



# Oregon

Tina Kotek, Governor

Department of Administrative Services

155 Cottage Street NE

Salem, OR 97301

November 3, 2025

The Honorable Kate Lieber, Oregon State Senator  
The Honorable Tawna Sanchez, Oregon State Representative  
Joint Interim Committee on Ways and Means  
900 Court Street NE, Room H-178  
Salem, Oregon 97301

Dear Co-Chairs:

The Department of Administrative Services' statutory purpose is to improve the efficient and effective use of state resources by providing certain central functions identified in ORS 184.305. In response to the Legislative Fiscal Office's request for a five-percent reduction list, we focused our efforts on identifying reductions with the least impact to our statutory mission and enterprise responsibilities.

The attached Excel file includes our prioritized list of reductions, totaling five percent of the 2025–27 Legislatively Adopted Budget, broken out by fund type and presented in 2.5% increments as requested. Also attached is a list of new and expanded programs since July 1, 2021, along with their implementation status.

## **Summary of Reductions**

### **Cybersecurity Risks**

Several unfilled or eliminated positions (e.g., cyber assessment, business security enablement, partner relations) reduce DAS's ability to detect, prevent, and respond to cyber threats. This increases the risk of data breaches, system vulnerabilities, and weakened incident response capabilities.

### **Physical and Infrastructure Security**

Delays or cancellations in upgrading Direct Digital Controls (DDC) systems and reductions in facility maintenance (e.g., ADA upgrades, electrical systems) compromise building safety and compliance with security standards.

### **Mainframe and IT Infrastructure**

Critical roles in mainframe storage, Windows server, and network engineering are left vacant, increasing the risk of system outages, data loss, and degraded performance of essential services like payroll, tax collection, and public safety systems.

### **Secure Package Tracking**

Delays in support for secure package tracking systems could compromise the chain of custody for sensitive materials (e.g., FTI, HIPAA data).

### **Workforce and Training**

Reductions in training and Services & Supplies (S&S) budgets, such as cuts to travel, IT, office expenses, and professional development, limit staff access to essential tools, training, and resources. These constraints reduce workforce effectiveness, delay critical projects, and increase workload and burnout across state government.

### **IT and Project Management**

Cuts to project managers, enterprise architects, and solution architects delay modernization efforts, reduce oversight, and increase the risk of project failure. Reduced capacity for system testing and architecture support jeopardizes the success of the Workday payroll transformation.

### **Facilities and Maintenance**

Deferred maintenance and reduced contract services (e.g., cleaning, painting, HVAC) degrade facility conditions, impacting tenant agencies and increasing long-term costs.

### **Procurement and Financial Services**

Slower procurement processing, reduced oversight of capital financing, and delays in accounts payable/receivable functions affect agency operations and vendor relationships. Reduced support for budget development and financial reporting limits DAS's ability to provide oversight and assistance to smaller agencies.

### **Mail, Print, and Distribution Services**

Delays in production print, mail metering, and billing system maintenance disrupt service delivery to client agencies.

### **Data Governance and Analytics**

Loss of positions supporting enterprise data governance, GIS, and recruitment analytics weakens DAS's ability to support data-driven decision-making and enterprise-wide initiatives.

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**Modernization and Innovation**

Cuts to strategic roles (e.g., enterprise architects, solution architects) hinder progress on cloud adoption, AI readiness, and enterprise service improvements.

**Customer Service and Agency Support**

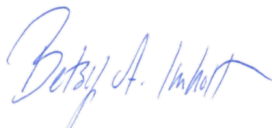
Reduced staffing across multiple functions (e.g., risk management, HR, finance, IT) leads to slower response times, decreased service quality, and increased burden on remaining staff.

**Compliance and Legal Exposure**

Delays in claims processing, legal reviews, and training compliance increase the risk of legal liability and audit findings.

Please let me know if you would like to discuss any of the reductions or the rationale behind our prioritization.

