

OREGON BOARD OF DENTISTRY
2021 - 2023 BUDGET PRESENTATION

Joint Ways and Means Subcommittee on Education

February 3, 2021

Presented by:
Stephen Prisby, Executive Director

**OREGON BOARD OF DENTISTRY
2021-2023 Budget Presentation**

Joint Way and Means Subcommittee on Education

AGENCY OVERVIEW

The Board of Dentistry was established by the Legislature in 1887 to regulate the practice of Dentistry. It is the oldest health licensing board in Oregon. In 1946, Dental Hygiene was established as a licensed profession in Oregon and added to the purview of the Board.

There are ten members appointed to this policymaking Board and eight permanent full-time staff. The ten Board Members include six dentists, one of whom must be a specialist, two dental hygienists and two public members. Members of the Board are appointed by the Governor and confirmed by the Senate.

The Board's Mission is to promote high quality oral health care in the State of Oregon by equitably regulating dental professionals. The Board's identified goals are to protect the public from unsafe, incompetent or fraudulent practitioners; encourage licensees to practice safely and competently in the best interests of their patients; and educate the public on acceptable and appropriate dental practices. The Board's highest priorities are the enforcement, monitoring, licensing and examination of Dentists and Dental Hygienists in Oregon.

The Board is supported solely from application and license renewal fees, permit fees, miscellaneous receipts, penalty fees for late renewals and civil penalties, 95% of this revenue is from licensee and permit fees.

Board Roster

Name	Location	Term ends
Yadira Martinez, RDH - President	Hillsboro	4/1/2022
Alicia Riedman, RDH - Vice President	Eugene	4/30/2021
Gary Underhill, DMD	Enterprise	4/1/2022
Amy B. Fine, DMD	Medford	4/1/2022
Reza Sharifi, DMD	Portland	4/1/2023
Charles "Chip" Dunn	Happy Valley	4/2/2021
Hai Pham, DMD	Hillsboro	4/2/2021
Jose Javier, DDS	Portland	4/1/2024
Jennifer Brixey	Portland	4/6/2024
Vacant Dentist Position		

The Board for the first time in its history, has both Dental Hygiene Members serving as our officers at the same time: President Yadira Martinez, RDH and Vice President Alicia Riedman, RDH.

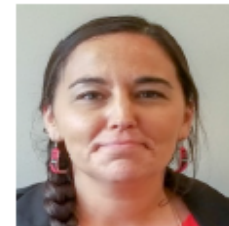
BOARD MEMBERS



Yadira Martinez,
R.D.H.
President
Hillsboro
Second term expires 2022



Alicia Riedman, R.D.H.
Vice President
Eugene
Second term expires
2021



Jennifer Brixey
Portland
Second term expires 2024



Jose Javier, D.D.S.
Portland
Second term expires 2024



Gary Underhill, D.M.D.
Enterprise
Second term expires 2022



Reza Sharifi, D.M.D.
Portland
First term expires 2023



Charles "Chip" Dunn
Happy Valley
First term expires 2021



Hai Pham, D.M.D.
Hillsboro
First term expires 2021



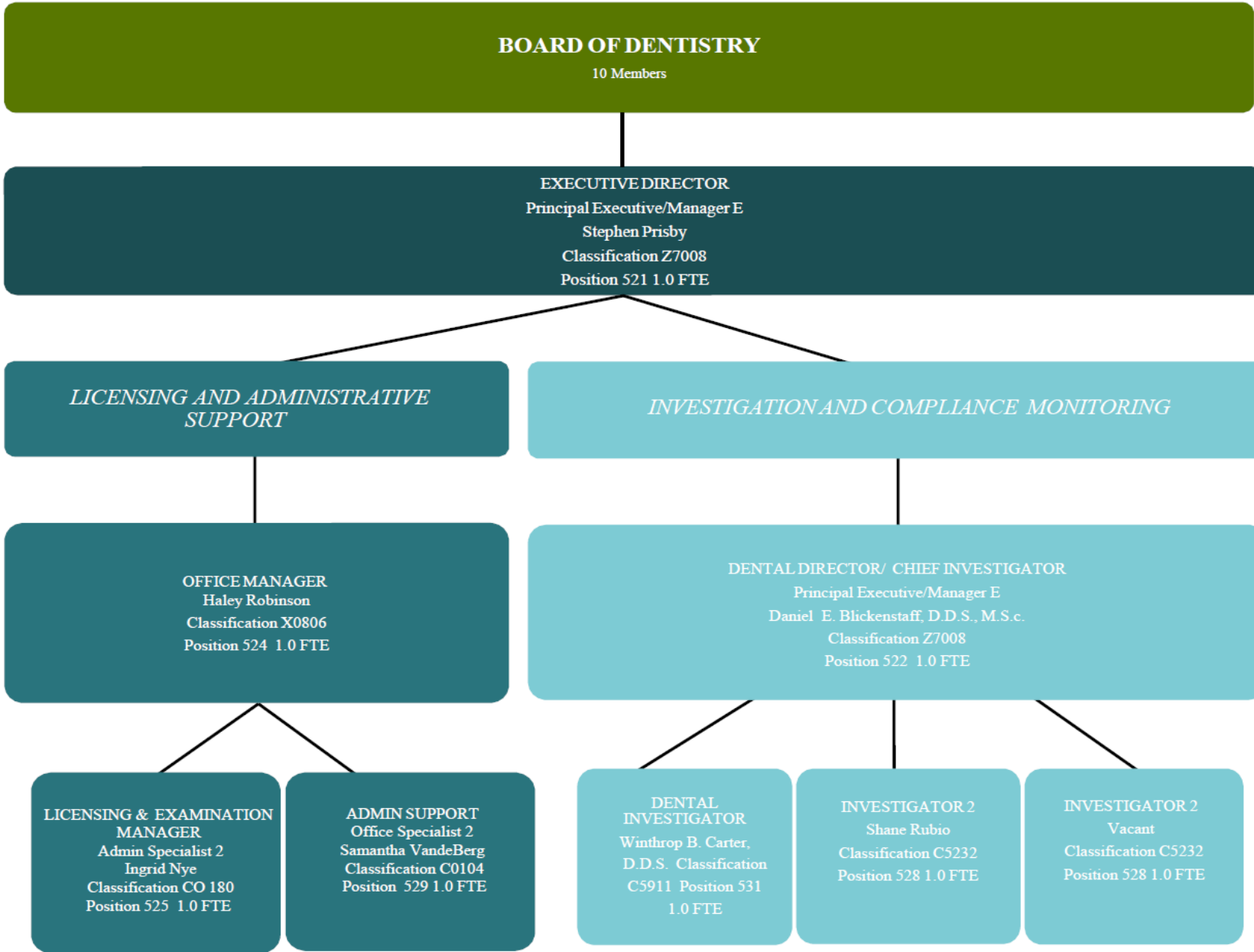
Amy B. Fine, D.M.D.
Medford
Second term expires 2022

AGENCY PERFORMANCE OVERVIEW

OREGON BOARD OF DENTISTRY ANNUAL PERFORMANCE PROGRESS REPORT 2020

Key Performance Measure	FY 2020 Goal	Actual for FY 2020
#1 Percent of licensees in compliance with continuing education requirements	100%	100%
#2 Average time from receipt of a new complaint to completed investigation (ready to be submitted to the Board)	7.5 months	8 months
#3 Average Number of working days for the receipt of completed paperwork to issuance of license (new or renewal)	7 Days	7 Days
#4 Agency Overall Satisfaction – Percent of customers rating their overall satisfaction with the agency above average or excellent.	90% Positive Response	78% Positive Response
#5 Board Best Practices – Percent of total of best practices met by Board.	100%	100%

The complete FY 2020 Annual Performance Progress Report is at the end of this document.



