



LPRO
LEGISLATIVE POLICY
AND RESEARCH OFFICE

Survey Considerations and Timeline

PREPARED FOR: Joint Task Force on Artificial Intelligence

DATE: September 20, 2024

BY: Legislative Policy and Research Office

House Bill 4153: Stakeholder Engagement

House Bill 4153 (2024) requires including stakeholders from:

- Institutions of higher education
- Consumer advocacy groups
- Small, medium and large businesses affected by artificial intelligence policies

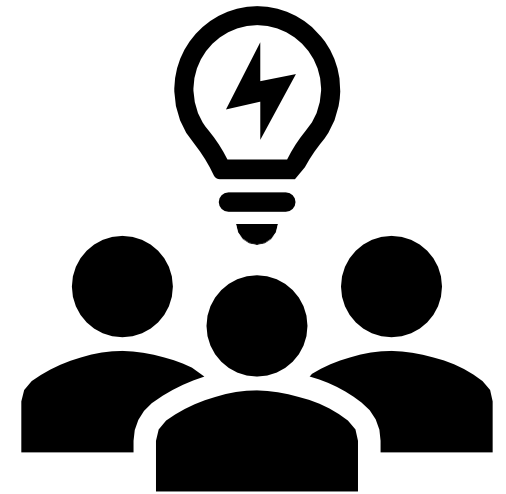
Identified by Applications workgroup:

- Association of Oregon Counties
- League of Oregon Cities
- Special Districts of Oregon
- Coalition of Oregon School Administrators
- Oregon Association of Education Service Districts
- Oregon Association of Community Colleges



House Bill 4153: Stakeholder Engagement

- What definitions does the task force most need feedback on?
- What would you want recipients to respond to?
- Who should those recipients be?
- What kind of questions should be on the survey?
- *Send contact information for potential respondents to Kevin Rancik and Beverly Schoonover*



Task Force Timeline

Date	Meeting Type	Topics	Meeting Materials	Notes
September 20, 2024	Informational Meeting	<ul style="list-style-type: none"> Technology/Methodology and Ethics Workgroup Report Out Definition Discussion Stakeholder Survey Discussion (timeline, questions, how many orgs to participate, contact information) 	Workgroup Reports (pending) Excel Spreadsheet w/Names (before meeting)	Final Report Outline Examples
Week of September 30 th				Finalize Stakeholder Survey List w/ Contact Information E-mail Stakeholders about Survey
Week of October 7 th				Survey Distributed (1 week collection)
October 11 th , 2024	Informational Meeting	<ul style="list-style-type: none"> Definitions Discussion? Consensus Loose Ends 		Final Report Drafting
November 1, 2024	Informational Meeting	<ul style="list-style-type: none"> Review Survey Results? 	Survey Results Presentation?	Survey Results Compiled?
TBD	Work Session	<ul style="list-style-type: none"> Adoption of Final Report or Definition List 		
November 15, 2024				Final Report Due to LPRO Editor
December 1, 2024				Report Due to Legislature



Report Outline (Draft)

1. Letter to Legislative Assembly from Chair
2. Task Force Membership List
3. Executive Summary
4. House Bill 4153 (2024) Summary
 1. Bill background
 2. Task Force composition
 3. Outreach efforts
 4. Task Force process
 1. Key points from each meeting
 2. Workgroups
 3. Adoption of recommendations
5. Task Force Recommendations
 1. Definitions w/Citations
 2. Other Recommendations
 3. Example use cases and risk analysis
6. Appendix: Survey Results and Public Comments

