

Joint Task Force on Substitute Teachers

Roadmap of Meeting Dates, Topics, and Objectives (v7.11.2024)

Month	Topics	Objectives	Research Questions?
11-9-2023	<i>Introduction</i>	- Welcome - Introductions - Task Force Rules and Operating Procedures - Senate Bill 283 requirements - Discussion: - Purpose/goals - Questions/Information Requests - Data - Overview of OLIS - Overview of Public Records - Election of Chair	
12-7-2023	<i>Substitute Teacher Statutory/Regulatory Landscape</i>	- Review work plan for Task Force - Statutory Background regarding Substitute Teachers - Legislative Policy & Research Office - Overview of Substitute Teacher Licensure - Teachers Standards & Practice Commission - Overview of Administration, Eligibility, and Reporting of PERS Benefits for Substitute Teachers in Oregon - Public Employees Retirement System - Overview of Cost-Saving Analysis and Contracting Authority (ORS 279B.030) - Department of Administrative Services	Q: Survey school districts for how they engage substitute teachers. Q: Request most recent cost-saving analysis from school districts that procure a Third-Party Administrators (TPAs). Q: Request substitute teacher licensee data by type.
1-8-2024	<i>How we employ substitute teachers/Use of Third-Party Administrators (TPAs)</i>	- Review work plan for the Task Force - Overview of Edustaff/ESS - Administrative Services - Professional Development - How many school districts have contracts? - Presentation on practices in other states related to employment of substitute teachers	Q: How are substitute teachers engaged by school districts in other states? Q: Do other states permit use of Third-party contracting? Procurement regulations? Q: Fee structure for ESS/Edustaff? Q: Benefits provided by Edustaff/ESS? Q: Why did/did not participate in House Bill 4030, 2022 grant funds?
No Meeting in February 2024			

Meeting objectives are estimates and subject to change. Final agendas will be posted to the Oregon Legislative Information System prior to each meeting.

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3-14-2024	Professionalization	- Educational Advancement Council - Advancement of professionalization of substitute teachers - Current role or future role - TF Discussion: Professionalization of Substitute Teachers - Access to email; - Internet service; - Professional development (type, timing, and tracking); and - Performance Evaluation	Q: Best Practices for integrating substitutes teachers as professional within a school environment/community?
4-11-2024	Professionalization Continued	- Substitute Teacher Licensure - Evaluation of licensure types - Oversight of licensed substitute teacher - Cont. Ed. Reporting Requirements - Review of HB 4030 (2022) - Oregon Department of Education - Substitute Teachers in Umatilla School District - Overview of ORSN Substitute Teacher Training Program - Review work plan for Task Force	
5-9-2024	Professionalization, Cost- Saving Analysis, and Alternative Models for Providing Substitute Teachers	- Overview of Substitute Teachers in the Beaverton School District (Collective Bargaining Agreement) - Overview of Substitute Teachers in the Lincoln County School District - Continued Overview of Edustaff/ESS - Overview of Substitute Teachers in High Desert ESD - Discussion of Alternative models for providing substitute teachers or engaging substitute teachers: - Utilization of ESDs. - Expand regulatory and administrative oversight of Third-Party Administrators (TPAs) - Delaware HB 315 (2022) - Illinois - Other ideas - Review work plan for Task Force	

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6-13-2024	<i>Cost-Saving Analysis and Development of Model Policy and Policy Recommendations</i>	• Review cost-saving analysis for school districts that contract with Third-Party Administrators • Overview of Final Report Process • Overview and discussion of draft Values, Findings, and Goals • Discussion of model policy to ensure that substitute teachers are supervised by licensed administrators. • Discussion of possible policy recommendations for standards for contracts for substitute teachers through Third-Party Administrators • Review work plan for Task Force	
7-11-2024	<i>Draft Model Policy and Policy Recommendations</i>	• Finalize values, findings, and goals • Discussion of model policy to ensure that substitute teachers are supervised by licensed administrators. • Discussion of possible policy recommendations for standards for contracts for substitute teachers through Third-Party Administrators (TPAs) • Review work plan for Task Force	
8-8-2024	<i>#2 Draft Model Policy and Policy Recommendations</i>	• Discussion of model policy to ensure that substitute teachers are supervised by licensed administrators. • Discussion of possible policy recommendations for standards for contracts for substitute teachers through Third-Party Administrators (TPAs) • Review work plan for Task Force	
8-22-2024	<i>#3 Draft Final Report/Finalize Policy and Recommendations</i>	• Review and Discussion of final report • Finalize recommendations • Finalize model policy • Review work plan for Task Force	
9-13-2024	<i>Finalize Report</i>	• Finalize and adopt report	

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