

West's Delaware Code Annotated  
 Title 14. Education (Refs & Annos)  
 Part I. Free Public Schools  
 Chapter 13. Salaries and Working Conditions of School Employees

14 Del.C. § 1308

§ 1308. Salary schedules for administrative secretaries,  
 financial secretaries, senior secretaries, secretaries and clerks

Effective: June 30, 2023

[Currentness](#)

(a) Each administrative secretary, financial secretary, senior secretary, secretary and clerk who works and is paid for 12 months per year shall be paid in accordance with the following schedule:

Step	Clerk*	Secretary*	Senior Secretary*	Financial Secretary*	Administrative Secretary*	Years of Experience
1	20,395	22,045	22,940	23,435	24,255	0
2	20,999	22,647	23,495	23,995	24,823	1
3	21,598	23,202	24,055	24,554	25,390	2
4	22,203	23,756	24,611	25,113	25,956	3
5	22,766	24,310	25,167	25,674	26,589	4
6	23,301	24,865	25,725	26,260	27,228	5
7	23,832	25,419	26,314	26,892	27,872	6
8	24,364	25,971	26,945	27,524	28,510	7
9	24,898	26,593	27,573	28,155	29,152	8
10	25,431	27,219	28,201	28,786	29,791	9
11	25,963	27,844	28,829	29,421	30,431	10
12	26,560	28,469	29,456	30,052	31,070	11
13	27,160	29,094	30,085	30,682	31,712	12
14	27,763	29,721	30,715	31,315	32,351	13
15	28,363	30,347	31,341	31,949	32,990	14
16	28,965	30,974	31,970	32,577	33,634	15

17	29,567	31,597	32,600	33,208	34,273	16
18	30,170	32,224	33,229	33,842	34,912	17
19	30,770	32,848	33,857	34,471	35,553	18
20	31,372	33,475	34,483	35,107	36,193	19
21	31,971	34,099	35,112	35,738	36,832	20
22	32,586	34,739	35,754	36,384	37,487	21
23	33,218	35,394	36,411	37,042	38,154	22
24	33,864	36,063	37,081	37,714	38,838	23
25	34,524	36,743	37,767	38,401	39,537	24

\* Annual Salary in Whole Dollars.

(b) For purposes of implementing the salary schedule contained in subsection (a) of this section, the 18-year step on the salary schedule is effective for administrative secretaries on July 1, 1989; the 19-year step will be effective for the fiscal year beginning July 1, 1990; and the 20-year step will be effective for the fiscal year beginning July 1, 1991. The 17-year step is effective for clerks, secretaries, senior secretaries, and financial secretaries on July 1, 1989; the 18-year step will be effective for the fiscal year beginning July 1, 1990; the 19-year step will be effective for the fiscal year beginning July 1, 1991; and the 20-year step will be effective for the fiscal year beginning July 1, 1992.

(c) One twelfth of the salary rate set forth under subsection (a) of this section shall be deducted for each month that the employee is not employed.

(d) These same classifications and pay rates shall apply to the Department of Education, except that the Department shall be authorized to revise the schedule annually to enable the Department to pay salary supplements up to the equivalent of the average of the 3 highest salaries for like positions paid by school districts.

(e) During the fiscal year beginning July 1, 1972, a reorganized school district may employ personnel to be paid pursuant to this section in a number equal to 1 of each full 10 state units of pupils for the first 100 such full state units of pupils and 1 additional for each additional full 12 state units of pupils.

(f) The total number of secretarial employees to which a reorganized school district is entitled shall be as specified in subsection (e) of this section, but the number that may be assigned to each classification beginning July 1, 1989, shall be according to the following and in the order specified:

(1) Up to 8 percent of the total secretarial allocation in each district or a minimum of 2 positions per district, whichever is larger, may be assigned as "administrative secretary."

(2) Up to 40 percent of the total secretarial allocation in each district or a minimum of 3 per district plus 1 for each school enrolling 15 or more units of pupils, whichever is greater, may be classified as “senior secretary” or “financial secretary.”

(3) Twelve percent of the total secretarial allocation in each district shall be classified as “clerk.”

(4) The balance of the total clerical allocation in each district shall be classified as “secretary.”

### Credits

46 Laws 1947, ch. 48, § 2. Amended by 47 Laws 1949, ch. 195, § 1; 48 Laws 1951, Sp. Sess., ch. 489, § 2; 56 Laws 1967, ch. 143, § 2; 56 Laws 1968, ch. 292, § 11; 56 Laws 1968, ch. 470, § 2; 57 Laws 1970, ch. 333, §§ 5, 6; 58 Laws 1971, ch. 189, § 2; 58 Laws 1971, ch. 305, §§ 2, 6, 7; 59 Laws 1973, ch. 34; 60 Laws 1975, ch. 31, § 1; 61 Laws 1978, ch. 407, §§ 8, 15; 61 Laws 1978, ch. 409, § 102(a); 62 Laws 1979, ch. 68, § 42(e); 62 Laws 1980, ch. 277, § 11(f); 63 Laws 1981, ch. 80, § 11(f); 63 Laws 1982, ch. 322, § 11(f), (g); 64 Laws 1983, ch. 90, § 11(d)(vi); 64 Laws 1983, ch. 220, § 6(a); 64 Laws 1984, ch. 334, § 11(j)(5); 65 Laws 1985, ch. 87, § 11(k)(2); 65 Laws 1986, ch. 348, § 12(r)(4); 66 Laws 1987, ch. 85, § 12(p)(4); 66 Laws 1988, ch. 303, § 12(m)(4), (5); 67 Laws 1989, ch. 47, § 12(o)(4)-(7); 67 Laws 1990, ch. 281, § 8(o)(2); 68 Laws 1991, ch. 84, § 8(m)(1); 68 Laws 1992, ch. 290, § 8(m)(2); 69 Laws 1993, ch. 64, § 8(m)(2); 69 Laws 1994, ch. 291, § 8(i)(3); 70 Laws 1995, ch. 118, § 8(i)(2), eff. July 1, 1995; 70 Laws 1996, ch. 425, § 8(i)(2), eff. July 1, 1996; 71 Laws 1997, ch. 132, § 8(m)(2), eff. July 1, 1997; 71 Laws 1997, ch. 180, § 66; 71 Laws 1998, ch. 354, § 8(n)(2), eff. July 1, 1998; 72 Laws 1999, ch. 94, § 8(n)(3), eff. June 30, 1999; 72 Laws 2000 (2nd Sp. Sess.), ch. 395, § 8(n)(2), eff. June 1, 2000; 73 Laws 2001, ch. 74, § 8(n)(2), eff. June 28, 2001; 73 Laws 2002, ch. 312, § 8(m)(2), eff. June 25, 2002; 74 Laws 2004, ch. 307, § 8(m)(3), eff. July 1, 2004; 75 Laws 2005, ch. 89, § 8(m)(3), eff. July 1, 2005; 75 Laws 2006, ch. 350, § 8(m)(2), eff. July 1, 2006; 76 Laws 2007, ch. 80, § 8(m)(2), eff. July 1, 2007; 76 Laws 2009, ch. 84, § 8; 77 Laws 2009, ch. 84, § 8(m)(2), eff. July 1, 2009; 77 Laws 2010, ch. 327, § 8(m)(2), eff. July 1, 2010; 78 Laws 2011, ch. 78, § 8(m)(7), eff. July 1, 2011; 78 Laws 2011, ch. 78, § 8(m)(14), eff. Jan. 1, 2012; 78 Laws 2012, ch. 290, § 8(m)(5)(iii), eff. July 1, 2012; 79 Laws 2014, ch. 290, § 8(m)(5)(iii), eff. July 1, 2014; 79 Laws 2014, ch. 290, § 8(m)(6)(iii), eff. Jan. 1, 2015; 80 Laws 2015, ch. 79, § 8(m)(5)(iii), eff. July 1, 2015; 80 Laws 2016, ch. 298, § 8(m)(5)(iii), eff. July 1, 2016; 81 Laws 2017, ch. 58, § 8(m)(5)(iii), eff. July 3, 2017, deemed effective July 1, 2017; 81 Laws 2018, ch. 280, § 8(m)(6)(iii), eff. July 1, 2018; 82 Laws 2019, ch. 64, § 8(m)(6)(iii), eff. July 1, 2019; 83 Laws 2021, ch. 54, § 8(m)(6)(iii), eff. June 30, 2021; 83 Laws 2022, ch. 325, § 8(m)(6)(iii), eff. June 28, 2022; 84 Laws 2023, ch. 81, § 8(m)(6)(iii), eff. June 30, 2023.

