



## Oregon Judicial Department Marshal's Office Mission Statement and Overview of Programs



### Mission Statement:

Pursuant to ORS [1.177](#), the mission of the Oregon Judicial Department Marshal's Office is to ensure the physical security and safety of judges, staff, and public in and around court facilities, and property, while maintaining the preparedness and continuity of the Oregon Judiciary.

### Programs:

Program	Description
Judicial Protection	The Marshal's Office provides or arranges for judicial protection services as needed and appropriate for the Chief Justice of the Oregon Supreme Court and for appellate court justices and judges on OJD business.
Facility Security for OSCA/Appellate/Tax	The Marshal's Office provides security services for the Oregon Supreme Court, Court of Appeals, Tax Court, and OSCA operations. The Marshal's Office also contracts with the Oregon State Police for OSP retiree positions.
Courtroom Security	The Marshal's Office provides court security services as needed and appropriate for the Oregon Supreme Court, Court of Appeals, and Tax Court. For high risk/high profile cases, security is done in partnership with OSP.
Statewide Court Security Project and 5 Year Plan	Pursuant to CJO 13-026, the Marshal's Office implements court security standards adopted for OJD. These standards are designed to safeguard the courts and OSCA through protection of OJD personnel, work sites, and facilities, and to ensure the continuity of operations. The five-year implementation plan addresses the "Most Urgent" components of the standards. The Marshal's Office manages the implementation of the security standards and five-year plan.
Site Security Assessments	The Marshal's Office conducts security risk assessments of department operations that expose OJD personnel to significant public exposure or in response to threats (e.g., conferences, public outreach events). The Marshal's Office will establish appropriate protective measures for the events.
Security and Continuity Plans	Pursuant to ORS 1.177, OJD must have a security, emergency preparedness, and business continuity plan for each building containing or used by the Oregon Supreme Court, Court of Appeals, Tax Court, or OSCA. The Marshal's Office is responsible for completing these plans in conjunction with the Chief Justice, Chief Judge of the Oregon Court of Appeals, Tax Court Judge of the Tax Court, and the State Court Administrator. The Marshal's Office reviews all security improvement, emergency preparedness, and business continuity plans submitted by the circuit courts.
Emergency Response Trailer	The Marshal's Office manages two Emergency Response Trailers, which were established to provide a temporary command center and location to conduct court and other critical operations following the loss of a court facility. ETSD and the Oregon Department of Transportation provide critical assistance to this program.
Threat Assessment	The Marshal's Office conducts threat assessments involving OJD judges and staff, work sites, and facilities, and takes appropriate action and coordinates with local, state, and federal law enforcement agencies as appropriate.
Court Security Officer Training – Law Enforcement	The Marshal's Office provides this training to deputy sheriffs and city police officers who provide court security for circuit, municipal, or justice courts.
Emergency Communications	The Marshal's Office, with support from the Enterprise and Technology Services Division (ETSD), manages the emergency communication program (satellite telephones, Everbridge mass notification system, and BCP cellular telephones) for the Oregon Supreme Court, Oregon Court of Appeals, Oregon Tax Court, trial court, and OSCA.

Court Security and Business Continuity Training - OJD	The Marshal's Office provides OJD personnel training– basic and advanced course for security, emergency preparedness, and business continuity.
ID/Access Cards	The Marshal's Office is responsible for issuing OJD access cards for the appellate courts, tax court, and OSCA. The Marshal's Office manages the building access control system in cooperation with the Department of Administrative Services for DAS owned Salem facilities. The Marshal's Office manages identification cards for trial courts.
Defensive Tactics/Firearms	The Marshal's Office provides training and maintains use of force and firearms standards, procedures for the possession and use of firearms by duly authorized marshals in the Marshal's Office.
Court Security and Projects Assistance	The Marshal's Office manages the court security assistance program where circuit courts can request funding assistance for high-risk court cases. The Marshal's Office manages the court security project assistance program where circuit courts can request funding assistance for a small court security project or equipment
Inclement Weather	The Marshal's Office, with support from ETS and HRSD, manages the inclement weather program for the appellate courts, tax court, and OSCA. The Marshal's Office posts all closures reported after hour/weekend/holiday for the appellate courts, tax court, trial courts and OSCA.
Security and Emergency Preparedness Advisory Committee (SEPAC)	SEPAC provides advice and oversight on security, emergency preparedness, and business continuity for the appellate courts, tax court, trial courts, and OSCA. SEPAC advises the Chief Justice, State Court Administrator, and the Chief Marshal. Pursuant to CJO 2017-013, the Chief Marshal will staff SEPAC. The Chief Marshal will provide operational, statistical, and other necessary information to SEPAC
Incident Reporting	The Marshal's Office is responsible for filing security incident reports involving personal injury, property loss, or violation of security policy for the appellate courts, tax court, and OSCA and for taking action as needed. The Marshal's Office tracks incident reports across OJD.
Statewide LEDS	The Marshal's Office serves as the OJD Statewide LEDS Coordinator.
Evacuation	The Marshal's Office manages the evacuation program for each building owned by OJD or used as a work site by the appellate courts, tax court, and OSCA.
First Aid Training and Supplies	The Marshal's Office manages First Aid/CPR/AED/Bloodborne pathogen training for the appellate courts, tax court, and OSCA. The Marshal's Office also supplies and maintains the first aid and AED equipment.

