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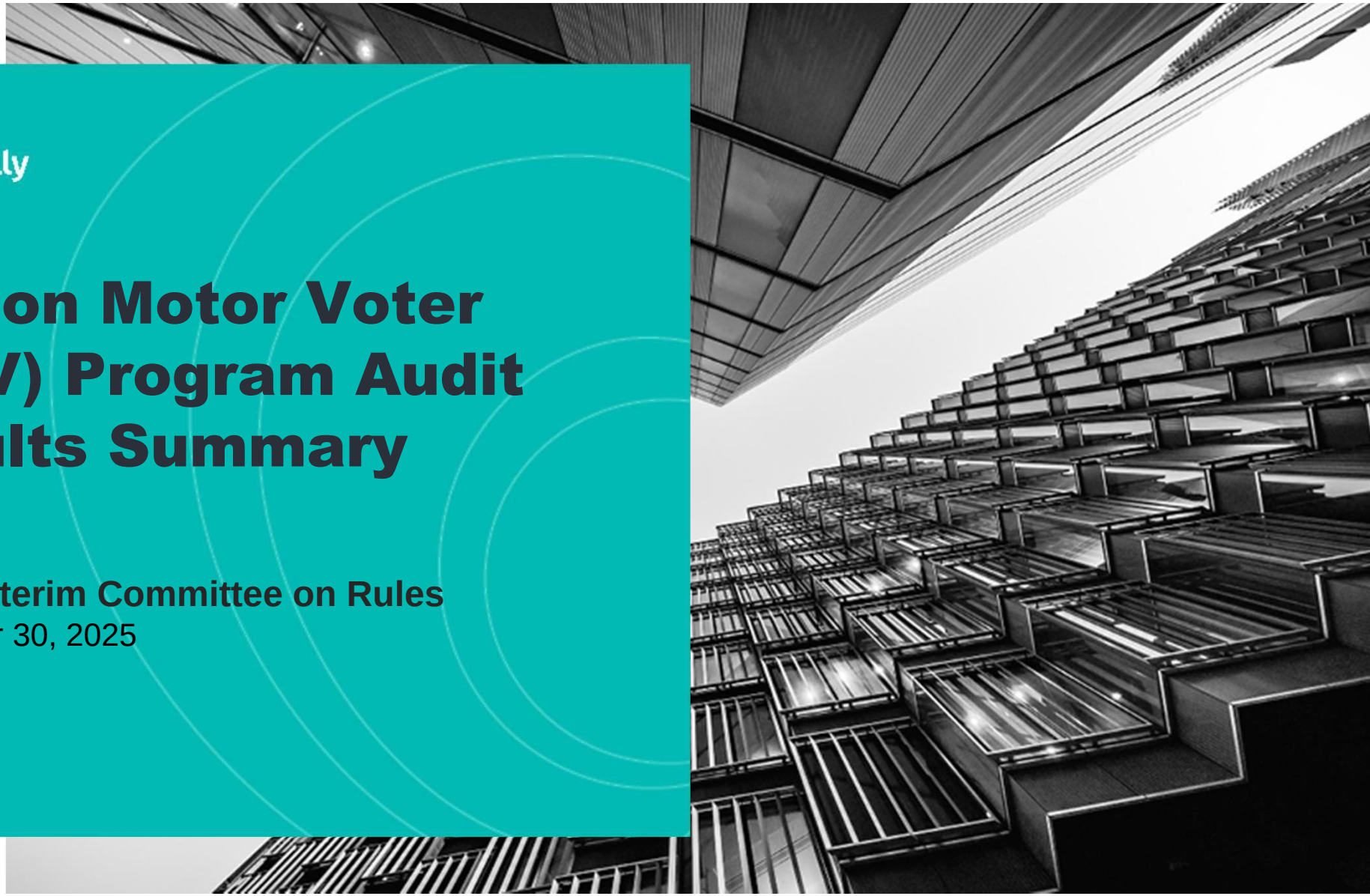
Oregon Motor Voter (OMV) Program Audit Results Summary

House Interim Committee on Rules

September 30, 2025



Audit Objectives & Scope

Objectives:

- Document and assess the effectiveness of processes and internal controls within the OMV Program.
- Verify the accuracy of voter registration data collected and transmitted by the OMV Program.
- Evaluate the efficiency, effectiveness, and security of systems and technology used to manage voter registration data.

