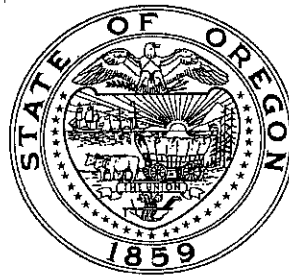


OREGON

OCCUPATIONAL THERAPY LICENSING BOARD

2019 - 2021



Governor's Balanced Budget

Linda Smith OTR/L, Board Chair

Nancy Schuberg, Executive Director

**OCCUPATIONAL THERAPY LICENSING BOARD
2019-2021 Governor's Balanced Budget**

| | |
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CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

Occupational Therapy Licensing Board

800 NE Oregon St. Suite 407, Portland, Oregon 97225

Agency Name

Agency Address

Linda Hartman Smith

Board Chair

Signature of Chairperson

Title

Notice: Requests of those agencies headed by a board or commission must be approved by those bodies of official action and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

OREGON

OCCUPATIONAL THERAPY LICENSING BOARD

Governor's Balanced Budget

2019 - 2021



LEGISLATIVE ACTION

SB 5523 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Rep. Whisnant

Joint Committee On Ways and Means

Action Date: 05/05/17

Action: Do Pass the A-Eng bill.

House Vote

Yeas: 10 - Gomberg, Holvey, Huffman, Nathanson, Rayfield, Smith G, Smith Warner, Stark, Whisnant, Williamson

Nays: 1 - McLane

Senate Vote

Yeas: 10 - Devlin, Frederick, Girod, Hansell, Johnson, Manning Jr, Roblan, Stelner Hayward, Thomsen, Winters

Exc: 2 - DeBoer, Monroe

Prepared By: Anthony Medina, Department of Administrative Services

Reviewed By: John Terpening, Legislative Fiscal Office

**Health-Related Licensing Boards
2017-19**

Budget Summary*

| | 2015-17 Legislatively Approved Budget ⁽¹⁾ | 2017-19 Current Service Level | 2017-19 Committee Recommendation | Committee Change from 2015-17 Leg. Approved | |
|---------------------|---|----------------------------------|-------------------------------------|--|----------|
| | | | | \$ Change | % Change |
| Other Funds Limited | \$ 5,880,651 | \$ 6,049,622 | \$ 5,994,177 | \$ 113,526 | 1.9% |
| Total | \$ 5,880,651 | \$ 6,049,622 | \$ 5,994,177 | \$ 113,526 | 1.9% |

Position Summary

| | | | | |
|--------------------------------------|-------|-------|-------|------|
| Authorized Positions | 22 | 22 | 21 | (1) |
| Full-time Equivalent (FTE) positions | 20.00 | 20.00 | 20.25 | 0.25 |

⁽¹⁾ Includes adjustments through December 2016

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Health-Related Licensing Boards (HRLB) are comprised of six independent licensing boards supported by Other Funds revenues primarily derived from examination, application and licensing fees. The boards are combined into one agency for the ease of budgetary reporting; however, each has a separate limitation within the bill that is approved by the Legislature.

Occupational Therapy Licensing Board

The Subcommittee approved a \$45,700 increase in licensing revenues to better reflect actuals. The Subcommittee also approved an increase of \$12,244 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs and an \$8,640 transfer-out to OHA for the workforce database fee.

