

SB 5501 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: Alicia Michelson, Department of Administrative Services

Reviewed By: Michael Graham, Legislative Fiscal Office

**Board of Accountancy
2023-25**

PRELIMINARY

Budget Summary*

	2021-23 Legislatively Approved Budget ⁽¹⁾	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 3,263,399	\$ 3,409,013	\$ 3,017,763	\$ (245,636)	(7.5%)
Total	\$ 3,263,399	\$ 3,409,013	\$ 3,017,763	\$ (245,636)	(7.5%)

Position Summary

Authorized Positions	8	8	7	(1)
Full-time Equivalent (FTE) positions	7.50	7.50	7.00	(0.50)

⁽¹⁾ Includes adjustments through January 2023

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Board of Accountancy is supported solely by Other Funds revenues. Licensing (new and renewal) and application fees comprise approximately 94 percent of all revenue collected by the board. The remaining revenue is received from civil penalties and the sale of lists and public documents as allowed by law.

Summary of General Government Subcommittee Action

The mission of the Board of Accountancy is to protect Oregon consumers by ensuring only qualified licensees practice public accountancy in accordance with established professional standards and promulgated rules. The board administers examinations and licenses individual Certified Public Accountants (CPA) and Public Accountants, as well as accounting firms. The board is responsible for investigating complaints, renewing licenses, and monitoring the continuing education of its licensees. The subcommittee recommended a budget of \$3,017,763 Other Funds expenditure limitation and seven positions (7.00 FTE), which is a 7.5 percent decrease from the 2021-23 Legislatively Approved Budget. The subcommittee recommended the following packages:

Package 801: LFO Analyst Adjustments. This package includes several adjustments to Personal Services and Services and Supplies, totaling an expenditure limitation reduction of \$210,847 Other Funds and an increase of 0.50 FTE. The expenditure adjustments include an increase of \$79,740 Other Funds and an increase of 0.50 FTE for the existing Office Specialist 1 position to move from part-time to full-time; an increase of \$29,658 Other Funds for the reclassification of two Administrative Specialist 1 positions to Administrative Specialist 2; a decrease of \$74,977 Other Funds for the reclassification of one Investigator position as an Administrative Specialist 2; a decrease of \$200,000 Other Funds in

Attorney General costs due to the decrease in usage; a decrease of \$29,213 Other Funds for rental costs; and a decrease of \$16,055 Other Funds for position-related Services and Supplies expenses. This package also includes a reduction of \$191,250 Other Funds revenue to reflect the board now outsourcing CPA exam application processing to the National Association of State Boards of Accountancy.

Package 802: Vacant Position Reductions. This package includes an expenditure limitation reduction of \$180,403 Other Funds to account for the elimination of one vacant Administrative Specialist 2 position (1.00 FTE).

Summary of Performance Measure Action

See attached Legislatively Adopted 2023-25 Key Performance Measures form.

PRELIMINARY

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Board of Accountancy
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DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2021-23 Legislatively Approved Budget at Jan 2023 *	\$ -	\$ -	\$ 3,263,399	\$ -	\$ -	\$ -	\$ 3,263,399	8	7.50
2023-25 Current Service Level (CSL)*	\$ -	\$ -	\$ 3,409,013	\$ -	\$ -	\$ -	\$ 3,409,013	8	7.50
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 12000-001 - Board of Accountancy									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 34,421	\$ -	\$ -	\$ -	\$ 34,421	0	0.50
Services and Supplies (Instate Travel)	\$ -	\$ -	\$ (245,268)	\$ -	\$ -	\$ -	\$ (245,268)		
SCR 12000-001 - Board of Accountancy									
Package 802: Vacant Position Reductions									
Personal Services	\$ -	\$ -	\$ (180,403)	\$ -	\$ -	\$ -	\$ (180,403)	(1)	(1.00)
Services and Supplies (Professional Services)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ (391,250)	\$ -	\$ -	\$ -	\$ (391,250)	(1)	(0.50)
SUBCOMMITTEE RECOMMENDATION *	\$ -	\$ -	\$ 3,017,763	\$ -	\$ -	\$ -	\$ 3,017,763	7	7.00

% Change from 2021-23 Leg Approved Budget	0.0%	0.0%	(7.5%)	0.0%	0.0%	0.0%	(7.5%)	(12.5%)	(6.7%)
% Change from 2023-25 Current Service Level	0.0%	0.0%	(11.5%)	0.0%	0.0%	0.0%	(11.5%)	(12.5%)	(6.7%)

*Excludes Capital Construction Expenditures

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Legislatively Approved 2023 - 2025 Key Performance Measures

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Agency: Board of Accountancy

Mission Statement:

The mission of the Board of Accountancy is to protect Oregon consumers by ensuring only qualified licensees practice public accountancy in accordance with established professional standards and promulgated rules.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. CUSTOMER SATISFACTION - Percent of customers rating satisfaction with agency services as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Availability of Information	Approved	95%	90%	90%
	Timeliness		92%	90%	90%
	Helpfulness		96%	90%	90%
	Overall		95%	90%	90%
	Accuracy		95%	90%	90%
	Expertise		96%	90%	90%
2. TIMELY COMPLAINT RESPONSE - Percentage of complaints filed wherein letters advising the parties of either an inquiry or investigation will be initiated and a letter advising the parties are mailed within five business days of the receipt of the initial complaint.		Approved	25%	85%	85%
3. TIMELY REVIEW OF NEW COMPLAINTS - Number of days from the date of letter advising parties that an inquiry has been opened to completion of an inquiry report and approval from Director.		Approved	133	120	120
4. TIMELY INVESTIGATION - Number of days from the date of letter advising parties that an investigation has been opened to completion of investigation report and approval from Director.		Approved	204	240	240
5. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	100	100	100

LFO Recommendation:

The Legislative Fiscal Office recommends approval of the proposed Key Performance Measures and targets.

SubCommittee Action:

Approved the LFO recommendation.

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