



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

Ways & Means Public Safety Subcommittee

2019 – 2021
AGENCY PRESENTATION

DYLAN ARTHUR, EXECUTIVE DIRECTOR
DR. SID THOMPSON, BOARD CHAIR



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION



OUR MISSION

WE SUPPORT A SAFE AND JUST OREGON BY PROTECTING CITIZENS' RIGHTS AND PROMOTING POSITIVE OFFENDER CHANGE WHILE MAINTAINING ACCOUNTABILITY. THROUGH ENGAGEMENT OF PARTNERS, DEVELOPMENT OF EFFICIENT POLICIES, AND RESPECT FOR DIVERSITY, OUR STRONG, VALUED WORKFORCE STRIVES FOR A BETTER FUTURE FOR OUR STATE.

OUR VALUES

- INTEGRITY
- TEAM WORK
- ADAPTABILITY
- PROFESSIONALISM
- PUBLIC SERVICE
- RESPECT

OUR VISION

A SAFE AND JUST OREGON



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

BOARD GOALS

The Board of Parole and Post-Prison Supervision works within the criminal justice system to achieve the following:

- Enhance public safety
- Set standard for sex offender notification through evidence based risk assessments
- Reduce repeat criminal behavior
- Ensure legal integrity



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

STRATEGIC GOALS & OUTCOMES

Our 10 year strategic plan is tied to our “fundamentals map” which lays out our core processes. These processes are measured monthly and reviewed quarterly in order to assist us in improving procedures and efficiencies.

10 YEAR GOAL

Set the national standard for parole boards in evidence informed decisions, innovative tools, conditions and processes, and effective parole board operations.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

BOARD HISTORY



Dome Building, circa 1930



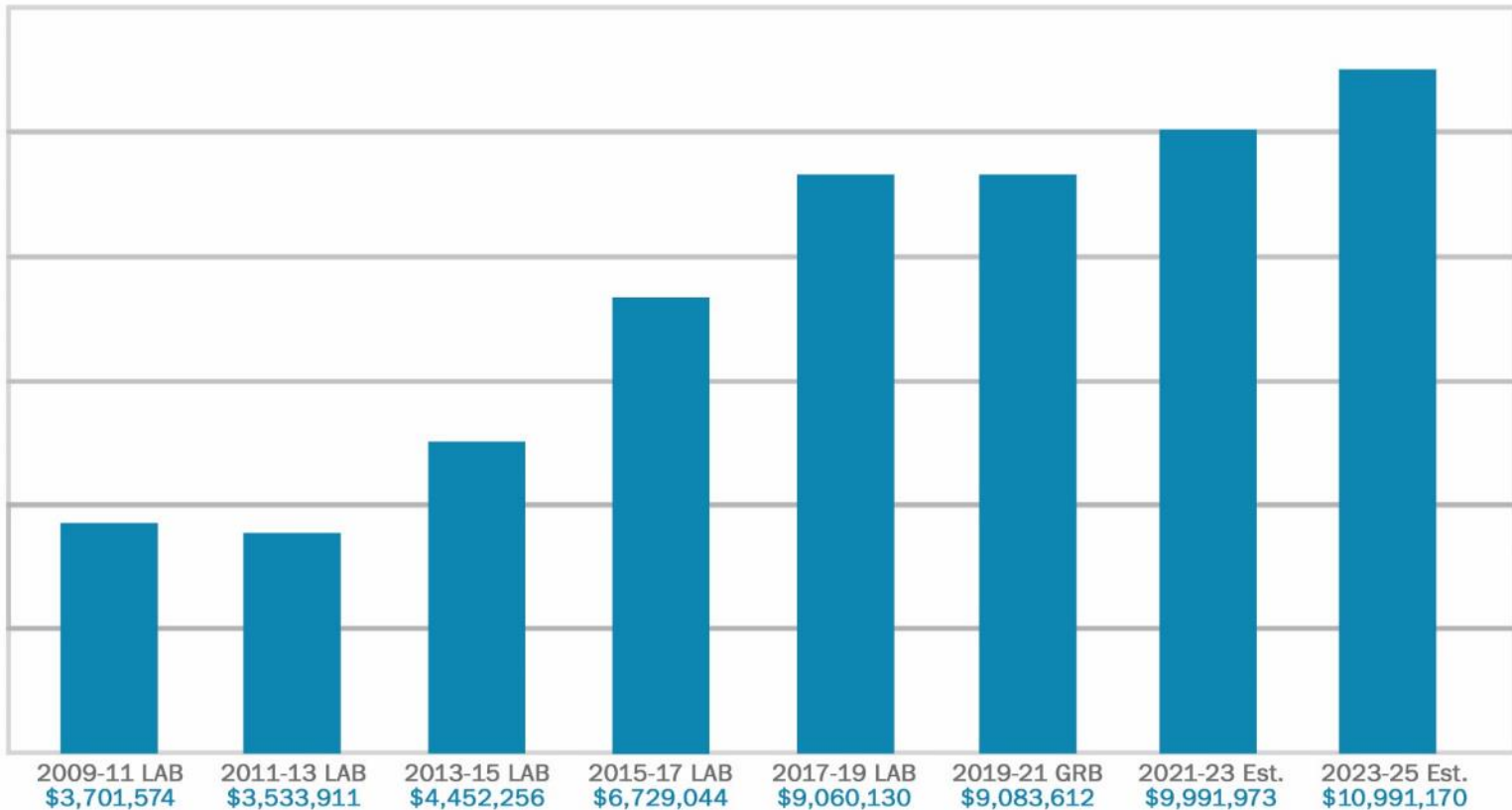
Dome Building, 2017

- The Oregon Parole Board was established in 1911. The full-time Board was authorized in 1969. The 5 Board members are appointed by the Governor and confirmed by the Senate to 4-year terms. The Governor names the chair and vice chair.
- Authority is found in Article I §15 of the Oregon Constitution and Oregon Revised Statutes Chapters 144 and 163A. Board rules are promulgated in Oregon Administrative Rules Chapter 255.
- 2017-19 Budget is \$9,060,130
- The Board is currently composed of 28 FTE: 5 Board members, an Executive Director, a Supervising Executive Assistant, and 21 support staff.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