Respectfully,



Betsy Imholt  
Director



Terrence Woods  
Chief Information Officer

Agency Name: Oregon Department of Administrative Service (DAS)												
2025-27 Biennium												
2025-27 LAB					1,375,997	794,443,699	795,819,696					
Detail of Reductions to 2025-27 Legislatively Adopted Budget												
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Priority		Agency	SCR or Activity Initials	Program Unit/Activity Description	GF	OF	TOTAL FUNDS	Pos.	FTE	Gov. Reduction Target    Yes / No	One-Time Yes / No	Describe the reduction and associated impact on services and outcomes. Please identify the source of Other Funds reductions.
(ranked most to least preferred)												
Dept	Prgm/ Div											
List of 2.5% Increment												
DAS	EIS - CIO	107	042-10	Reduce IT Professional Services		\$1,750,000	\$1,750,000			No	Yes	Cancels advisory and consulting contracts for EIS, includes resources tied to infrastructure projects, information security initiatives, modernization, strategic planning and professional development. These consultants bridge both staffing level and skillset gaps. The end result will be considerably scaled back or cancelled projects.
DAS	EIS - CIO	107	042-10	Reduce IT Professional Services		\$329,000	\$329,000			No	Yes	Cancels advisory and consulting contracts for EIS, includes resources tied to infrastructure projects, information security initiatives, modernization, strategic planning and professional development. These consultants bridge both staffing level and skillset gaps. The end result will be considerably scaled back or cancelled projects.
DAS	DCS	107	052-04	Reduce Resilient Site Independent Quality Management Services		\$1,000,000	\$1,000,000			No	Yes	Removes independent quality assurance for resiliency for phase 2 and 3. Will require the use of internal resources to review quality. Scope and timeline may be affected, causing delay and/or changes to overall delivery.
DAS	EGS FINANCE & OPS	107	065	Reduce Services and Supplies		\$92,272	\$92,272			No	Yes	Reduces S&S costs in travel, training, office expenses, telecom, IT, dues, and other S&S.
DAS	EGS SFS	107	065	Reduce Services and Supplies		\$33,950	\$33,950			No	Yes	Reduces S&S costs in travel, training, office expenses, telecom, IT, dues, and other S&S.
DAS	DAS IT	107	032	Reduce DAS IT Life-Cycle Program for 25-27		\$500,000	\$500,000			No	Yes	Reduces funding for the PC Life-Cycle Program for the 2025-27 biennium, impacting DAS' ability to remain compliance with security standards by prolonging the use of outdated PCs.
DAS	SIEA	107	034	Reduce Services and Supplies		\$187,270	\$187,270			No	Yes	Reduces S&S/training. S&S spending will be limited to specific planned contractual obligations for COOP software, public records requests software, GovDelivery subscriptions, resulting in minimal travel, training or other discretionary spending for the rest of the biennium.
DAS	CFO	107	035	Reduce position to half time - Budget Policy - Statewide Audit and Budget Reporting		\$134,910	\$134,910			No	Yes	Reduces filled full-time position in the SABRS team to a part-time position, resulting in providing less support of ORPICS and ORBITS system, limiting development of required reports, resolving system issues and configuring system for improved efficiency.
DAS	CHRO	107	045	Delay hiring Human Resource Consultant 1	\$11,458		\$11,458			No	Yes	Delays hiring of a limited-duration position in CHRO. This position was provided to implement provisions of SB 494 (2025 Legislative Session) to do a study related to forestry.
DAS	CHRO	107	045	Reduce funding for Administrative Specialist 2 position		\$131,693	\$131,693			No	Yes	Reduces funding for AS2 position for CHRO Business Partners for the remaining biennium. This position conducts all criminal background checks and serves as the LEDS coordinator. Timelines would be significantly impacted, delaying start dates for new hires and contractors
DAS	CHRO	107	045	Reduce Services and Supplies		\$447,257	\$447,257			No	Yes	Reduces S&S/Training. This is in addition to the 20% S&S reduction CHRO already took. This will significantly reduce ability to purchase published surveys for the biennial salary and benefit report and our ability to purchase materials for CHRO training programming. This limits ability to ensure team has necessary training and software licenses.
DAS	EAM	107	060	Reduce Services and Supplies	\$42,983		\$42,983			Yes	Yes	Reduces S&S for the for State Land for Housing (HB 2316) program; impacting AG costs.
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce funding for Operations and Policy Analyst 4		\$207,089	\$207,089			No	Yes	Reduces policy and outreach work in the state procurement services office.
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce Services and Supplies		\$39,702	\$39,702			No	Yes	Reduces S&S costs in travel, training, office expenses, telecom, IT, dues, and other S&S.
DAS	EGS P&D	107	065	Reduce Services and Supplies		\$102,483	\$102,483			No	Yes	Reduces S&S costs limiting the spend for pass through print jobs for state agencies. State agencies rely on P&D for many high volume print jobs and reductions in S&S would likely mean jobs would have to be completed by an outside vendor which typically result in higher cost.
DAS	DCS	107	052-04	Reduce Link Oregon Membership - Year 2 Payment		\$1,700,000	\$1,700,000			No	Yes	Requires negotiation (with the organization) lowering the year 2 (25-27) bill for Link Oregon, our middle mile fiber optic infrastructure provider. This would not result in elimination of services, if negotiation is successful.
DAS	EIS	107	042-14	Hold Information Systems Specialist 6 position vacant		\$335,916	\$335,916			No	Yes	The GIS Analyst works as part of a development team in responding to and supporting requests for geospatial data analysis, assists in the administration of the ArcGIS Online platform, provides customer support and assistance and works to develop relevant applications, web maps, and other feature services. The elimination of this position reduces the analysis, customer support and delay administrative tasks it takes to support the program, technology and the agencies that utilize mapping, applications and any feature services. Potentially creating a delay in updating critical maps, getting them loaded and available for such things as natural disasters (fires, floods).