14 Del.C. § 1308, DE ST TI 14 § 1308

Current through ch. 236 of the 152nd General Assembly (2023-2024). Some statute sections may be more current, see credits for details. Revisions to 2023 Acts by the Delaware Code Revisors were unavailable at the time of publication.

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Title 14. Education (Refs & Annos)
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Chapter 13. Salaries and Working Conditions of School Employees

14 Del.C. § 1309

§ 1309. Secretarial classifications and salary supplement for additional training

Currentness

(a) The Department of Education shall establish rules and regulations for the assignment of a secretarial classification to personnel employed pursuant to § 1308 of this title who are not otherwise classified.

(b) An administrative secretary, financial secretary, senior secretary, secretary or clerk shall receive as a salary the amount for which the employee qualifies under § 1308(a) of this title, plus an annual amount for additional training as defined by the Department of Education as follows:

Professional Secretary Certificate.....	\$662
(Completion of 2 years of college or successful completion of a national examination or equivalent certification program approved by the Department of Education.)	
Certified Secretary Certificate.....	\$991
(Eligibility for professional secretary certificate plus completion of 12 semester hours of college courses specified by the Department of Education and 5 years of successful experience.)	
Bachelor's Degree Certificate.....	\$1,320
(Completion of a bachelor's degree from an accredited college.)	

Credits

57 Laws 1970, ch. 333, § 7. Amended by 58 Laws 1971, ch. 192, § 1; 58 Laws 1971, ch. 304, § 1; 59 Laws 1973, ch. 34; 60 Laws 1975, ch. 31, § 1; 61 Laws 1978, ch. 409, § 103; 62 Laws 1979, ch. 68, § 42(e); 62 Laws 1980, ch. 277, § 11(f); 63 Laws 1981, ch. 80, § 11(f); 63 Laws 1982, ch. 322, § 11(f), (g); 64 Laws 1983, ch. 220, § 6(b); 64 Laws 1984, ch. 334, § 11(j)(6); 65 Laws 1986, ch. 348, § 12(r)(5); 66 Laws 1987, ch. 85, § 12(p)(5); 69 Laws 1994, ch. 291, § 8(i)(4); 71 Laws 1997, ch. 180, § 67.

**Codifications:** 14 Del.C. 1953, § 1309

14 Del.C. § 1309, DE ST TI 14 § 1309

Current through ch. 236 of the 152nd General Assembly (2023-2024). Some statute sections may be more current, see credits for details. Revisions to 2023 Acts by the Delaware Code Revisors were unavailable at the time of publication.



# TITLE 14 EDUCATION DELAWARE ADMINISTRATIVE CODE

## DEPARTMENT OF EDUCATION OFFICE OF THE SECRETARY 700 Finance and Personnel

### 750 Support Personnel Salary Supplements for Additional Training

#### 1.0 Definitions:

The following words and terms, when used in this regulation, shall have the following meaning unless the context clearly states otherwise:

**"Certificate"** means a document issued by the Department of Education that verifies completion of the additional training required for a Level I, Level II or Bachelor's degree status for support personnel.

**"Department"** means the Delaware Department of Education.

**"Secretary"** means the Secretary of the Delaware Department of Education.

**"Support Personnel"** means an administrative secretary, financial secretary, senior secretary, secretary or clerk employed by a school district, charter school or by the Department of Education.

20 DE Reg. 804 (04/01/17)

#### 2.0 Supplements for Additional Training

2.1 An administrative secretary, financial secretary, senior secretary, secretary or clerk shall receive as salary the amount that the employee qualifies for under 14 **Del.C.** §1308 plus an annual amount for additional training as defined in 14 **Del.C.** §1309(b). The following shall be the requirements for the salary supplements defined in 14 **Del.C.** §1309(b):

2.2 Professional Secretary Certificate, Salary Supplement Qualifications

2.2.1 Hold a high school diploma or certificate of equivalency; and

2.2.1.1 Complete two years of college, to equate to a minimum of forty-eight (48) semester hours of course work from a regionally accredited post-secondary institution in business, professional office training, accounting or other related areas; or

2.2.1.2 Pass the Certified Administrative Professional (CAP) examination administered by the International Association of Administrative Professionals (IAAP); or

2.2.1.3 Pass the National Association of Educational Office Professionals, Professional Standards Program (PSP), Certificate Level, Option I or Option II, BASIC or above; or

2.3 Certified Secretary Certificate, Salary Supplement Qualifications

2.3.1 Hold a high school diploma or certificate of equivalency; and

2.3.1.1 Meet the eligibility requirements for Professional Secretary Certificate and complete twelve (12) semester hours of course work from a regionally accredited post-secondary institution in business, professional office training, accounting or other related area; and have a minimum of five years successful experience as an office professional; or

2.3.1.2 Pass the Certified Administrative Professional (CAP) examination administered by the International Association of Administrative Professionals (IAAP); complete twelve (12) semester hours of course work from a regionally accredited post-secondary institution in business, professional office training, accounting or other related area; and have a minimum of five years successful experience as an office professional; or

2.3.1.3 Pass the National Association of Educational Office Professionals, Professional Standards Program (PSP), Certificate Level, Option I; complete twelve (12) semester hours of course work from a regionally accredited post-secondary institution in business, professional office training, accounting or other related area; and have a minimum of five years successful experience as an office professional; or

2.3.1.4 Pass the National Association of Educational Office Professionals, Professional Standards Program (PSP), Certificate Level, Option II which includes the completion of at least twelve (12) semester hours of course work from a regionally accredited post-secondary institution in professional office training, accounting or other related area; and have a minimum of five years successful experience as an office professional;

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#### 2.4 Bachelor's Degree Certificate, Salary Supplement Qualifications

2.4.1 Hold a Bachelor's degree from a regionally accredited college.

**15 DE Reg. 1711 (06/01/12)**

**20 DE Reg. 804 (04/01/17)**

**22 DE Reg. 585 (01/01/19)**

#### 3.0 Requirements for a Certificate

The Department shall issue Certificates to Support Personnel in local school districts, charter schools and in the Department who have met the requirements for additional training in subsections 2.2, 2.3, and 2.4.

