SB 1522 (2022)

DOC Pilot Online Education Program for Adults in Custody (AICs)

- ◆ **What**

Online access to:
- Adult Basic Skills Development (ORS 421.084)
- Professional and technical programs (ORS 421.081)
- Education programs resulting in college credit, college degree, college certification or license, or an apprenticeship.

- ◆ **Where**
- Coffee Creek Correctional Facility (women's facility) – both medium and minimum
- Snake River Correctional Facility – both medium and minimum

- ◆ **When**
- December 31, 2022 – written report to legislature on DOC's implementation plan
- September 1, 2023 – equipment, connectivity, and infrastructure in place to provide access to online education

SB 1522 (2022)

Implementation Plan

1. **Directives**

2. **College Partnerships**

3. **DOC Staffing**

4. **Technology Infrastructure**

5. **Facility Space and Infrastructure for Online Professional & Technical Programs and College Education Courses**

6. **Communication Plan**

Pell Grant

1. DIRECTIVES

Oregon Administrative Rules	Status
291-005 Information System Access and Security (Revise)	Update Complete
291-015 Volunteer Services/Student Interns (Revise)	No updates needed
291-041 Searches (Revise)	No updates needed
291-077 Performance Recognition and Award System (Revise)	Update Complete
291-086 AIC Access to Information Technology (Revise)	Update in Process
291-105 Prohibited Conduct and Processing Disciplinary Actions (Revise)	Update Complete
291-113 Workforce Development Education Programs (Revise)	Update Complete
291-201 Adult in Custody Assignment Management (Revise)	No updates needed

DOC Policies	Status
100.1.1 Non-Employee Service Provider (Carded and Noncarded) (Revise)	Update Complete
100.1.2 Non-Employee Service Provider Training (Revise)	Update Complete
TBD Identity Access Management (Develop)	In development
TBD Vendor Access and Management (Develop)	Not started

Other Directives	Status
SRCI AIC Handbook (Revise)	Update in Process
CCCF AIC Handbook (Revise)	Update in Process
Pell Grant Application Process (Develop)	Process already established with Second Chance Pell Grant sites will be used with other colleges
Criteria and Selection Process for Online Education Participation (Develop)	Update Complete
CCCF Facility Access Procedure No. 24 – Electronic and Recordable Devices (Revise)	Update in Process
CCCF Housing Unit Post Order No. 18 – VIII. Inventory Control (Revise)	Update in Process
CCCF General Post Order No. 50 – III. Communications (Revise)	Update in Process

2. COLLEGE PARTNERSHIPS

- **Second Chance Pell sites:**
  - Grandfathered in
    - Chemeketa Community College (CCC)
    - Treasure Valley Community College (TVCC)
  - Cannot expand until they go through DOC's Pell Grant approval process. *(Neither college has started that process)*

- **Additional colleges**
  - Colleges newly approved by DOC through Pell Grant process
    - Central Oregon Community College (COCC)
    - Portland Community College (PCC)
    - Portland State University (PSU)
  - Awaiting accreditation from Northwest Commission on Colleges and Universities

- **Colleges participating in 2023 fall term**
  - PSU
  - TVCC
    - *Collaborated to provide managed AIC access to their respective Learning Management Systems (LMS)*
    - *Ensured ODOC interface meets all security requirements*
    - *DOC IT and Education teams established AIC-specific email accounts to facilitate Pell and FAFSA workflow*
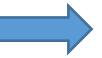
3. STAFFING

- **Information Technology**
  - Passage of SB 1522 required expansion of IT infrastructure to accommodate more AICs accessing the AICCP via laptops as well as to enable secure online education access and compatibility with each college's learning management system (LMS).
  - New positions
    - 1 Information Systems Specialist 7 (ISS 7)
    - 1 Information Systems Specialist 6 (ISS 6)
    - 2 Information Systems Specialist 5s (ISS 5)

- **Education and Training Unit**
  - DOC not previously funded for onsite education staff needed to coordinate and support new education programs.
  - Two new positions at both CCCF and SRCI (total of 4)
    - Program Administrator 1 (PA1)
    - Administrative Specialist 1 (AS1)

4. TECHNOLOGY INFRASTRUCTURE

## Virtual Learning Environment Infrastructure Needs

- Access to learning management systems (LMSs)
  - AIC students need to access each college's specific learning management system (LMS)
  - DOC IT partnered with PSU and TVCC to test accessing and managing access from the AIC computing platform to each of the colleges' LMS.

- Firewall tool. DOC must securely manage AIC online access to higher education while still providing enough flexibility. After piloting Drawbridge X, DOC determined the existing AIC network firewalls provide the functionality to safely manage AIC access to the internet and LMS and Drawbridge X was not needed.

- Research access. We currently anticipate AIC access to the JSTOR digital library, a research and teaching platform that will be curated for AIC use, will be available November 17, 2023.

- Compliance with Oregon Enterprise Information Services (EIS) standards.
  - All technolgy used by AICs complies with Enterprise Information Services (EIS) standards and with other agency, state, and federal rules and regulations.
  - All technology has been reviewed and approved by EIS and State of Oregon Cyber Security Services (CSS).

5. FACILITY SPACE AND INFRASTRUCTURE

Coffee Creek Correctional Facility (and Minimum) &
Snake River Correctional Facility (and Minimum)

- All students have been assigned a secure laptop.

- Students can access PSU and TVCC LMS and other online resources from classrooms.

- IT has begun installing Wi-Fi infrastructure in designated housing units.

- Managing AIC secure laptops and Wi-Fi in the AIC housing units is more challenging than anticipated.
  - Wi-Fi not currently available in the housing units
  - Students can use their secure laptops offline in housing units to complete homework.

- SRCI/SRCM – Piloting the online FAFSA application.
  - Slow process verifying everything is safe and secure and working through culture of facilities.
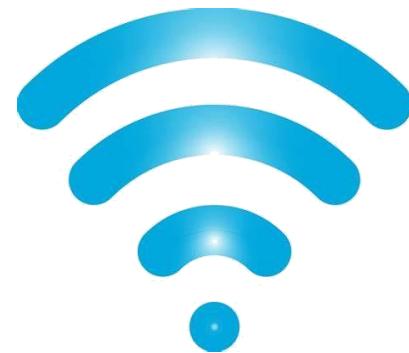
6. COMMUNICATION PLAN

- Delaying start while wrapping up housing unit Wi-Fi issues
- Plan includes both internal and external communications
  - Facebook
  - Email
  - Staff newsletter – "Single Ply"
  - Institution AIC newsletters

COMMUNICATION

CONCLUSION

- The foundational infrastructure and cybersecurity measures were in place as of September 2023.
- CCCF (Portland State University) and SRCI (Treasure Valley Community College) started online education September 2023.
- Additional college partners are ready to engage but awaiting NWCCU accreditation.
- We have experienced some LMS hiccups but continue working through them during weekly PSU/TVCC/DOC meetings.
- DOC will continue to build on this foundation to improve the AIC online student experience.
  - Extra efforts are being taken by DOC's IT team to define lessons learned from the SB 1522 pilot project.
  - Lessons learned includes feedback from TVCC, PSU, and DOC project teams.
  - Documenting and incorporating lessons learned will help ensure that any future expansion of this program will benefit from the work accomplished during the deployment of the pilot program.

QUESTIONS?