

Subcommittee Orientation

2025-26 Interim

Rules

Prior to the first interim Joint Ways and Means (IJWM) subcommittee meeting, the Full Committee adopts rules that govern the operation of the committee and each subcommittee. The 2025-26 IJWM rules are largely consistent with the Ways and Means rules adopted during the 2025 session. Key rules include:

- **Quorum** - The subcommittee may only be called to order after a quorum is established, which requires a majority of subcommittee members from each chamber to be in attendance. A call of the roll is not necessary to open a meeting.
- **Full Committee Co-Chairs** - The Full Committee Co-Chairs may attend subcommittee meetings to meet quorum requirements for their respective chamber and may vote when in attendance.
- **Agendas / consent agendas** - Agenda items are assigned by the Full Committee Co-Chairs to the appropriate subcommittee for consideration. The Co-Chairs may assign selected items to a consent agenda for approval en bloc.
- **Subcommittee action** - The affirmative vote of a majority of the appointed subcommittee members of each chamber is required to report items to the Full Committee.
- **All requests must advance to Full** - Subcommittees do not have the power to table or hold items scheduled for work session. If the original motion fails, another motion must be made to move the item to the Full Committee through the following: 1) an alternate recommendation to modify the original recommendation; 2) a recommendation to deny the request; or 3) return the item to the Full Committee without recommendation.

Meeting Operations

IJWM committees operate similar to JWM committees during a regular session. The subcommittee process includes the following:

- **Meeting materials** - Agendas and meeting materials will be provided through the Oregon Legislative Information System (OLIS). For each work session item, meeting materials will include: 1) the LFO analysis; 2) DAS-CFO analysis (for non-consent items under authority of the Governor); and 3) agency request letter.
- **Work session procedures** - Subcommittees will follow the standard protocol for work sessions, which does not include public testimony. After a work session is opened, LFO will provide a brief overview of the item. Agencies will then be called forward to present

their request. At the conclusion of the agency presentation and any subcommittee questions, DAS-CFO provides its recommendation (for non-consent items under authority of the Governor) followed by the LFO recommendation. Subcommittees will then proceed with the motion and voting.

- **Voting** - Votes will be taken on a voice vote, with the presiding co-chair calling for any objections. If a roll call vote is requested, the committee assistant will call the roll.
- **Response to member questions** - If a subcommittee member asks a question that an agency is unable to answer, the agency will need to respond in writing prior to the Full Committee meeting during the same week. The agency's response will be posted to OLIS.
- **ASL interpreters** - American Sign Language interpreters will interpret each meeting via Microsoft Teams or in-person.

Interim Committee Authority

The Joint Interim Committee on Ways and Means has the following authority:

- **Federal grant application requests** - Approve or deny retroactive and prospective federal grant application requests.
- **Agency reports** - Acknowledge receipt of agency reports, which are typically required by statute or through budget notes approved during the 2025 session.
- **Informational meetings** – Agencies may be requested to present information to an interim subcommittee on specific budget issues.
- **Recommendations to the JWM Committee** - Make recommendations to JWM on agency budget requests for the 2026 session that will be included in an omnibus budget measure.
- **Legislative concepts** - Introduce legislative concepts (similar to other interim committees).

REFERENCE MATERIAL

Instructions to agencies regarding interim requests are available at the following link: [2025-26 Interim Budget Instructions](#)

More information on legislative session and interim budget authorities can be found in the LFO Budget Information Brief at the following link: [Legislative Session and Interim Budget Authorities](#)

The following table from the budget information brief summarizes the various budget authorities between session and the interim:

Budget Authority	Legislative Assembly	Emergency Board	Interim JWM	Executive Branch	Judicial/ Legislative Branch
Appropriate General Fund	Yes	No	No	No	No
Allocate General Fund	Yes	Yes	No	No	No
Reduce General Fund	Yes	No	No	No	No
Allocate Other Funds	Yes	No	No	No	No
Establish expenditure limitation	Yes	Yes	No	No	No
Increase expenditure limitation	Yes	Yes	No	No	No
Reduce expenditure limitation	Yes	No	No	No	No
Rebalance budget within agencies	Yes	Yes	No	No	No
Transfer budget/programs between agencies	Yes	No	No	No	No
Establish Nonlimited authority	Yes	No	No	No	No
Modify Nonlimited limitation	Yes	Yes	No	Yes	Yes
Establish/modify positions/FTE	Yes	Yes	No	Yes	Yes
Authorize bonds	Yes	No	No	No	No
Establish capital construction limitation	Yes	Yes	No	No	No
Modify capital construction limitation	Yes	Yes	No	No	No
Establish fees	Yes	No	No	No	No
Modify fees	Yes	No	No	Yes	Yes
Approve federal grant application	Yes	Yes	Yes	No	No
Reports - request or receive	Yes	Yes	Yes	No	No
Enact legislation	Yes	No	No	No	No
Allot funds	No	No	No	Yes	No
Unschedule funds	By request	By request	By request	Yes	By request
Budget note	Yes	No	No	No	No
Budget direction or instruction	Yes	Yes	Yes	No	No
Establish new programs and statutory funds	Yes	No	No	No	No
Reappropriate funds	Yes	No	No	No	No