	SHI International Corp.	\$8,173.66	Red Hat Enterprise Linux Extended Life Cycle Support (Physical or Virtual Nodes)	22	\$371.53

Data Accessibility

Data Accessibility



Reports Available in OregonBuys

Standard Reports

- Requisitions
- Bids
- Purchase Orders
- Other

Custom Reports

- Active statewide price agreements
- Bid Q&A
- Vendor notification
- COBID
- Financial reconciliation

Procurement Data

- Methods
- Solicitations
- Contracts
- Purchase Orders
- Receipts
- Invoices

Agency Data

- Contact information
- Volume of procurements

Supplier Data

- Location information
- Commodity codes
- Current COBID Certification information

Data Accessibility



Anyone can view Statewide Price Agreements without a login.

From <https://oregonbuys.gov>:

1. Click the word “Advanced” next to the top search bar
2. Select “Blankets” in the Document Type drop-down
3. Enter keywords or info into the search fields (Description or other fields) and select Department of Administrative Services in the Organization field
4. Click the “Search” button

The screenshot shows the Oregon Buys Advanced Search interface. The top navigation bar includes the Oregon Buys logo, a search bar, a 'Bid Solicitation' dropdown, an 'Advanced' button with a magnifying glass icon (highlighted with a red arrow 1), a 'Register' button, and a 'Sign In' button. The main search area is titled 'Advanced Search' and contains the following fields:

- Document Type:** A dropdown menu set to 'Blankets' (highlighted with a red arrow 2).
- Blanket #:** An input field.
- Alternate ID:** An input field.
- Description:** An input field.
- Vendor Name:** An input field.
- Organization:** A dropdown menu set to 'Select Organization...'.
- Department:** A dropdown menu set to 'Select Department...'.
- Bid Number:** An input field.
- Expiration Date From:** An input field.
- Expiration Date To:** An input field.
- Type Code:** A dropdown menu set to 'Select Type Code...'.
- Item Description:** An input field.
- Category:** A dropdown menu set to 'Select Category...'.
- Include Expired:** A checkbox.
- NIGP Class:** A dropdown menu set to 'Select NIGP Class...'.
- NIGP Class Item:** A dropdown menu set to 'Select NIGP Class Item...'.

At the bottom of the search area are 'Search' and 'Clear' buttons, with a red arrow 4 pointing to the 'Search' button.

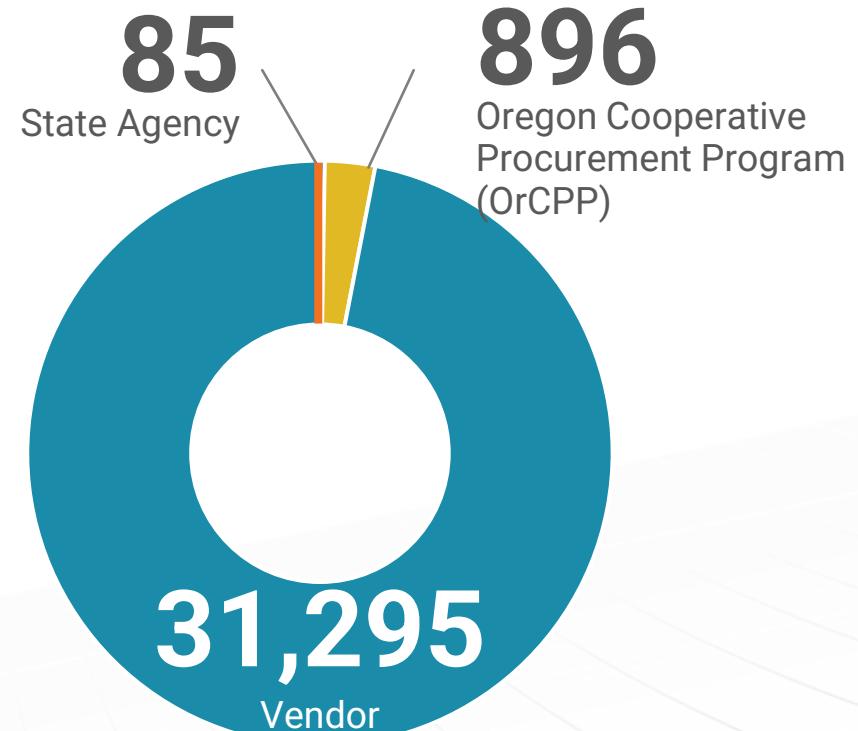
Current Status

Current Status



- [List of agencies](#) that have implemented OregonBuys
- Number of organization types in OregonBuys

Number of Organization Types





Benefits

- Tracks spend and provides data
- Automates Procure to Pay process (including approvals and workflow)
- Online catalogs and selection from statewide price agreements
- Provides self-service tools for vendors
- Automates RFP/Bidding process
- Transparency of solicitations (Bids) and completed contracts (Blankets)

Thank You

Stephen Nelson, Chief Procurement Officer
stephen.Nelson@das.oregon.gov
971-719-1680

Nicole Brazeal, eProcurement Program Manager
nicole.m.brazeal@das.oregon.gov
503-302-9542

Meliah Masiba
meliah.masiba@das.oregon.gov
503-931-7267

