



LPRO
LEGISLATIVE POLICY
AND RESEARCH OFFICE

Task Force on Substitute Teachers

November 9, 2023

Meeting #1: Getting Started

Getting Started

November 9, 2023

Member Introductions

Task Force Rules

Senate Bill 283

Discussion

Public Participation & Records

Chair Election



Please have:

- Camera on
- Microphone unmuted

Roll Call

Member Introductions

Introductions: Legislative Members

Four non-voting members (12 total members)

Sen. Michael Dembrow, SD-23

Chair, Senate Committee on Education

Sen. Suzanne Weber, SD-16

Vice Chair, Senate Committee on Education

Rep. Tracy Cramer, HD-22

Member, House Committee on Education

Rep. Hoa Nguyen, HD-48

Member, House Committee on Education



Introductions: Voting Members

Eight voting members (12 total members)

- Member seats defined in statute
- Voting members appointed by Governor:
 - One member representing an association that primarily represents licensed educators;
 - One member representing an organization that represents substitute teachers;
 - One member representing a coalition that represents school administrators;
 - One member representing an association that represents school boards;
 - One member representing an organization that represents education service districts;
 - One member representing a third-party employment service provider for substitute teachers;
 - One member representing Teacher Standards and Practices Commission; and
 - One member representing Department of Education.



Introductions: Questions

Questions:

1. Name, pronouns, organization, and role in organization
2. What is your position on this Task Force, and what experiences, lived or professional, do you bring to this work?
3. What are you looking forward to on the Task Force?



Rules and Operating Procedures

LPRO Staff



Rules and Operating Procedures

Task Force Rules

- Based on Committee Rules
- Quorum and meeting requirements, including notice and recording

Operating Procedures

- Protocols
- Consensus and Voting
- Chair Duties
- Communications and Records



Adoption of Task Force Rules

Motion to Adopt Rules

Motion:

"I move to adopt the Task Force on Substitute Teachers rules dated November 9, 2023."

(no second required)

Discussion?

Roll Call Vote

(requires majority of voting members to adopt = five yes votes)



Senate Bill 283

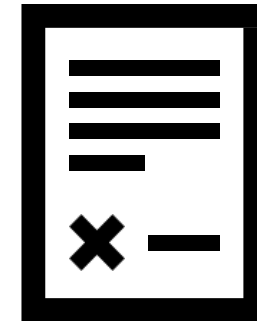
LPRO Staff



Senate Bill 283: How We Got Here

2023 Session

- February 14: Senate Committee on Education holds Public Hearing
- April 4: Senate Committee on Education holds Work Session
- June 20: Joint Committee on Ways and Means passes measure with amendment (-A11) that includes Task Force
- June 23: Senate passes [SB 283](#) (21-3-0-6)
- June 24: House passes [SB 283](#) (35-13-12)
- July 31: SB 283 signed by Gov. Kotek



Senate Bill 283: Key Provisions

82nd OREGON LEGISLATIVE ASSEMBLY--2023 Regular Session

Enrolled
Senate Bill 283

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Senate Interim Committee on Education for Senator Michael Dembrow)

CHAPTER

AN ACT

Relating to the education workforce; creating new provisions; amending ORS 329.788, 329.795, 329.800, 329.805, 329.810, 329.815, 329.820, 329A.030, 332.505, 332.544, 334.225, 342.125, 342.127, 342.610 and 342.940; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

WORKFORCE DATA

SECTION 1. (1) As used in this section:

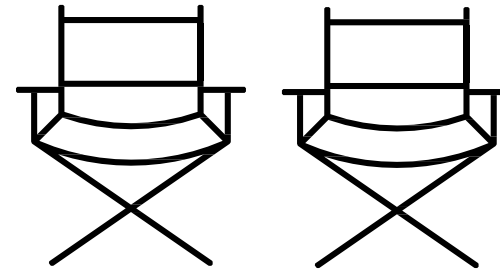


- Task Force composition
- Policy framework
- LPRO and agency roles
- Report to Legislative Assembly:
 - Sept 15, 2024, **final report**



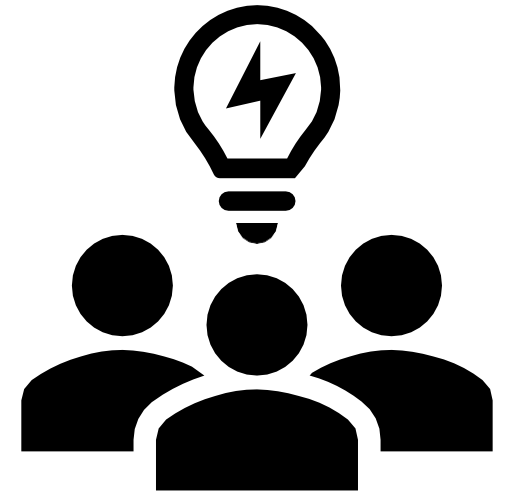
Senate Bill 283: Task Force Membership

- **Four non-voting legislators**
- **Eight voting members representing:**
Substitute Teachers, Educational Service Districts, Teacher Standards and Practices Commission, Oregon Department of Education, Licensed Teachers, School Administrators, Third-Party Providers, and School Boards.
- **Chair**
To be elected from among Task Force members



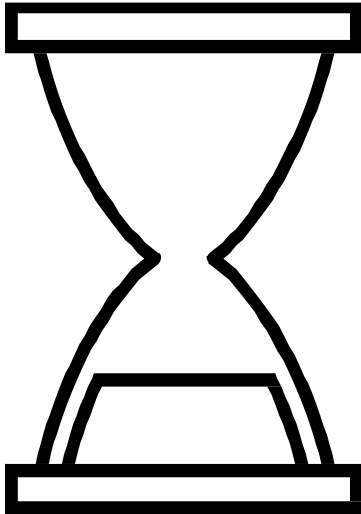
Senate Bill 283: LPRO and Agency Roles

- Legislative Policy and Research Office (LPRO) is directed to provide **staff support**, including logistical and administrative assistance.
- LPRO is directed to **gather, review, and analyze data** and information in support of the measure's objectives.
 - LPRO may contract with third parties for expertise.
- Agencies across state government are directed to assist the Task Force as requested and within abilities.