PROGRAM PRIORITIES The Board has 3 broad areas of focus and priorities:

- Licensing and Examination
- Enforcement and Discipline
- Administration

- Licensing and Examination

The Board licenses dentists and dental hygienists, conducts examination for different specialties, establishes standards for the use of anesthesia in dental offices, issues four levels of anesthesia permits, and certifies dental assistants. Background checks are conducted on all new applicants. All applicants must pass a written national examination; a clinical examination conducted by a dental testing agency recognized by the Board, and pass the Board's Jurisprudence examination. We audit 15% of all licensees renewing their licenses each year for compliance with the Board's Continuing Education requirements.

As of January 1, 2021 there are 3863 licensed dentists and 4300 licensed dental hygienists. We anticipate issuing about 800 new licenses in the 2021-2023 biennium almost equally divided between dentists and dental hygienists. During the 2017 – 2019 biennium, 746 new licenses were issued. We anticipate that the total number of Licensees will remain fairly flat over the next two to six years. Demographics point to a steady flow of retirements and licenses lapse for any number of reasons along with practitioners moving out of state. Each year approximately 325 - 375 licensees choose to stop practicing in Oregon. Oregon's net inflow population migration has also slowed and is projected to stabilize in the near future.

The Board recognizes licensure through examination; by credential: and for dental specialists, the ability to be examined by Board recognized testing agencies in a particular specialty and then the license is limited to that special area of expertise; i.e., Oral and Maxillofacial Surgery, or Pediatric Dentistry. Applicants for a general dental license or a dental hygiene license must pass a written examination, called the "National Boards," which is conducted by the American Dental Association's Commission on Dental Education. Applicants must also pass a clinical examination conducted by any state or regional testing agency as described in statute.

The table shows the historical and projected workload for the agency in this activity.

Licensing and Examination Workload	2009-11 Actual	2011-13 Actual	2013-15 Actual	2015-17 Actual	2017-19 Actual	2019-21 Est	2021-23 Est	2023-25 Est
Licenses Issued:								
Dental	305	340	397	402	381	390	380	400
Dental Hygiene	434	450	518	447	365	380	420	420
Total New Licenses Issued:	739	790	915	849	746	770	800	820
Licenses Renewed:								
Dental	3389	3400	3431	3482	3594	3600	3600	3700
Dental Hygiene	3613	3700	3715	3633	3985	4000	4200	4200
Total Licenses Renewed:	7002	7100	7146	7354	7579	7600	7800	7900
Specialty Examinations Conducted	3	3	4	3	0	0	0	0
Candidates Examined	5	3	4	3	0	0	0	0
Anesthesia Permits Issued/Renewed	4359	4400	4783	5092	4931	5000	5000	5000
Dental Assistants Certified	2638	2650	2263	1873	1903	1900	1900	1900
Dental Assisting Instructor Permits Issued/Renewed	110	125	131	143	193	200	200	200
Limited Access/Expanded Practice Dental Hygiene Permits Issued/Renewed	171	300	534	676	731	725	725	725

- **Enforcement and Monitoring**

The Board conducts investigations of complaints filed with the Board alleging unacceptable patient care or other issues ranging from unprofessional conduct, improper prescribing practices, substance abuse, unauthorized use of auxiliaries, advertising or disciplinary action in another state. The majority of cases involve allegations of unacceptable patient care. Investigations are also conducted based on reports of malpractice claims that are submitted by insurance companies. Disciplinary actions are reported to the National Practitioners Data Bank and to the Healthcare Integrity and Protection Data Bank. Licensees under disciplinary sanction are actively monitored to assure their compliance with the terms of their Order including licensees with substance abuse issues who have long-term treatment and recovery needs.

- **Complaints - Some Common Issues**

- Communication break down
- Implant Complications
- Anesthesia Complications
- Sterilizer Monitoring deficiencies
- Continuing Education deficiencies
- Dentists complaining about each other
- Documentation Errors/None
- Radiographs/Records not being released to patient/other providers
- Failure to respond to the Board within 10 days (ORS 679.170)

- **The Processing of Complaints**

Receipt of complaint. Opening up case and assigning investigator.

Letter from the OBD to Licensee requesting:

- Original chart (including patient ledger)
- Narrative describing care provided
- Digital copy of films if appropriate
- Continuing Education records
- Amalgam separator records
- Sterilizer monitoring records
- Proof of current BLS Healthcare certificate
- Proof of Prescription Drug Monitoring Program (PDMP) registration if they have a DEA Registration

Health Professionals’ Services Program (HPSP)

The Board has a legislatively mandated non-disciplinary, confidential diversion program to help licensees with diagnosed substance abuse disorders and mental health challenges. This confidential Diversion Program is for our licensees to get help to practice safely and be diverted from the public scrutiny of discipline. There is a minimum of 5 years monitoring, they must remain in compliance & meet requirements of the program. The Board gets updates from the staff diversion coordinator on progress, and informed if action needed. The Medical Board, Nursing Board and Pharmacy Board also participate in the HPSP.

Discipline & Monitoring

Regarding Licensees that have been disciplined and are required to fulfill some Board requirement. There are usually about 60 - 70 Licensees being monitored on a regular basis. During fiscal year 2020 the Board opened 216 complaints and closed 286 case investigations. Disposition of those cases are shown in the table below.