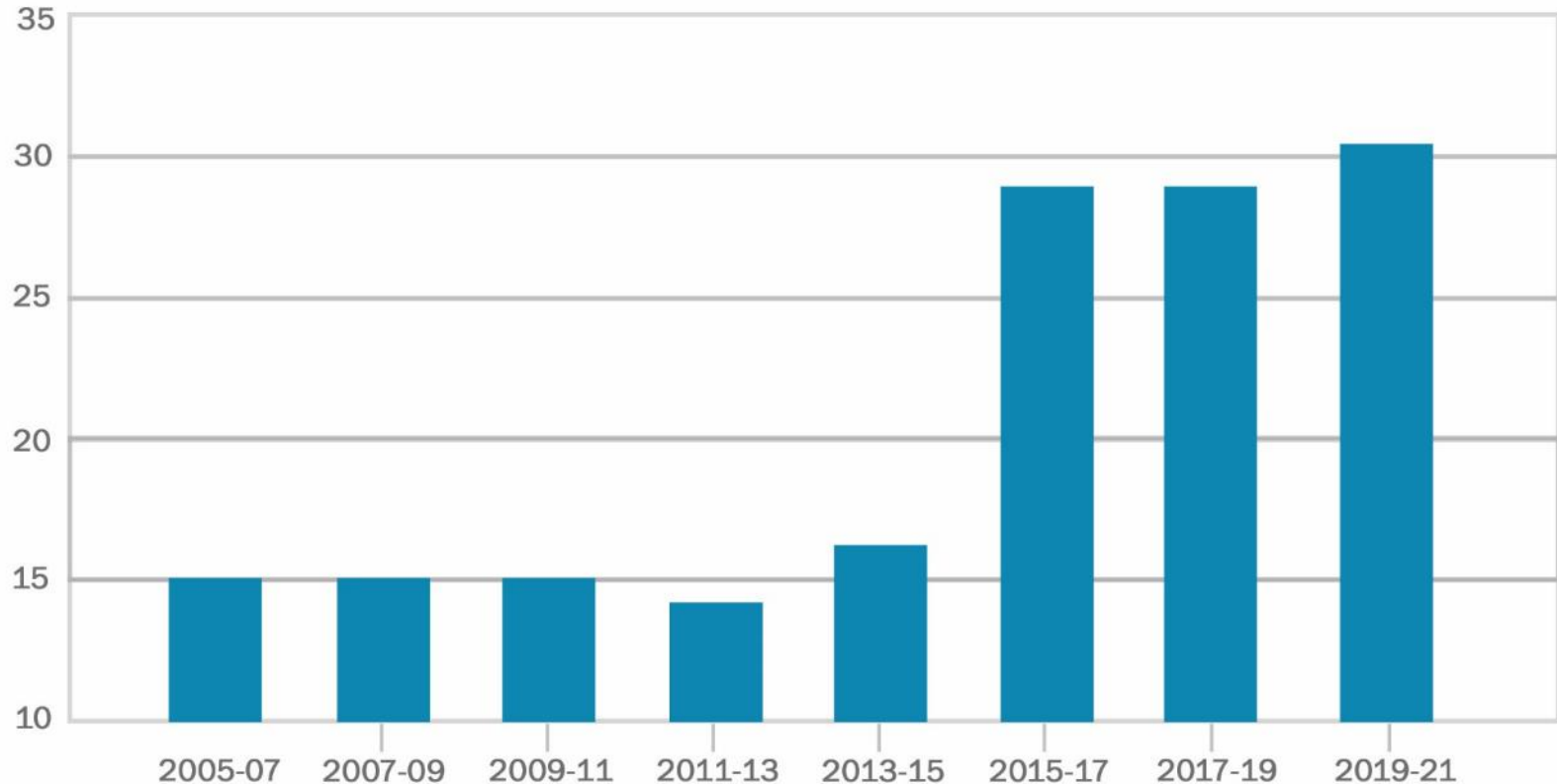
BUDGET HISTORY & PROJECTIONS





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

BOPPPS STAFFING HISTORY (FTE)





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

KPM#	APPROVED KEY PERFORMANCE MEASURES (KPMs)
1: PAROLE RECIDIVISM	Percentage of Matrix Inmates (offenders whose crime(s) were committed before November 1, 1989), Dangerous Offenders (sentenced by the court as a dangerous offender pursuant to ORS 161.725 and ORS 161.735), and Aggravated Murderers convicted of a new felony within three years of initial release. (Subset of OBM #64)
2: ORDER OF SUPERVISION	Percentage of offenders being released from prison where the Board's order of supervision has been received by the community corrections office on or before the offender's release date from prison.
3: VICTIM NOTIFICATION	Percentage of notifications sent to active registered victims no later than 30 days before any hearing conducted by the Board.
4: ARREST WARRANT	Percentage of warrants received by the Board in which the warrant is issued within 5 days.
5: REVOCATION	Percentage of revocations for offenders who violate their conditions of parole or post-prison supervision.
6: DISCHARGE OF SUPERVISION	Percentage of expiration (of post-prison supervision or parole) orders that have been completed and mailed within 5 days of an offenders discharge from parole or post-prison supervision.
7: ADMINISTRATIVE REVIEW	Percentage of administrative review responses completed and mailed within 60 days of receipt of an inmate/offender administrative review request.
8: CUSTOMER SERVICE	Percentage of customers rating satisfaction with the Agency's customer service as good or excellent: overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.

SUMMARY STATS:

= TARGET TO -5%
37.50%

= TARGET TO -5% TO -15%
0%

= TARGET > -15%
62.50%

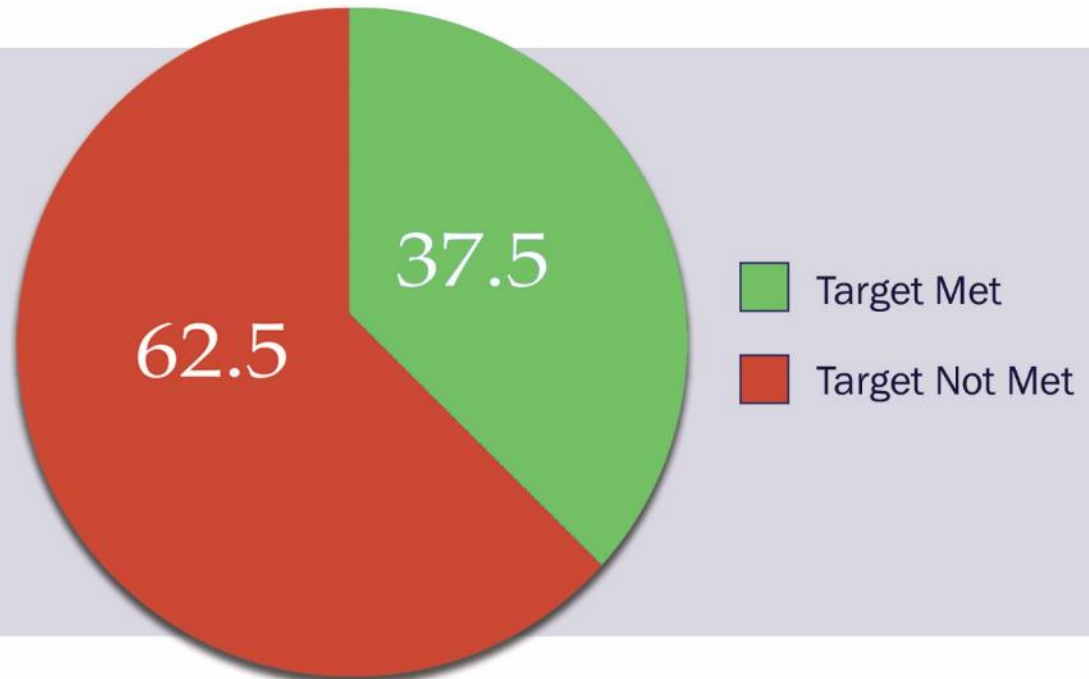
NO DATA



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

PERFORMANCE AND OUTCOME MEASURES

Overall, the Board is not meeting its target or has no data on a majority of its performance measures. Historically, the Board relied on external resources to obtain our data. We have taken steps to centralize and mine our own data.





