

**Legislative
Fiscal Office**

Oregon State Capitol
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Salem, OR 97301
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Ken Rocco, Legislative Fiscal Officer
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**Joint Committee on
Ways and Means**

Sen. Betsy Johnson, Senate Co-Chair
Sen. Elizabeth Steiner Hayward, Senate Co-Chair
Rep. Dan Rayfield, House Co-Chair

Sen. Jackie Winters, Senate Co-Vice Chair
Rep. David Gomberg, House Co-Vice Chair
Rep. Greg Smith, House Co-Vice Chair

To: General Government Subcommittee
From: Theresa McHugh, Legislative Fiscal Office
Date: March 14, 2019
Subject: SB 5518 – State Library
Work Session Recommendations

Agency Name – Agency Totals

	2015-17 Actual	2017-19 Legislatively Approved	2019-21 Current Service Level	2019-21 LFO Recommended
General Fund	3,410,982	4,060,172	4,202,817	4,202,817
Other Funds	5,839,536	6,842,189	7,042,377	7,042,377
Federal Funds	4,171,184	5,309,791	4,822,631	5,225,997
Total Funds	13,421,702	16,212,152	16,067,825	16,471,191
Positions	42	42	41	41
FTE	40.00	40.04	39.04	39.04

The 2019-21 Legislative Fiscal Office (LFO) recommended budget for the State Library is \$16,471,191 total funds and 41 position (39.04 FTE). This is a 1.6% increase from the 2017-19 Legislatively Approved Budget. The recommended budget fully provides for continuation of programs and services supported by General Fund and Other Funds included in the 2017-19 budget. The recommended budget also provides as much support as possible for programs supported by Federal Funds based on current revenue projections of the availability of such funds. The attached LFO recommendations for the State Library contain the following:

Adjustments to Current Service Level

See attached “Work Session Presentation Report” dated 3/11/2019.

Note: Statewide adjustments are not included in these recommendations. Any needed adjustments will be made in end of session bills.

Accept LFO Recommendation:

MOTION: I move the LFO recommendation to SB 5518. (VOTE)

OR

Change LFO Recommendation:

MOTION: I move the LFO recommendation to SB 5518, with modifications. (VOTE)

Performance Measures

See attached “Legislatively Proposed 2019-21 Key Performance Measures.”

Accept LFO Recommendation:

MOTION: I move the LFO recommendation on Key Performance Measures. (VOTE)

OR

Change LFO Recommendation:

MOTION: I move the LFO recommendation on Key Performance Measures, with modifications. (VOTE)

Budget Notes

Talking Book and Braille Program

The State Library should evaluate ways to better meet the needs of visually impaired Oregonians through the use of technology, especially in the Talking Book and Braille Library program and report findings as part of the agency’s 2021-23 budget presentation to the Joint Committee on Ways and Means. It is expected that the agency will consult with partners, including the Commission for the Blind and the Oregon Textbook and Media Center (part of the Willamette Education Service District but serving all Oregon Regional Programs and other agencies) on the needs of the customers of those agencies and on opportunities to better partner and leverage resources. In addition, since the federal government supplies the materials for the Talking Book and Braille Library program, the State Library should confer with the Library of Congress National Library Service on opportunities to receive materials or access federal funds to meet current technology needs or to adopt new technologies as they become available.

Accept LFO Recommendation:

MOTION: I move the LFO recommendation on Budget Notes. (VOTE)

Recommended Changes

LFO recommends a budget of \$4,202,817 General Fund, \$7,042,377 Other Funds, \$5,225,997 Federal Funds and 41 positions (39.04 FTE), which is reflected in the -1 amendment.

MOTION: I move adoption of the -1 amendment to SB 5518. (VOTE)

OR

Change LFO Recommendation (any changes must be approved by the co-chairs):

MOTION: I move the LFO recommendation on Budget Notes, with modifications. (VOTE)

Final Subcommittee Action

LFO recommends that SB 5518, as amended by the -1 amendment, be moved to the Ways and Means Full Committee.

MOTION: I move SB 5518, as amended, to the Full Committee with a do pass recommendation. (VOTE)

