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December 11, 2023

Dynamic Life Inc
388 State Street, Suite 1000
Salem, OR 97301
Attention: Edward (Ned) Clements
Telephone: 503-851-9513
E-mail address: ned@dynamiclifepnw.org

Subject: Termination of Contract #177918

This termination letter serves as written notice of termination of Contract #177918 between Dynamic Life Inc and the State of Oregon, acting by and through its Oregon Department of Human Services (ODHS); Office of Child Welfare Programs, Child Welfare – District 4 Administration, pursuant to **Exhibit B “Standard Terms and Conditions,” Section 10. “Default; Remedies; Termination”** as quoted below:

10. Default; Remedies; Termination.

e. Termination.

- (1) ODHS’ Right to Terminate at its Discretion. At its sole discretion, ODHS may terminate this Contract:
 - (a) For its convenience upon 30 days’ prior written notice by ODHS to Contractor;

Therefore, effective **January 10, 2024, at midnight** (the “Termination Date”), this Contract is terminated in whole. Payments against this Contract will not be made for any services provided after the Termination Date.

ODHS recognizes that Dynamic Life Inc has provided crucial services to ODHS clients during the term of the Contract. During the next 30 days, ODHS will work with Dynamic Life Inc to transition the services being provided by Dynamic Life Inc to ODHS clients to new providers as determined by ODHS which must be complete no later than the Termination Date. During the 30-day transition period, Dynamic Life Inc shall continue to provide all services pursuant to Contract #177918. All reporting requirements shall continue through completion of ODHS client transition.

ODHS caseworkers and branch team supports will determine the next steps for each ODHS client being served by Dynamic Life Inc and will coordinate transition plans with Dynamic Life Inc and the new providers.

ODHS’ expectation is that Dynamic Life Inc will work with ODHS staff and other contracted providers to help the transition be as seamless as possible for the continuity of care of the ODHS clients.

All ODHS clients shall transition out of Dynamic Life Inc’s care with all of their personal belongings.

Dynamic Life Inc shall not follow up with, or otherwise have contact with, contracted providers or ODHS clients after the transition of the ODHS client is complete.

Dynamic Life Inc shall not provide any “on-call” services unless requested to do so in writing by ODHS.

Dynamic Life Inc shall provide a final written report to the ODHS Contract Administrator, Belit Burke, via e-mail at belit.burke@odhs.oregon.gov that provides the name of each ODHS client, where the ODHS client transitioned to, and the date the transition was final. The final written report is due no later than the Termination Date.

Should you have any questions, please contact April D. Barrett at 503-580-0928 or by e-mail: april.d.barrett@odhsoha.oregon.gov or Bill Evans at 971-283-4703 or by e-mail: william.f.evans@odhsoha.oregon.gov.

Sincerely,

April D. Barrett

April D. Barrett, OPBC, OPMA
Senior Contract Specialist
ODHS|OHA Shared Services
Office of Contracts and Procurement

cc: Belit Burke
Aprille Flint-Gerner
Accounting
Electronic file

NOTICE SENT VIA USPS