Dismissed	166
Letter of Concern	88
Disciplinary Actions	47
Total	301
These 286 cases involved 301 Licensees	

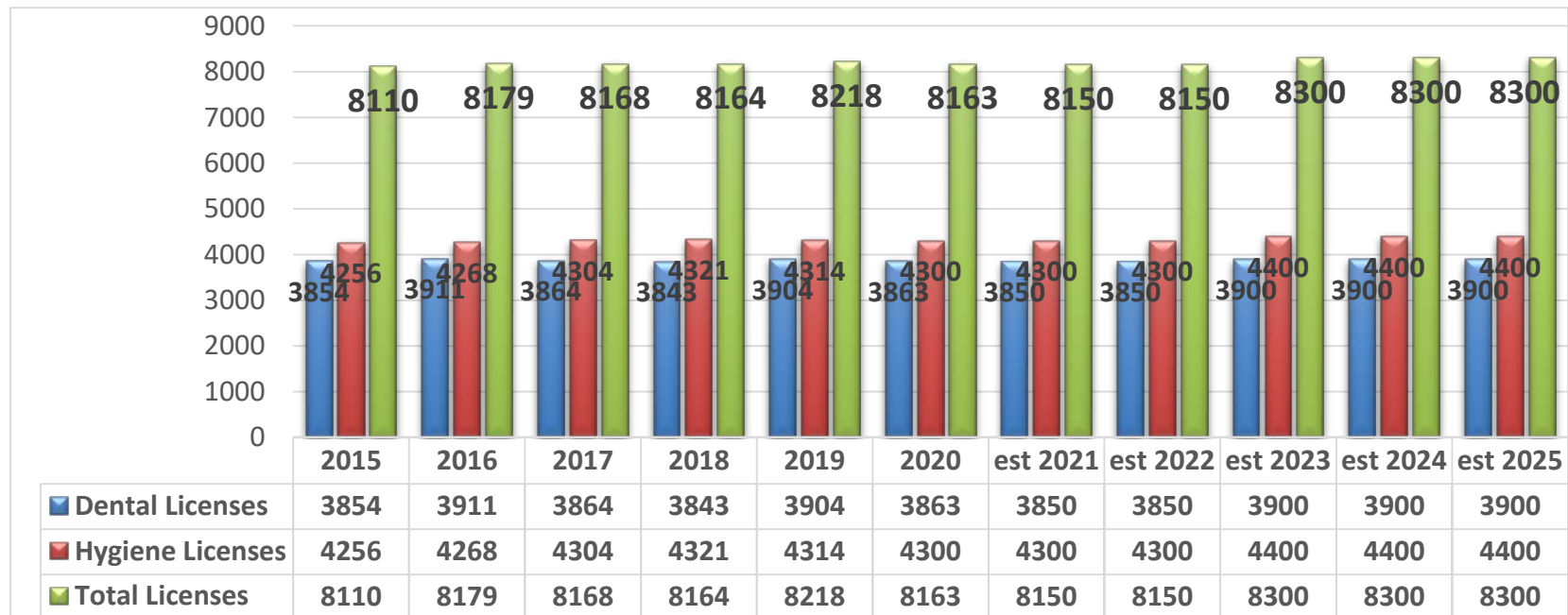
Board Actions	2016	2017	2018	2019	2020
No Violation	50	56	52	59	56
No Further Action	38	58	62	104	94
Letter of Concern	76	77	67	79	88
Discipline	60	57	89	99	47
Total	224	248	270	341	301

(There is typically more than one type of discipline incorporated in a disciplinary action; i.e. reprimand, civil penalty or pass the OBD’s Jurisprudence Exam are typical standards for many disciplinary matters. The Board has detailed protocols for reoccurring offenses to educate Licensees and guide the Board on making equitable decisions.)

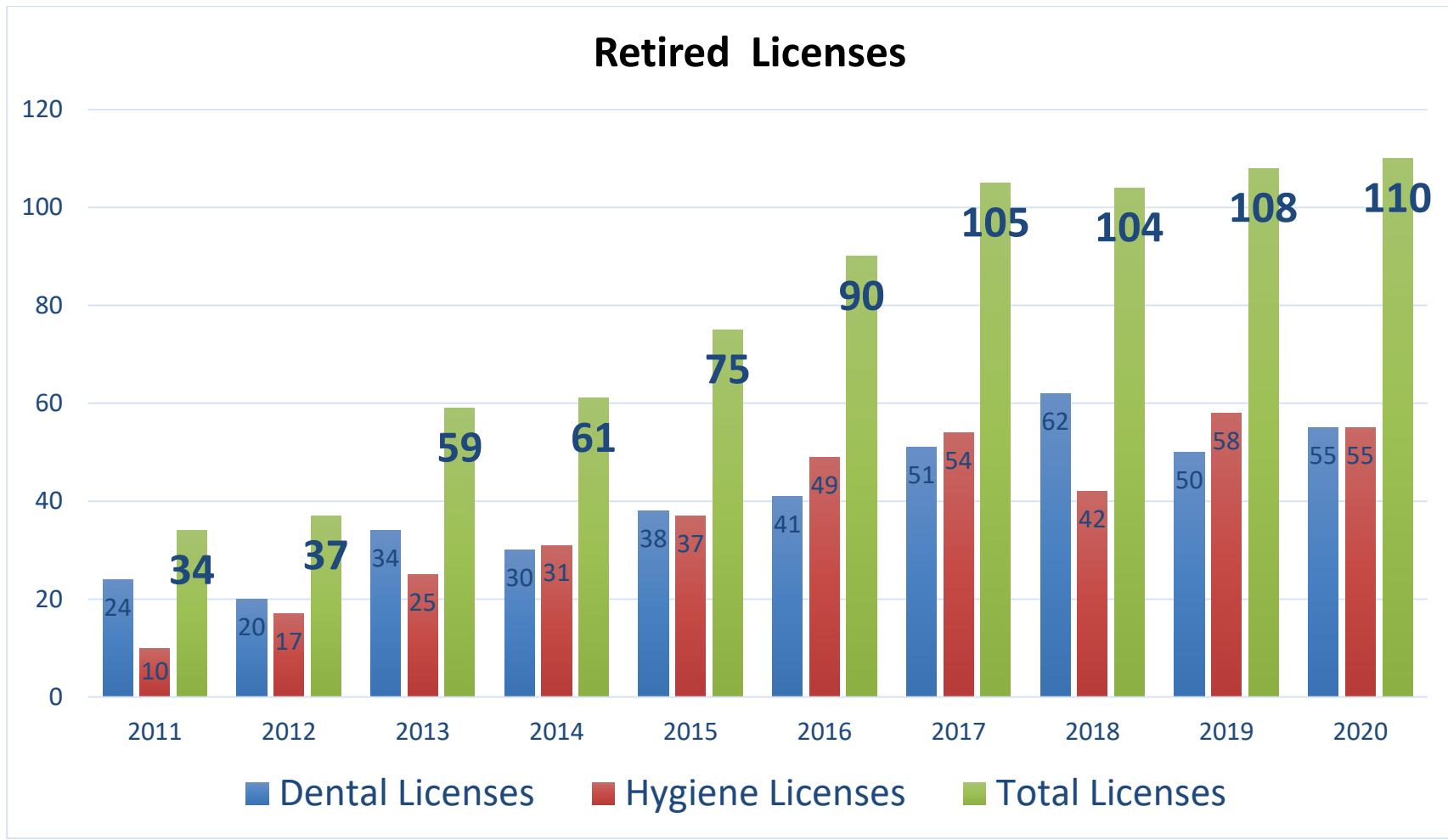
- **Administration**

Administrative activities include implementation of Board policy, communication and collaboration with the professional associations, the School of Dentistry, dental hygiene schools, related licensing agencies such as the Board of Pharmacy, the Board of Medicine and the Board of Denture Technology in addition to State Boards of Dentistry in other states. Administration also includes legislative activities, budget development and monitoring, and staffing. A major component of Administration is carrying out the Board’s primary goal of communicating with licensees and the public. This includes maintenance of a robust and updated web site, production of two newsletters per year, and scheduling and presenting information to students, licensees and the public about the Board and its activities. The Board also convenes standing OBD Committees to undertake rulesmaking efforts and the Executive Director is also the Rules Coordinator. As a state agency the OBD also has to adhere to DAS and Governor Directives for policies, training and executive orders. These actions and efforts add up and increase workload every year.

