

**HB 5016 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Sen. Anderson

**Joint Committee On Ways and Means**

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**Action Date:** 06/21/21

**Action:** Do pass the A-Eng bill.

**Senate Vote**

**Yeas:** 12 - Anderson, Frederick, Girod, Golden, Gorsek, Hansell, Johnson, Knopp, Lieber, Steiner Hayward, Taylor, Thomsen

**House Vote**

**Yeas:** 11 - Bynum, Drazan, Gomberg, Leif, McLain, Nosse, Rayfield, Sanchez, Smith G, Sollman, Stark

**Prepared By:** George Naughton, Department of Administrative Services

**Reviewed By:** Amanda Beitel, Legislative Fiscal Office

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**Legislative Branch Agencies**

**2021-23**

**Budget Summary\***

	2019-21	2021 - 23	2021-23	Committee Change from 2019-21	
	Legislatively Approved Budget <sup>(1)</sup>	Current Service Level	Committee Recommendation	Committee Change from 2019-21 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 147,094,562	\$ 161,795,577	\$ 161,795,577	\$ 14,701,015	10.0%
General Fund Debt Service	\$ 16,037,146	\$ 18,595,245	\$ 29,532,444	\$ 13,495,298	84.2%
Other Funds Limited	\$ 15,159,908	\$ 8,853,942	\$ 9,075,251	\$ (6,084,657)	(40.1%)
Other Funds Debt Service	\$ 65,560	\$ -	\$ 1	\$ (65,559)	(100.0%)
Other Funds Nonlimited	\$ 1,606,968	\$ 1,240,880	\$ 1,240,880	\$ (366,088)	(22.8%)
Other Funds Debt Service Nonlimited	\$ 18,755,165	\$ -	\$ -	\$ (18,755,165)	(100.0%)
<b>Total</b>	<b>\$ 198,719,309</b>	<b>\$ 190,485,644</b>	<b>\$ 201,644,153</b>	<b>\$ 2,924,844</b>	<b>1.5%</b>

**Position Summary**

Authorized Positions	573	572	588	(15)
Full-time Equivalent (FTE) positions	459.00	460.85	475.44	(16.44)

<sup>(1)</sup> Includes adjustments through January 2021

\* Excludes Capital Construction expenditures

**Summary of Revenue Changes**

The Legislative Branch agencies are primarily funded with appropriations from the General Fund; however, some agencies also receive donations, grants, and other miscellaneous revenues. The agencies are supported as described below:

- Legislative Assembly: General Fund supports a majority of the Legislative Assembly budget. The Assembly receives Other Funds revenues from charging customers for the duplication of legislative materials and miscellaneous receipts. The Assembly also receives Other Funds Nonlimited from revenues for the use of the House and Senate lounges by Legislative members during session.
- Legislative Administration: General Fund supports a majority of Legislative Administration’s budget. The agency also receives Other Funds revenues for rent of office space, parking fees, and other items. Other Funds Nonlimited revenues come from the Capitol Gift Shop and the Property and Surplus Stores account.
- Legislative Counsel: General Fund supports a majority of Legislative Counsel’s budget. Other Funds are derived from sales of the Oregon Revised Statutes (ORS), Oregon Laws, bill drafting services, and other Legislative Counsel publications. A small portion of the publication sales income is expended as limited Other Funds and used to defray the agency’s General Program expenses related to ORS publication editing. The balance of the publication sales income is expended as Other Funds Nonlimited within the ORS Publications Program.

- Legislative Fiscal Office: General Fund supports approximately half of the Legislative Fiscal Office’s budget. The majority of other revenue is Other Funds derived from a portion of the Central Government Service Charge assessment.
- Legislative Policy and Research Office: The Legislative Policy and Research Office is completely supported by General Fund.
- Legislative Revenue Office: The Legislative Revenue Office is completely supported by General Fund.
- Commission on Indian Services: General Fund supports a majority of the Commission’s budget. Other Funds revenue is from registration and other fees from sponsorships used to cover costs associated with special meetings and events.