OREGON
OCCUPATIONAL THERAPY LICENSING BOARD

Governor's Balanced Budget

2019 - 2021



Agency Summary

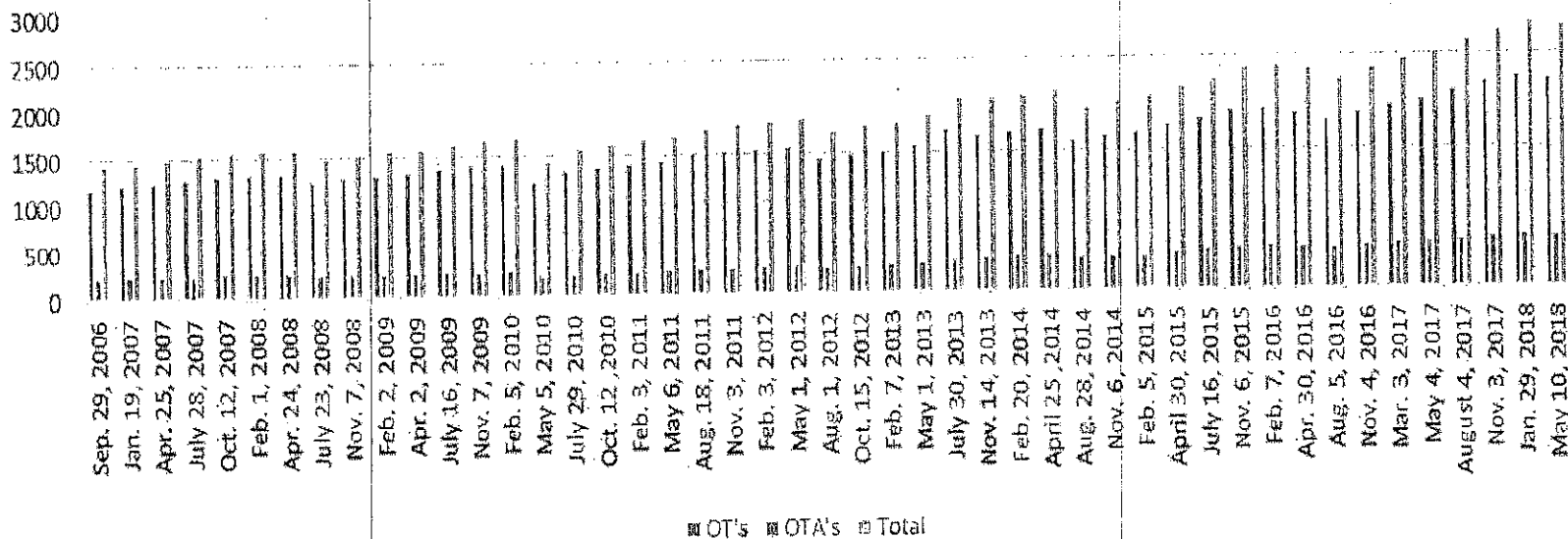
ORBITS Budget Narrative

Occupational Therapy: Program Description

AGENCY SUMMARY

Mission Statement and Statutory Authority: The Occupational Therapy Licensing Board was created in 1977. Oregon was the seventh state to have licensure laws for the Occupational Therapy profession. The Board's mission is to protect the public by supervising occupational therapy practice, and assuring safe and ethical delivery of occupational therapy services in Oregon. The Board's authority and responsibilities are defined in ORS 675.210 through ORS 675.340 and Oregon Administrative Rules Chapter 339.

OT / OTA Licensee numbers - 2006 - present



License numbers continue to increase. During renewals, every two years, approximately 12-18% of licensees do not renew. However, the increase in numbers from new or returning therapists has continued to grow.

ORBITS Budget Narrative

2019-2025 Six Year Agency Plan

The Board held its last strategic planning meeting in June 2016. The Board reviews the disciplinary process, and matrix for disciplinary complaints or misconduct. The number of investigations continues to increase. The Board will focus on supervision issues, therapists working in schools, and Telehealth. We continue to track Pain Management and collect workforce data. The Board is acquiring a new database will help the Board better track data and prepare reports. Pacific University has its OT doctorate program. The OT Assistant School in Linn-Benton Community College is in its 6th year. The Board keeps in close contact with the schools. The Board filed rules on Fingerprinting, Continuing Education, and Unprofessional Conduct. The board implemented FBI fingerprint background checks for all new applicants, limited permits and reinstatements in 2018 and will continue to run Law Enforcement Data System (LEDS) on all licensees prior to renewals. The board is asking for to increase admin staff from .5 time to .75 time to keep up with the workload.

The Board has adopted the following initiatives to achieve its goals:

- Maintain and increase the current level of **efficiency**: The two year online renewal with credit card or check payment is mandatory and includes collection of Supervision information, Workforce Data, and Pain Management. The Board follows supervision for OT Assistants by cross checking and following up on education about supervision requirements. The online process is streamlined and made paperless. The Board maintains updated information on their newly formatted website www.oregon.gov/otlb for license verifications, applications, continuing education and supervision as well a Q and A.
- Assure that all licensed occupational therapy practitioners **update their professional skills**. The Board completed online confirmation of new Pain Management and other education requirements will continue to monitor completion of these requirements for all new licensees. The Board conducts random CE audits on non-certified licensees.
- Work with licensing boards, regulatory agencies, the governor's office and the legislature to **identify common concerns** on licensing, discipline, mandatory reporting, workforce assessment, background checks and other requirements to benefit citizens of Oregon.
- Provide consumers with information on what to expect from occupational therapy services and how to file **complaints**. Provide education to licensees about proper conduct including the requirement to report misconduct of any health professional in Oregon. The Board has a free online law/ethics exam required for each new applicant.
- Meet with the OT community, and present information at the annual OT Association of Oregon conference. The Board Director talks to students at the OT school at Pacific University and the OT Assistant School at Linn-Benton Community College. The OT Assistant school provides an online program to improve availability of OT Assistants in smaller communities.

ORBITS Budget Narrative

2018-2022 Four Year Agency Plan: The focus of the Board:

- Make discipline process effective to protect the public with focus on education, and providing information on website.
- Encourage relevant Continuing Education to elevate practice and evaluate and audit continuing education records.
- Track completion of the on-line Pain Management Continuing Education and Work Force Date requirement for licensees.
- Work with other health boards on common disciplinary issues on investigations, background checks, DUI, reporting misconduct.
- Continue to provide efficient and cost savings with the online two-year license renewals with credit card payment.
- Provide website information on applications, newsletters; laws and administrative rules, and changes.

The Board continues to improve its licensing, fast and convenient online information, including verification of licenses, and answering questions on practice, application procedures and continuing education.

Criteria for 2019-2021 Budget Development:

In developing the 2019-2021 Budget, the Board considered projected revenues and proposed expenditures, using as its criteria to evaluate each budget component whether it :

- Contributes to public safety?
- Is required for licensing, investigation and disciplinary functions?
- Enhances customer service?
- Improves and streamlines agency operations?
- Requires changes to existing laws and rules to improve Board process and procedures.

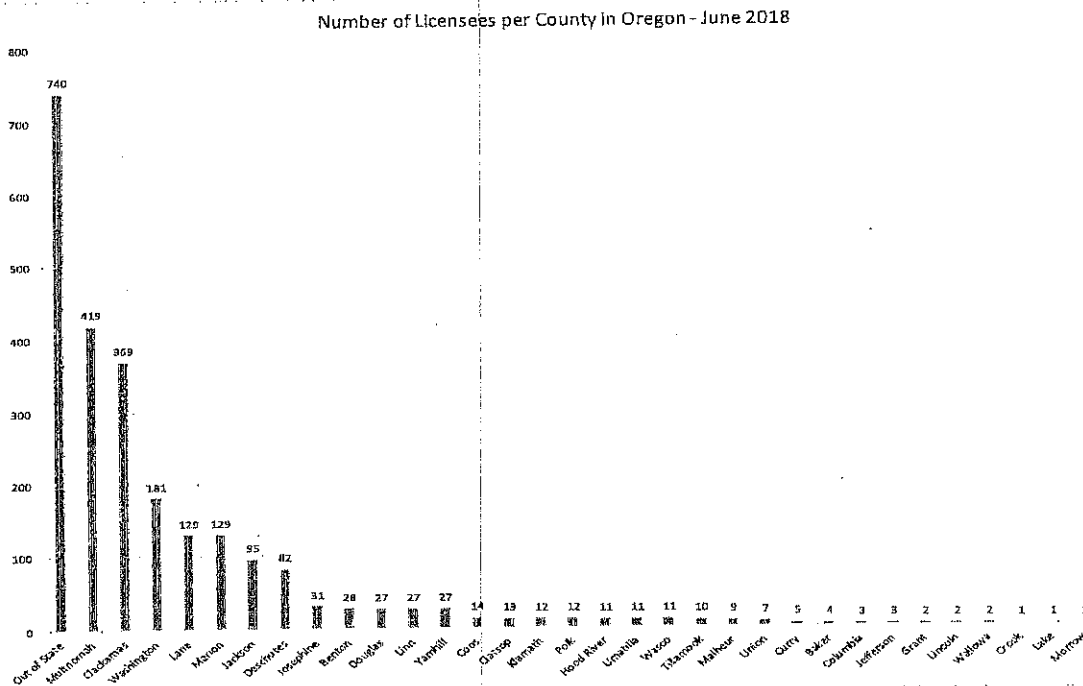
ORBITS Budget Narrative

Environmental Factors:

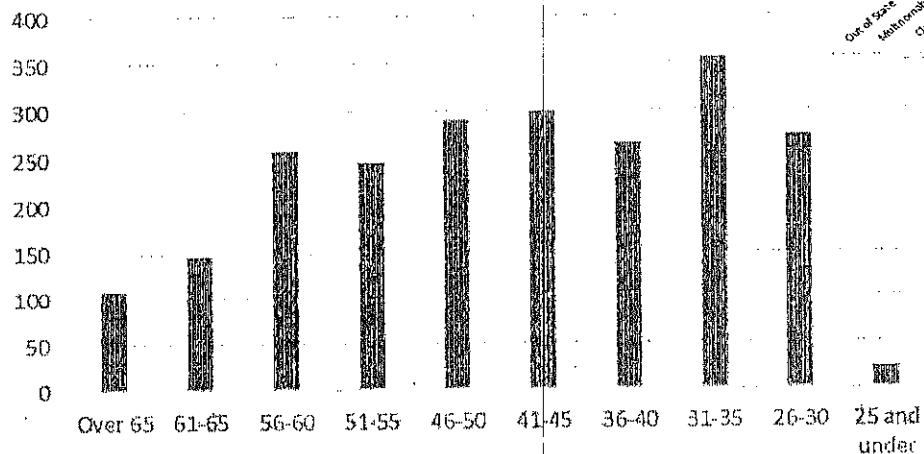
- State and Federal changes to health care affect OT practice. About 21% in Skilled Nursing Facilities/Long Term Care, 18% in the Hospitals: Inpatient, 14.4% in Home Health/Hospice and 14% in Private outpatient/clinics. Others work in schools and other facilities.
- The number of medically fragile children, the aged and disabled population has grown in Oregon. Medical/technological advances extend survival rates and there is an increased need for rehabilitation OT services to improve functional capacities.
- There is increased need for OTs to work with patients and families who have children with low birth weight, AIDS exposure, illegal drug use and increased numbers of developmental handicapped, including soldiers returning from war to help train them in appropriate care
- Occupational therapists in private practice rises with more diversification of practice i.e. ergonomic studies in industrial settings, consultation in ADA compliance, and vision care, working with children, and wellness health care to name a few.
- NBCOT, the National Certification Board requires a master's degree in OT, however in 2028, the requirement will move to a doctorate. Pacific University is the only three year graduate program for OT in Oregon, and now has a Doctorate program. Linn Benton Community College has an OT Assistant program.
- Older driver safety is a public health issue. OTs are trained in driver rehabilitation. They understand demands of driving and use their skills to evaluate individual's ability to operate a vehicle safely, and provide rehabilitation to strengthen their driving skills.
- Many contract therapists travel for limited duration and extended periods of time to fill the needs of the community for OT. The therapists maintain licenses in multiple states. There is an increase in temporary assignments in rural and more isolated areas.
- Employment growth is projected according to America's Labor Market Information System. The Oregon Healthcare Workforce Needs Assessment shows a 20% increase making OT one of the fastest growing health care professions.
- Soldiers returning from war have great needs for Occupational Therapy rehabilitation. OTs help with use of prosthetics, help in returning to school, work and community.

ORBITS Budget Narrative

The number of licensed Occupational Therapists working by Counties in Oregon:



Number of Therapists by Age - June 2018



ORBITS Budget Narrative

Program Descriptions:

The Occupational Therapy Licensing Board issues licenses to qualified applicants as they apply and renew licenses in even numbered years. The mandatory pain management requirement is due within 2 years of licensure and is tracked by the Board. Workforce data was collected for the Oregon Health Authority every renewal since 2012. The Board regulates occupational therapy practice by monitoring its licensees. It receives complaints and reviews them to determine whether complaints fall within the Board's authority, and if so, obtains information to establish whether a violation has occurred. The Board reviews investigative reports to obtain information needed to make a fair and objective decision. If a violation is found to have occurred, the Board takes appropriate disciplinary action. The Board consults as needed with the Attorney General's office for legal advice on disciplinary and related administrative matters.

The Board's budget is supported solely by Other Funds from license applications and renewal fees. A small amount of revenue is made up of late fees and licensee lists.

The **2019-2021 Agency Projected Revenues** All Other Funds: FEE INCREASE is anticipated this biennium due to IT costs.