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

KEY PERFORMANCE MEASURES REPORT

		2014	2015	2016	2017	2018
PAROLE RECIDIVISM <i>(BASED ON PREVIOUS 3 YEARS)</i>	ACTUAL: TARGET:	NO DATA 8.50%	6.90% 8.50%	NO DATA 8.50%	17% 8.50%	15.80% 8.50%
ORDER OF SUPERVISION	ACTUAL: TARGET:	NO DATA 99%	99.70% 99%	91.40% 99%	NO DATA 99%	NO DATA 99%
VICTIM NOTIFICATION	ACTUAL: TARGET:					100% 98%
ARREST WARRANT	ACTUAL: TARGET:	NO DATA 94.20%	92.60% 94.20%	93.30% 94.20%	99.99% 94.20%	99.99% 94.20%
REVOCATION	ACTUAL: TARGET:	NO DATA 10%	6.63% 10%	5.83% 10%	NO DATA 10%	NO DATA 10%
DISCHARGE OF SUPERVISION	ACTUAL: TARGET:	NO DATA 91.50%	95.90% 91.50%	96.40% 91.50%	NO DATA 91.50%	NO DATA 91.50%
ADMINISTRATIVE REVIEW	ACTUAL: TARGET:	NO DATA 70%	NO DATA 70%	NO DATA 70%	0% 70%	23% 70%
CUSTOMER SERVICE	ACTUAL: TARGET:	NO DATA TBD	94.41% 100%	93.90% 100%	95% 100%	92% 100%



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SUMMARY OF BOARD PROGRAMS

The Board is one program, funded by the General Fund. As an independent state agency, the Board is a critical component of the criminal justice system, spanning an person's path through the corrections system.

PROGRAMS & PRIORITIES

- Parole Release and Community Supervision
- Sex Offender Notification Level Risk Assessments
- Administrative Review, Appeals, and Legal Action
- Policies, Rules, and Operations



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

THE RESPONSIBILITY OF THE BOARD IS TO:

1. Impose prison terms and make parole decisions on certain offenders
2. Conduct risk assessments of sex offenders and place them into a notification level
3. Notify victims and criminal justice stakeholders of hearings and releases
4. Determine parole & post-prison supervision conditions
5. Approve sanctions and impose warrants on parole and post-prison supervision



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SUMMARY OF BOARD PROGRAMS

PAROLE RELEASE & POST-PRISON SUPERVISION

- Board Hearings
(Parole only - 20/mo.)
- Orders of Supervision (375+/mo.)
- Warrants (500+/mo.)
- Sanctions/Revocations
(650+/mo.)
- Discharges (300+/mo.)
- Morrissey Hearings
(violations – 60+/mo.)
- Victim Notifications (50+/mo.)

ADMINISTRATIVE REVIEW, APPEALS, AND LEGAL ACTION

- Receive 25+/mo.; review and respond within 60 days
- Review Court decisions and impact on agency; implement changes as required

POLICIES, RULES, AND OPERATIONS

- Maintain Agency compliance with statute and rules

SEX OFFENDER NOTIFICATION LEVELS

- Classify registered sex offenders to a notification level, based on their risk to reoffend. (134 month)



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SEX OFFENDER ASSESSMENT AND CLASSIFICATION

(ORS 163A; HB2549, 2013; HB2320, 2015; SB767 2017)

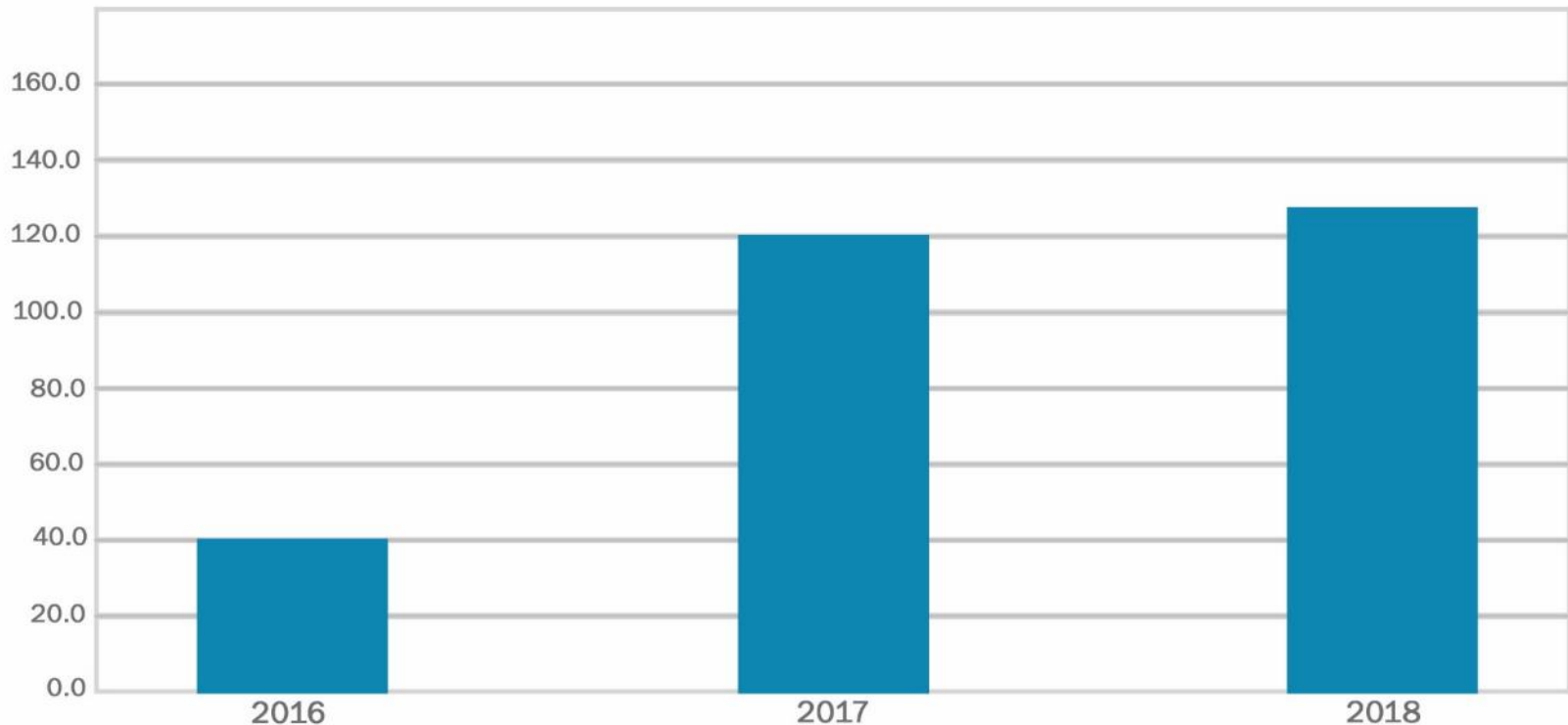
- Currently, 4,585 offenders have been classified into a level in Oregon. There are approximately 31,000 individuals on the sex offender registry. Oregon is #1 per capita in the nation. Approximately 100 individuals are added to the registry each month in Oregon.
- As of January 1, 2019, the Board began accepting petition for reclassification and relief hearings. We are not yet able to give an estimate on the workload the hearings will require.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SEX OFFENDER ASSESSMENTS

