2023 Regular Session
JOINT LEGISLATIVE COMMITTEE ON
INFORMATION MANAGEMENT AND TECHNOLOGY
Committee Orientation

COMMITTEE INFORMATIONAL & PROCEDURAL ISSUES

Meeting Schedule and Attendance

- The Joint Legislative Committee on Information Management and Technology (JLCIMT) meets from 3:00-4:30 p.m. on Wednesdays in Hearing Room H-174.

- Attendance is needed to meet quorum and voting requirements. Please be in attendance by the 3:00 p.m. starting time and allow sufficient time to pass through the security checkpoint if coming from outside the Capitol.

- If you are unable to attend a meeting, or will be late to a meeting, please notify your Committee Co-Chair and the Legislative Fiscal Office (LFO) Committee Coordinator - Sean McSpaden (Phone: 503-986-1835 | Email: Sean.L.McSpaden@oregonlegislature.gov).

Committee Rules

- The Committee will adopt and use the rules which are included in your materials for this first meeting of the 2023 session.

- The Senate and House will hold the gavel every other committee meeting.

- The Committee may only be called to order after a quorum is established, which requires a majority of Committee members from both the Senate and House to be in attendance. A call of the roll is not necessary to open a meeting.

- This Joint Committee has three Senate members and three House members. This means two Senate members and two House members are required to make a quorum and to report out or recommend legislation from the Committee.

- Votes will be taken on a voice vote only, with the presiding co-chair calling for any objections. If a roll call vote is needed, the Committee Assistant will call the roll.

Meeting Operations

- Committee members, staff, presenters, and audience members should turn off audible pagers, cell phones or other electronic devices.

- The microphones are sensitive and may pick up side conversations. The hearing room is constantly televised, but without audio when the Committee is at ease, in recess, or adjourned.

- American Sign Language interpreters will interpret each meeting via Microsoft Teams or in-person. Please speak at a moderate pace. The interpreter may need you to pause, slow down, or repeat information. Spoken language interpretation in languages other than English is also available to the public upon request.

Agendas and Posting Requirements

- Agendas and meeting materials will be provided to Committee members through the Oregon Legislative Information System (OLIS). It is up to individual members' staff to make sure the materials are printed if that is the preference of the member.

- Meeting notice is required 72 hours before the first public hearing on a measure and 48 hours for all other meetings. This may change near the end of session.

- Amendments must be submitted electronically and posted for public viewing four hours before consideration.

- Measures can be carried over to the next scheduled meeting when work has not been completed, if the presiding co-chair announces that the measure will be carried over and the measure is carried over for the same purpose as originally scheduled (e.g., public hearing must be carried over as a public hearing).

PROCESS FOR INFORMATIONAL MEETINGS, PUBLIC HEARINGS AND WORK SESSIONS

- At present, a few bills have been assigned to this Committee. The list of and links to access assigned measures can be found at: https://olis.oregonlegislature.gov/liz/2023R1/Committees/JLCIMT/AssignedMeasures

  If you have questions about specific bills, check with the LFO Committee Coordinator - Sean McSpaden (Phone: 503-986-1835 | Email: Sean.L.McSpaden@oregonlegislature.gov).

- Generally speaking, the Committee will spend the first two months holding informational meetings, public hearings, and possible work sessions on:

  Statewide IT Environment – Overview/Context (sample content below – subject to change)

  - Statewide IT Governance, Organization & Services
  - Statewide Information Security
  - Oversight of IT Projects
  - Enterprise Information Resources Management Strategy
  - Statutory/Budget Note Reports - Office of Enterprise Information Services (formerly known as the Office of the State CIO)
  - Broadband and Network Modernization
  - State Interoperability Executive Council Activities - First Responder Network, Next Generation 911 planning & State Communications Interoperability Planning
  - Data Sharing & Exchange - Chief Data Officer and Oregon Geographic Information Council Activities

  Agency IT Environment (select group of agencies)
  - Agency IT Profiles
  - Progress on IT projects underway in 2021-23
  - IT related Budget Requests for 2023-25
  - Major IT Projects - Status/Oversight
  - Statutory/ Budget Note Reports - Agencies

  Bills assigned to the JLCIMT. Note: Joint Committees are not subject to chamber deadlines for the completion of public hearings and work sessions on referred bills.

In late March to late April the JLCIMT will hold public hearings on IT related bills (following House/Senate Committee work and a subsequent referral and assignment of bills to this Committee) and to prepare for work sessions by going over specific major issues and decisions that need to be made. There may also be special presentation topics.

In mid to late April through the end of the Session, the work of the JLCIMT will generally involve selected work sessions with Committee recommendations on IT related bills or recommendations to the Joint Committee on Ways and Means on agency IT project and budget requests that will generally be forwarded to the Joint Ways and Means Subcommittees for final action as part of agency budget bill deliberations.

Committee staff will stay in close coordination with the LFO Committee Coordinators for Subcommittees of the Joint Committee on Ways and Means throughout all phases.

- For work sessions, the Committee Coordinator will provide a summary memo and work session forms to Committee members in advance of the work session. Based on the Committee's action, LFO staff will develop proposed amendments to any IT related bills as appropriate. A Committee report will be prepared to document the Committee's recommendations for the Joint Committee on Ways and Means or other committees of the Legislature.

- The Joint Committee Co-Chair will assign a member to carry the Committee's recommended bills to the floors of each chamber, when appropriate. The LFO Committee Coordinator will prepare a speech for the carrier to use for floor action in each Chamber. The LFO Committee Coordinator will be available to provide staff support at the floor sessions in each chamber.

OTHER COMMITTEE WORK

- IT related Federal grant application requests
- Statewide or Agency IT related reports
- Substantive IT related legislation or "policy bills" with fiscal impact, as assigned by the Presiding Officers or the Co-Chairs of the Joint Committee on Ways and Means.