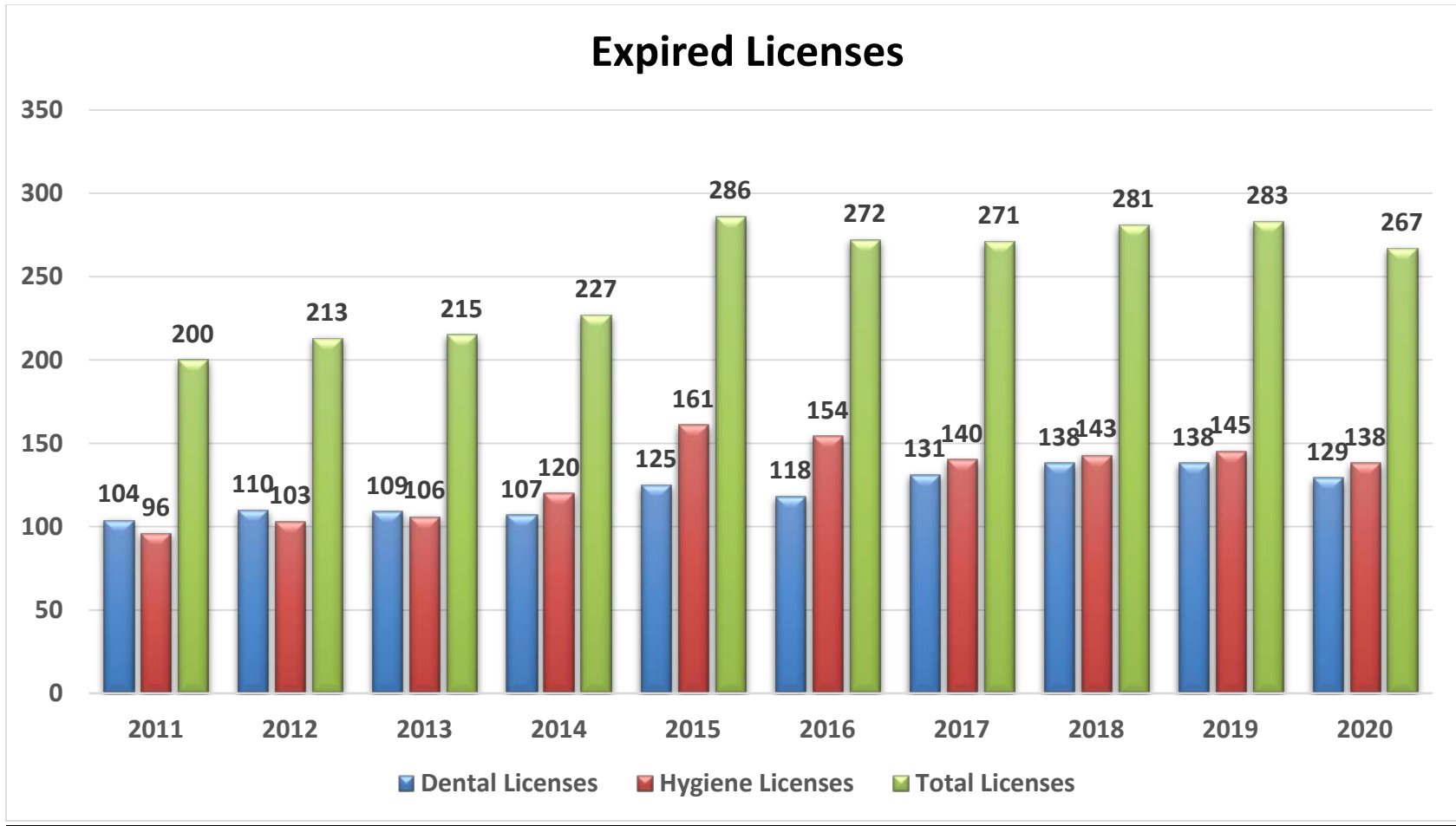
Total Licensees has remained flat for the last 6 years and we estimate that trend to continue through 2025.



Licensees may choose to retire their licenses, which usually means they are done practicing.

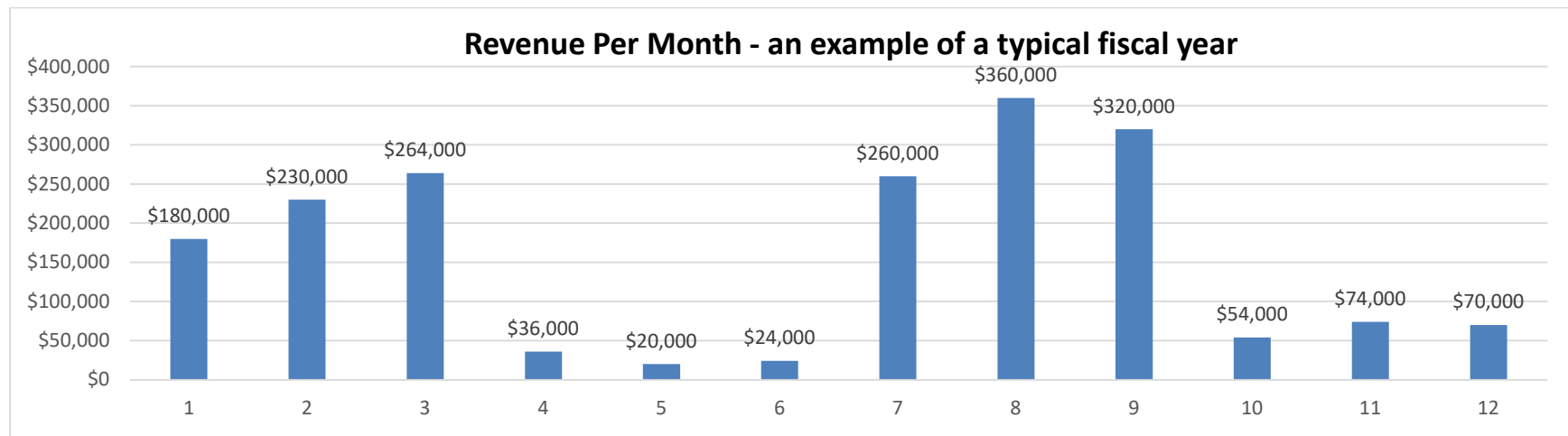


Licensees may choose to let their license expire, which usually means they are done practicing here in Oregon, but continue to hold a license in another state or jurisdiction and plan to continue practicing outside of Oregon.