ASSESSMENTS COMPLETED PER MONTH

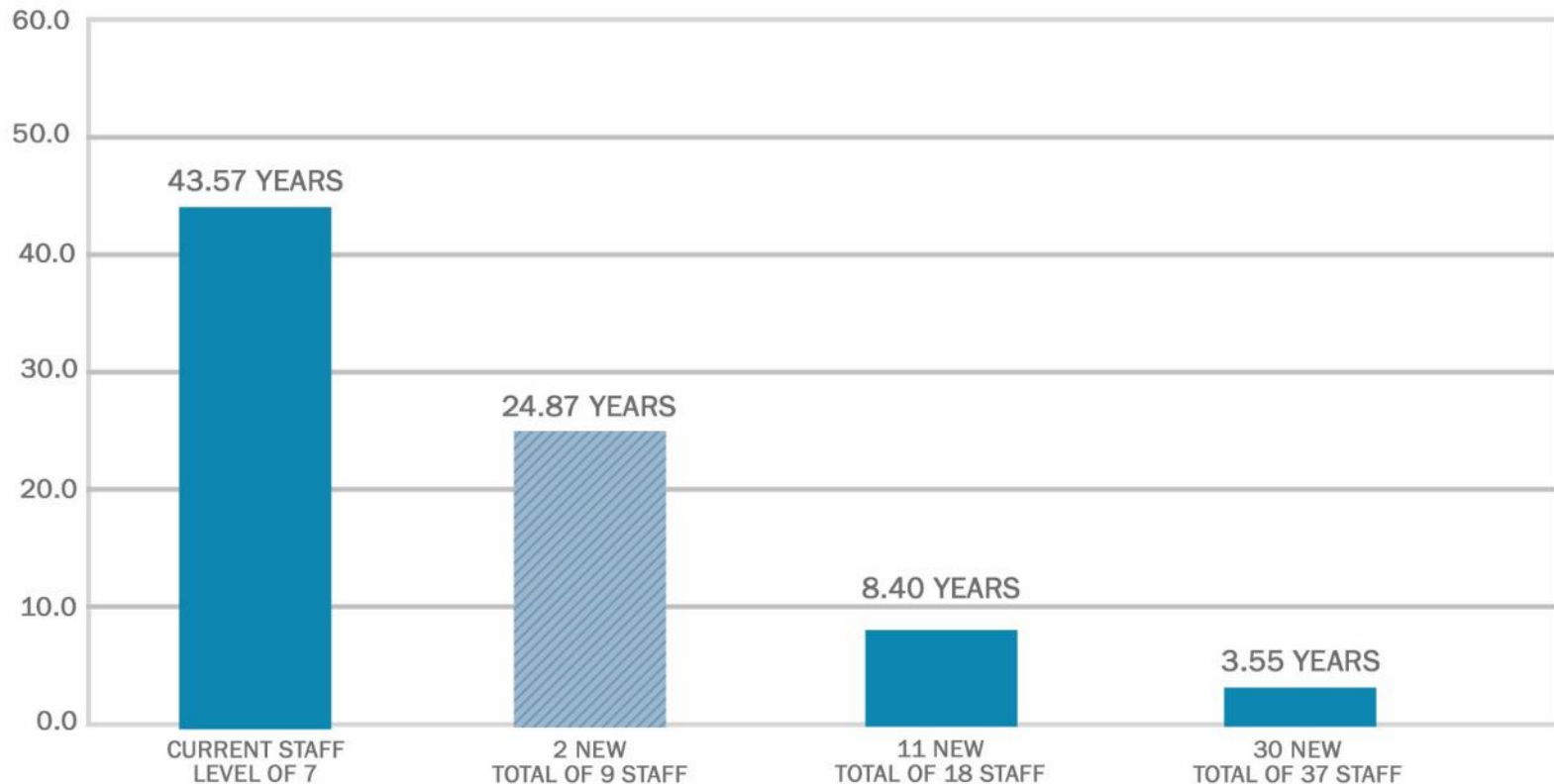




OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SEX OFFENDER ASSESSMENTS

YEARS TO COMPLETE CLASSIFICATION OF HISTORICAL CONVICTIONS





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

STATIC-99R PROCESS

STATIC-99R:

The Board uses the Static-99R actuarial assessment to determine the risk of adult male sex offenders to reoffend. The Static-99R requires a large amount of research and investigation before it can be completed and scored. Below is a brief overview of the process for each assessment:

1. **Open File**
 - Confirm registrant is alive
 - Run LEDS/NCIC
2. **Gather Board Records**
3. **Locate Registrant**
 - Send questionnaire to registrant
Wait for response
4. **Request Records** (*that the Board does not have on file*)
 - Review each report received to determine whether additional information/resources are necessary and order appropriate reports
5. **Score Static-99R**
6. **Send Notice of Rights**
 - 60 days for response
7. **Waiver of Review**
 - Prepare final order for Board signature
 - Enter Static-99R into DOC400
8. **Written Objections / Request for Review**
 - Hearings officer will review and respond to objections and complete report
 - Process mirrors initial
 - assessment process
 - Hearings officer will prepare final order for Board signature
9. **Final Order Signed by Board**
10. **Order Transmitted to OSP**



