



House Committee on Veterans and Emergency Management

OMD – ODEM Transition Update





OMD - OEM Transition Governance Structure



Agency Director
Maj Gen Stencil

Executive Committee

Dave Stuckey, Chair
Andrew Phelps, Vice Chair
Sean McCormick, Member
Tracy Garcia, Member

Michelle Lovejoy
(On Job Rotation)
Transition Coordinator

Grant Dixon
Project Manager

Serena Hewitt
DOJ

IT Subcommittee

OMD Co-Chair
OEM Co-Chair
OMD staff
OEM staff
DAS

HR Subcommittee

OMD Co-Chair
OEM Co-Chair
OMD staff
OEM staff
DAS

Budget Subcommittee

OMD Co-Chair
OEM Co-Chair
OMD staff
OEM staff
DAS

Accounting Subcommittee

OMD Co-Chair
OEM Co-Chair
OMD staff
OEM staff
DAS

Miscellaneous

Legislative/DOJ policy changes
Procurement
Payroll
Mail
DAS Key Card Access
New advisory councils
OERS



Transition Update – Part 1



OMD - ODEM TRANSITION

February 2022

TOP 3 ACCOMPLISHMENTS

- ODEM has established EIN, program codes and ORBITS budget structure for FY 21-22 and FY 23-25.
- OMD IT server, network structure and virtual routing & forwarding with Data Center Services have been set up.
- Transition related job positions are nearly half filled (24 of 55 total).

FEBRUARY LEGISLATIVE SESSION

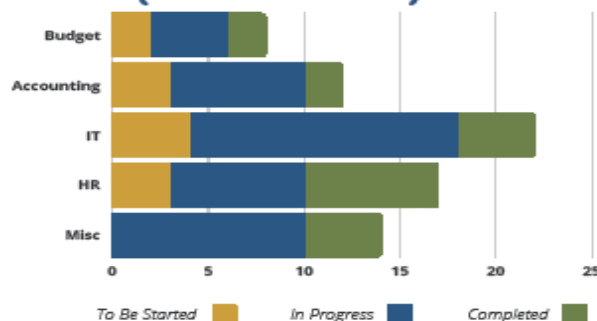
Three letters have been submitted for consideration during the February Session that relate to the OMD - ODEM Transition Project.

The first letter requests repurposing \$2.7 million of the General Fund to finance ODEM's move to a new facility, purchase a new grants management system, and hire contracting support related to Diversity, Equity and Inclusion, After Action Reports as well as an update to the State Recovery Plan.

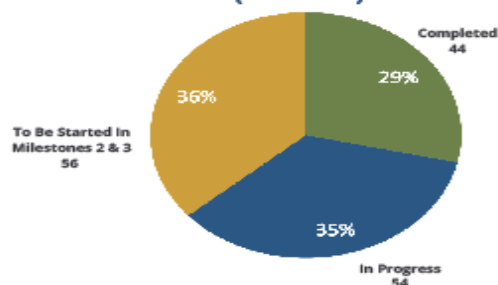
The second letter seeks the establishment of the Pre-Disaster Mitigation Fund, an internal move of General Fund between OMD and ODEM related to IT costs and the allocation of the remaining 21-23 budget along with positions related to ODEM to be effective on 1 July 2022.

The third letter asks for funding to finance the creation of a new "Be Two Weeks Ready" campaign that would carry forward with ODEM.

MILESTONE 2 AT A GLANCE (73 TASKS TOTAL)



TRANSITION PROJECT TASKS (154 TOTAL)



BUILDING ON THE FOUNDATION

Milestone 1 saw the initiation of many data gathering tasks, working through those and accomplishing a process that is now in full stride as we progress into the second milestone.

Tasks in Milestone 2 include some of the most significant structural elements to the Transition project. These include accounting establishing ODEM's financial structure to prepare and pay bills, IT's splitting of users by agency and their migration to the Microsoft 365 environment hosted by DCS, sorting and moving HR files to CHRO as well as the development of several advisory councils.

As we prepare to enter the second month of this milestone, partnering with DAS and developing strong communications as client agencies is also a high priority to ensure continuing future success.