Revenue & Financial Overview

Revenue stream is uneven during a biennium, with a 2 –year licensing period. Each year one-half of our dentists renew their licenses by March 31st and one-half of our dental hygienists renew by September 30th. These renewal dates are set in statute.



The Board anticipates ending the current 2019-2021 Biennium with approximately \$1,565,000. This is higher than projected ending balance in LAB of \$757,940.

Current projections of 2019-2021 ending balance is higher than 2019-2021 LAB due to the 2017-2019 ending balance being higher than what had been anticipated. We attribute the extra surplus also due to vacancy savings and reduced expenses in areas of: Travel, Attorney General support, board meeting per diems, physical meetings costs and hearings costs. The projected revenue is now forecast to be slightly below what was anticipated in the 2019-2021 LAB due to a small reduction in new license applications. Some of the revenue will also not be recognized because it is civil penalty revenue that will be written off or not collected. The 2019-2021 revised projected ending balance of \$1,565,000 represents a reserve of approximately 9 months operating expenses for 2021-2023.

ESSENTIAL PACKAGES

Essential Packages make budget adjustments that are part of our Current Service Level Budget and are automatically built into the 2021 – 2023 Budget.

ONE POLICY OPTION PACKAGE:

Package 100 – OBD Database and Data Processing System

- **Estimated Cost - \$85,416**
- **Ongoing per Biennium**
- The OBD is transitioning to a new IT provider, which will entail migrating over to ETS for email and server support and find a new vendor to transition our current database to a new system. The work is being implemented now and will continue on into the 2021-2023 Biennium. Due to heightened and more robust State CIO IT requirements, these costs will help be covered by this policy package as well. Additional costs include paying for new servers and migrating all the servers and other IT support under the state data center's security net.
- **How Achieved:** The Oregon Board of Dentistry will work with the state procurement, CIOS's Office and other affected boards.
- **Staffing Impact:** Current staff will be impacted with implementation, based on experiences other boards shared with the OBD.
- **Services and Supplies:** Vendors and equipment bought through approved state contracts and follow appropriate purchasing policies.
- **Revenue Source:** The Board of Dentistry's funding is 100% Other Funds generated primarily from fees paid by licensees and applicants for licenses and permits

AGENCY ACCOMPLISHMENTS DURING 2019-2021

- The Board remained opened and fully functional during social unrest, pandemic and wildfires at its downtown Portland Office.
- Vaccine administration rules, cultural competency continuing education rules and 30 other rules changes effective January 1, 2020.
- Multiple IT Projects ongoing – realign servers and resources under the safe umbrella of the state data center & implement new database and on line system for all transactions – new applications and license renewals.
- The 2017-2020 Strategic Plan had five Strategic Priorities:
 - 1. Ensure Patient Safety- focus on dental implants and safe anesthesia practices
 - 2. Plan for Attrition (retirements of staff)
 - 3. Manage Case Complexity
 - 4. Manage Change in Dentistry Practice
 - 5. Retain OBD Autonomy
- All areas of the plan were addressed.
- Between 2017 & 2019 the Agency had four valued employees with over 20 years of service retire from the OBD.
- Now the OBD is planning for the next strategic plan beginning with a survey recently sent to licensees & stakeholders to gather initial information needed to inform the Board on important areas to focus on.
- Executive Director elected as President-Elect to the American Association of Dental Administrators, a national group of state dental board executive directors.
- Investigative Case backlog reduced so that at the time of this report every complaint is in some step of the investigative process. No complaints are sitting cold waiting for action.
- Processed dental and dental hygiene applications, no significant delays due to OBD Staff absences.
- Board Members continue to participate in national dental organizations like the American Association of Dental Boards and other national organizations to stay current and up to date on national oral health issues and trends.
- Utilized the Board Website, OBD Newsletter, ODA, ODHA, email blasts and other appropriate communication tools to continue to inform Licensees of relevant OBD news, rules and updates from the Board.
- Reduced requirements for accepting transcripts electronically for licensure (in some cases).
- Telehealth (Teledentistry) statute clarified, options available for optimal and lawful practice
- The Board allowed collection of samples (whether oral or nasal) for testing for COVID-19.
- Regular communication with Oregon Dental Association, Oregon Dental Hygiene Association and other stakeholders.
- The OHA works with our Board and 16 other state health regulatory boards to collect workforce demographic data every year– the most recent report has been submitted as supplemental materials to inform you more on this.

OBD Covid-19 Actions and Response

The Board has remained open throughout the pandemic. The Board did restrict physical access to the office but the phone calls and emails were responded to promptly. On March 24, 2020, the Executive Director designated all OBD Staff as “Essential Personnel”, per state policy 60.015.01 Temporary Interruption of Employment and the Novel Coronavirus (COVID-19) Letter of Agreement (LOA), signed 3/13/20. “Essential Personnel” are individuals assigned by the agency as essential to operations during curtailment or closure. OBD Staff are fortunate to have separate offices, maintain social distancing and take other OSHA prescribed safety precautions during this pandemic. All regularly scheduled Board Meetings occurred and there was minimal disruption to Board work, although it was not ideal to have virtual meetings.

The OBD Website was regularly updated with links to the Governor and OHA’s Covid-19 Resource pages. The OBD also endorsed all dental professionals signing up with the State Emergency Registry of Volunteers in Oregon (SERV-OR). Eblasts are going out on relevant topics and reminders to Licensees to comply with all Executive Orders and Oregon OSHA requirements as well.

Executive Order 20-10

The Executive Order required that dentists, along with other health care providers, cease all elective and non-urgent procedures, immediately and no later than March 23, 2020, through June 15, 2020. Procedures were exempt if a three-month delay in the procedure or surgery would put the patient at risk of irreversible harm. The order also required that dentists, along with other health care providers, identify any surplus Personal Protective Equipment (PPE) to the state by March 27th, and arrange for delivery of supplies.

Some efforts undertaken throughout the pandemic included:

- A COVID-19 FAQ document was sent out & updated in an email blast and is posted on Hot Topics page.
- Executive Order 20-10 severely limited dental practices from operating statewide and staff were available to handle questions and assist as best as possible.
- Board Meeting April 24 considered multiple issues including: waiving rules, extending deadlines for CE requirements and recognition of new clinical testing options.
- The Board granted a waiver on completing certain types of certifications until October 30, 2020. Licensees were able to complete certifications and continuing education requirements all online.
- Continue and ongoing work in office, not teleworking to ensure all documents, communication maintains confidentiality per statute and the work gets done

- Provided alternative suggestions for continuing education requirements to be met online.
- Referred Licensees to SERV-OR and other agencies to serve as a resource for COVID-19 efforts.
- Facilitated PPE donations when the PPE coordinator could not be accessed
- Communicated with other states and licensing Boards regarding licensure requirements and clinical examination options.
- Continued to promote and encourage participation in the volunteer Dentist/Dental Hygienist program to increase access to quality dental care and assist those that wanted to help with the vaccination efforts.
- Utilized the website and published two newsletters to communicate Board policies and expectations.

