

## **SUBCOMMITTEE RECOMMENDATION**

### **Item 53: Housing and Community Services HUD Project Based Contract Administration**

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To: Emergency Board Full Committee  
From: Human Services Subcommittee  
Carrier: Representative Nosse

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The Human Services Subcommittee recommends that the Emergency Board increase Other Funds expenditure limitation for the Housing and Community Services Department by \$310,431 and approve the establishment of four permanent Compliance Specialist 2 positions (1.52 FTE) for federally required management and occupancy reviews performed under contract with the federal Department of Housing and Urban Development.

The Housing and Community Services Department performs management and occupancy reviews on multi-family rental housing project properties that receive Section 8 rental assistance. These reviews are performed on a fee-for-service basis. Rule updates at HUD are changing the number and complexity of reviews HCSD is being required to do. Four additional compliance specialists are necessary to comply with the new contract rules.

Funding from HUD is sufficient to support the staff associated with these reviews, as well as subsidize other administrative expenses within HCSD, both now and in future biennia.

The Subcommittee recommends approval.