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

NUMBER OF UNCLASSIFIED SEX OFFENDER REGISTRANTS BY COUNTY

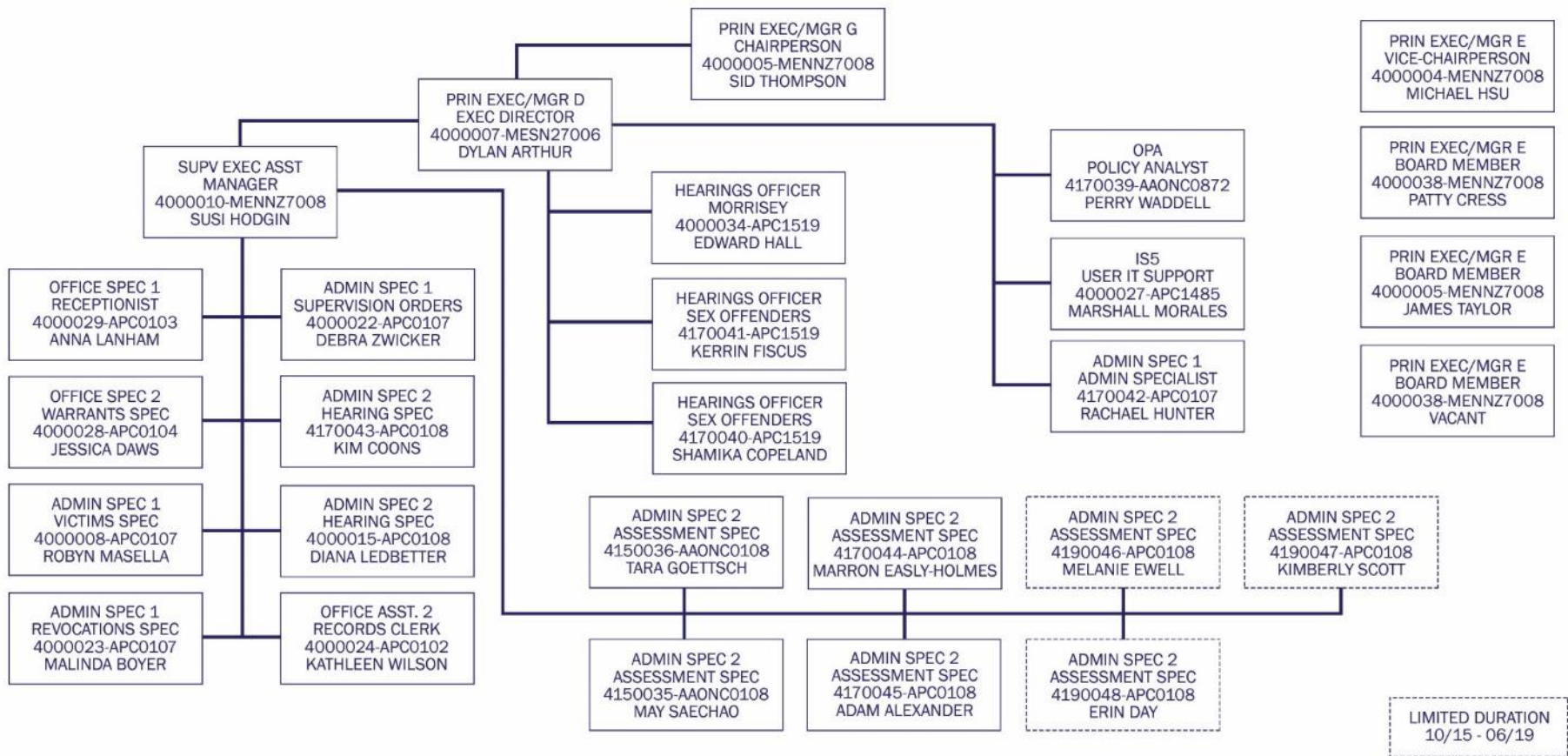
UPDATED: JANUARY 29, 2019

Baker 85	Jefferson 150	Union 160
Benton 200	Josephine 550	Wallowa 27
Clackamas 1293	Klamath 484	Wasco 155
Clatsop 172	Lake 53	Washington 1662
Columbia 252	Lane 1847	Wheeler 5
Coos 338	Lincoln 341	Yamhill 544
Crook 118	Linn 1018	
Curry 138	Malheur 288	TOTAL: 26,415
Deschutes 801	Marion 2128	
Douglas 766	Morrow 82	<i>* In addition, 1,340</i>
Gilliam 11	Multnomah 3355	<i>of these registrants</i>
Grant 44	Polk 387	<i>are incarcerated</i>
Harney 84	Sherman 9	<i>and 5,761 live out</i>
Hood River 57	Tillamook 154	<i>of state *</i>
Jackson 1204	Umatilla 416	



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

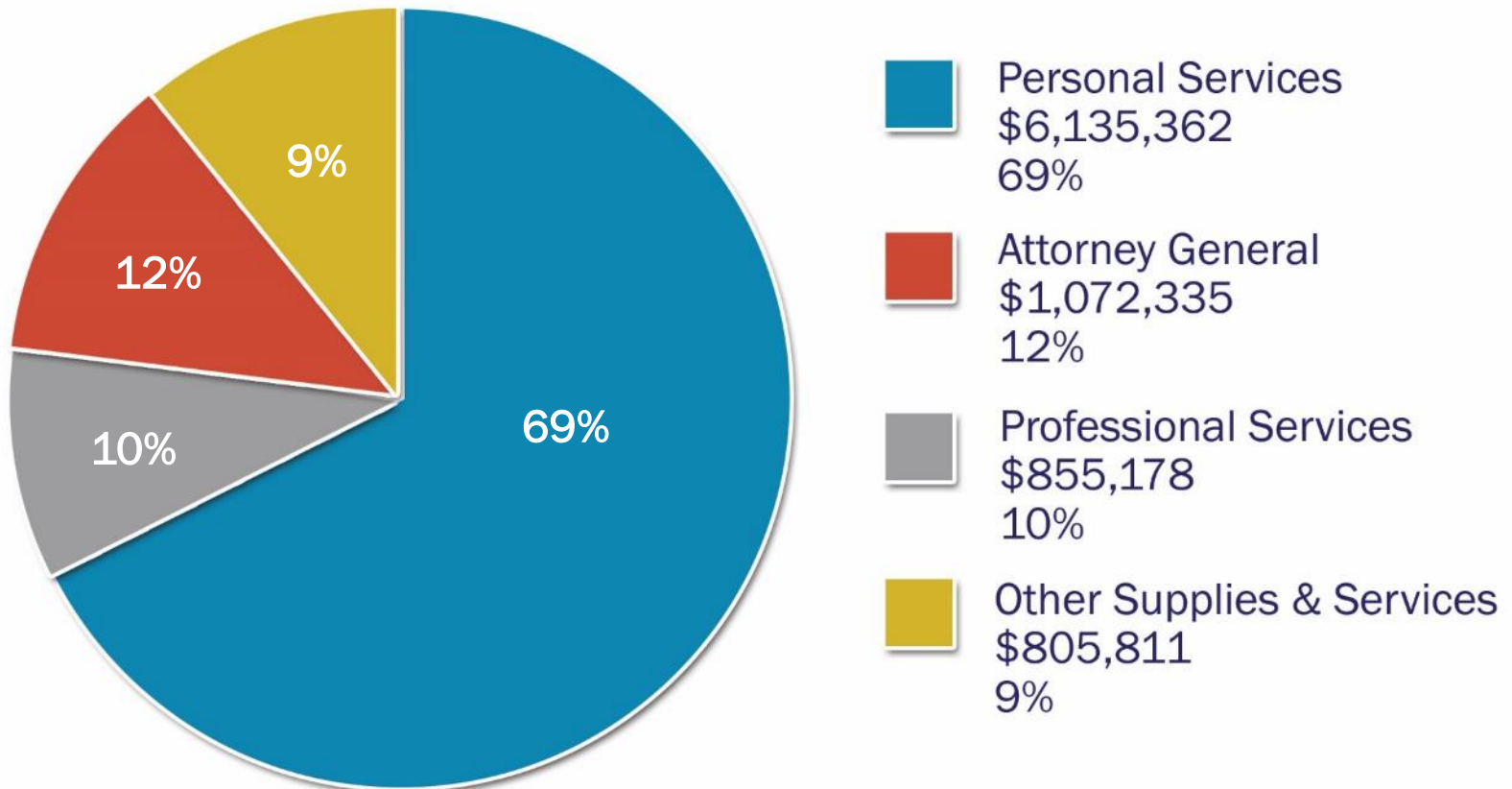
2018-2021 BOARD ORGANIZATION





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

PRIMARY BUDGET DRIVERS FOR 2017-19 BIENNIUM





OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

Environmental Factors

IMPLEMENTATION OF HB 2549 (2013), HB 2320 (2015) & SB 767 (2017)

The Board is currently mandated to assess and classify sex offenders to a notification level.

IMPLEMENTATION OF HB 3194 (2013)

While there was no direct fiscal impact from HB 3194, there were increases in workload for staff and Board members, including change in processes and documents in order to accommodate new short-term transitional leave requirements.

IMPLEMENTATION OF SENTENCING GUIDELINES IN 1989

Initiated determinate sentencing and limited the Board's authority for release decision making.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

Environmental Factors

NUMBER OF PERSONS IN PRISON OR ON POST-PRISON SUPERVISION

As the numbers of incarcerated and supervised persons fluctuate, so do the duties of Board members and staff.

JUDICIAL APPEALS

Court decisions routinely impact Board decisions and processes.

