

# Meeting Summary

Joint Task Force on Artificial Intelligence  
Meeting #1  
[Link](#) to Task Force on OLIS



Date/Time	June 28, 10 am - 12 pm ( <a href="#">link</a> to recording)
Attendees	Chair Skip Newberry Senator Aaron Woods Representative E. Werner Reschke Reza Alavi Justin Brookman David Edmonson Alan Fern Jimmy Godard Jason Kistler Kimberly McCullough Sean McSpaden Madhusudan Singh Sara Tangdall Kelsey Wilson
Organizational Meeting ( <a href="#">link</a> to staff slides)	Senator Woods presided over the organizational meeting as an interim chair until the point task force members elected a permanent chair. Senator Woods welcomed the group to the meeting, and staff provided an agenda overview. Members introduced themselves, and all appointed task force members were present during the roll call. Members adopted the task force rules ( <a href="#">link</a> to adopted rules). During the chair election process, Skip Newberry self-nominated, and Justin Brookman nominated Kimberly McCullough for the chair position. Both accepted their nominations. Justin Brookman made the motion to elect Kimberly McCullough as chair, but later withdrew their motion. Alan Fern then made the motion to elect Skip Newberry, who received yes votes from all members who voted. Due to issues with Chair Newberry's connection, Senator Woods continued to preside as chair for the remainder of the meeting.
Informational Meeting Invited Speaker: Erin Jansen, Legislative Counsel	Erin Jansen of Legislative Counsel provided staff with a pre-recorded overview of public records law and open meetings ( <a href="#">link</a> to slides). Task force members had no outstanding questions or requests for staff to follow up on. Staff gave an introduction to using the Oregon Legislative Information System (OLIS), and a background on <a href="#">House Bill 4153 (2024)</a> , which established this task force. Members engaged in a discussion about what they would like to see in a task force workplan. Members expressed a desire not to reinvent the wheel when it comes to definitions and made reference to a <a href="#">list</a> of artificial intelligence (AI) related definitions from the National Institute of Standards and Technology (NIST) as one possible starting point. Due to the large

number of definitions in this list and the broad nature of the subject matter, the possibility of task force subgroups was considered. These subgroups could explore more specific subject areas and report back to the larger group. Members also noted there may be terms in existing Oregon statute that could be applied or modified to apply to AI.

Members then discussed potential meeting timing, with some disagreement on frequency and length. Most agreed that 60 to 90 minute meetings would work best, but that this would also depend on how often the task force meets (such as every three weeks or monthly) and whether the task force creates subgroups to explore certain topic areas in more detail. The report due date of December 1 was also a consideration.

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Final Remarks	Before meeting adjournment, a member asked whether members could designate proxies to participate in discussions in the appointed member's place. Staff will double check whether proxies are permitted and present this information at the next meeting.
Public Comment	<i>None</i>
Meeting Materials	<ul style="list-style-type: none"><li>• <a href="#"><u>Link to staff slides</u></a></li><li>• <a href="#"><u>Link to task force rules</u></a></li><li>• <a href="#"><u>Link to member appointments</u></a></li><li>• <a href="#"><u>Link to public records and open meetings act slides</u></a></li></ul>