Carriers

Full Committee: _____

House Floor: _____

Senate Floor: _____

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	3,990,257	-	6,717,774	5,275,247	-	-	15,983,278	42	40.04
2017-19 Ebds, SS & Admin Act	69,915	-	124,415	34,544	-	-	228,874	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	4,060,172	-	6,842,189	5,309,791	-	-	16,212,152	42	40.04
2017-19 Leg Approved Budget (Base)	4,060,172	-	6,842,189	5,309,791	-	-	16,212,152	42	40.04
Summary of Base Adjustments	38,742	-	10,684	35,518	-	-	84,944	-	-
2019-21 Base Budget	4,098,914	-	6,852,873	5,345,309	-	-	16,297,096	42	40.04
010: Non-PICS Pers Svc/Vacancy Factor	39,636	-	89,554	(4,444)	-	-	124,746	-	-
030: Inflation & Price List Adjustments	64,267	-	99,950	163,783	-	-	328,000	-	-
060: Technical Adjustments	-	-	-	-	-	-	-	(1)	(1.00)
2019-21 Current Service Level	4,202,817	-	7,042,377	5,504,648	-	-	16,749,842	41	39.04
070: Revenue Reductions/Shortfall	-	-	-	(682,017)	-	-	(682,017)	-	-
Adjusted 2019-21 Current Service Level	4,202,817	-	7,042,377	4,822,631	-	-	16,067,825	41	39.04
Total LFO Recommended Packages	-	-	-	403,366	-	-	403,366	-	-
2019-21 Legislative Actions	4,202,817	-	7,042,377	5,225,997	-	-	16,471,191	41	39.04
Net change from 2017-19 Leg Approved Budget	142,645	-	200,188	(83,794)	-	-	259,039	(1)	(1.00)
Percent change from 2017-19 Leg Approved Budget	3.5%	0.0%	2.9%	(1.6%)	0.0%	0.0%	1.6%	(2.4%)	(2.5%)
Net change from 2019-21 Adj Current Service Level	-	-	-	403,366	-	-	403,366	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	8.4%	0.0%	0.0%	2.5%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	136,831	-	1,765,396	176,295	-	-	2,078,522	8	7.68
2017-19 Ebds, SS & Admin Act	3,609	-	63,701	8,302	-	-	75,612	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	140,440	-	1,829,097	184,597	-	-	2,154,134	8	7.68
2017-19 Leg Approved Budget (Base)	140,440	-	1,829,097	184,597	-	-	2,154,134	8	7.68
Summary of Base Adjustments	(14,481)	-	(15,933)	(3,228)	-	-	(33,642)	-	-
2019-21 Base Budget	125,959	-	1,813,164	181,369	-	-	2,120,492	8	7.68
010: Non-PICS Pers Svc/Vacancy Factor	(746)	-	24,002	(50)	-	-	23,206	-	-
030: Inflation & Price List Adjustments	5,116	-	40,381	5,435	-	-	50,932	-	-
060: Technical Adjustments	-	-	-	-	-	-	-	(1)	(1.00)
2019-21 Current Service Level	130,329	-	1,877,547	186,754	-	-	2,194,630	7	6.68
070: Revenue Reductions/Shortfall	-	-	-	(19,125)	-	-	(19,125)	-	-
Adjusted 2019-21 Current Service Level	130,329	-	1,877,547	167,629	-	-	2,175,505	7	6.68
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	130,329	-	1,877,547	167,629	-	-	2,175,505	7	6.68
Net change from 2017-19 Leg Approved Budget	(10,111)	-	48,450	(16,968)	-	-	21,371	(1)	(1.00)
Percent change from 2017-19 Leg Approved Budget	(7.2%)	0.0%	2.7%	(9.2%)	0.0%	0.0%	1.0%	(12.5%)	(13.0%)
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 070 Revenue Shortfalls

Package Description This package reduces expenditures to balance with estimated 2019-21 biennium federal revenues from the Institute for Museum and Library Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	(19,125)	-	-	(19,125)	-	-
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LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-002-00-00-00000
Library Support and Development Services

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	2,273,851	-	143,330	5,096,748	-	-	7,513,929	8	7.50
2017-19 Ebds, SS & Admin Act	14,201	-	-	27,815	-	-	42,016	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	2,288,052	-	143,330	5,124,563	-	-	7,555,945	8	7.50
2017-19 Leg Approved Budget (Base)	2,288,052	-	143,330	5,124,563	-	-	7,555,945	8	7.50
Summary of Base Adjustments	26,708	-	-	39,377	-	-	66,085	-	-
2019-21 Base Budget	2,314,760	-	143,330	5,163,940	-	-	7,622,030	8	7.50
010: Non-PICS Pers Svc/Vacancy Factor	11,462	-	-	(4,394)	-	-	7,068	-	-
030: Inflation & Price List Adjustments	49,231	-	5,455	158,348	-	-	213,034	-	-
2019-21 Current Service Level	2,375,453	-	148,785	5,317,894	-	-	7,842,132	8	7.50
070: Revenue Reductions/Shortfall	-	-	-	(662,892)	-	-	(662,892)	-	-
Adjusted 2019-21 Current Service Level	2,375,453	-	148,785	4,655,002	-	-	7,179,240	8	7.50
Total LFO Recommended Packages	-	-	-	403,366	-	-	403,366	-	-
2019-21 Legislative Actions	2,375,453	-	148,785	5,058,368	-	-	7,582,606	8	7.50
Net change from 2017-19 Leg Approved Budget	87,401	-	5,455	(66,195)	-	-	26,661	-	-
Percent change from 2017-19 Leg Approved Budget	3.8%	0.0%	3.8%	(1.3%)	0.0%	0.0%	0.4%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	403,366	-	-	403,366	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	8.7%	0.0%	0.0%	5.6%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 070 Revenue Shortfalls

Package Description This package reduces expenditures to balance with estimated 2019-21 biennium federal revenues from the Institute for Museum and Library Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	(662,892)	-	-	(662,892)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 090 Analyst Adjustments