VICTIM AND STAKEHOLDER PARTICIPATION IN BOARD ACTIONS

The Board recognizes victim impact and has increased efforts to include victims in Board processes. Consequently, the Board's workload has increased in this area.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

PROGRAM CHANGES

- New innovative program created to assess Oregon sex offenders into a notification level according to risk to reoffend sexually.
- Began process for holding hearings on the reclassification of level of sex offenders and relief from the obligation to register.
- Major Impacts:
 - Created rules and procedures.
 - Increased number of assessments.
 - Increased number of staff.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

AGENCY EFFORTS FOR COST SAVINGS

- The Board currently shares services with the Department of Corrections for Human Resources, Budget Analysis, Accounting, Payroll, Data Services, IT services, Procurement/Contracts.
- The Board is moving forward with electronic information:
 - Oregon Records Management System - project for electronic offender file storage and maintenance.
 - Parole Board Management Information System – module development making most processes paper free.
 - Electronic (PDF) hearing packets for Board hearings.
- The Board is utilizing interns and volunteers.
- The Board is using change management to find efficiencies in all processes.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

MAJOR BUDGET INFORMATION

- Increased workload related to relief and reclassification hearings.
- The Board requires additional space due to program expansion. The Board is working with DAS to locate suitable space.
- In addition to traditional security concerns, holding hearings in Board offices necessitates additional security measures.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

HISTORICAL VS PROJECTED SPENDING

<u>SERVICE AREA</u>	<u>HISTORICAL EXPENDITURES</u>	<u>PROJECTED EXPENDITURES</u>
PROFESSIONAL SERVICES PSYCHOLOGICAL EVALUATIONS SEX OFFENDER ASSESSMENTS BOARD APPOINTED ATTORNEYS	2017 - 2019: ~ \$1,124,612	2019 - 2021: \$1,200,000
FACILITY RENT	2017-2019: ~ \$332,165	2019-2021: \$460,416



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

SHARED PROGRAMS

The Board does not share programs. We do work closely with stakeholders such as: the Department of Corrections; Community Corrections; Oregon Youth Authority; Criminal Justice Commission; Oregon State Police; and the Psychiatric Security Review Board in the performance of our statutory duties.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

PROPOSED LEGISLATION

BILL

EFFECT

HEARING DATE

#1. HB-2044

Change the date when the objection period for sex offenders begins to toll by using date of notice sent instead of date notice received.

Effects on Board: Minor
Fiscal Impact: None

NOT SET

#2. HB-2045

Amends ORS 163A to remove assessment deadline and direct the Board to report biennially on completions of sex offender classifications. These reports would replace the deadline date.

Effects on Board: Major
Fiscal Impact: Major

NOT SET



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

POLICY OPTION PACKAGE 103

New Positions:
Board Assessment Specialists (AS2)

Budget: Establish 5 new permanent positions

Fiscal Impact:
\$766,315



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

POLICY OPTION PACKAGE 105

New Position:
Victim's Specialist (AS1)

Budget: Establish 1/2 time permanent position

Fiscal Impact:
\$71,488



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

2019-21 GOVERNOR'S BUDGET

General Fund Constraints led to difficult decisions for the
Public Safety Program Area.

In 2019-21, BOPPPS faces some challenges, including:

1. Maintenance and expansion of Board's proprietary computer system, PBMIS.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

10% REDUCTIONS

ACTIVITY OR PROGRAM (which program or activity will not be undertaken)	DESCRIBE REDUCTION (Describe the effects of this reduction. include positions and FTE in 2017-19 and 2019-21)	AMOUNT AND FUND TYPE (GF, LF, OF, FF. Identify Revenue Source for OF, FF)	RANK AND JUSTIFICATION (Rank the activities or programs not undertaken in order of lowest cost for benefit obtained)
PACKAGE 031: STANDARD INFLATION	Impacts ability to pay costs for goods and services, including contracted services for psychological evaluations, sex offender assessments, Attorney General services and inter-governmental agreements for hearings officers. Limits office supplies, equipment and technology necessary to complete core functions.	GF -\$269,619	While a reduction in inflation would further reduce those described services, it would not cease program activities. (No legislative concept has been filed)
ISS5: REDUCTION TO HALF TIME	Reduction in Professional Services will inhibit the Board's ability to maintain effective contracted services for statutorily required psychological and sex offender evaluations; inter-governmental agreements, and other necessary business services.	GF -\$269,619	Reduction of position will reduce response time for computer and equipment issues. It may affect other required program activities because of assistance delays, but it will not cease program activities. (No legislative concept has been filed)
PERSONAL SERVICES: OFFICE SPECIALIST 1 RECEPTIONIST (4000029)	Removal of this position will reduce the Board's ability to promptly respond to customers and stakeholders who may call or visit the board. Certain duties from this desk will be shifted to other positions, creating increased workloads for staff.	GF - \$53,984	Removal of this position will reduce the Board's ability to promptly respond to customers and stakeholders who may call or visit the board. Certain duties from this desk will be shifted to other positions, creating increased workloads for staff.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

10% REDUCTIONS

ACTIVITY OR PROGRAM (which program or activity will not be undertaken)	DESCRIBE REDUCTION (Describe the effects of this reduction. include positions and FTE in 2017-19 and 2019-21)	AMOUNT AND FUND TYPE (GF, LF, OF, FF. Identify Revenue Source for OF, FF)	RANK AND JUSTIFICATION (Rank the activities or programs not undertaken in order of lowest cost for benefit obtained)
ADMINISTRATIVE SPEC 2 ASSESSMENT SPECIALIST (4170044, 4170045)	Reduction of this position to .5 FTE will inhibit the Board's ability to effectively complete statutorily required assessments by the prescribed deadline of December 1, 2018 (ORS 163A.100). Work would be shifted to other staff, resulting in additional delays.	GF - \$67,585	Reduction of position will inhibit the board's ability to comply with statutory duties and deadlines, but it will not cease program activities. (No legislative concept has been filed)
PROFESSIONAL SERVICES	Reduction of funds for contracted statutorily required services for psychological evaluations and sex offender evaluations. . These services include offender psychiatric or psychological evaluations. The Board relies on qualified providers to conduct the necessary evaluations of inmates	GF -\$418,098	Reduction in Professional Services will inhibit the Board's ability to make progress in reducing the number of sex offenders requiring risk assessments and other necessary business services but it will not cease program activities. (No legislative concept has been filed)



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

LONG-TERM VACANCIES - LWR

As a small agency, the Board does not typically incur many long-term vacancies.

There is only one staff person assigned per duty, except for assessment staff; therefore, when vacancies occur, recruitment and hiring are immediate.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

APPENDIX

- Results of agency audits by SOS (297.070) – No audits conducted this biennium.
- Recent changes to agency budget or management flexibility – None.
- Summary of proposed technology projects – None.
- Other Funds ending balance form – Slide 36.
- Agency Fundamentals map – Slide 37.
- Board traditional processes map – Slide 38.
- Board SONL program map – Slide 39.
- Board 10 year Strategic Plan – Slide 40.



OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

APPENDIX - ENDING BALANCE FORM

2017-19 Budget Execution

Other Fund

Performance by Object Code

Month Ending:

November-18

Object Description	Budget	Projected Revenue or Expenditures	Balance
8445 Fines & Forfeitures	-	(2,472)	\$ (2,472)
8465 Other Sales Income-Sale of Photocopies	-	(5,728)	\$ (5,728)
8470 Donations & Grants	-	-	\$ -
8485 Other Loan Repayments	-	-	\$ -
8530 Federal Revenues	-	-	\$ -
8605 Transfer In - Intrafund	-	-	\$ -
8610 Transfer from State Agencies	-	-	\$ -
8690 Transfers In - Other	-	-	\$ -
8705 Transfers Out - Intrafund	-	-	\$ -
8XXX Infrequent Revenue	-	-	\$ -
REVENUE	-	(8,200)	(8,200)
PERSONAL SERVICES TOTAL	-	-	-
9207 In-State Travel	-	-	\$ -
9215 Professional Development	-	-	\$ -
9218 Office Expenses	\$ 11,254	\$ -	\$ 11,254
9219 Telecommunications	-	-	\$ -
9220 State Government Service Charge	-	-	\$ -
9222 Data Processing Services	-	-	\$ -
9223 Data Processing Supplies	-	-	\$ -
9231 Publicity and Publications	-	-	\$ -
9232 Professional Services	-	-	\$ -
9240 Attorney General	-	-	\$ -
9241 Employee Recruit/Well/Safe	-	-	\$ -
9245 Dues and Subscriptions	-	-	\$ -
9255 Facilities Rental and Tax	-	-	\$ -
9257 Facilities and Maintenance	-	-	\$ -
9261 Food and Kitchen Supplies	-	-	\$ -
9263 Medical Services	-	-	\$ -
9290 Other Services & Supplies	-	-	\$ -
9297 Undistributed S.S.	-	-	\$ -
9299 Expendable Property \$250-\$5,000	-	-	\$ -
S&S TOTAL	11,254	-	11,254
CAPITAL OUTLAY TOTAL	-	-	-
SPECIAL PAYMENTS	-	-	-
Totals	11,254	-	11,254