**20 DE Reg. 804 (04/01/17)**

**22 DE Reg. 585 (01/01/19)**

#### 4.0 Application Procedures

4.1 Applicants for a Certificate for additional training shall submit to the Department the appropriate evidence required to meet the requirements for the type of Certificate requested in subsections 2.2, 2.3, and 2.4 as described in subsections 4.1.1 through 4.1.3.

4.1.1 Official transcripts forwarded directly from the issuing institution or by the applicant in an unopened, unaltered envelope.

4.1.2 Evidence of passing scores on the Certified Administrative Professional (CAP) examination as administered by the International Association of Administrative Professionals (IAAP) or passing scores on the Associate Professional Certificate from the Professional Standards Program (PSP), Options I or II, as administered by the National Association of Educational Office Professionals.

4.1.3 Documentation of years of experience if appropriate.

4.1.4 Reapplication is not required unless an applicant intends to apply for a different level of certification under Section 2.0.

**15 DE Reg. 1711 (06/01/12)**

**20 DE Reg. 804 (04/01/17)**

#### 5.0 Denial of Certificate

5.1 An applicant may be denied a Certificate for an additional training supplement upon a finding that the applicant has failed to meet the requirements set forth herein or is found to have made a materially false or misleading statement on his or her application or supporting materials.

5.2 The Secretary shall give written notice to the applicant of the denial and the reasons therefore. The notice of denial shall be sent by certified mail and shall give notice that a full and fair hearing may be requested before the Secretary or his or her designee within 10 days of the receipt of the notice of denial. The Secretary's decision shall be final.

**10 DE Reg. 1143 (01/01/07)**

**15 DE Reg. 1711 (06/01/12)**

**20 DE Reg. 804 (04/01/17)**

**22 DE Reg. 585 (01/01/19)**

West's Delaware Code Annotated  
Title 14. Education (Refs & Annos)  
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14 Del.C. § 1311

§ 1311. Salary schedule for school custodians

Effective: June 30, 2023

Currentness

(a) Custodians who have the qualifications required by the certifying board and who work and are paid for 12 months per year shall be paid in accordance with the following schedule:

Step	Custodian*	Custodian Firefighter*	Chief Custodian 5 Or Fewer Custodians*	Chief Custodian 6 Or More Custodians*	Maintenance Mechanic*	Skilled Craftsperson*	Yrs of Exp.
1	23,640	24,198	24,482	25,603	26,124	26,619	0
2	24,061	24,620	24,903	26,025	26,651	27,256	1
3	24,482	25,041	25,325	26,464	27,206	27,887	2
4	24,902	25,464	25,744	26,938	27,753	28,519	3
5	25,325	25,883	26,168	27,414	28,235	29,153	4
6	25,744	26,302	26,621	27,891	28,855	29,786	5
7	26,168	26,781	27,098	28,361	29,409	30,417	6
8	26,621	27,258	27,571	28,835	29,959	31,049	7
9	27,098	27,730	28,046	29,311	30,511	31,683	8
10	27,571	28,204	28,519	29,786	31,059	32,316	9
11	28,046	28,678	28,995	30,259	31,613	32,948	10
12	28,519	29,156	29,471	30,731	32,163	33,582	11
13	29,003	29,644	29,958	31,212	32,726	34,232	12
14	29,498	30,144	30,458	31,704	33,302	34,896	13
15	30,003	30,655	30,970	32,204	33,888	35,577	14
16	30,518	31,172	31,489	32,714	34,487	36,272	15



\* Annual Salary in Whole Dollars.

(b) The salaries stipulated in subsection (a) of this section shall be increased for special training as defined by the certifying board by the addition of the following annual amount:

Chief Custodian.....	\$883
Firefighter and Custodian-Firefighter.....	\$662
Custodian.....	\$439

(c) One twelfth of the salary rate set forth under subsection (a) of this section shall be deducted for each month that the employee is not employed.

#### Credits

46 Laws 1947, ch. 48, § 4. Amended by 47 Laws 1949, ch. 195, § 1; 48 Laws 1951, Sp. Sess., ch. 489, § 4; 50 Laws 1955, ch. 261, § 5; 50 Laws 1956, ch. 602, § 1; 51 Laws 1957, ch. 199, § 1; 51 Laws 1957, ch. 279, § 1; 52 Laws 1960, ch. 344, § 9; 54 Laws 1963, ch. 43, § 7; 55 Laws 1966, ch. 409, § 5; 56 Laws 1967, ch. 143, § 3; 56 Laws 1968, ch. 292, § 13; 56 Laws 1968, ch. 470, § 4; 57 Laws 1970, ch. 333, §§ 9, 10; 58 Laws 1971, ch. 192, § 1; 58 Laws 1971, ch. 304, § 1; 59 Laws 1973, ch. 34; 60 Laws 1975, ch. 33, §§ 1, 2; 61 Laws 1978, ch. 407, § 3; 61 Laws 1978, ch. 409, § 106; 62 Laws 1979, ch. 68, § 42(e); 62 Laws 1980, ch. 277, § 11(f); 63 Laws 1981, ch. 80, § 11(f); 63 Laws 1982, ch. 322, § 11(f), (g); 64 Laws 1983, ch. 90, § 11(d)(vii); 64 Laws 1983, ch. 220, § 6(a), (b); 64 Laws 1984, ch. 334, § 11(j)(7), (8); 65 Laws 1985, ch. 87, § 11(k)(3); 65 Laws 1986, ch. 348, § 12(r)(6), (7); 66 Laws 1987, ch. 85, § 12(p)(6), (7); 66 Laws 1988, ch. 303, § 12(m)(6); 67 Laws 1989, ch. 47, § 12(o)(8); 67 Laws 1990, ch. 281, § 8(o)(3); 68 Laws 1991, ch. 84, § 8(m)(2); 68 Laws 1992, ch. 290, § 8(m)(3); 69 Laws 1993, ch. 64, § 8(m)(3); 69 Laws 1994, ch. 291, § 8(i)(5), (6); 70 Laws 1995, ch. 118, § 8(i)(3), eff. July 1, 1995; 70 Laws 1995, ch. 186, § 1, eff. July 10, 1995; 70 Laws 1996, ch. 425, § 8(i)(3), eff. July 1, 1996; 71 Laws 1997, ch. 132, §§ 8(m)(3), 377, eff. July 1, 1997; 71 Laws 1997, ch. 180, § 69; 71 Laws 1998, ch. 354, §§ 8(n)(3), 374, 375, eff. July 1, 1998; 72 Laws 1999, ch. 94, § 8(n)(4), eff. June 30, 1999; 72 Laws 2000 (2nd Sp. Sess.), ch. 395, § 8(n)(3), eff. June 1, 2000; 73 Laws 2001, ch. 74, § 8(n)(3), eff. June 28, 2001; 73 Laws 2002, ch. 312, § 8(m)(3), eff. June 25, 2002; 74 Laws 2004, ch. 307, § 8(m)(4), eff. July 1, 2004; 75 Laws 2005, ch. 89, § 8(m)(4), eff. July 1, 2005; 75 Laws 2006, ch. 350, § 8(m)(3), eff. July 1, 2006; 76 Laws 2007, ch. 80, § 8(m)(3), eff. July 1, 2007; 77 Laws 2009, ch. 84, § 8(m)(3), eff. July 1, 2009; 77 Laws 2010, ch. 327, § 8(m)(3), eff. July 1, 2010; 78 Laws 2011, ch. 78, § 8(m)(8), eff. July 1, 2011; 78 Laws 2011, ch. 78, § 8(m)(15), eff. Jan. 1, 2012; 78 Laws 2012, ch. 290, § 8(m)(5)(iv), eff. July 1, 2012; 79 Laws 2014, ch. 290, § 8(m)(5)(iv), eff. July 1, 2014; 79 Laws 2014, ch. 290, § 8(m)(6)(iv), eff. Jan. 1, 2015; 80 Laws 2016, ch. 298, § 8(m)(5)(iv), eff. July 1, 2016; 81 Laws 2017, ch. 58, § 8(m)(5)(iv), eff. July 3, 2017, deemed effective July 1, 2017; 81 Laws 2018, ch. 280, § 8(m)(6)(iv), eff. July 1, 2018; 82 Laws 2019, ch. 64, § 8(m)(6)(iv), eff. July 1, 2019; 83 Laws 2021, ch. 54, § 8(m)(6)(iv), eff. June 30, 2021; 83 Laws 2022, ch. 325, § 8(m)(6)(iv), eff. June 28, 2022; 84 Laws 2023, ch. 81, § 8(m)(6)(iv), eff. June 30, 2023.

