

## **Department of Administrative Services**

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## **MEMORANDUM**

**To:** Senator Daniel Bonham

Joint Committee on Ways & Means: Subcommittee on General Government

Oregon State Legislature

**From:** Paul D. Johnson (CFO Analyst)

**Date:** February 13, 2023

**Subject:** Oregon Board of Tax Practitioners breakdown of expenditures

This response is directed at the expenditures question regarding the Oregon Board of Tax Practitioners (OBTP) and why the agency's budget is flat if the agency reduced its personnel; also, could there be some cost increases relating to the agency's two personnel and their salaries.

There are a few things to consider here. The agency reduced it's full-time-equivalent (FTE) by 0.50 FTE (from 2.50 to 2.00 FTE), as shown in the bar graph's 2019 - 21 Actuals. While this position was budgeted, it was not filled. This means that the amount shown on the graph was artificially low compared to the agency's budget since it reflects what was spent in the agency's Actuals.

To address the second question, cost increases such as salary increases are built into agency budget after final compensation adjustments are agreed to through collective bargaining or other compensation adjustment decisions. After employee compensation adjustments are finalized and the salary pot is released, Other Funds limitation is increased to account for those factors. This has not happened yet, and is not reflected in the 2023 – 25 Governor's budget. Typically, the salary adjustments are considered and approved in the interim through Legislative action.