**Summary of General Government Subcommittee Action**

House Bill 5016 is the budget bill for the seven legislative agencies: Legislative Assembly, Legislative Administration, Legislative Counsel, Legislative Fiscal Office, Legislative Policy and Research Office, Legislative Revenue Office, and the Commission on Indian Services. While each agency is an independent state agency, their budgets are all included in this appropriation bill. The Subcommittee recommended a Legislative Branch budget of \$201,644,153 and 588 positions (475.44 FTE) for the seven Legislative Branch agencies. The recommended budget represents a 5.9% increase from the 2021-23 current service level budget.

**Legislative Administration**

Legislative Administration provides general support to the Legislature. Non-partisan services to the public, Legislative members, and government agencies include: administration, information systems, facility services, employee services, financial services, and visitor services. The Subcommittee recommended a total funds budget of \$79,503,253 and 80 positions (76.96 FTE). The total funds budget is a 12.5% decrease from the 2019-21 legislatively approved budget (excluding capital construction) through January 2021. The following is a summary of the budgetary changes:

Administration

Package 801, LFO Analyst Adjustments. This package provides \$2,230,000 for security improvements to the State Capitol Building. Costs are covered through resources available from 2017-19 General Fund reversions that are shifted from Other Services and Supplies. Other Services and Supplies is further decreased by \$6,074,435 for the balance of 2017-19 General Fund reversions that are transferred to support General Fund costs in other budgeted divisions and legislative agencies.

Information Services

Package 801, LFO Analyst Adjustments. This package provides a total of \$1,493,107 General Fund for the following Information Services investments:

- \$192,276 for an Application Developer position (0.75 FTE) that will support current and new systems, including \$182,420 for personal services costs and \$9,856 for associated services and supplies;

- \$700,831 on a one-time basis for replacement of the Capitol Wi-Fi system to ensure reliable internet coverage;
- \$300,000 on a one-time basis to update the Senate and House Chamber cameras; and
- \$300,000 on a one-time basis for accessibility and ADA accommodation technology and service improvements.

#### Facility Services

Package 801, LFO Analyst Adjustments. This package increases personal services expenditures by \$46,200 General Fund for the 2021-23 budgetary impact of compensation plan changes that were implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity.

A decrease of \$207,331 General Fund and one position (1.00 FTE) is also included to transfer a Purchasing and Contracts Specialist to the Financial Services budgeted division.

#### Employee Services

Package 801, LFO Analyst Adjustments. This package increases General Fund support in Employee Services by \$473,511 for compensation plan changes (\$93,250), employment related Department of Justice costs (\$200,000), and establishment of a Labor Relations position (0.75 FTE), including \$174,905 for personnel services and \$5,356 for associated services and supplies costs.

#### Financial Services

Package 087, August 2020 Special Session. This package increases General Fund debt service by \$10,937,199 for the 2021-23 budgetary impact of actions approved in the 2020 second special session, including bonds authorized and issued during the 2019-21 biennium.

Package 801, LFO Analyst Adjustments. This package increases General Fund by \$311,131 for compensation plan changes (\$103,800) and the transfer of a Purchasing and Contracts Specialist position (1.00 FTE) from the Facilities budgeted division (\$207,331).

Other Funds expenditure limitation of \$1 is also established for debt service on outstanding Article XI-Q bonds. Limitation may be increased by the Legislature during the 2021-23 biennium, for excess proceeds and interest earnings that can be applied to debt service payments, reducing General Fund debt service requirements.

### Visitor Services

Package 801, LFO Analyst Adjustments. This package increases personal services expenditures by \$110,900 General Fund and \$59,500 Other Funds for the 2021-23 budgetary impact of compensation plan changes.