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DAS	EIS	107	042-13	Hold Operations & Policy Analyst 4 position vacant		\$315,010	\$315,010			No	Yes	This position is responsible for creating, managing, improving, and implementing all organizational processes to ensure maximum effectiveness, consistency, and efficiency and ensures alignment with current policy and procedures. This includes the strategizing, development, implementation, monitoring, reviewing and recommending of organizational and operational projects, processes and training that will benefit the business of Shared Services and its partners. The areas of focus include governance, release management, customer relationship management, billing, organizational change management, performance metrics and vendor management. The impact of losing this position reduces the amount of support in our M365 programs change management, losing consistency in process, governance and ensuring that our policies and guidelines are followed.
DAS	DCS	107	052-04	Hold Information Systems Specialist 7 position vacant		\$394,960	\$394,960			No	Yes	Not filling the Command Center Operations ISS7 position poses a critical risk to statewide business continuity, security, and IT operations. This role provides the highest-level expertise and leadership for monitoring and managing enterprise batch workloads across Z/OS mainframe systems, iSeries (LPARs), Frances, GenTax, and CA (Computer Associates) Workload automation, all of which directly support payroll, tax collection, budgeting, procurement, and public safety. The ISS7 serves as the last line of escalation for system crashes, IPLs (Initial Program Loads), job restarts, and high-severity incidents, while also ensuring RACF security administration, SolarWinds infrastructure monitoring, and physical/virtual access controls. Without this position, incident response would slow, mission-critical systems could face prolonged outages, and modernization efforts would stall—dramatically increasing the risk of revenue loss, service disruption, and security failures that impact multiple state agencies and Oregonians.
DAS	EAM	107	060	Reduce Services and Supplies		\$1,500,000	\$1,500,000			No	Yes	Discontinues fueling to non-DAS fleet vehicles at Salem Motor Pool (SMP). Customers would need to seek retail fueling at a higher price per gallon. DAS fuel island is typically 30 to 40 cents per gallon less than retail, resulting in more cost to customers. An additional impact is a reduction in cleaner fuels usage since R99 renewable diesel is available from SMP and not local retail stations
DAS	DCS	107	052-03	Hold Information Systems Specialist 6 position vacant		\$362,744	\$362,744			No	Yes	Not filling the Windows Server Engineer ISS6 position creates a significant risk to the reliability, security, and modernization of Oregon’s enterprise IT infrastructure. This role is essential for building, automating, and supporting Windows Server (OS) environments across on-premise and cloud platforms, including Azure, AWS, and VMware. Without it, DCS will face delays in server provisioning, upgrades, and migrations, weakened capacity for root cause analysis of outages, and slower adoption of hybrid computing solutions. The vacancy also increases cybersecurity risks by reducing the ability to patch systems, integrate Windows Defender, and automate vulnerability detection. In addition, the absence of this customer-facing expertise will erode agency confidence in DCS’s ability to deliver secure, reliable, and scalable enterprise services that support over 150 state agencies.
DAS	DAS IT	107	032	Reduce Services and Supplies		\$350,000	\$350,000			No	Yes	Reduces S&S/training for IT staff.
DAS	SIEA	107	034	Reduce Services and Supplies		\$187,270	\$187,270			No	Yes	Reduces S&S/training. Spending will be limited to specific planned contractual obligations for COOP software, public records requests software, GovDelivery subscriptions, with very little travel/training/other discretionary spending for the rest of the biennium.
DAS	CFO	107	035	Reduce funding for Administrative Specialist 2 position		\$195,664	\$195,664			No	Yes	Reduces funding for filled position providing general administrative support in Controller's Office. Tasks would have to be either absorbed by other staff increasing workloads. This would cause potential delays in the normal operational activates while doing this administrative work.
DAS	CHRO	107	045	Hold hiring position for Learning and Development Specialist 1		\$211,005	\$211,005			No	Yes	CHRO Workforce Solutions will delay hiring Learning Development Specialist position. This position develops required eLearning trainings offered across the enterprise and supports DAS and enterprise with Workday enrollment, tracking, reporting, student and manager follow up, proctoring and instructor facilitation. This work would have to be absorbed by other team members and reduce timeliness and accuracy of training registration and follow up across the enterprise.
DAS	EGS Risk	107	065	Reduce funding for Business Operations Manager 3 position		\$229,678	\$229,678			No	Yes	Impacts management, oversight, coaching, check in's, consistency and assistance to the Risk Consulting Unit. Will result in less timely response and reduced service to agencies.
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce funding for Training & Development Specialist 2 position		\$199,845	\$199,845			No	Yes	Creates extended time to provide statutory required training to employees who conduct a procurement. In addition, the remaining employees will only be able to update current training based on legislative changes with no availability for new development of training courses.