Transition Update – Part 2



OMD - OEM TRANSITION

Project Overview

KEY TASK TIMELINE

TASKS INCLUSIVE OF BOTH OMD & OEM UNLESS SPECIFIED

MILESTONE 1 OCT-DEC

- DCS Orientation: Network, Server & Security
- Secured Location for HR Digital Files
- IT Inventory: Physical & Digital
- Network Map & Structure
- Software & Licenses
- OEM Agency Number
- OMD interim CIO established
- OEM EIN
- OEM Budget Structure

MILESTONE 2 JAN-MARCH

- Annual Performance Progress Report
- DAS to enter OEM ORBITS budget structure
- Federal Drawdown process with DAS for OEM
- New program codes for OEM
- OEM treasury accounts and balance transfer
- DAS M365 & email migration
- Asset tracking
- OMD plans & procedures for IT, staff and users
- IT testing schedule

MILESTONE 3 APRIL-JUNE

- OEM SPOTS account from DAS with process and training
- OEM account under WEX
- OMD FY22 closing process
- Archiving
- OEM monthly budget tracking
- OMD ticketing system
- IT inventory validation
- OEM stand up ceremony

To Be Started

In Progress

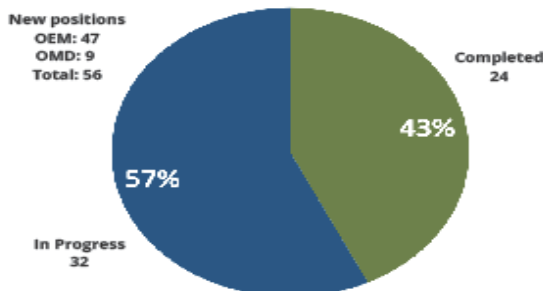
Completed

MANAGING DEMANDS

The Executive Committee, Managers, and staff supporting the OMD-OEM transition project have been working diligently to juggle existing workload with the project tasks and timeline. Ongoing agency business needs balanced with building the 23-25 budgets, 2023 Legislative Concepts, balancing the Workday payroll project, potential transition additions as a result of the 2022 Legislative session, as well as setting up both OEM and OMD for success post July 1, 2022 is essential.

Some of the early keys to success have included managing the new FTE progress with the position descriptions, receiving DAS Class and Comp approval, recruiting, as well as on-boarding the new positions.

NEW FTE SUMMARY AS A RESULT OF 2021 LEGISLATIVE SESSION



PARTNERING FOR SUCCESS

We are engaging with DAS Shared Financial Services, Chief Human Resources Office and Data Center Services (DCS) throughout the span of this project. We are continuing our dialogue with partners at the Oregon State Treasury to ensure all accounts are correctly transferred, and the language in our legislative fix is accurate. Monthly updates are provided to the Governor's Office, Chief Financial Office and Legislative Fiscal Office.

Our IT subcommittee is diligently working with DCS as they split and update profiles in addition to migrating all OMD and OEM users into their M365 environment.

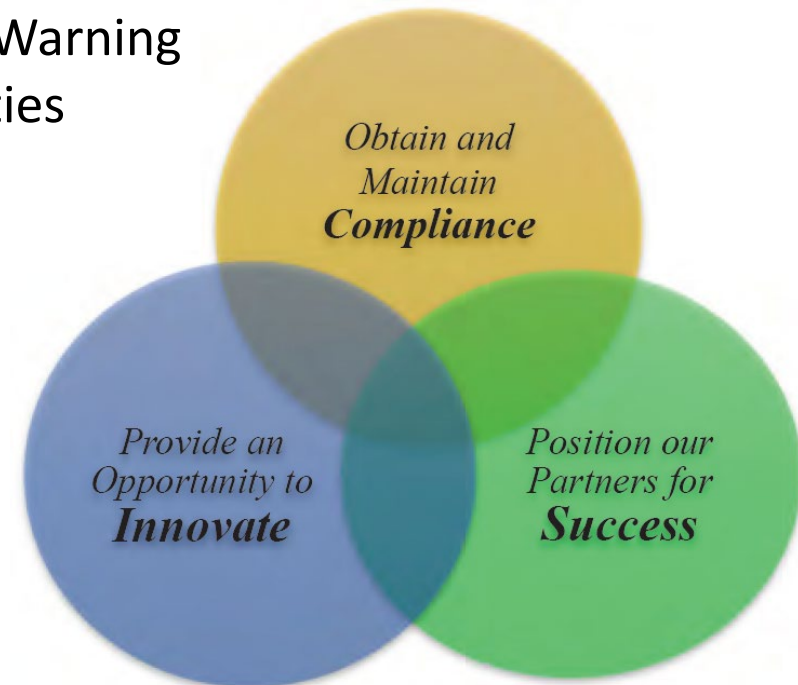
One of the success criteria of this project is for the process to be replicable by other entities. We continue to add documents and resources to this repository of knowledge. These files as well as lessons learned are available and shared with Oregon State Police, the Office of the State Fire Marshall and Early Learning Division.



Establishing ODEM



- OEM to ODEM Work Groups
 - Policies and Workforce
 - Agency Identity and Strategy
 - Facilities and Infrastructure
- Strengthening Partnerships and Coordinated Operations
- 24/7 Sustained Operations/Watch and Warning
- Build Foundational State-wide Capabilities
- Assessing the Role of State-Level Emergency Management
- Oregon Emergency Management Modernization
 - Intentional Focus on
 - Reducing Risk
 - Managing Consequences





Questions?