### **Legislative Assembly**

The Legislative Assembly budget includes expenses for legislative members and their staff, the leadership and caucus offices, the Secretary of the Senate, the Chief Clerk of the House, session staff, and Senate Executive Appointments. The Legislative Assembly budget also includes funding for the Legislative Equity Office. In addition, the budget is sufficient to cover adjustments in legislator allowances to recognize differences in the geographical size of districts. The Subcommittee recommended a total funds budget of \$68,113,142 and 336 positions (254.77 FTE). The total funds budget is an increase of 15.9% from the 2019-21 Legislatively Approved Budget through January 2021. The following is a summary of the budgetary changes:

### Interim

Package 801, LFO Analyst Adjustments. This package increases personal services expenditures by \$3,909,566 General Fund for the 2021-23 budgetary impact of compensation plan changes that were implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity. Personal services costs for member offices are uniformly budgeted at a Legislative Assistant 4 position level, during the 18 month interim. This increase is net of a \$141,095 decrease in the personal services budget to correct an error that occurred between the state's position (ORPICS) and budget (ORBITS) systems during development of current service level position amounts.

Total personal services costs are funded through an increase of \$3,511,293 General Fund resources and \$398,273 available from 2017-19 General Fund reversions that is shifted from other services and supplies to support position costs.

### Session

Package 801, LFO Analyst Adjustments. This package decreases personal services expenditures by \$481,426 General Fund for the net impact of compensation plan changes (\$1,764,694) less a decrease in the personal services budget to correct an error, which occurred between the state's position (ORPICS) and budget (ORBITS) systems, during development of current service level amounts (\$2,246,120). Total FTE is increased by 0.75 to correct an understatement in FTE resulting from the error between ORPICS and ORBITS. Personal services costs for member offices are uniformly budgeted at a Legislative Assistant 4 and Legislative Assistant 2 position level during the 6 month session.

General Fund is further reduced by \$1,483,821 in other services and supplies for the balance of 2017-19 General Fund reversions that are transferred to support General Fund costs in other budgeted divisions.

Biennial - Senate

Package 801, LFO Analyst Adjustments. This package provides \$350,000 General Fund on a one-time basis for replacement of LED Message and Voting Displays in the Senate Chamber.

Biennial - House

Package 801, LFO Analyst Adjustments. This package provides \$450,000 General Fund on a one-time basis for replacement of LED Message and Voting Displays in the House Chamber.

Biennial - Assembly

Package 801, LFO Analyst Adjustments. This package establishes a Legislative Director position (1.00 FTE) to support the BIPOC Caucus. Total personal services costs of \$206,184 and associated services and supplies of \$8,000 are covered through resources available from 2017-19 General Fund reversions that are shifted from other services and supplies. Other services and supplies is further decreased by \$476,971 for the balance of 2017-19 General Fund reversions that are transferred to support General Fund costs in other budgeted divisions.

The Subcommittee also adopted the following Budget Note related to civics education:

**Budget Note**

The Chief Clerk of the House and Secretary of the Senate shall work in coordination with Visitor Services in Legislative Administration to explore creating a civics education unit, in compliance with Oregon Department of Education curriculum standards for primary and secondary grades. A report on options for a civics education program that may be integrated into classroom settings and guided tours of the State Capitol shall be submitted to the Joint Committee on Ways and Means in the February 2022 session.

**Legislative Counsel**

The Office of Legislative Counsel drafts legislation for Legislators, Legislative committees, and state agencies. They also provide research services and legal advice to Legislators and Legislative committees. Legislative Counsel publishes the Oregon Revised Statutes, which are the official codification of Oregon's statutes. The Subcommittee recommended a total funds budget of \$21,057,404 and 64 positions (57.00 FTE). The total funds budget is an increase of 8.2% from the 2019-21 legislatively approved budget through January 2021. The following is a summary of the budgetary changes:

## General Program

Package 801, LFO Analyst Adjustments. This package decreases General Fund by \$231,177 and increases Other Funds expenditure limitation by \$192,108 for the following budget adjustments:

- Personal services expenditures are increased by \$928,400 General Fund and \$59,300 Other Funds for the 2021-23 budgetary impact of compensation plan changes implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity.
- \$318,034 General Fund is provided for the establishment of a permanent Deputy Publication Services Manager position (1.00 FTE) to meet expanded management responsibilities.
- General Fund is increased by \$132,808 and Other Funds by \$132,808 to transfer a part-time Other Funded Accountant 1 position from the ORS Publications budgeted division (0.50 FTE), reclassify as a Publications Account Specialist, and increase to a full-time position (0.50 FTE) that is equally funded with General and Other Funds.
- \$61,172 General Fund is provided to establish a permanent full-time Publications Specialist 1 (0.42 FTE), in September 2022, to meet workload demands in Publication Services.
- Other services and supplies is decreased by \$1,671,591 for 2017-19 General Fund reversions used to support personal services costs and positions included in the package, with the balance transferred to support General Fund costs in other legislative agencies.

## ORS Publications

Package 801, LFO Analyst Adjustments. This package decreases personal services expenditures by \$54,799 Other Funds for the net impact of compensation plan changes (\$30,900) less the transfer of an Accountant 1 position (0.50 FTE) to the General Program budgeted division (\$85,699).

## **Legislative Fiscal Office**

The Legislative Fiscal Office (LFO) researches, analyzes, and makes recommendations concerning state expenditures, financial affairs, program administration, and agency organization. LFO reports to the Joint Committee on Ways and Means during legislative sessions and to the Emergency Board during the interim. LFO determines the fiscal impact of all legislative matters. It provides staff support for Legislative Information Management and Technology Committees, including budget analysis and non-technical policy recommendations concerning state agency information systems projects. LFO also provides support and conducts reviews for the Joint Legislative Audit Committee. The

Subcommittee recommended a total funds budget of \$13,258,400 and 27 positions (27.00 FTE). The total funds budget is an increase of 2.1% from the 2019-21 legislatively approved budget through January 2021. The budget includes \$8,383,386 General Fund and \$4,875,014 Other Funds expenditure limitation. The following is a summary of the budgetary changes:

#### General Program

Package 801, LFO Analyst Adjustments. This package increases personal services expenditures by \$24,500 General Fund and \$24,500 Other Funds for the 2021-23 budgetary impact of compensation plan changes that were implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity. The \$24,500 increase in General Fund supported personal services costs is covered through resources available from 2017-19 General Fund reversions shifted from other services and supplies. Other Services and Supplies is further decreased by \$311,542 for the balance of 2017-19 General Fund reversions that are transferred to support General Fund costs in other legislative agencies.

#### **Legislative Policy and Research Office**

The Legislative Policy and Research Office (LPRO) provides centralized, professional, and nonpartisan research; issue analysis; and committee management services for the Legislative Assembly. The Subcommittee recommended a total funds budget of \$15,386,729 and 71 positions (49.96 FTE). The total funds budget is an increase of 22.5% from the 2019-21 legislatively approved budget through January 2021. The following is a summary of the budgetary changes:

Package 801, LFO Analyst Adjustments. This package increases General Fund support for the Legislative Policy and Research Office (LPRO) by \$2,456,197 and 10 positions (8.67 FTE) for the following budget adjustments:

- Personal services expenditures are increased by \$749,000 and one position (1.00 FTE) for the 2021-23 budgetary impact of compensation plan changes that were implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity. As part of these changes, a second Deputy Director focused on policy research was created through the abolishment of an existing Legislative Analyst 3 position. Additionally, two Legislative Analyst 1 positions were abolished to create two Senior Committee Assistants and a Committee Assistant.
- \$454,530 is provided for the establishment of two permanent language access positions (2.00 FTE). A Language Access Coordinator is added to develop and implement a plan to provide language access services and a Spanish Language Interpreter is added to provide in-house Spanish language interpretation and translation. The approved amount includes \$434,530 for personal services costs and \$20,000 for associated services and supplies.