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DAS	EGS SFS	107	065	Reduce funding for Fiscal Analyst 1 position		\$118,655	\$118,655			No	Yes	Impacts service level. This position provides client agency support. Removing this position will lead to additional work for the other team members who support client agencies.
DAS	EGS SFS	107	065	Hold two Payroll Analyst positions vacant		\$392,689	\$392,689			No	Yes	These positions provide DAS and client agency support. Not filling would lead to additional work for other payroll analysts and add less support for the Workday improvements that are happening over the next 2 years.
DAS	DCS	107	052-04	Hold Information Systems Specialist 6 position vacant		\$289,196	\$289,196			No	Yes	Not filling the LAN/WAN Network Engineer position poses a critical risk to the stability and security of Oregon’s statewide IT infrastructure. The vacancy also strains existing staff, weakens after-hours coverage, and increases the risk of service disruptions that directly impact agency operations and the delivery of essential services to Oregonians. This role is essential for managing the state’s wide area network (WAN) and local area networks (LAN), which connect more than 150 agencies to the state data center. Without it, DCS faces reduced capacity to monitor, troubleshoot, and maintain complex networking environments, leading to slower incident resolution, increased downtime, and delayed modernization efforts such as cloud and software defined networking adoption.
DAS	EIS	107	042-14	Hold Information Systems Specialist 6 position vacant		\$335,916	\$335,916			No	Yes	The Enterprise Data Governance Program Analyst supports the strategic development and execution of enterprise data governance policies, procedures, and standards for the state of Oregon. In partnership with the State Chief Data Officer and the State Data Equity Consultant, this position provides strategic, tactical, and operational leadership across statewide data governance initiatives. The role is central to building and supporting enterprise data governance maturity, particularly through the Oregon Data Stewards Council and the implementation of Oregon’s Data Governance Policy (107-004-160). It also helps develop frameworks aligned with the Geospatial Framework Program and other enterprise governance structures. Elimination of this position impacts the ability to support the agencies in growth and partnership across the enterprise. We will lose the bandwidth to continue to support agencies in best practices, maturation, problem solving and holding agencies accountable to the framework and policies created to have trusted, secure data shared across the state. Good data governance is foundational for effective use of artificial intelligence.
DAS	EAM	107	060	Reduce Contract Services		\$3,987,199	\$3,987,199			No	Yes	Reduces contract services in DAS-owned buildings impacting agencies leasing DAS space and overall facilities conditions. Reductions include deferred window washing, exterior building envelope cleaning and sealing, carpet shampooing, carpet replacement, interior and exterior painting, facility conference room technology upgrades, parking lot sweeping, and general facility maintenance expenditures.
DAS	DAS IT	107	032	Reduce Services and Supplies		\$350,000	\$350,000			No	Yes	Reduces S&S/Training for IT.
DAS	CFO	107	035	Reduce funding for Program Analyst 2 position		\$147,502	\$147,502			No	Yes	Reduces funding for filled position providing oversight of DAS General Fund Pass through grants. Creates a void in the ability to review annual reporting from related to project spending from grantees related to legislatively authorized community projects and inability to answer questions on project status, or would require reaching out to grantees when questions come up. The number of General Fund passthrough grants have increased over the past three biennia and the team was unable to keep up with the workload of tracking reports prior to filling this position.
DAS	CHRO	107	045	Reduce Services and Supplies		\$447,257	\$447,257			No	Yes	Reduces S&S/Training for CHRO
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce funding for one Procurement & Contract Specialist 2 position		\$192,038	\$192,038			No	Yes	Extends timelines and creates delays in completing procurement work for our agency partners.
DAS	EGS P&D	107	065	Reduce funding for two Publishing and Design Specialist 1 position		\$246,388	\$246,388			No	Yes	Delays jobs going to production print. Duties will be added to other staff or pushed back to customers. The results are delays in production print.
DAS	DCS - S&D	107	052-03	Hold Information Systems Specialist 6 position vacant		\$362,744	\$362,744			No	Yes	This enterprise architect position provides design and facilitation for numerous agency modernization projects, including those for OHA, PERS, DCBS, and ODE. The individual partners with key stakeholders to advance these critical efforts. Additionally, they support enterprise-wide initiatives such as Application Portfolio Management, the Cloud Framework 2.0, while also helping to mature EIS service management operations and intake processes.
DAS	CFO	107	035	Reduce funding for Operations and Policy Analyst 4 position		\$261,514	\$261,514			No	Yes	Holds position vacant for remainder of biennium, reducing DAS oversight and administration of capital financing and bond related activities.
DAS	CHRO	107	045	Reduce funding Operations and Policy Analyst 3		\$215,666	\$215,666			No	Yes	This position serves the enterprise recruitment team and leads innovation in recruitment data analysis as and provides support to agencies in reducing time to fill and implementing sourcing strategies. This removes the capacity to lead candidate sharing, enterprise sourcing (e.g., OS series enterprise sourcing and staffing). Without this position we would lose capacity to support agencies who need recruitment support and consultation.

