

SUBCOMMITTEE RECOMMENDATION

Item 74: Department of Administrative Services Workday Payroll Project Implementation

To: Emergency Board Full Committee
From: General Government Subcommittee
Carrier: Representative Fahey

The General Government Subcommittee recommends that the Emergency Board increase the Other Funds expenditure limitation by \$3,266,681 for the Department of Administrative Services, Enterprise Goods and Services Division to address the costs associated with moving the implementation date of the Workday Payroll and Time Tracking project from July 1st to December 1st 2022.

The Workday project is a replacement of the current 30-year-old legacy HR system. DAS has been working on this project for the last three years. As part of cyber security best practices, DAS is also in the process of implementing Multi-Factor Authentication (or MFA) for Workday. Delaying the go-live date of the payroll project will allow DAS to focus on implementing MFA while providing additional time for training and change management efforts. The \$3.3 million reflects the cost of extending existing contracts and the cost of two new components: one to allow for testing after go-live and the other to manage payroll taxes for out of state employees. The agency anticipates using existing cash balances within the DAS Chief Human Resources Office to fund this request.

The Subcommittee recommends approval.