AGENCY GOALS FOR 2021-2023:

- Develop & Implement next Strategic Plan.
- Continue to promote and encourage participation in the Statewide HPSP diversion program for licensees with substance abuse addictions.
- Continue to promote and encourage participation in the volunteer Dentist/Dental Hygienist program to increase access to quality dental care.
- Advance the next strategic plan- overcome pandemic limitations on stakeholder engagement and meeting limitations.
- Retain employees & utilize DAS required trainings and identify professional development opportunities.
- Dental Therapy Legislation would create a new Licensee for the Board to promulgate new rules and regulate
- Incorporate Racial Justice Policies, Legislation and Governor's Executive actions into meaningful and positive change for Oregonians and our Licensees.
- Continue to educate consumers on their options regarding the complaint process, and alternative means of resolving their issues.
- Continue to promote the Oregon Prescription Drug Monitoring Program to all licensees.
- Utilize the website, newsletter and personal presentations to communicate Board policies and expectations.
- Implement all REALD Information gathering requirements and collect data on the ethnic and racial makeup of licensees and work with policy makers, educators, and students to encourage a representative diversity in the dental workforce.
- Continue the implementation of more electronic media for communication and Board functions.

AGENCY CHALLENGES FOR 2021 – 2023

- Continue appropriate response and support during the pandemic.
- Develop and Implement new strategic plan initiatives.
- Onboard new Board members & staff as fast as possible so they are contributing effectively to fulfilling our mission.
- Pivot and shift appropriately to new legislation and Governor's priorities.

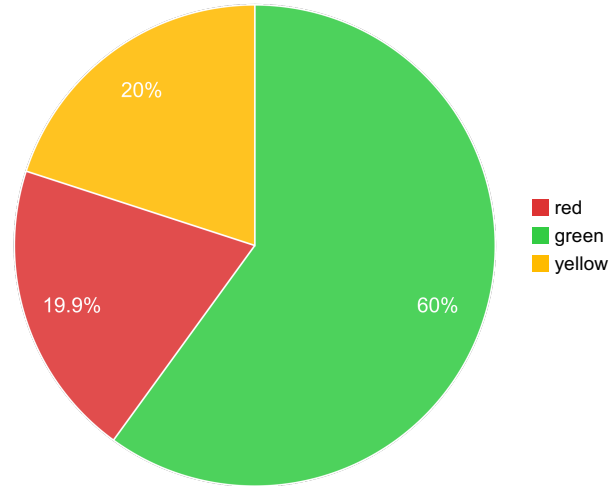
Dentistry, Board of

Annual Performance Progress Report

Reporting Year 2020

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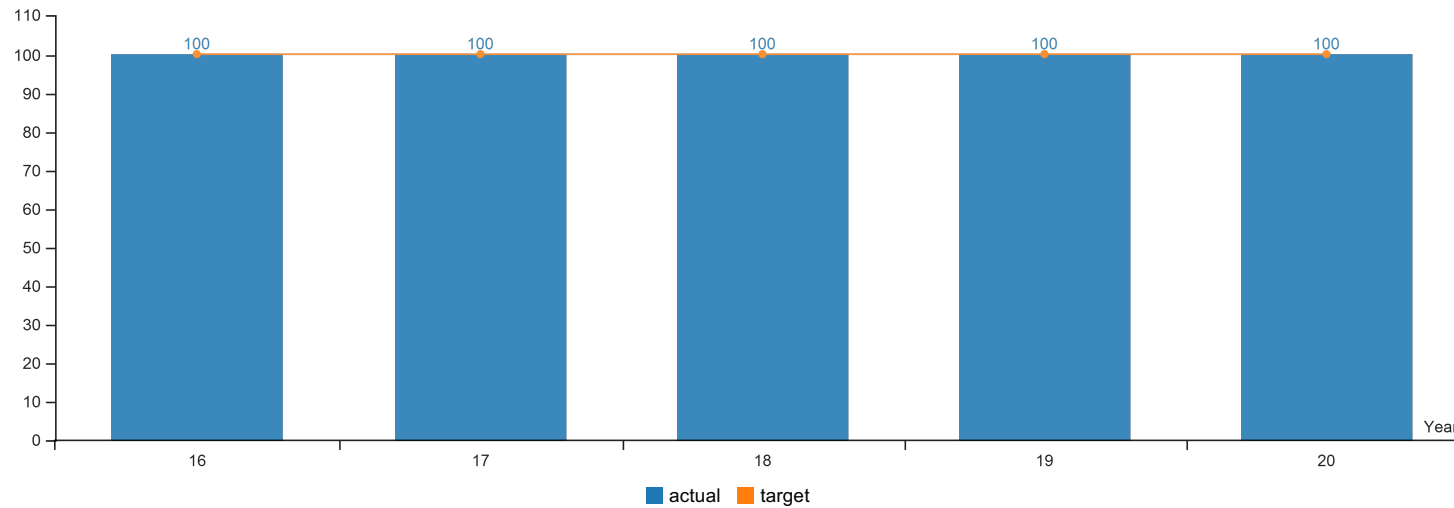
KPM #	Approved Key Performance Measures (KPMs)
1	Continuing Education Compliance - Percent of Licensees in compliance with continuing education requirements.
2	Time to Investigate Complaints - Average months from receipt of new complaints to completed investigation.
3	Days to Complete License Paperwork - Average number of working days from receipt of completed paperwork to issuance of license.
4	CUSTOMER SATISFACTION WITH AGENCY SERVICES - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
5	Board Best Practices - Percent of total best practices met by the Board.



Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	60%	20%	20%

KPM #1	Continuing Education Compliance - Percent of Licensees in compliance with continuing education requirements.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
Percent of Licensees in Compliance with Continuing Education Requirements					
Actual	100%	100%	100%	100%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