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DAS	EGS P&D	107	065	Reduce funding for Administrative Specialist 1 position		\$123,194	\$123,194			No	Yes	Results in delay in the secure package tracking system support, that is used by state agencies for chain of custody verification on packages containing FTI and HIPAA information. This reduction would result in an increased workload for office staff, who would need to handle daily responsibilities such as data analysis for vehicle maintenance, shuttle route updates and daily scheduling. This position has also served as a backup mail delivery driver when called upon.
DAS	EGS SFS	107	065	Reduce funding for Accounting Technician position		\$123,194	\$123,194			No	Yes	This position provides accounts payable support to DAS and client agencies. Elimination of this position will reduce the time taken to make vendor payments. The work would have to be moved to other accounts payable accounting technicians, slowing down payment timelines and reducing accuracy.
DAS	EAM CI	107	088	Reduce & defer maintenance projects		\$390,777	\$390,777			No	Yes	Capital Improvement funding is utilized for non-capitalizable projects valued at less than \$1,000,000. Reduction in funding results in a lack of funds to support unanticipated maintenance projects such as a failed electrical panel or unanticipated ADA upgrades per new code. Deferring maintenance projects increases the DAS facility portfolios Facility Condition Index (FCI) effecting future budget requests and condition of facilities, impacting agencies leasing DAS space and overall facility conditions.
DAS	DCS	107	052-04	Hold Information Systems Specialist 6 position vacant		\$362,744	\$362,744			No	Yes	Not filling the Enterprise Application Analyst ISS7 position creates a high risk to the reliability, visibility, and compliance of DCS enterprise systems. This role is essential for maintaining and advancing SolarWinds monitoring, the IT Service Management (ITSM) platform, the enterprise data warehouse, and business intelligence systems that support more than 150 agencies. Without it, DCS will face degraded event detection and alerting, slower root cause analysis, reduced SLA and legislative reporting accuracy, and weaker compliance evidence for audits. The vacancy also stalls modernization and automation efforts, limits monitoring coverage for new applications and infrastructure, and increases the likelihood of undetected outages, prolonged downtime, and loss of agency confidence in DCS's enterprise service delivery.
DAS	DCS - S&D	107	052-03	Hold Information Systems Specialist 6 position vacant		\$268,964	\$268,964			No	Yes	This enterprise architect position provides support across both strategic and operational domains. The role assists leadership with Chief Technology Office reporting and Architecture Review Board projects while contributing to major initiatives. Responsibilities also include foundational security work like privileged account mapping and improving service management, M365 Data Loss Prevention, cloud platforms (AWS/GCP), and vulnerabilities.
DAS	DCS - S&D	107	052-03	Hold Information Systems Specialist 7 position vacant		\$302,424	\$302,424			No	Yes	This solution architect position supports in developing architecture frameworks for Cloud 2.0, AI, and Open Source Software. This position also support major projects, including the Microsoft 365 Data Loss Prevention, and helps mature enterprise architecture practices and helps agencies adopt best practices. Operationally, this position provides on-demand support for agency tickets concerning critical functions like single sign-on, and architecture assessments.
List of 2.5% Increment												
DAS	EAM CC	107	089	Reduce & defer maintenance projects		\$754,611	\$754,611			No	Yes	Results in not upgrading two DAS owned facilities' Direct Digital Controls (DDC) systems to align with EIS security requirements and energy savings supporting HB3409 and Executive Order 17-20.
DAS	CFO	107	035	Reduce funding for Operations and Policy Analyst 4 position		\$280,310	\$280,310			No	Yes	Reduces funding for filled position that takes lead on statewide implementation and training of new accounting standards and assists agencies with most complex accounting and financial reporting topics.
DAS	EIS	107	042-10	Hold Information Systems Specialist 8 position vacant		\$442,520	\$442,520			No	Yes	This position leads and implements complex statewide projects utilizing expert knowledge of project management methodology to ensure the successful completion of projects on time and on budget, achieving desired outcomes with quality. This position is located in the EIS Project Management Office. PMO staff facilitate project management which includes budgeting, strategic planning, financial management, and schedule and resource management. This group is primarily customer and business facing, partnering with a diverse group of stakeholder.  The absence of a project manager can lead to significant disruptions in an enterprise project. Without a project manager, the organization may face challenges such as: increased expenditures, communication breakdowns and ultimately project failures that could cost the state millions of dollars, technology delay and risk of breaks in critical service.
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce funding for Operations & Policy Analyst 4 position		\$244,056	\$244,056			No	Yes	Increases the processing time for special procurements from the current 45 days to 65 days. It would also effect template maintenance.
DAS	EAM CC	107	089	Reduce & defer maintenance projects		\$963,388	\$963,388			No	Yes	Results in not upgrading three DAS owned facilities' Direct Digital Controls (DDC) systems to align with EIS security requirements and energy savings supporting HB3409 and Executive Order 17-20.