Oregon Board of Parole and Post-Prison Supervision Fundamentals Map

Tier 1

FOUNDATIONS
KEY GOALS
OUTCOMES
OUTCOME MEASURES
OUTCOME OWNERS
CORE PROCESSES
SUB PROCESSES
PROCESS MEASURES
PROCESS OWNER

MISSION
We support a safe and just Oregon by protecting citizens' rights and promoting positive offender change while maintaining accountability. Through engagement of partners, development of efficient policies, and respect for diversity, our strong, valued workforce strives for a better future for our state.

VISION
A safe and just Oregon

VALUES

- Integrity
- Team Work
- Respect
- Professionalism
- Public Service
- Adaptability

Strong, engaged and informed workforce Strong stakeholder partnerships Victims and citizens rights protected Ensure legal compliance Offenders treated justly

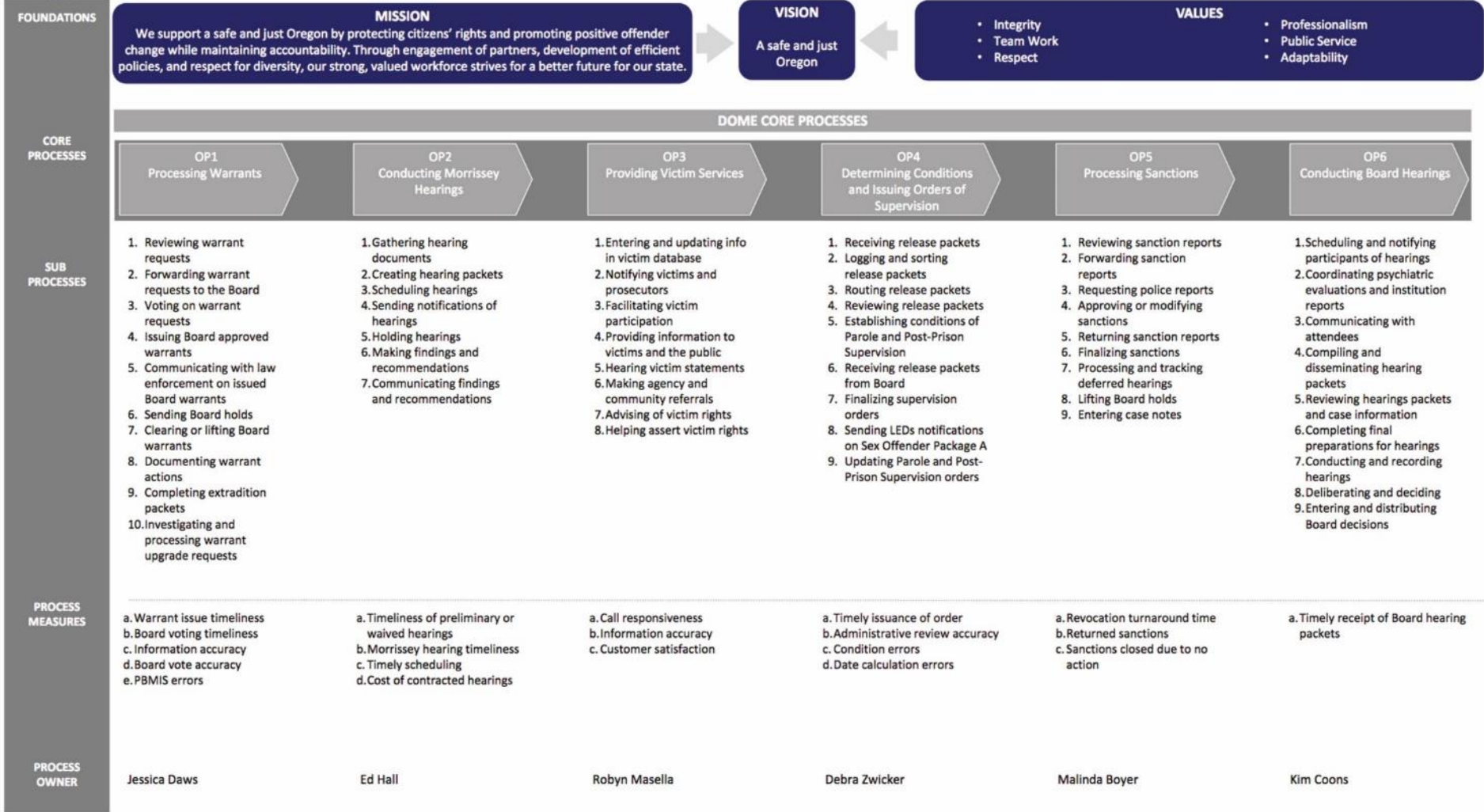
OM1. Staff Wellness	OM2. Professional Development	OM3. Stakeholder Satisfaction	OM4. Stakeholder Engagement	OM5. Proper Notification	OM6. Desistance	OM7. Rule and Law Compliance	OM8. Sanctions and Hearings Timeliness	OM9. Race / Ethnicity / Gender Disparity
a. Employee wellness b. Staff retention	a. Staff training b. Staff satisfaction with opportunities to grow c. Manager Development	a. OBPPPS customer service	a. Attendance at stakeholder meetings	a. Notification timeliness	a. Desistance within first 3 years b. Desistance – 3+ years	a. Corrected Board Action Forms	a. Sanction turnaround time b. Board Action Forms issued on time	a. TBD
Jaime & Dylan	Jaime & Dylan	Patty	Patty	Robyn	Sid	Michael	Malinda	Sid & Dylan & Marshall