Scope:

- Period: Jan 1, 2024 – May 22, 2025
- Agencies: Oregon ODOT (DMV) and Secretary of State (SOS)
- Voter registration transactions, system configurations, inter-agency processes, and supporting records maintained by ODOT and SOS

In-Scope Systems:

Administered By	System
ODOT	Oregon License Issuance and Vehicle Registration (OLIVR)
	MOVEit
	MOVEit Transfer
SOS	Oregon Motor Voter System (OMV system)

Audit Conclusion Overview

Objective: Document and assess the effectiveness of processes and internal controls of the OMV program.

- **Conclusion:** Processes and internal controls are generally effective, but some control gaps and exceptions were noted, indicating opportunities for improvement.

Objective: Verify the accuracy of voter registration data collected and transmitted by the OMV program.

- **Conclusion:** Controls are implemented to mitigate the risk of inaccurate data; however, previous errors, prior to the strengthened control environment, remain unidentified and could potentially lead to inaccurate data being transmitted by the OMV program.

Objective: Evaluate the efficiency, effectiveness, and security of systems and technology used to manage voter registration data.

- **Conclusion:** Systems and technology appear to be appropriately configured, automated, and secured to support the Automatic Voter Registration (AVR) process. However, opportunities exist to enhance user access management and oversight.

Strengths and Satisfactory Results

During this audit, **key strengths** were noted that reflect a commitment to improvement and a proactive approach to program oversight. These strengths include:

- ✓ Strong control environment with proactive improvements.
- ✓ Effective use of automation and secure system configurations.
- ✓ Legislative awareness and continuous monitoring.
- ✓ Culture of accountability and transparency.

Audit areas with satisfactory results and no issues or findings included the following:

Audit Area	Satisfactory Results
Communication, Roles and Responsibilities	Memorandum of Understandings (MOUs) and amendments are current, complete, and aligned with legislative requirements.
OLIVR Configurations and Changes	System configurations align with OMV program requirements.
Daily Control File Reconciliation	Issuance file transfers are accurately tracked and reconciled.
SOS Program Monthly Audit	The monthly audit process is timely, complete, and follows established procedures.

Audit Findings & Recommendations

The audit identified *eight* key findings related to internal controls, documentation, and oversight within the Oregon Motor Voter (OMV) Program. These findings highlight areas where improvements are needed to ensure data integrity, compliance, and operational effectiveness.

Audit findings were noted in the following audit areas:

- **Field Processing – Issuance Transactions**
- **Policy and Procedures**
- **Training**
- **Issue Escalations**
- **Technology – Signature Files**
- **Technology – Failure Notifications**
- **Technology – User Access**

Audit Findings & Recommendations

Audit Area	Findings	Recommendations
Field Processing – Issuance Transactions	**Finding #1:** (**High**): Control Gap in Validating Legacy Citizenship Records	**Recommendation:** Require documentation for citizenship verification.
	Finding #2: (**Moderate**): Lack of Evidence for Form 173DP and OLIVR Review Controls	**Recommendation:** Implement sign-off procedures for review controls.
Policy and Procedures	**Finding #3:** (**Moderate**): Incomplete Policy Evaluation Cycle and Federal Legislation Tracking	**Recommendation:** Centralize policy review and legislative tracking.
Training	**Finding #4:** (**Moderate**): Lack of Formalized Policy for Annual OMV Program Training Requirements	**Recommendation:** Document annual training policies; expand SOS training.
Issue Escalations	**Finding #5:** (**Moderate**): Lack of Formal Issue Escalation Process for the OMV Program	**Recommendation:** Create a centralized escalation protocol.
Technology – Signature Files	**Finding #6:** (**Moderate**): Incomplete Documentation of Outbound Signature File Transfers	**Recommendation:** Ensure system logs capture outbound timestamps.
Technology – Failure Notifications	**Finding #7:** (**Moderate**): Lack of Formal Process for Tracking and Resolving System Failure Notifications	**Recommendation**: Track and resolve failure notifications formally.
Technology – User Access	**Finding #8:** (**Moderate**): User Access Reviews Not Performed for Systems Supporting the OMV Program	**Recommendation:** Conduct regular access reviews for OMV and MOVEit.

Questions?