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DAS	EGS P&D	107	065	Reduce funding for Mail Delivery Driver position		\$114,552	\$114,552			No	Yes	Routes will need to be canceled or consolidated to another route, causing delays to both.
DAS	EGS P&D	107	065	Reduce funding for Information Systems Specialist 8 position		\$248,784	\$248,784			No	Yes	This position is responsible for development and maintenance of the entire billing system for Publishing & Distribution. Reducing funding would cause billings to be delayed and possible errors introduced into billing.
DAS	EGS P&D	107	065	Reduce funding for two Mail Equipment Operator 1 positions		\$205,754	\$205,754			No	Yes	Mail metering will no longer be offered and agencies that rely on this service will need to purchase their own equipment, and have staff do the metering, This will increase the cost and burden on the agency or program.
DAS	EGS P&D	107	065	Reduce funding for Business Operations Supervisor 2 position		\$189,937	\$189,937			No	Yes	Negatively impacts customer service. This position is responsible for accounts payable and receivables and managed print services. This manager also responds to customer inquiries about billing where detailed research and explanation is necessary.
DAS	EGS P&D	107	065	Reduce funding for Mail Equipment Operator 2 position		\$114,552	\$114,552			No	Yes	Inkjet addressing will be limited to time and staff available. The result of this would cause delays with certain customer mailings.
DAS	CFO	107	035	Reduce funding for Operations and Policy Analyst 4 position		\$261,514	\$261,514			No	Yes	Reduces funding for filled position for DAS statewide coordination of accounts receivable management, including liquidated and delinquent collection (SB 55 - 2015) efforts. Agencies would still be required to manage all aspects of their accounts receivable process, but would not have central oversight to ensure consistency across agencies and ability to conduct state-wide reporting of accounts receivable efforts. May require statutory change on required statewide reporting.
DAS	EGS P&D	107	065	Reduce funding for Program Analyst 1 position		\$155,641	\$155,641			No	Yes	Coordination of production contracts would have to move to a different unit, causing delays in customer jobs. Also accounts payable activities could be delayed.
DAS	EAM CC	107	089	Reduce Capital Construction		\$1,439,099	\$1,439,099			No	Yes	Results in not upgrading one DAS owned facilities' Direct Digital Controls (DDC) systems to align with EIS security requirements and energy savings supporting HB3409 and Executive Order 17-20.
DAS	DCS	107	052-03	Hold Information Systems Specialist 8 position vacant		\$336,911	\$336,911			No	Yes	Not filling the IBM z/OS Storage Systems Architect / Systems Programmer ISS8 position creates a critical gap in the management and resilience of the state's mainframe storage and system architecture, which support mission-essential functions including payroll, tax collection, financial systems and public safety applications. This role provides expert leadership for DASD (direct access storage device) and VTS (virtual tape system) storage management, backup and recovery, capacity planning, system performance optimization, and disaster recovery architecture, ensuring that statewide workloads remain secure, available, and recoverable. The vacancy eliminates deep technical expertise needed to configure, patch, and modernize complex IBM and CA/Broadcom storage tools, including CA Vantage, CA Disk, and enterprise replication technologies, while also weakening the state's ability to prevent and remediate storage-related outages. Without this position, DCS faces increased risk of data loss, slower recovery from failures, compliance exposure, and degraded system performance which directly impacts the continuity of critical government services relied upon by Oregonians.
DAS	DCS	107	052-03	Reduce funding for Information Technology Manager 2 position		\$248,292	\$248,292			No	Yes	This position is essential to maintaining the integrity, security, and efficiency of the state's mainframe, midrange, and middleware systems, platforms that support mission-critical government functions across multiple agencies. The incumbent is currently set to retire at the end of the year, underscoring the urgency of retaining this role to ensure continuity, effective onboarding, and knowledge transfer. With 62% of IBM Systems staff eligible to retire, losing this position without a transition plan would further erode workforce stability, institutional knowledge, and operational oversight. Retaining and backfilling this role is critical to sustaining service reliability, managing compliance and vendor risks, and maintaining the state's ability to deliver secure and efficient core IT operations.
DAS	CFO	107	035	Reduce funding for Public Administration Trainee Program		\$315,452	\$315,452			No	Yes	Reduces funding for 2 filled positions and limits CFO financial oversight and budget development assistance of small Other Funded state agencies, after completing this program trainees typically have experience to move into agency positions.
DAS	CFO	107	035	Reduce funding for Policy & Budget Analyst		\$92,502	\$92,502			No	Yes	Reduces funding for filled Budget and Policy Analyst, spreading that workload to other team members. Analysts will carry increased workload with more agencies and policy areas to make recommendations on budget actions and provide less oversight/accountability of agency budget execution.
DAS	DCS	107	052-04	Reduce Link Oregon Membership - Year 2 Payment		\$1,700,000	\$1,700,000			No	Yes	We will need to negotiate (with the organization) not paying the year 2 (25-27) bill for Link Oregon, our middle mile fiber optic infrastructure provider. This would not result in elimination of services, if successful.



