

**Joint Legislative Committee on
Information Management
and Technology**

Oregon State Capitol
900 Court Street NE, H-178
Salem, OR 97301



Sen. Chuck Riley, Co-Chair
Sen. Brian Boquist
Sen. Betsy Johnson

Rep. Nancy Nathanson, Co-Chair
Rep. Pam Marsh
Rep. Bill Post

Committee Rules

*81st Legislative Assembly
2021-22 Interim*

The Joint Committee shall operate in accordance with the Oregon Constitution; Senate and House Rules; custom, usage, and precedents; Mason's Manual of Legislative Procedure; and applicable statutory provisions.

Officers

1. Per ORS 171.852, members of the Joint Committee shall include members of the Senate appointed by the President of the Senate and members of the House of Representatives appointed by the Speaker of the House. The officers of the Joint Committee shall include a Co-Chair from each chamber appointed by the appointing authority.

Quorum

2. A majority of the members appointed to the committee from the Senate and a majority of the members appointed to the committee from the House of Representatives shall constitute a quorum for the transaction of business. In the absence of a quorum, a Co-Chair may assign one or more members to receive testimony. A roll call shall determine the attendance of members, wherein they shall state their name and if they are attending by audio or video means when meeting remotely.

Meetings

3. The Co-Chairs shall call meetings, set agendas, and cause notice of the time and place of committee meetings in accordance with Senate and House Rules. In the event of a conflict, the more generous public notice provisions apply. The notice shall specify the type of meeting and, if applicable, whether testimony will be taken.
4. Meetings shall be open to the public.

Recording

5. Meetings of the committee shall be recorded. The audio records shall be indexed and shall be submitted to the Oregon Archivist in accordance with Oregon law.

Measure Introduction

6. A majority of appointed Senate members and a majority of appointed House members of the Joint Committee shall be required to introduce a measure for pre-session filing. Measures introduced by the committee at the request of any organization or person other than a member of the committee shall indicate the person or organization interested in the measure by stating that the measure is introduced by the committee "at the request of [the person or organization]."

Committee Action

7. The affirmative vote of a majority of the appointed members of each chamber is required for the transaction of business.

Off-Site Meetings

8. Any committee meeting held outside the Capitol shall adhere to the same notice provisions as a regular meeting. Recordings shall be made in the same manner as a regular meeting unless the use of recording equipment is not practicable. At a minimum, written minutes must be kept noting attendance and any subject matter discussed. A recording of the meeting and recording log must be made if any work session is held. Meetings shall be open to the public.

Amending the Rules

9. Committee rules may be amended by the affirmative vote of the majority of the appointed Senate members of the committee and an affirmative vote of the majority of the appointed House members of the committee, but at least one day's notice shall be provided to each committee member and the Secretary of the Senate and the Chief Clerk of the House.

Suspending the Rules

10. These rules may be suspended temporarily by the committee by the affirmative vote of two-thirds (2/3) of its appointed members from the Senate and two-thirds (2/3) of its appointed members from the House.