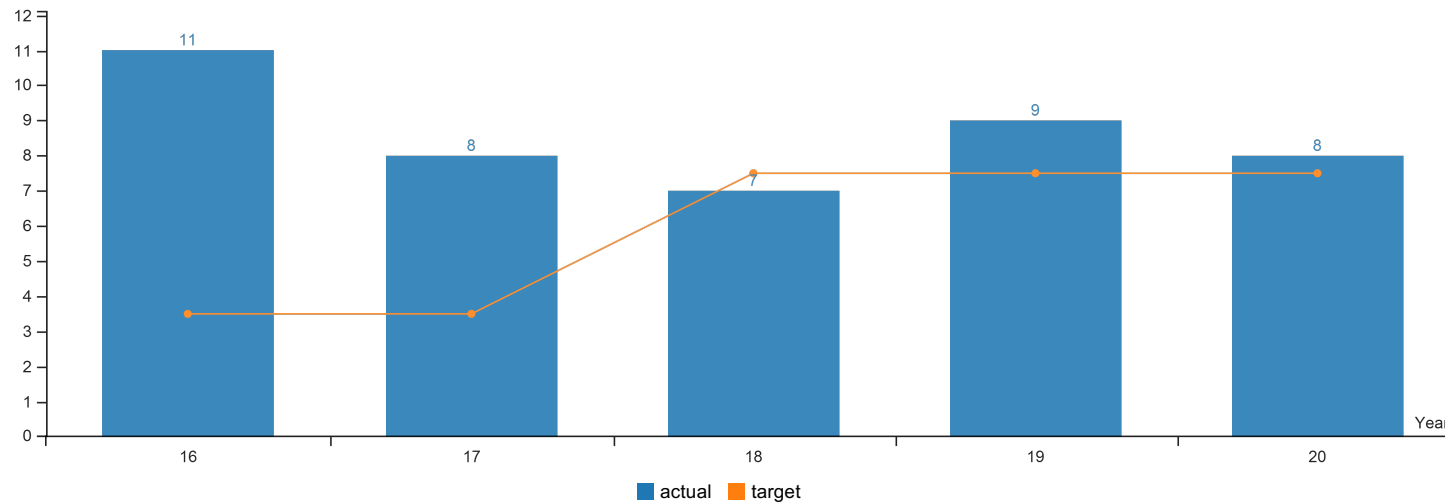
For FY 2020 we accomplished this goal by requiring our Licensees to complete continuing education requirements. We monitor their compliance with questions on their license renewal forms and with audits. Staff follows up with Licensees as needed to ensure all requirements are met.

Factors Affecting Results

Experienced staff work with our Licensees to communicate effectively regarding the continuing education requirements.

KPM #2	Time to Investigate Complaints - Average months from receipt of new complaints to completed investigation.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



Report Year	2016	2017	2018	2019	2020
Average time to Investigate Complaints					
Actual	11	8	7	9	8
Target	3.50	3.50	7.50	7.50	7.50

How Are We Doing

For FY 2020 the investigators worked hard to close a number of pending cases that dragged on due to them being part of or considered for the Health Professionals' Services Program. Other cases were finally resolved that were delayed for legal due process and complicated cases involving multiple licensees and voluminous records.

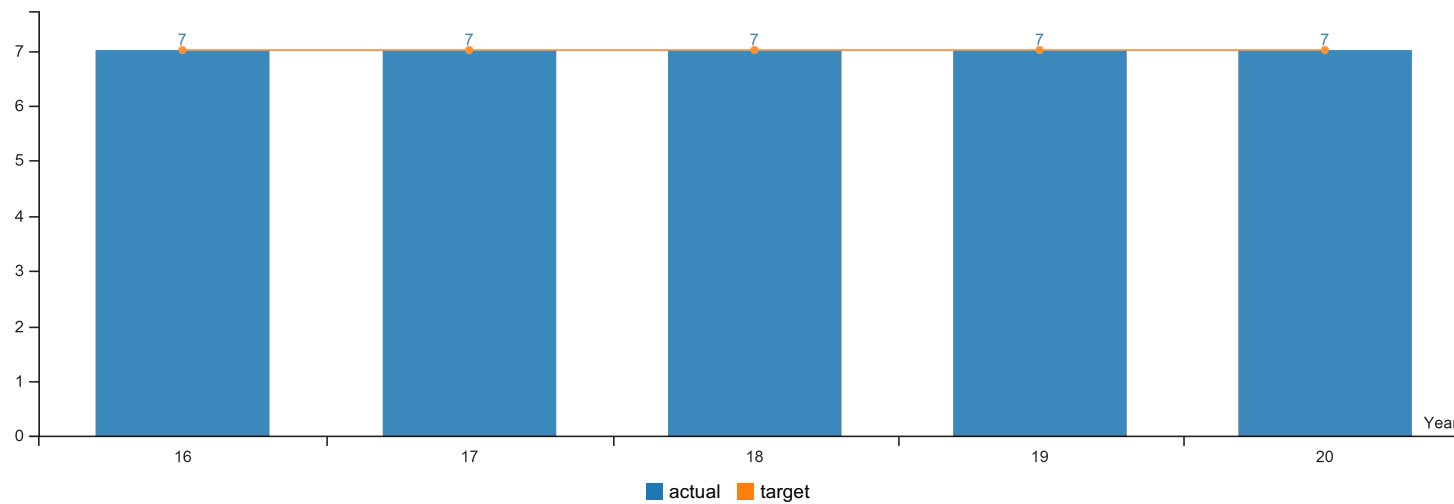
Investigations always take time for a number of reasons: the number of treatment providers involved, the complexity of the case, the timely responses of those involved in the matter and the cooperation of the parties as well.

Factors Affecting Results

The total number of investigations opened in FY 2020 was 216, compared to 281 in FY 2019. The number of cases closed in FY 2020 was 286, compared to 315 in FY 2019. We surmise the lower number of new cases opened was because the pandemic closed or severely limited operations at many dental practices for 4 months of this reporting period.

KPM #3	Days to Complete License Paperwork - Average number of working days from receipt of completed paperwork to issuance of license.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
Average Number of Working Days to Issue license after Paperwork is Completed.					
Actual	7	7	7	7	7
Target	7	7	7	7	7

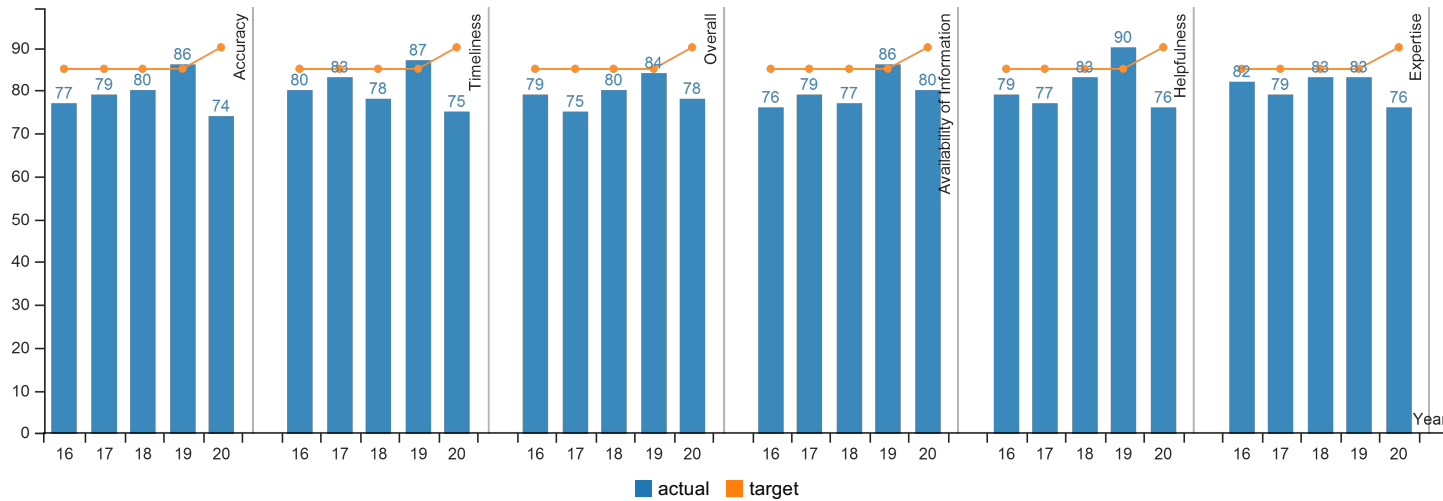
How Are We Doing

For FY 2020 we achieved this goal. The Board's strategy is that the processing of accurate and complete paperwork for the issuance of a new or renewed license, should take place in a reasonable period of time to fulfill one of our statutory requirements of those desiring ta license from the Oregon Board of Dentistry in a timely fashion.