Agency Name: Oregon Department of Administrative Service (DAS)												
2025-27 Biennium												
2025-27 LAB					1,375,997	794,443,699	795,819,696					
Detail of Reductions to 2025-27 Legislatively Adopted Budget												
1	2	3	4	5	6	8	12	13	14	15	16	17
Priority		Agency	SCR or Activity Initials	Program Unit/Activity Description	GF	OF	TOTAL FUNDS	Pos.	FTE	Gov. Reduction Target    Yes / No	One-Time Yes / No	Describe the reduction and associated impact on services and outcomes. Please identify the source of Other Funds reductions.
(ranked most to least preferred)												
Dept	Prgm/ Div											
DAS	EIS - CIO	107	042-10	Reduce IT Professional Services		\$5,360,204	\$5,360,204			No	Yes	Cancels the contract that provide advisory and consulting services for EIS, to include resources tied to infrastructure projects, information security initiatives, modernization, strategic planning and professional development. These consultants bridge both staffing level and skillset gaps. The end result will be projects being scaled back considerably or cancelled.
DAS	EIS - CSS	107	042-12	Hold Information Systems Specialist 7 position vacant		\$302,424	\$302,424			No	Yes	This position (currently frozen) was intended to be added to the cyber assessments team once available. Enterprise cyber assessment services need a resource that performs on demand penetration test and hardware platform security validation services. The team currently does minimum validation of platform configuration validation. With goals to validate mission critical application security, this position can make a difference.
DAS	EIS - CSS	107	042-13	Hold Information Systems Specialist 8 position vacant		\$336,911	\$336,911			No	Yes	This position is a resource for our partner relations management team. Cybersecurity is optimized through partnerships and mission-based relationships. The partner relations management team organizes our relationships with our federal, local, higher Education, K-12 school districts, county governments and non-profit partners and promotes cyber awareness and collaboration in the state of Oregon.
DAS	EIS - CSS	107	042-14	Hold Information Systems Specialist 8 position vacant		\$442,520	\$442,520			No	Yes	This position is a resource for our business security enablement (BSA) team and serves as a bridge between the state Security Operations Center and our team of Business Security Advisors to enforce the team of teams' concept and maximize the cyber support that is provided to agencies, boards and commissions.
DAS	EGS P&D	107	065	Reduce funding for Admin Specialist 2 position		\$138,193	\$138,193			No	Yes	Reduces the coordination and project management of customer publishing projects, adding workload to Printing and Distribution customer service staff. Possible delays in customer projects.
DAS	DBS	107	075	Reduce Services and Supplies		\$89,363	\$89,363			No	Yes	Reduces S&S that would impact training, office supplies, travel, and data processing.
DAS	Workday	107	055	Eliminate Limited Duration Learning & Development Specialist 1 position		\$227,099	\$227,099	1	1.00	No	Yes	Eliminates one learning and development specialist position and reduces associated services and supplies. This would reduce one of two limited duration positions that provides training services for Workday payroll transformation. This work would need to be performed through other remaining positions and agency partners.
DAS	EGS Risk	107	065	Reduce DOJ cost		\$317,989	\$317,989			No	Yes	Reduces budgeted amount to pay DOJ for claims legal costs.
DAS	Workday	107	055	Eliminate Limited Duration Learning & Development Specialist 2 position		\$265,064	\$265,064	1	1.00	No	Yes	Eliminates one learning and development specialist position and reduces associated services and supplies. This would significantly impact the training program by reducing the remaining limited duration position that provides training services for Workday payroll transformation. This work would need to be performed through other remaining training and non-training Workday positions and agency partners. Shifting of training to other non-training positions will have negative impact on functions such as system analysis and testing.
DAS	Workday	107	055	Eliminate Limited Duration Operations & Policy Analyst 3 position		\$286,716	\$286,716	1	1.00	No	Yes	Eliminates one operations and policy analyst position and reduces associated services and supplies. This would impact system testing performed for Workday payroll transformation. Work would need to be assigned to remaining Workday testing team members and would impact the quality and capacity of the team to perform essential side by side system testing before go-live.
DAS	EGS Risk	107	065	Reduce funding for one Administrative Specialist 1 and three Administrative Specialist 2 positions		\$425,216	\$425,216			No	Yes	All administrative support provided to the Risk program would need to absorb within the work of other team members resulting in an increased work load for all remaining team members. No operational support for program to include addressing citizen complaints, guidelines, legislative session program reviews, all processes such as mail review and set up of new claim; general emails for claim set up, phone calls and DOJ bill reviews are moved to other employees increasing remaining staff workload and decreasing customer service.
DAS	DBS	107	075	Reduce Professional Services		\$89,363	\$89,363			No	Yes	Eliminates funding for Uplift Oregon training services for current biennium.
DAS	EGS - PROCUREMENT SERVICES	107	065	Reduce contracting services for procurement		\$817,529	\$817,529			No	Yes	Reduces the already limited resources required for transformation of the procurement process.
DAS	Workday	107	055	Reduce IT Professional Services (Payroll Transformation)		\$144,295	\$144,295			No	Yes	Reduces S&S for IT Professional Services provided by third party vendors such as Workday Inc. This reduction would decrease the development and consulting services available to modify, update, and correct payroll.
DAS	EGS Risk	107	065	Reduce Funding for one Operations and Policy Analyst 1 and two Operations and Policy Analyst 2 positions		\$441,833	\$441,833			No	Yes	These positions are responsible for collecting property and exposure questions for purchasing commercial insurance policies, contract administration for Risk Management Information System (RMIS), Out of State workers compensation policy administration & placements for all agencies and quasi-public agencies.
DAS	Workday	107	055	Eliminate Limited Duration Project Manager 2 position		\$285,988	\$285,988	1	1.00	No	Yes	Eliminates project manager position and reduces associated services and supplies. This would impact DAS's ability to adequately coordinate the project schedule and vendor contracted services for Workday payroll transformation. Work would need to be assigned to remaining Workday project management and leadership positions which would impact the timeliness and depth of project management tasks, increasing preventable risks and issues associated with schedule and quality of vendor services.

Agency Name: Oregon Department of Administrative Service (DAS)												
2025-27 Biennium												
2025-27 LAB					1,375,997	794,443,699	795,819,696					
Detail of Reductions to 2025-27 Legislatively Adopted Budget												
1	2	3	4	5	6	8	12	13	14	15	16	17
Priority		Agency	SCR or Activity Initials	Program Unit/Activity Description	GF	OF	TOTAL FUNDS	Pos.	FTE	Gov. Reduction Target    Yes / No	One-Time Yes / No	Describe the reduction and associated impact on services and outcomes. Please identify the source of Other Funds reductions.
(ranked most to least preferred)												
Dept	Prgm/ Div											
DAS	EGS Risk	107	065	Reduce funding for two Claims Representative 1 and two Claims Representative 2 positions		\$513,426	\$513,426			No	Yes	Decreases response to    claims and lawsuits leaving on average 1,250 incoming claims annually that would be addressed by the remaining adjusters causing significant delay in addressing and being proactive in resolution.    These position work closely with the public addressing ODHS foster parent claims and claims for damages while on state roads.
DAS	Workday	107	055	Eliminate Limited Duration Operations & Policy Analyst 3 position		\$286,716	\$286,716	1	1.00	No	Yes	Eliminates one operations and policy analyst position and reduces associated services and supplies. This would impact system testing performed for Workday payroll transformation. Work would need to be assigned to remaining Workday testing team members and would significantly impact the quality and capacity of the team to perform essential side by side system testing before go-live.
DAS	Workday	107	055	Eliminate Limited Duration Information System Specialist 8 position		\$335,344	\$335,344	1	1.00	No	Yes	Eliminates one Workday technical architecture, integration and extension development position and associated services and supplies. This would reduce Workday's capacity to implement changes for payroll transformation or ability to timely maintain critical operational services and interfaces.
DAS	Workday	107	055	Eliminate Limited Duration Operations & Policy Analyst 4 position		\$310,791	\$310,791	1	1.00	No	Yes	Eliminates one operations and policy analyst position and reduces associated services and supplies. This would impact coordination and management of system testing performed for Workday payroll transformation. Work would need to be assigned to remaining Workday testing team members and would impact the quality and capacity of the team to perform essential side by side system testing before go-live.
DAS	COO	107	030	Reduce Services and Supplies	\$14,359		\$14,359			No	Yes	Reduces S&S costs in travel, training, office expenses, telecom, IT, dues, and other S&S impacting staff 's ability to perform their duties.
DAS	COO	107	030	Reduce Services and Supplies		\$341,547	\$341,547			No	Yes	Reduces S&S budget by 20 percent. This will impact staff ability to perform their duties.
				TOTAL	\$    68,800	\$    39,722,185	\$    39,790,985	7	7.00			
Target (5%) Difference					68,800	39,722,185						
					0	0						