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**DEPARTMENT OF EDUCATION**

**OFFICE OF THE SECRETARY**  
**700 Finance and Personnel**

**729 School Custodians**

**1.0 Definitions**

**“Central Heating Plant”** means all the component parts and systems used to heat, air condition and ventilate a school facility to include traditional mechanical systems and computer building automation systems.

**“Certificate of Occupancy”** means the certificate issued by code enforcement agencies certifying that a building meets all building and safety codes required by the jurisdiction of that agency.

**“Chief Custodian”** means a Custodian who has completed the 120-class hour Chief Custodian training as prescribed by the Department in subsection 5.1.1.

**“Classroom”** means an area or space within a school building that is used for student instruction.

**“Classroom Equivalent”** means areas or spaces in school buildings that are used for student instruction not classified as a classroom, such as, but not limited to, computer labs and centers, libraries, media centers, multiple intelligence rooms and areas, athletic training rooms.

**“Custodial Unit”** means a formula used to determine the number of custodial positions earned by an educational facility.

**“Custodian”** means a school district employee who is paid in accordance with 14 **Del.C.** §1311(a).

**“Department”** means the Delaware Department of Education.

**“Firefighter and Custodian-Firefighter”** means a Custodian who has completed the 90-class hour Firefighter and Custodian-Firefighter certificate training as prescribed by the Department in subsection 5.1.2. This training includes, but is not limited to, the operation of boilers and central heating plant systems.

**“Maintenance Mechanic”** means an employee filling a custodial position with specialized technical skill in a particular trade or trades as determined by the school district in accordance with subsection 4.3 and paid in accordance with the pay scale identified in 14 **Del.C.** §1311(a).

**“Skilled Craftsperson”** means an employee filling a custodial position with specialized technical certification or licensure in a particular trade or trades as determined by the school district in accordance with subsection 4.4 and paid in accordance with the pay scale identified in 14 **Del.C.** §1311(a).

**21 DE Reg. 209 (09/01/17)**

**24 DE Reg. 667 (01/01/21)**

**2.0 Experience**

Custodians may be allowed one (1) year of experience for each creditable year of experience in similar employment as determined by the district.

**24 DE Reg. 667 (01/01/21)**

**3.0 Allocation of Custodial Units**

3.1 The custodial units allocated to a district may be assigned to various locations at the discretion of the local school board and the chief school officer.

3.2 Districts and charter schools are allocated one (1) full-time custodial position for each twelve (12) custodial units or for a major fraction thereof. The number of units in each school is determined in the following way:

3.2.1 One (1) unit for each classroom or classroom equivalent.

3.2.2 One (1) unit for a small auditorium (less than 150 students).

3.2.3 Two (2) units for a large auditorium (more than 150 students).

3.2.4 One (1) unit for a cafeteria having a seating capacity up to 150. One (1) unit for each 150 capacity or major fraction thereof.

3.2.5 One (1) unit for a gymnasium.

3.2.6 One (1) unit for a combined auditorium and gymnasium (less than 150 students).

3.2.7 Two (2) units for a combined auditorium and gymnasium (more than 150 students).

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- 3.2.8 One (1) unit for two locker rooms.
- 3.2.9 Seven (7) units for a swimming pool.
- 3.2.10 Units for a central heating plant are determined as follows:

No. of Classrooms or equivalent	No. of Units
1 to 6	1/2
7 to 9	3/4
10 to 15	1
16 to 20	1 1/2
21 to 25	2
26 to 30	2 1/2
31 to 35	3
36 to 40	3 1/2
41 to 45	4
46 to 50	4 1/2
51 to 55	5
56 to 60	5 1/2
61 or more	

- 3.2.11 One-half (1/2) unit for each developed acre of the school plant site, not to exceed 48 acres or 24 units on a given site. If two schools are located on the same site of 100 acres or more, the second school shall receive credit for half of the acres for that site.
- 3.3 Part-time custodians equivalent to one (1) or more full-time custodians may be employed with the provision that proper records will be maintained at the school district for review.
- 3.4 A full custodial staff for a new school building may be employed two (2) months prior to the pupil occupancy of the building.
- 3.4.1 In order to maintain building climate and secure new school buildings completed with a certificate of occupancy date further in advance of student occupancy than the two (2) months identified in subsection 3.4, the district is eligible to earn the custodial units provided for site maintenance and central heating plant as of the certificate of occupancy date, until eligible to employ the full custodial staff in accordance with subsection 3.4.
- 3.5 The termination date for custodial units in closed buildings shall be six (6) weeks from the last day classes are held in the building.
- 3.6 Buildings which are closed and retained under the control of the school district shall lose all custodial units except units provided for site maintenance and heating.
- 3.7 When the school district signs a lease or in any way loses direct control of the building, through transfer, sale or legislation, the custodial units for site maintenance and heating shall terminate on the effective date of the lease, transfer, sale or legislation.
- 3.8 It is the school district's responsibility to notify the Department when the function of a building is changed. When the notification is received, a re-evaluation of the custodial units will be completed by the Department. The Department will notify the district by letter of the results of the re-evaluation.
- 3.9 The Department shall calculate and approve all custodial unit allocation requests submitted by the local school districts and charter schools.

