Memorandum

Date: August 9, 2024

To: Oregon Joint Task Force on Artificial Intelligence

From: Application Work Group

RE: Summary of Application Work Group meeting on August 5, 2024

Members of the Application Work Group (Skip Newberry, Kelsey Wilson, and Sean McSpaden) met on August 5, 2024.

During the meeting, we discussed the general expectations for, and the specific set of tasks assigned to the Work Group by the Task Force.

Specifically, the Work Group has initially been tasked with
- Evaluating risk categories and definitions that address the human and societal impact of AI using risk categories and definitions laid out in the foundational documents presented to the task force on July 19, 2024.
- Work Group recommends the Task Force on stakeholder outreach pursuant to:
  - Section 6 of HB 4153 (2024) - *The task force shall seek input from a broad range of stakeholders, including stakeholders from institutions of higher education, consumer advocacy groups and small, medium and large businesses affected by artificial intelligence policies.*

Work Group Task: Risk Categories and Definitions

At this early stage, the Applications Work Group identified a few states (e.g., but not limited to: Colorado, Maryland, Utah, and Connecticut) that could be looked to for sample risk categories, impact assessments, and definitions for key terms including – "High Risk Systems", "Consequential Decisions", and others.

We also discussed the importance of 1) establishing a framework to determine those applications of AI (i.e. AI use cases) that require a "human in the loop" and 2) utilizing formal data governance and data management practices (e.g. data inventory, categorization and classification, etc.) to identify high, medium and low risk applications of AI in government operations and service delivery to constituents and consumers.

As part of our discussion, we brainstormed to identify general categories for AI Use Cases including:

- General Administration
- Transportation
- Health and Human Services
- Housing and Community Services
- Public Safety and Criminal Justice
- Natural Resources
- Economic Development
- And other categories including (Finance and Insurance, Healthcare, etc.)

Further, we discussed the work the Federal Government has done to catalog the growing use of AI by federal agencies. An initial inventory of 700 use cases was collected in September 2023 and published on AI.Gov. A 2024 inventory is expected in the coming months. State governments are just starting to collect these inventories, and several laws passed in 2023 and 2024 require AI use case inventories to be collected and published (e.g. Texas, Connecticut, California, New York, Vermont, and others).

Work Group Recommendations: Task Force Stakeholder Outreach

On this topic, we discussed an outreach strategy that would generally center on engagement of Oregon associations that could be helpful in soliciting input from their members/constituents (e.g. Association of Oregon Counties, League of Oregon Cities, Special Districts Association of Oregon, Coalition of Oregon School Administrators, Oregon Association of Education Service Districts, Oregon Association of Community Colleges, etc.) and their national associations where applicable.

Among several examples, we discussed the National Association of County Organizations recent publication of a "Comprehensive Toolkit for Local Governance and Implementation of Artificial Intelligence". In addition, the National League of Cities recently adopted a Resolution on "Local Principles for the Governance of Generative Artificial Intelligence" and the Consortium for School Networking published a "K-12 Generative AI Maturity Tool For Organizational Assessment, Readiness & Planning." Many other resources are available.

In addition, we brainstormed to create a list of individual organizations and institutions in several categories that could be contacted including, but not limited to, Oregon's public and private colleges and universities, community colleges, public interest research groups, Oregon labor unions, hospitals and healthcare providers, and financial and insurance organizations.

Next Steps: Report back to the Task Force for feedback and guidance.