- \$259,213 to establish a permanent Senior Committee Assistant (0.75 FTE) and a permanent Committee Assistant (0.75 FTE). With the addition of these positions, LPRO's staff will include four Senior Committee Assistants and seven Committee Assistants to support session and interim work. The approved amount includes \$243,213 for personal services costs and \$16,000 for associated services and supplies.
- \$289,739 to establish a permanent GIS Analyst position (1.00 FTE) that will support redistricting efforts as well as ongoing GIS mapping related to policy issues and information requests. The approved amount includes \$281,739 for personal services costs and \$8,000 for associated services and supplies. An additional \$52,290 is provided on a one-time basis for costs related to redistricting, including a contract with the Department of Administrative Services for the ESRI Redistricting Tool.
- \$407,862 is provided for the establishment of two permanent Research Analyst positions (1.50 FTE) to provide additional capacity and research-specific expertise. The approved amount includes \$391,862 for personal services costs and \$16,000 for associated services and supplies.
- \$160,810 for the establishment of an LPRO Fellowship position (0.75 FTE), including \$152,810 for personal services costs and \$8,000 for associated services and supplies. The position will function similar to a graduate student internship and offer exposure to the legislative process, while providing an opportunity for early-career candidates and pipeline for Legislative Analysts.
- \$180,083 is provided for the establishment of an ADA/ASL Coordinator position (0.92 FTE), including \$170,083 for personal services costs and \$10,000 for associated services and supplies. An additional \$989,452 is provided for contracted services to improve access for the deaf and hard of hearing.
- \$135,575 is provided to increase services and supplies for ongoing employee training expenditures.
- \$16,100 is provided on a one-time basis for the estimated costs of compensating non-legislative members of the Joint Task Force on Addressing Racial disparities in Home Ownership.
- Other Services and Supplies is decreased by \$1,238,457 for 2017-19 General Fund reversions that are used to support costs and positions included in the package, with the balance transferred to support General Fund costs in other legislative agencies.

## **Legislative Revenue Office**

The Legislative Revenue Office (LRO) provides non-partisan analysis to the Legislature on tax policy and school finance issues. The Office serves the Legislature and the public by staffing legislative committees dealing with taxes and school finance. LRO writes revenue impact statements on all bills reaching the House or Senate floor affecting state or local revenue. The Subcommittee recommended a total funds budget of \$3,400,900 and seven positions (7.00 FTE). The total funds budget is an increase of 5% from the 2019-21 legislatively approved budget through January 2021. The following is a summary of the budgetary change:

Package 801, LFO Analyst Adjustments. This package increases personal services expenditures by \$244,000 General Fund for the 2021-23 budgetary impact of compensation plan changes implemented in January 2021. During the 2019-21 biennium, a classification, pay equity, and compensation study was conducted for legislative agency employees. A new classification and compensation structure was adopted, with employees being placed in updated classification and salary ranges, including adjustments for pay equity. Capital outlay expenditures are also increased by \$88,500 for specialty software used to model large scale changes to Oregon's economy and tax system. Costs to update existing software or move to a new software solution are one-time, with ongoing licensing costs for a new software solution anticipated to be \$36,000 per biennium.

The \$332,500 increase in General Fund supported personal services and capital outlay costs is covered through resources available from 2017-19 General Fund reversions that are shifted from Other Services and Supplies. Other Services and Supplies is further decreased by \$3,938 for the balance of 2017-19 General Fund reversions that are transferred to support General Fund costs in other legislative agencies.

## **Commission on Indian Services**

There are nine federally recognized Indian tribal governments located in Oregon. The Commission was created to improve services for American Indians in Oregon. It gathers information relating to programs available to Indians, such as those concerning education, housing, health, fishing, economic development, cultural preservation and protection, gambling, and job training. The Commission assesses Indian needs and concerns through consultation and public hearings. The agency also networks with state, regional, and national Indian organizations in sharing information and addressing Indian issues. While the Commission is not to supersede any negotiations any tribe, band, or group might have with local, state, and federal governments, it provides a forum for communication between Oregon's American Indians and state government.

