

# Transparency Oregon Advisory Commission

Oregon State Capitol  
900 Court Street NE, H-178  
Salem, Oregon 97301



Sen. Kayse Jama  
Sen. Kim Thatcher  
Rep. Dacia Grayber  
Rep. Kim Wallan  
Charlie Fisher  
Michael Marsh  
Paul Siebert  
Cecily Warren

## **Commission Rules** *82<sup>nd</sup> Legislative Assembly* *2023-24 Interim*

The Commission shall operate in accordance with the Oregon Constitution; House and Senate Rules; custom, usage, and precedents; Mason's Manual of Legislative Procedure; and applicable statutory provisions.

### **Officer**

1. The chair of the commission shall be elected by the members of the commission from among its appointed members.

### **Quorum**

2. A majority of the members appointed to the commission shall constitute a quorum for the transaction of business. When meeting remotely, a roll call shall determine the attendance of members, wherein they shall state their name and if they are attending by audio or video means.

### **Meetings**

3. Agenda items shall be determined by the chair or by a majority of the members appointed to the commission. The chair shall call meetings and cause notice of the time and place of meetings in accordance with House and Senate Rules. In the event of a conflict, the more generous public notice provisions apply. The notice shall specify the type of meeting and, if applicable, whether testimony will be taken.
4. Meetings shall be open to the public.

### **Recording**

5. All meetings of the commission shall be recorded. A recording log of all meetings of the commission shall be produced to reference the recording of each meeting. Meetings will be video recorded when practicable. The recording log shall be available to the public within a reasonable time and shall include the following:
  - a. Attendance of members and staff;
  - b. Names of witnesses;
  - c. All motions and their disposition;
  - d. The recorded votes on official action; and
  - e. Any announcements of conflicts of interest.

### **Commission Action**

6. The affirmative vote of a majority of the members appointed to the commission is required for the transaction of business.

**Amending the Rules**

7. Commission rules may be amended by the affirmative vote of the majority of the members appointed to the commission, but at least one day's notice shall be provided to each commission member and the Chief Clerk of the House and the Secretary of the Senate.

**Suspending the Rules**

8. These rules may be suspended temporarily by the affirmative vote of two-thirds (2/3) of the members appointed to the commission.