**11 DE Reg. 1462 (05/01/08)**

**21 DE Reg. 209 (09/01/17)**

**24 DE Reg. 667 (01/01/21)**

#### 4.0 Classification

- 4.1 Custodian-Firefighter

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## TITLE 14 EDUCATION

### DELAWARE ADMINISTRATIVE CODE

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- 4.1.1 When there is only one (1) custodian in a district, the custodian may be classified as a Custodian-Firefighter.
- 4.1.2 There shall be only one (1) Custodian-Firefighter employed in each building.
- 4.2 Chief Custodian
  - 4.2.1 A custodian may be classified as a Chief Custodian when at least two (2) other full time custodians or the equivalent are employed in the school building or other district facility. There shall only be one (1) Chief Custodian per building.
- 4.3 Maintenance Mechanic. Each school district may classify up to ten (10) percent of the total number of custodial personnel as maintenance mechanics. Qualifications shall be as defined by the employing school district.
- 4.4 Skilled Craftsperson
  - 4.4.1 Each school district may classify an incumbent in one (1) or more of its Maintenance Mechanic positions as a Skilled Craftsperson for purposes of this section if the incumbent:
    - 4.4.1.1 Has received a certificate as a union journeyman or equivalent in any of the following fields: Boiler Maker, Carpenter, Electrician, HVAC Mechanic, Mill Wright, Heavy Machinery Operator, Pipe Fitter, Plumber, Roofer, or Sheet Metal Worker; or
    - 4.4.1.2 Possesses a current state license in any of the fields listed in subsection 4.4.1.1; or
    - 4.4.1.3 Is an Automobile Mechanic who possesses two (2) or more National Institute for Automotive Service Excellence (ASE) Certifications in the Automotive, Truck or School Bus categories; or
    - 4.4.1.4 Is a Boiler Maker who possesses either an AWS or ASME Welding Certification; or
    - 4.4.1.5 Is a Computer Technician who possesses an A Plus Certification from CompTIA (Computing Technology Industry Association); or
    - 4.4.1.6 Is an HVAC Mechanic who possesses two (2) or more certifications from manufacturers of digital control systems in use by the district, or possesses a certification from a manufacturer of centrifugal chillers used within the district; or
    - 4.4.1.7 Possesses two (2) or more Hazardous Material Certifications from the State of Delaware, OSHA, or the United States Environmental Protection Agency; or
    - 4.4.1.8 Is a Pipe Fitter who possesses an AWS or ASME Welding Certification; or
    - 4.4.1.9 Is a Roofer who possesses Training Certifications from two (2) or more manufacturers of Roofing Systems in use by the District; or
    - 4.4.1.10 Is a Burner Mechanic who possesses a certification from a manufacturer of oil or gas burners used within the District.
- 4.5 Building and Grounds Supervisor: Each district with ninety five (95) or more custodial units may employ a school buildings and grounds supervisor according to the salary schedule. This position is included in the total number of custodial personnel allowed.

**21 DE Reg. 209 (09/01/17)**

**24 DE Reg. 667 (01/01/21)**

#### **5.0 Certificates Granted by the Department for Additional Hours of Special Training**

- 5.1 The Department shall specify the special training needed in order for an individual to receive a certificate for the additional pay stipends as outlined in 14 **Del.C.** §1311(b). The following hourly requirements shall be met in order for the Department to grant the custodial certificates listed in subsections 5.1.1 through 5.1.3. The certificate guarantees additional pay as specified in 14 **Del.C.** §1311(b), but only the local school district can change a custodian's classification for purposes of 14 **Del.C.** §1311(a).
  - 5.1.1 Chief Custodian Certificate (120-class hours). Employees who have earned the Chief Custodian certificate shall be paid an additional pay stipend in accordance with 14 **Del.C.** §1311(b). Employees who have earned the Chief Custodian certificate pursuant to 14 **Del.C.** §1311(b) are eligible to compete for chief custodial positions when they become vacant and earn pay in accordance with the pay scale identified in 14 **Del.C.** §1311(a).
  - 5.1.2 Firefighter and Custodian-Firefighter Certificate (90-class hours). Employees who have earned the Firefighter and Custodian-Firefighter certificate shall be paid an additional pay stipend in accordance with 14 **Del.C.** §1311(b). Employees with the Firefighter and Custodian-Firefighter certificate pursuant to 14 **Del.C.** §1311(b) are eligible to compete for Custodian-Firefighter positions when they become vacant and earn pay in accordance with the pay scale identified in 14 **Del.C.** §1311(a).

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**TITLE 14 EDUCATION**  
**DELAWARE ADMINISTRATIVE CODE**

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5.1.3 Custodian Certificate (60 on-the-job hours). Employees who have earned the Custodian Certificate shall be paid an additional pay stipend in accordance with 14 **Del.C.** §1311(b).

**2 DE Reg. 778 (11/01/98)**

**4 DE Reg. 225 (07/01/00)**

**6 DE Reg. 1349 (04/01/03)**

**11 DE Reg. 1462 (05/01/08)**

**21 DE Reg. 209 (09/01/17)**

**24 DE Reg. 667 (01/01/21)**

West's Delaware Code Annotated  
 Title 14. Education (Refs & Annos)  
 Part I. Free Public Schools  
 Chapter 13. Salaries and Working Conditions of School Employees

14 Del.C. § 1322

§ 1322. Salary schedule for school food service employees

Effective: June 30, 2023

Currentness

(a) School food service managers who work on a program of at least 7 hours per day of the 10-month school year (185 days) shall receive annual salaries in accordance with the following schedule:

SCHOOL FOOD SERVICE MANAGERS\*

Number of Pupils in School Served by Cafeteria

Step	Below 351	351-500	501-800	801-1200	1201-1600	1601-2000	2000+	Yrs. of Exp.
1	22,239	23,266	24,289	25,311	26,320	27,561	28,176	0
2	22,752	23,774	24,802	25,824	26,781	27,712	28,641	1
3	23,266	24,289	25,311	26,320	27,247	28,176	29,106	2
4	23,774	24,802	25,824	26,781	27,712	28,641	29,571	3
5	24,289	25,311	26,320	27,267	28,176	29,106	30,036	4
6	24,802	25,824	26,781	27,712	28,641	29,571	30,501	5
7	25,311	26,320	27,247	28,176	29,106	30,036	31,005	6
8	25,824	26,781	27,712	28,641	29,571	30,501	31,519	7
9	26,320	27,247	28,176	29,106	30,036	31,005	32,034	8
10	26,781	27,712	28,641	29,571	30,501	31,519	32,547	9
11	27,247	28,176	29,106	30,036	31,005	32,034	33,055	10
12	27,712	28,641	29,571	30,501	31,519	32,547	33,567	11
13	28,176	29,106	30,036	31,005	32,034	33,055	34,083	12
14	28,641	29,571	30,501	31,519	32,547	33,567	34,594	13
15	29,106	30,036	31,005	32,034	33,055	34,083	35,111	14

16	29,571	30,501	31,519	32,547	33,567	34,594	35,626	15
17	30,048	31,023	32,042	33,069	34,091	35,115	36,149	16
18	30,536	31,560	32,578	33,602	34,627	35,646	36,683	17
19	31,036	32,110	33,125	34,145	35,172	36,186	37,227	18
20	31,542	32,673	33,680	34,698	35,728	36,735	37,778	19

\* Annual Salary in Whole Dollars.