The Subcommittee recommended a total funds budget of \$924,325 and three positions (2.75 FTE). The total funds budget is an increase of 6.2% from the 2019-21 Legislatively Approved Budget through January 2021. The budget includes \$916,721 General Fund and \$7,604 Other Funds expenditure limitation. The following is a summary of the budgetary changes:

Package 801, LFO Analyst Adjustments. This package establishes a permanent full-time position (0.75 FTE) to support the work of the Commission, including enhancing statutorily required Government-To-Government relations, working with state agency and tribal cluster representatives, assisting the Oregon Tribal Cultural Items Task Force, and providing legislative, policy and research support. Total personal services costs of \$170,445 and associated services and supplies of \$8,000 are funded through an increase of \$68,302 in General Fund resources and \$110,143 available from 2017-19 General Fund reversions shifted from other services and supplies to support position costs.

**Summary of Performance Measure Action**

See attached Legislatively Adopted 2021-23 Key Performance Measures form.

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

**Legislative Branch**  
**George Naughton -- (503) 689-4308**

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2019-21 Legislatively Approved Budget at Jan. 2021*	\$ 163,131,708	\$ -	\$ 15,225,468	\$ 20,362,133	\$ -	\$ -	\$ 198,719,309	573	459.00
2021-23 Current Service Level (CSL)*	\$ 180,390,822	\$ -	\$ 8,853,942	\$ 1,240,880	\$ -	\$ -	\$ 190,485,644	572	460.85
<b><u>SUBCOMMITTEE ADJUSTMENTS (from CSL)</u></b>									
<b>SCR 142-001 - Legislative Counsel General Program</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 1,440,414	\$ -	\$ 192,108	\$ -	\$ -	\$ -	\$ 1,632,522	3	2.42
Services and Supplies	\$ (1,671,591)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,671,591)		
<b>SCR 142-002 - ORS Publications</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (54,799)	\$ -	\$ -	\$ -	\$ (54,799)	(1)	(0.50)
<b>SCR 143-001 - Legislative Policy &amp; Research Committee</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 2,423,237	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,423,237	10	8.67
Services and Supplies	\$ 32,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,960		
<b>SCR 144-001 - Legislative Revenue Officer</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 244,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,000	0	0.00
Services and Supplies	\$ (247,938)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (247,938)		
<b>SCR 145-001 - Legislative Fiscal Officer General Program</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 24,500	\$ -	\$ 24,500	\$ -	\$ -	\$ -	\$ 49,000	0	0.00
Services and Supplies	\$ (336,042)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (336,042)		
<b>SCR 155-100 - Legislative Assembly Interim</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 3,909,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,909,566	0	0.00
Services and Supplies	\$ (398,273)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (398,273)		
<b>SCR 155-200 - Legislative Assembly Session</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (481,426)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (481,426)	0	0.75
Services and Supplies	\$ (1,483,821)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,483,821)		
<b>SCR 155-300 - Legislative Assembly Biennial - Senate</b>									
Package 801: LFO Analyst Adjustments									
Capital Outlay	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<b>SCR 155-400 - Legislative Assembly Biennial - House</b>									
Package 801: LFO Analyst Adjustments									
Capital Outlay	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	450,000		
<b>SCR 155-500 - Legislative Assembly Biennial - Assembly</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 206,184	\$ -	\$ -	\$ -	\$ -	\$ -	206,184	1	1.00
Services and Supplies	\$ (683,155)	\$ -	\$ -	\$ -	\$ -	\$ -	(683,155)		
<b>SCR 156-001 - Legislative Administration Committee Administration</b>									
Package 801: LFO Analyst Adjustments									
Services and Supplies	\$ (7,554,435)	\$ -	\$ -	\$ -	\$ -	\$ -	(7,554,435)		
Capital Outlay	\$ 1,480,000	\$ -	\$ -	\$ -	\$ -	\$ -	1,480,000		
<b>SCR 156-003 - Legislative Administration Committee Information Services</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 182,420	\$ -	\$ -	\$ -	\$ -	\$ -	182,420	1	0.75
Services and Supplies	\$ 9,856	\$ -	\$ -	\$ -	\$ -	\$ -	9,856		
Capital Outlay	\$ 1,300,831	\$ -	\$ -	\$ -	\$ -	\$ -	1,300,831		
<b>SCR 156-004 - Legislative Administration Committee Facility Services</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (161,131)	\$ -	\$ -	\$ -	\$ -	\$ -	(161,131)	(1)	(1.00)
<b>SCR 156-005 - Legislative Administration Committee Employee Services</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 268,155	\$ -	\$ -	\$ -	\$ -	\$ -	268,155	1	0.75
Services and Supplies	\$ 205,356	\$ -	\$ -	\$ -	\$ -	\$ -	205,356		
<b>SCR 156-007 - Legislative Administration Committee Financial Services</b>									
Package 087: August 2020 Special Session									
Debt Service	\$ 10,937,199	\$ -	\$ -	\$ -	\$ -	\$ -	10,937,199		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 311,131	\$ -	\$ -	\$ -	\$ -	\$ -	311,131	1	1.00
Debt Service	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	1		
<b>SCR 156-008 - Legislative Administration Committee Visitor Services</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 110,900	\$ -	\$ 59,500	\$ -	\$ -	\$ -	170,400	0	0.00

