



LEGISLATIVE ADMINISTRATION

Legislative Administrator

To: Senator Kate Lieber
Representative Tawna Sanchez

From: Brett Hanes, Legislative Administrator

Date: 24 October 2025

Subject: 2025-2027 Agency Reduction Options

Co-Chair Lieber and Co-Chair Sanchez:

Legislative Administration supports the Oregon Legislature, promotes access to the legislative process, and provides efficient, effective, and accountable customer-oriented services to all legislators, legislative departments, the public, and other government agencies. Statutory authority for LAC is in ORS 173.710.

Legislative Administration provides a full range of support services through the following programs:

- Employee Services – Including human resources, benefits and payroll services
- Facility Services – Including maintenance, supply and custodial services
- Financial Services – Including accounting and reimbursement services
- Information Services – Including information technology support and media services
- Visitors Services – Including school & visitor tours and services

Statute requires legislative and judicial branch agencies to retain any remaining General Fund balances, typically referred to as reversions, from the previous biennium for the payment of expenses for the next biennium. To mitigate the impact of General Fund reductions on core services and positions, legislative branch agencies have prioritized utilizing these anticipated reversions from the 2023-25 biennium to help achieve the reduction targets.

Legislative Administration recommends a reversion reduction of \$3,011,938 to meet the 5% request and to ensure continuity of service and support provided by the agency.

Brett Hanes
Legislative Administrator

[illegible]

Target (5%)	3,011,938	-	-	
Difference	(0)	-	-	

2025-27 Biennium

1	2	3	4	5	6	7
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Agency	SCR	Program Establishment / Expansion			Program Description	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	Implementation Status
		Biennium	Effective Date	Authorization											
156	2	21-23	2021	POP	Capitol Security	9,056,448						\$ 9,056,448	2	2.00	Fully implemented
												\$ -			
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				TOTAL		9,056,448	-	-	-	-	-	\$ 9,056,448	2	2.00	

Instructions

Column (5) - Authorization should identify the source of the new program or program expansion, which could include enabling legislation, approved policy option package, or administrative establishment.

Column (6) - Program description should include a summary of the program and the expansion (if applicable), including any partner state agencies.

Column (16) - Current status of program implementation should be summarized, including any future budget requests anticipated upon full program implementation.