
2023-25 CAPITAL FUNDING REQUEST

PROJECT INFORMATION FORM

Legislative Fiscal Office
900 Court St. NE, H-178
Salem, OR 97301



CONTACT INFORMATION FOR RECIPIENT ORGANIZATION

Organization Legal Name _____

Organization Type _____ Federal Tax ID Number _____

Address _____

City _____ State _____ Zip Code _____

Contact Person _____

Contact Phone _____ Contact Email _____

PROJECT INFORMATION

Project Name _____

Project Description

Project Location _____

Project Schedule (Please describe the project's readiness, including planned start and end dates and any remaining permits, approvals, or other steps that must be completed prior to beginning.)

PROJECT BUDGET

Estimated Project Cost

Construction/Renovation	_____
Site Improvements	_____
Land Acquisition	_____
Architectural and Engineering Fees	_____
Equipment	_____
Contingencies	_____
Other Costs (specify) _____	_____
Other Costs (specify) _____	_____
Estimated Total Project Costs	_____

Amount Requested _____ **Percent of Total Project Cost** _____

Type of Funding Requested _____

Matching Funds

State Funds (source) _____	_____
Federal Funds (source) _____	_____
Private/Other Grants	_____
Donations/Gifts	_____
Other Revenues/Financing (source) _____	_____
Other Revenues/Financing (source) _____	_____
Total Matching Funds	_____

OTHER INFORMATION

Grants financed through the issuance of bonds are not available until bonds are sold. Multiple factors impact the timing of sales; however, many sales often occur during the last six months of the biennium (Oregon's biennial budget begins on July 1 of odd-numbered years and runs through June 30 of the next odd-numbered year). Significant decreases in revenues or changes in financial conditions subsequent to authorization may also delay or prevent the issuance of bonds, which means that the approved projects or grants would also be delayed or not funded.

Public works projects, including any project that uses \$750,000 or more of public funds for constructing, reconstructing, painting or performing a major renovation on a road, highway, building, structure or improvement of any type, may be subject prevailing wage requirements. Grant recipients must comply with prevailing wage rate laws and should consult the Oregon Bureau of Labor and Industries to determine whether a project is subject to prevailing wage.

Please return the completed form and any supporting documentation to:

Walt Campbell, Principal Legislative (Bonding) Analyst

walt.campbell@oregonlegislature.gov