OPERATING PROCESSES				SUPPORTING PROCESSES				
OP1 Conducting Hearings	OP2 Managing Offenders	OP3 Classifying Sex Offenders	OP4 Conducting Administrative Reviews	SP1 Maintaining Healthy Workforce	SP2 Collaborating with Professional Partners	SP3 Communicating Externally	SP4 Managing & Maintaining Documents	SP5 Managing Public Records Requests
<ol style="list-style-type: none"> 1. Conducting Morrissey hearings 2. Conducting SONL hearings 3. Conducting Board hearings 	<ol style="list-style-type: none"> 1. Processing sanctions 2. Processing warrants 3. Determining conditions and issuing orders of supervision 4. Processing expirations, discharges, reactivations, and extensions 	<ol style="list-style-type: none"> 1. Gathering data 2. Completing assessments 3. Reviewing objections 4. Pre-screening 5. Processing petitions 	<ol style="list-style-type: none"> 1. Receiving requests 2. Assigning requests 3. Reviewing offender arguments 4. Preparing the administrative review response 5. Issuing the administrative review response 6. Distributing to stakeholders 7. Compiling and copying records for the Court of Appeals 8. Consulting with DOJ on judicial review 	<ol style="list-style-type: none"> 1. Applying clear and concise policies and procedures with integrity 2. Hiring and providing initial job training for staff and interns 3. Training 4. Completing performance appraisals 5. Identifying staff growth opportunities 6. Promoting good work and life balance 7. Encouraging staff engagement and teamwork 8. Ensuring staff have all necessary tools to do their work 	<ol style="list-style-type: none"> 1. Maintaining the union partnership 2. Managing contracts 3. Developing the budget 4. Contracting with DOC (IT, HR, Payroll, Accounting) 5. Collaborating with other government entities (Governor's Office, legislature, DAS, Community Corrections) 	<ol style="list-style-type: none"> 1. Providing victim services 2. Managing the website 3. Managing public records requests 4. Creating materials 5. Conducting stakeholder training 6. Participating in professional networks (OACCD, SOSN, FAUG, etc.) 7. Developing and nurturing media relationships 8. Creating proactive Board narratives 	<ol style="list-style-type: none"> 1. Receiving documents 2. Creating files 3. Organizing documents 4. Filing documents 5. Preparing files for offender discharge or expiration 6. Archiving files and documents 	<ol style="list-style-type: none"> 1. Receiving Records Requests 2. Acknowledging requests 3. Estimating time or costs 4. Sending invoices 5. Gathering records 6. Redacting records 7. Approving records for distribution 8. Sending records
a. Morrissey hearing timeliness	a. Sanction timeliness b. Warrant timeliness c. Timely issuance of the order d. Timely processing of expirations, discharges, reactivations, extensions	a. Completed assessments b. Assessment backlog c. Backlog reduction	a. Cycle time b. Accuracy of response c. Number completed	a. Performance appraisal b. Employee orientation	a. Timely DAS reports b. Budget adherence c. Labor-management meetings	a. Positive media b. Negative media	a. Timely filing	a. Timely issuance of acknowledgements b. Timeliness of records requests
Sid	Patty	Dylan & Jaime	Michael Hsu	Erin	Perry	Perry	Kathleen	Kathleen



Oregon Board of Parole and Post-Prison Supervision Dome Fundamentals Map

Tier 2



Oregon Board of Parole and Post-Prison Supervision Tier 2 SONL Fundamentals Map



FOUNDATIONS

OBPPPS MISSION
We support a safe and just Oregon by protecting citizens' rights and promoting positive offender change while maintaining accountability. Through engagement of partners, development of efficient policies, and respect for diversity, our strong, valued workforce strives for a better future for our state.

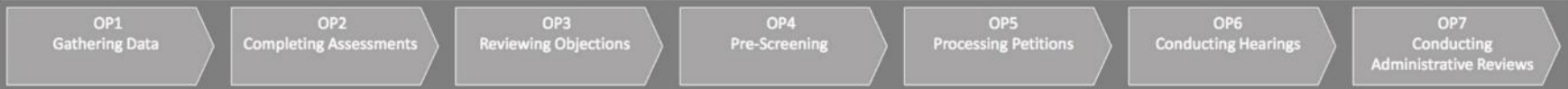
SONL MISSION
We exist to classify sex offenders by risk level using evidence based methodologies; and to make objective determinations regarding relief or reclassification

OBPPPS VISION
A safe and just Oregon

VALUES

SONL OPERATING PROCESSES

CORE PROCESSES



SUB PROCESSES

- | | | | | | | |
|--|--|---|--|---|--|----------------|
| <ol style="list-style-type: none"> 1. Prioritizing 2. Opening assessment file 3. Researching 4. Gathering documents 5. Documenting actions and requests 6. Documenting and entering data | <ol style="list-style-type: none"> 1. Determining type of assessment 2. Reviewing available documents 3. Completing assessments 4. Sending Notice of Rights or Level I order 5. Determining Results Objection/Waiver 6. Processing Final Order 7. Entering Data | <ol style="list-style-type: none"> 1. Receiving objections 2. Determining extent of review 3. Determining compliance with OAR's 4. Gathering additional data if needed 5. Analyzing all data 6. Communicating findings in writing 7. Forwarding findings to the Board 8. Entering findings data | <ol style="list-style-type: none"> 1. Receiving pre-screen requests 2. Gathering data 3. Determining qualifications 4. Documenting findings 5. Communicating findings | <ol style="list-style-type: none"> 1. Collecting money 2. Collecting petitions 3. Reviewing petitions 4. Gathering documents 5. Reviewing documents 6. Completing risk re-assessment(s) 7. Determining petition status 8. Entering data | <ol style="list-style-type: none"> 1. Scheduling Hearings 2. Sending notification of hearing 3. Creating hearings packet 4. Holding Hearings 5. Making Decisions 6. Communicating decision | See OBPPPS Map |
|--|--|---|--|---|--|----------------|

PROCESS MEASURES

- | | | | | | | |
|---|--|---|---|--|---|--|
| <ol style="list-style-type: none"> a. Gathering documents b. Files opened c. Alternative population referrals d. Files proceeding to assessment scoring | <ol style="list-style-type: none"> a. Days to complete Level 1 full assessment b. Days to complete Level 2/3 full assessment c. Days to complete Level 1 adopted assessment d. Days to complete Level 2/3 adopted assessment e. Days to complete Level 1 alternative assessment f. Days to complete Level 2/3 alternative assessment g. Inter-rater reliability h. Completed full static 99s i. Completed adopted static 99s j. Completed alternative population assessments | <ol style="list-style-type: none"> a. Objection queue time b. Objection completion (adopted) c. Objection completion (full) d. Initial score or classification changed (full) e. Initial score or classification changed (adopted) | <ol style="list-style-type: none"> a. Time per prescreen b. Overturned decisions c. Prescreens completed per month | <ol style="list-style-type: none"> a. Time per petition – regular b. Time per petition – returned c. Completed petitions d. Petitions sent to hearings e. Time to complete reassessment | <ol style="list-style-type: none"> a. Time to schedule hearings b. Timely notifications c. On time hearings d. Cancelled hearings e. Overturned decisions f. Completed hearings | |
|---|--|---|---|--|---|--|

PROCESS OWNER

Kim	Tara	Kerry	Michael Hsu	Kerry	Diana	
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OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION

BOPPPS STRATEGIC PLAN

THE OREGON BOARD OF PAROLE & POST-PRISON SUPERVISION WILL SET THE NATIONAL STANDARD FOR PAROLE BOARDS IN EVIDENCE INFORMED DECISIONS, INNOVATIVE TOOLS, CONDITIONS AND PROCESSES, AND EFFECTIVE PAROLE BOARD OPERATIONS

WORKFORCE

The Oregon Board of Parole & Post-Prison Supervision has a highly skilled, motivated and stable workforce.

ENGAGEMENT

The Oregon Board of Parole & Post-Prison Supervision engaged employees are meeting or exceeding organization performance targets

NATIONAL RESOURCE

The Oregon Board of Parole & Post-Prison Supervision is recognized as a National Resource for innovative practices in sex offender classification and sustainable offender success.

TECHNOLOGY

Technology within the Oregon Board of Parole & Post-Prison Supervision is interactive with the rest of the criminal justice system.

INNOVATION

The Oregon Board of Parole & Post-Prison Supervision has innovative practices and a flexible work environment.