Salaries provided for in this schedule shall be paid to the school food service manager of a single cafeteria. A food service manager responsible for the preparation of food for more than 1 cafeteria shall receive \$400 for each additional cafeteria. A manager of satellite cafeteria or cafeterias shall receive the salary provided for in this schedule less \$200. A satellite cafeteria is defined as one where no basic food preparation takes place. A manager who manages more than 1 cafeteria shall receive the salary provided in this scale using the total school enrollments of all cafeterias managed. The salaries listed in this schedule for school food service managers shall be increased for additional training as defined by the State Board of Education as follows:

One Year of College	\$ 452
Two Years of College	\$ 682
Bachelor's Degree	\$1,360

(b) In the case of a school food service manager who is employed for less than full time as defined in subsection (a) of this section, the salary shall be computed on the basis of the fractional part of the hourly assignment.

(c) School lunch cooks and school lunch general workers shall be paid no less than the minimum hourly wage in accordance with the federal statutes. School lunch cooks and school lunch general workers who work on the basis of a formula of 7 hours of labor per 100 meals (including adjusting of a la carte meals) shall receive minimum hourly wages in accordance with the following schedule:

#### SCHOOL LUNCH COOKS AND GENERAL WORKERS

Step	General Worker	Cook/Baker	Years of Experience
1	14.64	15.53	0
2	14.78	15.66	1
3	14.95	15.79	2
4	15.05	15.90	3
5	15.17	16.06	4
6	15.37	16.24	5
7	15.52	16.35	6

8	15.63	16.45	7
9	15.71	16.56	8
10	15.81	16.70	9
11	15.93	16.85	10
12	16.15	16.98	11
13	16.27	17.14	12
14	16.42	17.27	13
15	16.56	17.38	14
16	16.70	17.55	15
17	16.86	17.73	16
18	17.01	17.83	17
19	17.17	17.92	18
20	17.33	18.05	19
21	17.50	18.16	20
22	17.66	18.27	21

(d) The salaries prescribed in subsections (a) and (b) of this section for school lunch manager and district managers shall be paid from state funds. The wages prescribed in subsection (c) of this section for school lunch cooks and general workers shall be paid from funds derived from local school lunch operations and deposited by the local school district with the State Treasurer and from moneys derived from the General Fund of the State. A minimum of 25% of the salary prescribed in subsection (c) of this section for school lunch cooks and general workers shall be paid by the State from funds not derived from local school lunch operations. Only those funds designated for wages are to be so deposited.

### Credits

51 Laws 1957, ch. 157, § 1. Amended by 52 Laws 1960, ch. 344, § 13; 54 Laws 1963, ch. 43, § 9; 55 Laws 1966, ch. 409, § 7; 56 Laws 1967, ch. 143, § 3; 56 Laws 1968, ch. 470, §§ 6, 7; 57 Laws 1970, ch. 333, §§ 15, 21-23; 58 Laws 1971, ch. 192, § 1; 58 Laws 1971, ch. 304, § 1; 59 Laws 1973, ch. 34; 59 Laws 1974, ch. 473, §§ 1, 2; 60 Laws 1975, ch. 31, § 1; 61 Laws 1978, ch. 407, §§ 3, 4; 61 Laws 1978, ch. 409, §§ 106, 107; 62 Laws 1979, ch. 68, § 42(e); 62 Laws 1980, ch. 277, § 11(f); 63 Laws 1981, ch. 80, § 11(f); 63 Laws 1982, ch. 322, § 11(f), (g); 64 Laws 1983, ch. 90, § 11(d)(x), (xi); 64 Laws 1983, ch. 220, § 6(a), (b); 64 Laws 1984, ch. 334, § 11(j)(11), (12); 65 Laws 1985, ch. 87, § 11(k)(4), (5); 65 Laws 1986, ch. 299, § 1; 65 Laws 1986, ch. 348, § 12(r)(9), (10); 66 Laws 1987, ch. 85, § 12(p)(10)-(12); 66 Laws 1988, ch. 303, § 12(m)(9), (10); 67 Laws 1989, ch. 47, § 12(o)(9), (10); 67 Laws 1990, ch. 281, § 8(o)(4), (5); 68 Laws 1991, ch. 84, § 8(m)(3), (4); 68 Laws 1992, ch. 290, § 8(m)(4), (5); 69 Laws 1993, ch. 64, § 8(m)(4), (5); 69 Laws 1994, ch. 291, § 8(i)(7), (8); 70 Laws 1995, ch. 118, §§ 8(i)(4), (5), eff. July 1, 1995; 70 Laws 1996, ch. 425, § 8(i)(4), (5), eff. July 1, 1996; 71 Laws 1997, ch. 132, § 8(m)(4), (5), eff. July 1, 1997; 71 Laws 1997, ch. 180, § 76; 71 Laws 1998, ch. 354, § 8(n)(4), (5), eff. July 1, 1998; 72 Laws 1999, ch. 94, § 8(n)(5), (6), eff. June 30, 1999; 72 Laws 2000, ch. 294, § 42, eff. May 3, 2000; 72 Laws 2000 (2nd Sp. Sess.), ch. 395, § 8(n)(4), (5), eff. June 1, 2000; 73 Laws 2001, ch. 74, § 8(n)(4), (5), eff. June 28, 2001; 73 Laws 2002, ch. 312, § 8(m)(4), (5), eff.



June 25, 2002; 74 Laws 2004, ch. 307, § 8(m)(5), (6), eff. July 1, 2004; 75 Laws 2005, ch. 77, § 41; 75 Laws 2005, ch. 89, § 8(m)(5), (6), eff. July 1, 2005; 75 Laws 2006, ch. 350, § 8(m)(4), (5), eff. July 1, 2006; 76 Laws 2007, ch. 80, § 8(m)(4), (5), eff. July 1, 2007; 77 Laws 2009, ch. 84, § 8(m)(4), (5), eff. July 1, 2009; 77 Laws 2010, ch. 327, § 8(m)(4), (5), eff. July 1, 2010; 78 Laws 2011, ch. 78, § 8(m)(9), (10), eff. July 1, 2011; 78 Laws 2011, ch. 78, §§ 8(m)(16), (17), eff. Jan. 1, 2012; 78 Laws 2012, ch. 290, § 8(m)(5)(v), (vi), eff. July 1, 2012; 79 Laws 2014, ch. 290, § 8(m)(5)(v), (vi), eff. July 1, 2014; 79 Laws 2014, ch. 290, § 8(m)(6)(v), (vi), eff. Jan. 1, 2015; 80 Laws 2016, ch. 298, § 8(m)(5)(v), (vi), eff. July 1, 2016; 81 Laws 2017, ch. 58, § 8(m)(5)(v), (vi), eff. July 3, 2017, deemed effective July 1, 2017; 81 Laws 2018, ch. 280, § 8(m)(6)(v), (vi), eff. July 1, 2018; 82 Laws 2019, ch. 64, § 8(m)(6)(v), (vi), eff. July 1, 2019; 83 Laws 2021, ch. 54, § 8(m)(6)(v), eff. June 30, 2021; 83 Laws 2022, ch. 325, § 8(m)(6)(v), (vi), eff. June 28, 2022; 84 Laws 2023, ch. 81, §§ 8(m)(6)(v), (vi), eff. June 30, 2023.