Projected Revenues \$ 434,000 plus an ending balance projected at \$358,000.

Expenditure Limitation: \$ 453,824 with POP's for increased admin staff, IT costs, and to raise fees.

An increase in staff is needed to keep up with the large growth in licensees numbers and work with disciplinary cases.

One full time position, @ 1.00 FTE for the Executive Director

One part-time position, @ .75 FTE for the Administrative Specialist 2

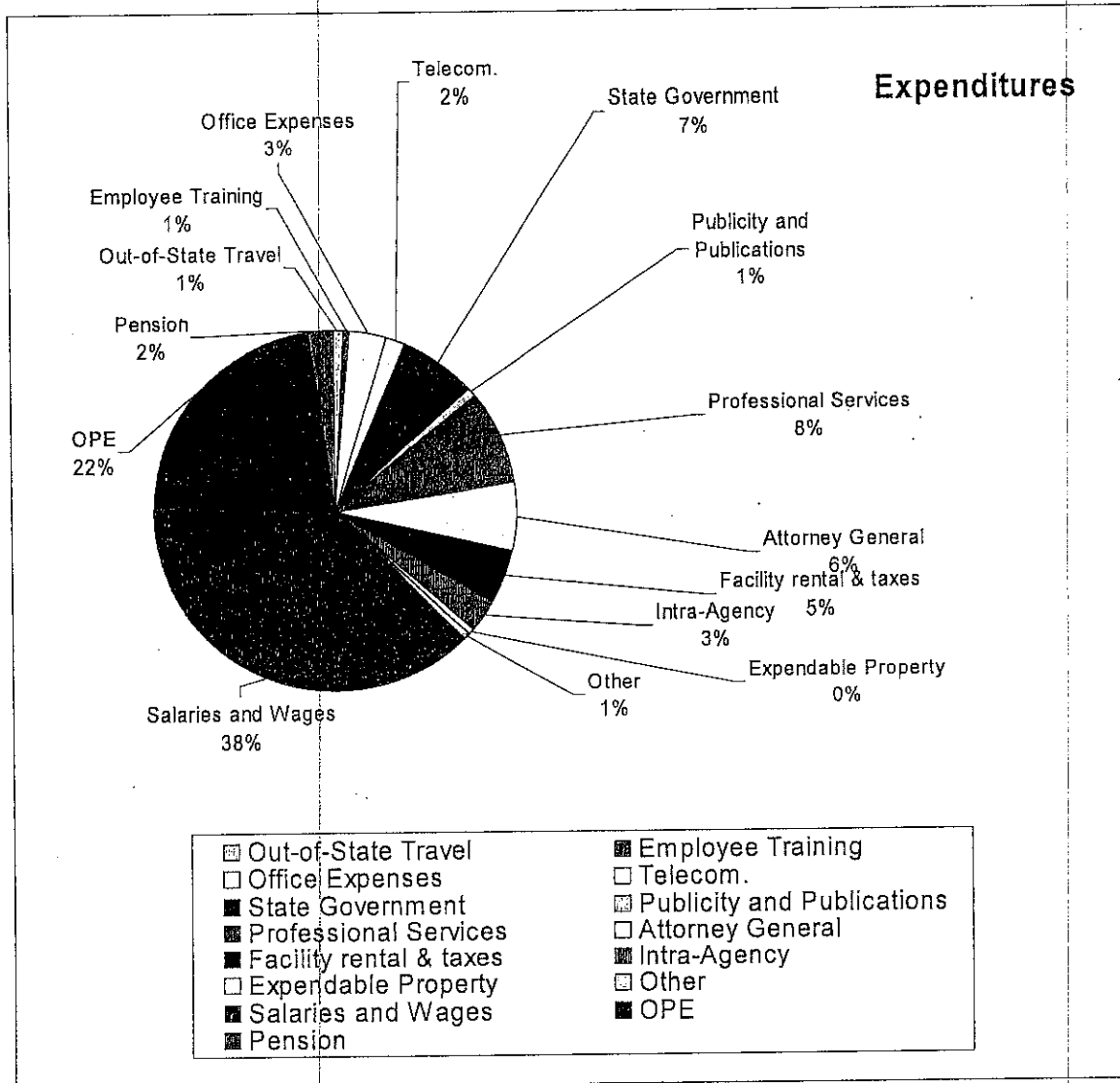
Projected workload comparing ten years ago for the Board follows: **In 2007-09** **For 2019-2021**

| | | |
|---|------|--------------------------|
| Licenses renewed: | 1410 | 2,292 |
| Applications reviewed: | 200 | 700 |
| Complaints received/reviewed: | 4 | 18 * projecting increase |
| Community meetings held: | 2 | 4-6/year |
| Newsletter/Educational information provided | 4 | 8 |

The Board is committed to providing great customer services to stakeholders. Customer satisfaction is very high – over 97%.