SB 283: Charge of the Task Force

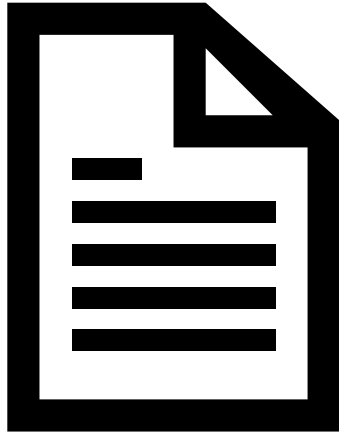
Task Force Charges:



- Review school district requests for proposals (RFPs) related to substitute teachers;
- Conduct a cost savings analysis of providing substitute teachers through third-party employment providers;
- Examine policies in other states related to the use of third-party employment providers for substitute teachers;
- Explore a model that provides the services of substitute teachers through education service districts;
- Explore processes that ensure substitute teachers are provided access to email and Internet service;
- Establish a model policy for ensuring that substitute teachers are supervised by licensed administrators; and
- Develop recommendations for legislation related to standards for contracts for substitute teachers through third-party employment providers.



SB 283: Task Force Report



- **September 15, 2024:** Task Force will submit a final report with findings and recommendations.
- The report must include:
 - Model policy for ensuring that substitute teachers are supervised by licensed administrators.
 - Recommendations for legislation related to contract standards for third-party employment service providers.



Review of Assessment

LPRO Staff



Staff Summary of Assessment Responses

Are:



- Highlighting range of ideas or perspectives in the group
- Organizing related needs or ideas by topic
- Consolidating ideas submitted by multiple members
- Informing the Chair in development of work plan and agendas

Are not:



- Identifying members with specific responses*
- Considering pros/cons, ranking or prioritizing ideas
- Implying consensus of the group



Goals for Assessment

- 1) Develop a shared understanding of what success looks like for this work
- 2) Begin conversation about policy needs and opportunities
- 3) Share with the Chair and staff what will help you develop recommendations



Discussion of Goals, Objectives, and Information Request

Sen. Michael Dembrow



Discussion Questions

- What problem is the Task Force attempting to solve?
- Describe the challenges or barriers the Task Force will work to address?
- What will “success” look like for this Task Force?



Discussion Questions

- What does each charge mean?
- What information/data will help develop recommendations for the different charges?

Task Force Charges:

- Review school district requests for proposals related to substitute teachers;
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- Examine policies in other states related to the use of third-party employment providers for substitute teachers;
- Explore a model that provides the services of substitute teachers through education service districts;
- Explore processes that ensure substitute teachers are provided access to email and Internet service;
- Establish a model policy for ensuring that substitute teachers are supervised by licensed administrators; and
- Develop recommendations for legislation related to standards for contracts for substitute teachers through third-party employment providers.



Break

5 minutes

Suggestion: camera and mic off

Introduction to OLIS

LPRO Staff



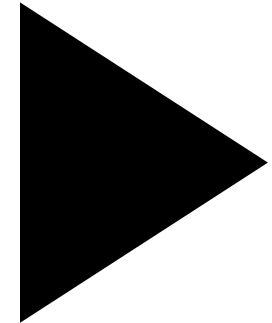
Using OLIS

- **Navigating the Oregon State Legislature Website:**
<https://www.oregonlegislature.gov/>
 - Use the link for OLIS, the Oregon Legislative Information System
- **Navigating the Task Force page:**
<https://olis.oregonlegislature.gov/liz/2023I1/Committees/JTFST/Overview>
 - Member and staff information
 - Meeting dates, agendas, meeting materials
- **Staying Engaged:**
https://www.oregonlegislature.gov/citizen_engagement
 - Register for email alerts
 - FAQs



Connecting with the Public

- **Live-stream:** Capitol viewing station and on OLIS Task Force site:
<https://olis.oregonlegislature.gov/liz/2023I1/Committees/JTFST/Overview>
 - Use the link for materials and recordings
- **Public Comment:**
 - Sign up prior to meeting, or
 - Comment in writing:
 - JTFST.exhibits@oregonlegislature.gov
- **Language Access** (interpretation, translation, CART):
<https://www.oregonlegislature.gov/lpro/Pages/language-access.aspx>



Public Records

Erin Jansen



Select Chair

LPRO Staff



Selection of Chair

Role of the Chair:

- Will encourage full and safe participation by members in all aspects of the process and assist in the process of building consensus;
- Will ensure all participants abide by the expectations for the decision-making process and respectful behavior;
- Will work with LPRO staff to develop meeting agendas, meeting presentations, and ensure an efficient decision-making process; and
- Will serve as liaison between the Task Force and the legislature.

Requirement:

- Task Force must elect one of its members to serve as chairperson



Selection of Chair

1. **Nomination** (self-nomination or nominate another member)

2. **Motion:**

“I move to elect ____ as Chair.”

3. **Discussion?**

4. **Roll Call Vote**

(requires majority of voting members to elect = 5 yes votes)



Next Meeting

Thursday, December 7

9 am – 12 pm



Questions?

JTFST.exhibits@oregonlegislature.gov