14 Del.C. § 1322, DE ST TI 14 § 1322

Current through ch. 236 of the 152nd General Assembly (2023-2024). Some statute sections may be more current, see credits for details. Revisions to 2023 Acts by the Delaware Code Revisors were unavailable at the time of publication.

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# TITLE 14 EDUCATION DELAWARE ADMINISTRATIVE CODE

## DEPARTMENT OF EDUCATION

OFFICE OF THE SECRETARY  
700 Finance and Personnel

### 731 School Food Service Employees

#### 1.0 Experience

School food service employees may be granted one (1) year of experience for each creditable year of experience in similar employment.

**20 DE Reg. 803 (04/01/17)**

#### 2.0 Determination of Employee Staffing and Formula

2.1 School districts shall determine the salaries paid to cafeteria workers as follows:

2.1.1 Of the total number of full-time workers assigned to a food preparing cafeteria, a maximum of two may be paid as a cook and baker. Satellite schools are eligible for State funded positions as set forth in 14 **Del.C.** §1322(a).

**8 DE Reg. 1608 (05/01/05)**

**20 DE Reg. 803 (04/01/17)**

**24 DE Reg. 774 (02/01/21)**

#### 3.0 Salary Formula

3.1 The salaries prescribed in 14 **Del.C.** §1322(c) for general workers, cooks and bakers shall be paid by the State from funds not derived from local food service operations as determined by the number of meals prepared and served based on the monthly average reported for the 2019-20 academic year.

3.2 Each school district shall submit to the Department of Education a computation sheet for cafeteria workers with data showing hourly rate and hours worked not to exceed the maximum allowed under state formula.

3.3 Each school district shall submit a roster of cafeteria managers to the Department of Education showing names of managers and the salaries prescribed in 14 **Del.C.** §1322(a). Each district shall also submit a computation sheet as prescribed by the Department of Education to determine the number of meals served according to the state formula.

**3 DE Reg. 1542 (05/01/00)**

**8 DE Reg. 1608 (05/01/05)**

**13 DE Reg. 1537 (06/01/10)**

**20 DE Reg. 803 (04/01/17)**

**24 DE Reg. 774 (02/01/21)**

West's Delaware Code Annotated  
 Title 14. Education (Refs & Annos)  
 Part I. Free Public Schools  
 Chapter 13. Salaries and Working Conditions of School Employees

14 Del.C. § 1324

§ 1324. Salary schedule for paraprofessionals

Effective: June 30, 2023

Currentness

(a) Each service and instructional paraprofessional actually working and paid 10 months per year shall receive annual salaries in accordance with the following schedule:

Step	Service Paraprofessionals*	Instructional Paraprofessionals*	Years of Experience
1	23,835	26,822	0
2	24,740	27,859	1
3	25,684	28,943	2
4	26,671	30,074	3
5	27,700	31,254	4
6	28,776	32,486	5
7	29,899	33,776	6
8	31,074	35,121	7
9	32,299	36,524	8
10	33,577	37,991	9

\*Annual Salary in Whole Dollars.

(b) All paraprofessionals employed under (former) subsection (a) of this section (now repealed) who are employed for more than 10 months per year shall receive  $\frac{1}{10}$  of the amount specified in subsection (a) of this section in salary for each additional month of employment each year.

(c) Instructional paraprofessionals, paid under this section, who have received an associate degree, completed a minimum of 60 semester credits or have successfully passed a comprehensive testing mechanism to be defined by the Department of Education, shall receive an annual salary supplement in the amount of \$662.

(d) The funds received by charter schools, through the Department of Education, associated with staff members who qualify for the salary supplement described in subsection (c) of this section shall be paid to such employees in accordance with subsection (c) of this section.

(e) The following shall apply to individuals paid in accordance with this schedule who were employed by a school board in Delaware on June 30, 2012:

(1) An instructional paraprofessional who was paid in accordance with step 1 or 2 for the fiscal year ending June 30, 2012, shall be paid at step 1 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(2) An instructional paraprofessional who was paid in accordance with step 3 or 4 for the fiscal year ending June 30, 2012, shall be paid at step 2 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(3) An instructional paraprofessional who was paid in accordance with step 5 or 6 for the fiscal year ending June 30, 2012, shall be paid at step 3 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(4) An instructional paraprofessional who was paid in accordance with step 7 or 8 for the fiscal year ending June 30, 2012, shall be paid at step 4 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(5) An instructional paraprofessional who was paid in accordance with step 9, 10 or 11 for the fiscal year ending June 30, 2012, shall be paid at step 5 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(6) An instructional paraprofessional who was paid in accordance with step 12, 13 or 14 for the fiscal year ending June 30, 2012, shall be paid at step 6 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(7) An instructional paraprofessional who was paid in accordance with step 15, 16 or 17 for the fiscal year ending June 30, 2012, shall be paid at step 7 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(8) An instructional paraprofessional who was paid in accordance with step 18, 19 or 20 for the fiscal year ending June 30, 2012, shall be paid at step 8 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(9) An instructional paraprofessional who was paid in accordance with step 21, 22 or 23 for the fiscal year ending June 30, 2012, shall be paid at step 9 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(10) An instructional paraprofessional who was paid in accordance with step 24, 25 or 26 for the fiscal year ending June 30, 2012, shall be paid at step 10 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(f) The following shall apply to individuals paid in accordance with this schedule who were employed by a school board in Delaware on June 30, 2012:

(1) A service paraprofessional who was paid in accordance with step 1 or 2 for the fiscal year ending June 30, 2012, shall be paid at step 1 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(2) A service paraprofessional who was paid in accordance with step 3 or 4 for the fiscal year ending June 30, 2012, shall be paid at step 2 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(3) A service paraprofessional who was paid in accordance with step 5, 6 or 7 for the fiscal year ending June 30, 2012, shall be paid at step 3 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(4) A service paraprofessional who was paid in accordance with step 8 or 9 for the fiscal year ending June 30, 2012, shall be paid at step 4 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(5) A service paraprofessional who was paid in accordance with step 10, 11 or 12 for the fiscal year ending June 30, 2012, shall be paid at step 5 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(6) A service paraprofessional who was paid in accordance with step 13 or 14 for the fiscal year ending June 30, 2012, shall be paid at step 6 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(7) A service paraprofessional who was paid in accordance with step 15, 16 or 17 for the fiscal year ending June 30, 2012, shall be paid at step 7 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(8) A service paraprofessional who was paid in accordance with step 18, 19 or 20 for the fiscal year ending June 30, 2012, shall be paid at step 8 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(9) A service paraprofessional who was paid in accordance with step 21, 22 or 23 for the fiscal year ending June 30, 2012, shall be paid at step 9 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(10) A service paraprofessional who was paid in accordance with step 24, 25 or 26 for the fiscal year ending June 30, 2012, shall be paid at step 10 under the schedule contained herein for the fiscal year ending June 30, 2013, and shall earn an experience step in subsequent fiscal years.