Package Description This package includes a \$0.4 million Federal Funds expenditure limitation increase to offset the \$0.7 million Federal Funds expenditure limitation decrease in package 070 and to reflect current projections of revenue that can be expected from the federal government.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	403,366	-	-	403,366	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	1,579,575	-	319,790	-	-	-	1,899,365	8	8.24
2017-19 Ebds, SS & Admin Act	52,105	-	2,944	-	-	-	55,049	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	1,631,680	-	322,734	-	-	-	1,954,414	8	8.24
2017-19 Leg Approved Budget (Base)	1,631,680	-	322,734	-	-	-	1,954,414	8	8.24
Summary of Base Adjustments	26,515	-	(4,460)	-	-	-	22,055	-	-
2019-21 Base Budget	1,658,195	-	318,274	-	-	-	1,976,469	8	8.24
010: Non-PICS Pers Svc/Vacancy Factor	28,920	-	(387)	-	-	-	28,533	-	-
030: Inflation & Price List Adjustments	9,920	-	8,400	-	-	-	18,320	-	-
2019-21 Current Service Level	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Adjusted 2019-21 Current Service Level	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Net change from 2017-19 Leg Approved Budget	65,355	-	3,553	-	-	-	68,908	-	-
Percent change from 2017-19 Leg Approved Budget	4.0%	0.0%	1.1%	0.0%	0.0%	0.0%	3.5%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-004-00-00-00000
Government Information and Library Services

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	-	-	4,489,258	2,204	-	-	4,491,462	18	16.62
2017-19 Ebds, SS & Admin Act	-	-	57,770	(1,573)	-	-	56,197	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	-	-	4,547,028	631	-	-	4,547,659	18	16.62
2017-19 Leg Approved Budget (Base)	-	-	4,547,028	631	-	-	4,547,659	18	16.62
Summary of Base Adjustments	-	-	31,077	(631)	-	-	30,446	-	-
2019-21 Base Budget	-	-	4,578,105	-	-	-	4,578,105	18	16.62
010: Non-PICS Pers Svc/Vacancy Factor	-	-	65,939	-	-	-	65,939	-	-
030: Inflation & Price List Adjustments	-	-	45,714	-	-	-	45,714	-	-
2019-21 Current Service Level	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Adjusted 2019-21 Current Service Level	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Net change from 2017-19 Leg Approved Budget	-	-	142,730	(631)	-	-	142,099	-	-
Percent change from 2017-19 Leg Approved Budget	0.0%	0.0%	3.1%	(100.0%)	0.0%	0.0%	3.1%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Legislatively Proposed 2019 - 2021 Key Performance Measures

Published: 3/8/2019 9:30:52 AM

Agency: Library, Oregon State

Mission Statement:

The State Library provides leadership and resources to continue growing vibrant library services for Oregonians with print disabilities, the Legislature and state government, and all Oregonians through local libraries.

Legislatively Proposed KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. RESEARCH TRANSACTIONS - Number of research assistance transactions for state employees.		Approved	10,037	10,000	10,000
2. USE OF GOVERNMENT SERVICES ELECTRONIC RESOURCES - Average [daily] use of Government Information and Library Services electronic resources.		Approved	998	1,055	1,115
3. TALKING BOOK AND BRAILLE SERVICES USERS - Number of individuals registered to receive Talking Book and Braille Services.		Approved	5,304	5,400	5,400
4. COST PER CIRCULATION - Cost per circulation of talking books and Braille books.		Approved	\$2.12	\$2.00	\$2.00
5. USE OF THE OREGON SCHOOL LIBRARY INFORMATION SYSTEM - Average daily visits to the Library-funded Oregon School Library Information System.		Approved	2,193	2,500	2,500
6. PUBLIC LIBRARIES MEETING APPLICABLE OLA STANDARDS - Percentage of Oregon public libraries meeting essential and enhanced level of applicable Oregon Library Association Standards for a Public Library.		Approved	53%	60%	62%
7. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved	94%	98%	98%
	Expertise		97%	98%	98%
	Helpfulness		97%	98%	98%
	Timeliness		97%	98%	98%
	Overall		97%	98%	98%
	Accuracy		95%	98%	98%
14. BEST PRACTICES - Percent of total best practices met by the Board.		Proposed Delete	100%	100%	100%

LFO Recommendation:

The Legislative Fiscal office recommends approval of the proposed Key Performance Measures and targets with the instruction that the agency continue to review appropriate outcome measures for services provided by Government Information and Library Services and Talking Book and Braille Library programs. It is appropriate to delete the KPM related to Best Practices as the Governor, rather than the Board, appoints the State Librarian.

SubCommittee Action:

SB 5518-1
(LC 9518)
3/13/19 (DFY/ps)

Requested by JOINT COMMITTEE ON WAYS AND MEANS

**PROPOSED AMENDMENTS TO
SENATE BILL 5518**

- 1 In line 5 of the printed bill, delete "\$4,122,825" and insert "\$4,202,817".
- 2 In line 6, delete "\$474,217" and insert "\$475,072".
- 3 In line 12, delete "\$6,424,270" and insert "\$6,567,305".
- 4 In line 17, delete "\$5,225,697" and insert "\$5,225,997".
- 5 _____