<b>Agency Name: Oregon Department of Administrative Services (DAS)</b> <b>2025-27 Biennium</b>												
Detail of Programs in the 2025-27 Legislatively Approved Budget that have been established or expanded since 2021-23												
1	2	3	4	5	6	7	9	13	14	15	16	
Agency	SCR	Program Establishment / Expansion			Program Description	GF	OF	TOTAL FUNDS	Pos.	FTE	Implementation Status	
		Biennium	Effective Date	Authorization								
DAS	060	25-27	9/26/2025	HB 2316	Home Starts Land Program	\$ 859,665		\$ 859,665	2	1.75	One time funding. In planning stage with Department of Justice (DOJ), other agencies, and Governor's Office. Program is not scheduled to be fully operational until late 2026 early 2027.	
DAS	045	25-27	7/24/2025	SB 494	Class Comp Study for ODF	\$ 229,154		\$ 229,154	1	0.75	DAS received General Fund (GF) funding in 2025-2027 biennium, and the class comp study doesn't start until January 2027.	
DAS	055	25-27	7/17/2025	HB 5002	Workday Re-organization and Stabilization Project		\$ 13,130,089	\$ 13,130,089	20	17.60	This is a system that has been implemented through multiple projects over time. The staff who support the system for operations and as part of the recent payroll project were allocated and managed across three divisions, which created challenges for adequately maintaining and enhancing the system in support of the enterprise business need. Workday Policy Option Package (POP) 155 was a reorganization policy package to stabilize Workday operational structure. Workday already existed with the same staff spread out across the agency. DAS created a new division to centralize all positions in DAS already supporting the Workday system. During session the policy package was expanded to include positions and funding for a new payroll project to transform the states pay practices. We are in the process of hiring staff and planning for the project to kick off in January 2026.	
DAS	035	25-27	7/17/2025	HB 5002	SARS ACFR Development Tool		\$ 500,000	\$ 500,000	0	0.00	Per the federal Financial Data Transparency Act, the Annual Comprehensive Financial Report (ACFR) must be machine readable and taggable. This project would allow the ACFR to meet those standards. DAS Statewide Accounting and Reporting Services (SARS) Team submitted an intake form on 10/06/2025 to IT team for implementation.	
DAS	030	23-25	3/29/2023	HB 2001	Oregon Housing Needs Analysis(OHNA) under OEA		\$ 53,400	\$ 53,400	0	0.00	The purpose of the OHNA is to perform the annual statewide housing analysis, determine the allocated housing need, and set housing production targets. This is on going under the Office of Economic Analysis (OEA).	
DAS	065	21-23	7/1/2021	HB 5002	Procurement Equity		\$ 4,215,417	\$ 4,215,417	9	9.00	Began in the Chief Operating Office and it has moved under Enterprise Goods and Services (EGS). All approved positions have been filled, one position is on job rotation to the Office of Cultural Change.	
DAS	034	21-23	7/1/2021	HB5002	Office of Cultural Change		\$ 2,111,536	\$ 2,111,536	4	4.00	This was originally in Chief Human Resources Office (CHRO) but has been moved to Strategic Initiatives and Enterprise Accountability (SIEA). All positions have been filled and the program implemented. We do not have plans for future budget requests.	
DAS	034	25-27	2026	HB3991/HB 3992	Highway Cost Allocation Study	\$ 500,000		\$ 500,000			OEA is directed to conduct a Highway Cost Allocation Study under section 14 of HB 3991. Funding was provided in HB 3992. This was authorized in the 2025 Special Session. OEA is working on drafting a scope of work and coordinating with procurement.	
								\$ -				
								\$ -				
				TOTAL		\$ 1,588,819	\$ 20,010,442	\$ 21,599,261	36	33.10		

Instructions

- Column (5) - Authorization should identify the source of the new program or program expansion, which could include enabling legislation, approved policy option package, or administrative establishment.
- Column (6) - Program description should include a summary of the program and the expansion (if applicable), including any partner state agencies.
- Column (16) - Current status of program implementation should be summarized, including any future budget requests anticipated upon full program implementation.