(g) For all instructional and service paraprofessionals beginning employment after July 1, 2012, experience credit, if any, pursuant to § 1312(d) of this title will be determined consistent with subsections (e) and (f) of this section.

### Credits

53 Laws 1962, ch. 397. Amended by 55 Laws 1965, ch. 276; 56 Laws 1967, ch. 143, § 3; 56 Laws 1968, ch. 470, § 7; 57 Laws 1970, ch. 333, § 17; 58 Laws 1971, ch. 192, § 1; 58 Laws 1971, ch. 304, § 1; 59 Laws 1973, ch. 34; 60 Laws 1975, ch. 31, § 1; 60 Laws 1976, ch. 571, § 3; 61 Laws 1977, ch. 190, § 1; 61 Laws 1978, ch. 407, § 5; 61 Laws 1978, ch. 409, § 108; 61 Laws 1978, ch. 516, § 4; 62 Laws 1979, ch. 68, § 42(e); 62 Laws 1980, ch. 277, § 11(f); 63 Laws 1981, ch. 80, §§ 11(f), 118; 63 Laws 1982, ch. 322, § 11(f), (g); 64 Laws 1983, ch. 90, § 11(d)(12); 64 Laws 1983, ch. 220, § 6(a); 64 Laws 1984, ch. 334, § 11(j)(13); 65 Laws 1985, ch. 87, § 11(k)(6); 65 Laws 1986, ch. 348, § 12(r)(11); 65 Laws 1986, ch. 381, § 4; 66 Laws 1987, ch. 85, § 12(p)(13); 66 Laws 1988, ch. 303, § 12(m)(11); 67 Laws 1989, ch. 47, § 12(o)(11); 67 Laws 1990, ch. 281, § 8(o)(6); 68 Laws 1991, ch. 84, § 8(m)(5); 68 Laws 1991, ch. 126, § 7; 68 Laws 1992, ch. 290, § 8(m)(6); 69 Laws 1993, ch. 64, § 8(m)(6); 69 Laws 1994, ch. 291, § 8(i)(9); 70 Laws 1995, ch. 118, § 8(i)(6), eff. July 1, 1995; 70 Laws 1996, ch. 425, § 8(i)(6), eff. July 1, 1996; 71 Laws 1997, ch. 132, § 8(m)(6), eff. July 1, 1997; 71 Laws 1997, ch. 180, § 78; 71 Laws 1998, ch. 354, § 8(n)(6), eff. July 1, 1998; 72 Laws 1999, ch. 94, § 8(n)(7), eff. June 30, 1999; 72 Laws 2000 (2nd Sp. Sess.), ch. 395, § 8(n)(6), eff. June 1, 2000; 73 Laws 2001, ch. 74, § 8(n)(6), eff. June 28, 2001; 73 Laws 2002, ch. 312, § 8(m)(6), eff. June 25, 2002; 74 Laws 2004, ch. 307, § 8(m)(7), eff. July 1, 2004; 75 Laws 2005, ch. 89, §§ 8(m)(7), 424, eff. July 1, 2005; 75 Laws 2005, ch. 155, § 5, eff. July 12, 2005; 75 Laws 2006, ch. 350, § 8(m)(6), eff. July 1, 2006; 76 Laws 2007, ch. 80, §§ 8(m)(6), 359, eff. July 1, 2007; 77 Laws 2009, ch. 84, § 8(m)(6), eff. July 1, 2009; 77 Laws 2010, ch. 327, § 8(m)(6), eff. July 1, 2010; 78 Laws 2011, ch. 5, §§ 25, 26, eff. Feb. 17, 2011; 78 Laws 2011, ch. 78, § 8(m)(11), eff. July 1, 2011; 78 Laws 2011, ch. 78, § 8(m)(18), eff. Jan. 1, 2012; 78 Laws 2012, ch. 290, § 8(m)(5)(vii), (ix), eff. July 1, 2012; 79 Laws 2013, ch. 78, § 8(m)(5)(vii), eff. July 1, 2013; 79 Laws 2014, ch. 290, § 8(m)(5)(vii), eff. July 1, 2014; 79 Laws 2014, ch. 290, § 8(m)(6)(vii), eff. Jan. 1, 2015; 80 Laws 2015, ch. 79, § 8(m)(6)(vii), eff. July 1, 2015; 80 Laws 2016, ch. 298, § 8(m)(5)(vii), eff. July 1, 2016; 81 Laws 2017, ch. 58, § 8(m)(5)(vii), eff. July 3, 2017, deemed effective July 1, 2017; 81 Laws 2018, ch. 280, § 8(m)(6)(vii), eff. July 1, 2018; 82 Laws 2019, ch. 64, § 8(m)(6)(vii), eff. July 1, 2019; 83 Laws 2021, ch. 54, § 8(m)(6)(vi), eff. June 30, 2021; 83 Laws 2022, ch. 325, § 8(m)(6)(vii), eff. June 28, 2022; 84 Laws 2023, ch. 81, § 8(m)(6)(vii), eff. June 30, 2023.

**Codifications:** 14 Del.C. 1953, § 1324

14 Del.C. § 1324, DE ST TI 14 § 1324

Current through ch. 236 of the 152nd General Assembly (2023-2024). Some statute sections may be more current, see credits for details. Revisions to 2023 Acts by the Delaware Code Revisors were unavailable at the time of publication.

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West's Delaware Code Annotated  
 Title 14. Education (Refs & Annos)  
 Part I. Free Public Schools  
 Chapter 13. Salaries and Working Conditions of School Employees

14 Del.C. § 1335

§ 1335. Hours per day and per year per salary schedule

Effective: July 1, 2007

[Currentness](#)

The annual state salaries contained in this chapter are based upon the following:

Schedule	Hours Per Day	Days Per Year	Hours Per Year
§ 1305	7.5 inclusive of ½ hour lunch	188	1,410.0
§ 1308	7.5 exclusive of 1/2 hour lunch	261	1,957.5
§ 1311	8.0 inclusive of 1/2 hour lunch	261	2,088.0
§ 1322(a)	7.0 exclusive of 1/2 hour lunch	185	1,295.0
§ 1324	7.5 inclusive of 1/2 hour lunch	185	1,387.5
§ 1326	7.5		Not Applicable

Absent an existing collective bargaining agreement to the contrary, district employees who work less than the specified time shall have their annual salary adjusted accordingly. Upon ratification of a new or extension of an existing collective bargaining agreement, the local district shall establish hours and days worked that are consistent with those specified above.

**Credits**

73 Laws 2002, ch. 321, § 3, eff. June 25, 2002. Amended by 76 Laws 2007, ch. 80, § 340, eff. July 1, 2007.

14 Del.C. § 1335, DE ST TI 14 § 1335

Current through ch. 236 of the 152nd General Assembly (2023-2024). Some statute sections may be more current, see credits for details. Revisions to 2023 Acts by the Delaware Code Revisors were unavailable at the time of publication.

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