Factors Affecting Results

It is one of our top priorities that applications and renewals be processed accurately and efficiently and that we not create any barriers for someone to practice once they meet all applicable statutes and rules.

KPM #4 CUSTOMER SATISFACTION WITH AGENCY SERVICES - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
 Data Collection Period: Jul 01 - Jun 30



Report Year	2016	2017	2018	2019	2020
Accuracy					
Actual	77%	79%	80%	86%	74%
Target	85%	85%	85%	85%	90%
Timeliness					
Actual	80%	83%	78%	87%	75%
Target	85%	85%	85%	85%	90%
Overall					
Actual	79%	75%	80%	84%	78%
Target	85%	85%	85%	85%	90%
Availability of Information					
Actual	76%	79%	77%	86%	80%
Target	85%	85%	85%	85%	90%
Helpfulness					
Actual	79%	77%	83%	90%	76%
Target	85%	85%	85%	85%	90%
Expertise					
Actual	82%	79%	83%	83%	76%
Target	85%	85%	85%	85%	90%

How Are We Doing

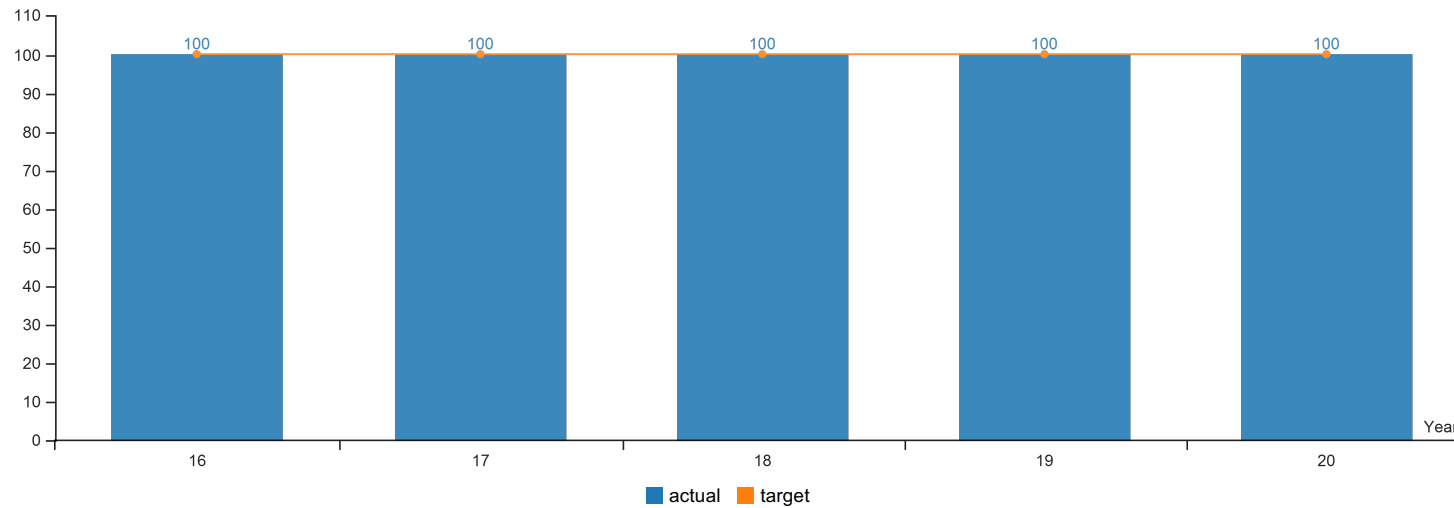
For FY 2020 we did not achieve this goal. Although targets were not met, the overall response is positive and we will continue to encourage people to submit feedback and review the comments received, to assess our service. The survey results were negatively impacted due to the pandemic and subsequent feedback from licensees that were less than pleased with decisions by the state to permit dental operations to resume. As the pandemic and response to it carried on through the year the overall response to our surveys were more in line with past results, and overall positive.

Factors Affecting Results

People choose to respond to surveys and we will continue to promote the survey and encourage feedback. We take the feedback seriously and it helps the Board in messaging and understanding the concerns of our Licensees and stakeholders.

KPM #5	Board Best Practices - Percent of total best practices met by the Board.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
Compliance with Best Practices Performance Measurement					
Actual	100%	100%	100%	100%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

For FY 2020 we achieved this goal. Annually at the August Board Meeting the Board reviews these metrics and conducts the performance review of the Executive Director. The Board is in 100% compliance with Best Practices Performance Measurements for Governing Boards and Commissions.

Factors Affecting Results

The Board Members are engaged and dedicated to their responsibilities, duties and obligations serving Oregon in their capacity. The Board reviewed the Board Best Practices at its August 21, 2020 Board meeting.

Best Practices Self-Assessment

Annually, Board members are to self-evaluate their adherence to a set of best practices and report the percent total best practices met by the Board (percent of yes responses in the table below) in the Annual Performance Progress Report as specified in the agency Budget instructions.

Best Practices Assessment Score Card

Best Practices Criteria	Yes	No
1. Executive Director's performance expectations are current.	✓	
2. Executive Director receives annual performance feedback.	✓	
3. The agency's mission and high-level goals are current and applicable.	✓	
4. The Board reviews the Annual Performance Progress Report.	✓	
5. The Board is appropriately involved in review of agency's key communications.	✓	
6. The Board is appropriately involved in policy-making activities.	✓	
7. The agency's policy option budget packages are aligned with their mission and goals.	✓	
8. The Board reviews all proposed budgets.	✓	
9. The Board periodically reviews key financial information and audit findings.	✓	
10. The Board is appropriately accounting for resources.	✓	
11. The agency adheres to accounting rules and other relevant financial controls.	✓	
12. Board members act in accordance with their roles as public representatives.	✓	
13. The Board coordinates with others where responsibilities and interest overlap.	✓	
14. The Board members identify and attend appropriate training sessions.	✓	
15. The Board reviews its management practices to ensure best practices are utilized.	✓	
Total Number	15	
Percentage of total:	100%	

At the August 21, 2020 Board Meeting, the Board reviewed the best practices self-assessment documents and unanimously agreed that all Best Practices were met.