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<b>SCR 425-001 - Commission on Indian Services General Program</b>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 170,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,445	1	0.75
Services and Supplies	\$ (102,143)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (102,143)		
TOTAL ADJUSTMENTS	\$ 10,937,199	\$ -	\$ 221,310	\$ -	\$ -	\$ -	\$ 11,158,509	16	14.59
SUBCOMMITTEE RECOMMENDATION *	\$ 191,328,021	\$ -	\$ 9,075,252	\$ 1,240,880	\$ -	\$ -	\$ 201,644,153	588	475.44
% Change from 2019-21 Leg Approved Budget	17.3%	0.0%	(40.4%)	(93.9%)	0.0%	0.0%	1.5%	2.6%	3.6%
% Change from 2021-23 Current Service Level	6.1%	0.0%	2.5%	0.0%	0.0%	0.0%	5.9%	2.8%	3.2%

\*Excludes Capital Construction Expenditures

# Legislatively Approved 2021 - 2023 Key Performance Measures

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**Agency:** Legislative Counsel

**Mission Statement:**

Overseen by the Legislative Counsel Committee, the Office of the Legislative Counsel provides legal and publication services to the Legislative Assembly and its members and other agencies of state government. The office drafts measures and amendments for legislators, legislative committees and state agencies; provides legal advice to legislators and legislative committees; reviews state agency rules for legal sufficiency; prepares indexes and tables for legislative publications; edits, publishes, sells and distributes the Oregon Revised Statutes, the official bound session laws and other specialty publications.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, and expertise.	Helpfulness	Approved	93%	90%	90%
	Timeliness		93%	90%	90%
	Accuracy		85%	90%	90%
	Overall		90%	90%	90%
	Expertise		96%	90%	90%
2. Nonpartisanship - Percent of customers rating their satisfaction with the agency's ability to provide services on a fair objective and nonpartisan basis as "good" or "excellent".		Approved	88%	90%	90%
3. Confidentiality - Percent of customers rating their satisfaction with the agency's ability to provide confidential services as "good" or "excellent".		Approved	95%	100%	100%
4. Quality of Legislative Publications - Percent of customers rating their satisfaction with the agency's publications as "good" or "excellent".		Approved	96%	100%	100%
5. Quality of Legal Advice - Percent of customers rating their satisfaction with the agency's quality of legal advice as "good" or "excellent".		Approved	90%	95%	95%
6. Gold Star Certificate - Number of years out of the last four that Legislative Counsel has earned the State Controller's Division Gold Star Certificate.		Approved		5	5

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.

# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/16/2021 1:20:09 PM

**Agency:** Legislative Policy and Research Office

**Mission Statement:**

The Legislative Policy and Research Office provides centralized, professional and nonpartisan research, issue analysis and committee management services to inform deliberations and development of public policy.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	91%	90%	90%
	b) Timeliness		98%	90%	90%
	c) Accuracy		94%	90%	90%
	d) Helpfulness		96%	90%	90%
	e) Expertise		94%	90%	90%
	f) Availability of Information		71%	90%	90%

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.



# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/16/2021 1:21:06 PM

**Agency:** Legislative Revenue Office

**Mission Statement:**

As defined in ORS 173.820 under "duties and powers" the legislative revenue officer is to: (1) prepare or assist in the preparation of studies and reports and provide information and research assistance on matters relating to taxation and to the revenue of this state (2) ascertain facts concerning revenues and make estimates concerning state revenues (3) ascertain facts and make recommendations to the legislative assembly concerning the governor's tax expenditure report. (4) prepare analysis of and recommendations on the fiscal impact of all revenue measures before the legislative assembly and all other measures affecting the revenue of this state. Under ORS 173.025 the legislative revenue officer is to prepare a revenue impact statement on each measure introduced in the legislative assembly that could have any effect on revenues of local governmental units, including school districts.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved	93%	90%	90%
	Timeliness		97%	90%	90%
	Accuracy		90%	90%	90%
	Helpfulness		90%	90%	90%
	Expertise		93%	90%	90%
	Availability of Information		93%	90%	90%

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.

# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/16/2021 1:21:35 PM

**Agency:** Legislative Fiscal Office

**Mission Statement:**

The Legislative Fiscal Office provides research, analysis, and evaluation of state expenditures, financial affairs, program administration, and agency organization.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	a) Accuracy	Approved	85%	90%	90%
	b) Overall		82%	90%	90%
	c) Timeliness		84%	90%	90%
	d) Expertise		89%	90%	90%
	e) Availability of Information		72%	90%	90%
	f) Helpfulness		80%	90%	90%

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.

# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/16/2021 1:22:04 PM

**Agency:** Legislative Administration

**Mission Statement:**

Legislative Administration supports the Oregon Legislature, promotes access to the legislative process, and provides efficient, effective, accountable and customer-oriented services to all legislators, legislative departments, the public, and other government agencies.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. CUSTOMER SERVICE - The percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent" overall, timeliness, accuracy, helpfulness, expertise, information available.	Timeliness	Approved	88%	90%	90%
	Expertise		89%	90%	90%
	Overall		89%	90%	90%
	Helpfulness		91%	90%	90%
	Accuracy		90%	90%	90%
	Availability of Information		86%	90%	90%
2. IT CUSTOMERS - The percentage of customers rating overall satisfaction with problem solution as above average or excellent.		Approved	99%	97%	97%
3. WEBSITE - The percentage approval rating of website users.		Approved	86%	85%	85%
4. DIVERSITY - Racial/ethnic diversity in Legislative Administration as compared to the total State's diversity.		Approved	164%	100%	100%
5. TURNOVER - Annual voluntary turnover rate of the Legislative Administration continuing workforce.		Approved	10%	20%	20%
6. GOLD STAR CERTIFICATE - Number of years out of last five that Financial Services earns State Controller's Division Gold Star Certificate for the Legislative agencies it serves.		Approved	4	5	5

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.

# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 6/16/2021 1:22:52 PM

**Agency:** Indian Services, Legislative Commission on

**Mission Statement:**

Per ORS Chapters 69, 97, 172, 182, 273, 358, and 390, Oregon Laws Chapter 775 and 903, the Commission exists to compile information on services available to Indians, to assess state programs and services, and make recommendations for improvement. It serves as the state forum in which Indian problems and solutions are considered. It is required to advise on matters relating to the preservation and protection of Indian historic and archaeological resources. It is to be consulted on state agency training and reviews agency action with regard to State/Tribal relations.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2022	Target 2023
1. CUSTOMER SATISFACTION - Percentage of respondents to customer satisfaction survey who rank the Commission on Indian Services overall performance very good to excellent.	Overall	Approved	56.52%	95%	95%
	Accuracy		60.87%	95%	95%
	Availability of Information		54.17%	95%	95%
	Helpfulness		60.87%	95%	95%
	Timeliness		45.84%	95%	95%
	Expertise		60.87%	95%	95%
2. Best Practices Percentage of total best practices met by the Legislative Commission on Indian Services		Approved	95%	95%	95%

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets.

**SubCommittee Action:**

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.