

## Joint Committee on Ways and Means

Oregon State Capitol  
900 Court Street NE, H-178  
Salem, OR 97301



Sen. Betsy Johnson, Senate Co-Chair  
Sen. Elizabeth Steiner Hayward, Senate Co-Chair  
Rep. Dan Rayfield, House Co-Chair

Sen. Fred Girod, Senate Co-Vice Chair  
Rep. David Gomberg, House Co-Vice Chair  
Rep. Greg Smith, House Co-Vice Chair

### **Committee Rules**

#### *81<sup>st</sup> Legislative Assembly 2021-22 Interim*

The Joint Committee shall operate in accordance with the Oregon Constitution; Senate and House Rules; custom, usage, and precedents; Mason's Manual of Legislative Procedure; and applicable statutory provisions.

#### **Officers**

1. Per ORS 171.555, members of the Joint Committee shall include members of the Senate appointed by the President of the Senate and members of the House of Representatives appointed by the Speaker of the House. The officers of the Joint Committee shall include a Co-Chair from each chamber appointed by the appointing authority.

#### **Quorum**

2. A majority of the members appointed to the committee from the Senate and a majority of the members appointed to the committee from the House of Representatives shall constitute a quorum for the transaction of business. A roll call shall determine the attendance of members, wherein they shall state their name and if they are attending by audio or video means when meeting remotely.

#### **Meetings**

3. The Co-Chairs shall call meetings, set agendas, and cause notice of the time and place of committee meetings in accordance with Senate and House Rules. In the event of a conflict, the more generous public notice provisions apply. The notice shall specify the type of meeting and, if applicable, whether testimony will be taken. The Senate Co-Chair and the House Co-Chair shall approve all Joint Committee and Subcommittee agendas prior to posting.
4. Meetings shall be open to the public.

#### **Recording**

5. Meetings of the committee shall be recorded. The audio records shall be indexed and shall be submitted to the Oregon Archivist in accordance with Oregon law.

#### **Subcommittees**

6. Agenda items shall be assigned jointly by the Senate Co-Chair and the House Co-Chair to the appropriate Subcommittee for consideration. The Co-Chairs of the Joint Committee may assign selected items to a consent agenda. Items on the consent agenda may be approved en bloc. If any member objects to the placement of an item on the consent agenda, an objection may be submitted to the Co-Chairs. A Subcommittee does not have the power to table or hold an agenda item but must report it back to the Joint Committee for consideration. The Senate and House Co-Chairs may, at any time by joint action, remove an agenda item from a Subcommittee and assign it to another Subcommittee or to the Joint Committee.

7. In addition to the quorum requirements, the Co-Chairs of the Joint Committee shall be deemed voting members of all Subcommittees when in attendance. The Senate Co-Chairs of the Joint Committee, in their official capacity as such, shall not vote in the same Subcommittee on the same motion.

#### **Measure Introduction**

8. A majority of appointed Senate members and a majority of appointed House members of the Joint Committee shall be required to introduce a measure for presession filing.

#### **Committee Action**

9. The affirmative vote of a majority of the appointed Subcommittee members of each chamber is required to report items to the Joint Committee. The affirmative vote of a majority of the appointed Joint Committee members of each chamber is required to approve recommendations.

#### **Off-Site Meetings**

10. Any committee meeting held outside the Capitol shall adhere to the same notice provisions as a regular meeting. Recordings shall be made in the same manner as a regular meeting unless the use of recording equipment is not practicable. At a minimum, written minutes must be kept noting attendance and any subject matter discussed. A recording of the meeting and recording log must be made if any work session is held. Meetings shall be open to the public.

#### **Amending the Rules**

11. Committee rules may be amended by the affirmative vote of the majority of the appointed Senate members of the committee and an affirmative vote of the majority of the appointed House members of the committee, but at least one day's notice shall be provided to each committee member and the Secretary of the Senate and the Chief Clerk of the House.

#### **Suspending the Rules**

12. These rules may be suspended temporarily by the committee by the affirmative vote of two-thirds (2/3) of its appointed members from the Senate and two-thirds (2/3) of its appointed members from the House.