



**Joint Committee on the Second Special Session**  
**2020 Special Session**  
80<sup>th</sup> Legislative Assembly

The committee will operate in accordance with the Oregon Constitution, House and Senate Rules, Mason's Manual of Legislative Procedure and applicable statutory provisions.

**Officers**

1. The officers of the Joint Committee shall include a co-chair and co-vice chair from each chamber appointed by the appointing authority.

**Quorum**

2. A majority of the members appointed to the committee from the House of Representatives and a majority of the members appointed to the committee from the Senate shall constitute a quorum for the transaction of business. In the absence of a quorum, a co-chair may assign one or more members to receive public testimony.

**Meetings**

3. The co-chairs shall call meetings, set agendas and cause notice of the time and place of committee meetings in accordance with House and Senate Rules. In the event of a conflict, the more generous public notice provisions apply. The notice shall specify the type of meeting and, if applicable, whether testimony will be taken and whether a work session will be held. Meetings shall be open to the public.

**Committee Action**

4. The affirmative vote of a majority of the appointed members of each chamber of the Joint Committee is required to:
  - a. Cause a measure to be introduced by the committee.
  - b. Table a measure.
  - c. Remove a measure from the table.
  - d. Amend a measure.
  - e. Report a measure to the floor of either chamber.
  - f. Approve recommendations.

**Recording**

5. Meetings of the committee shall be recorded. The audio records shall be indexed and shall be filed with the Oregon Archivist in accordance with Oregon law.

**Carry-over agendas**

6. In the event the committee does not complete the scheduled agenda, the items may be carried over to the next scheduled meeting with the following guidelines:
  - a. The measure must have been initially scheduled within the time required under House and Senate rules
  - b. The measure must be carried over for the same type of meeting.

- c. The chair announces in committee his/her intent to schedule the measure at the next meeting.
- d. A revised agenda listing the measures that originally received the notice required under House and Senate rules shall be posted as soon as possible following adjournment of the committee meeting.
- e. Measures that have had a work session and are waiting only for the fiscal/revenue review by the committee may be carried over until the impacts have been received at which time they may be taken up under a work session for final consideration in accordance with carryover provisions in House and Senate rules.

#### **Subcommittees**

7. Subcommittees may be appointed by the co-chairs with specific instructions on matters to be investigated by the subcommittees. However, only the full committee is authorized to take final action on recommendations affecting any matter before the committee.

#### **Measure Introduction**

8. Measures introduced by the committee at the request of any organization or person other than a member of the committee shall indicate the person or organization interested in the measure by stating that the measure is introduced by the committee “at the request of [the person or organization].”

#### **Budget Reports**

9. In the event that the Joint Committee identifies a need for language to clarify or expand upon administrative requirements which are directly related to the execution of budgets during the fiscal period covered by the appropriation and expenditure limitation, such language may be included within the Budget Report for the bill. If the Joint Committee identifies the need for a statement of policy or administrative direction which goes beyond the criteria described above, such statement or directive shall be handled as a separate bill, a resolution, or by amendment to the appropriation bill.

#### **Amending the Rules**

10. Committee rules may be amended by the affirmative vote of the majority of the House members of the committee and an affirmative vote of the majority of the Senate members of the committee, but at least one day’s notice shall be given in writing to each committee member and the Chief Clerk of the House and the Secretary of the Senate.

#### **Suspending the Rules**

11. These rules may be suspended temporarily by the affirmative vote of two-thirds (2/3) of the members from the House and two-thirds (2/3) of the members from the Senate.

PROPOSED: August 10, 2020