ORBITS Budget Narrative

Categories of Expenditures for the Occupational Therapy Licensing Board



ORBITS Budget Narrative

KEY PERFORMANCE MEASURE CRITERIA: The Board has links to the Oregon Benchmarks on its web site:
www.oregon.gov/otlb

The Occupational Therapy Licensing Board had four **Key Performance Measures:**

Customer Satisfaction: Percentage of customers rating satisfaction with agency's customer service as good or excellent in overall customer service and in timeliness, accuracy, helpfulness, expertise and availability of information, is in the 97%-100% range.

Board Best Practices: The Board met all criteria for best practices again in 2017 and 2018. Board members have reviewed the criteria for best practices every year since 2006 and complete evaluations of Board standards.

Timely Issuing of licenses: This measure gives the percentage of licensing application processed within a target of five days after receipt of all required documentation. The Board issues licenses within 3 days of receipt of all required documentation 98 percent of the time.

Timely Complaints reviewed by Board: The measure shows what percentages of complaints are brought before the board for consideration within 120 days of receipt of complaint. Since the Board has few complaints, about 12 - 16 complaints a year and the Board investigates and resolves complaints that come to the Board's attention quickly.

Prior to renewals in 2018 the Board completed a LEDS (Law Enforcement Data System) check on ALL therapists and will continue to do so prior to every renewal period and as of Jan. 1, 2018 the Board requires Fingerprint background checks for all applicants for licensure, limited permits and reinstatements. This has increased the work for the Board. There is also an increase in number of complaints including applications that have to be considered by the Board due to arrests and or discipline taken by another state. The Board takes appropriate disciplinary action if applicants and licensees are found to be in violation of state regulations. Some complaints do not violate statutes or rules (i.e. they are personnel matters, resolved by the employer) so are beyond the scope of the Board's jurisdiction. The Board does not find a violation on some complaints, and when there is no patient harm, often uses education to improve how licensee provided services. Other disciplinary actions are reprimands, probationary license with specific conditions, suspensions and revocation of licenses. All cases of the Board have been resolved by Consent Order and not gone to hearing.

ORBITS Budget Narrative

MAJOR TECHNOLOGY PROJECTS \$500,000: Not Applicable to Agency

INFORMATION TECHNOLOGY PROJECTS OVER \$75,000: The Board is facing a monumental change for the 2019-21 biennium. In prior years, the Board's total IT infrastructure has been handled by a single outside contractor. The scope of work included: IT management of firewall security, network administration, email, files and folders, desktop maintenance, and the Board licensure database development, management and maintenance. Historically, this contract has been shared by the seven health boards that reside in the Portland State Office Building. The OT Boards share of this contract has been approximately \$8,000 a biennium. The current vendor is retiring from State work. The Board will have to replace its entire IT infrastructure using various solutions. The estimated cost for the OT Board is \$50,000-\$60,000.

LIFECYCLE REPLACEMENT PLAN: The Board continually reviews its technological needs. The Board continues joint business initiative designed to pool the technology funds of seven small agencies to create a compatible network/hardware system and to contract for database and network administrator to provide basic technical support, including recommendations for selection of electronic equipment and programs. The initiative includes funding to replace and upgrade equipment to maintain appropriate data management. The Board successfully continues improved online licensing with credit cards.

REDUCTION OPTIONS: Form 107BF17 House Bill 3182 Reduction Option Form follow in **Section E Special Reports.**

SUSTAINABILITY: Not required for Agency; however online renewals are successful and streamline the process without paper.

LEGISLATIVE PROPOSALS: There are no legislative proposals.

REGULATORY STREAMLINING: The Board continues delivering excellent customer service and works toward streamlining agency operations. During the 2019-2021 biennium, the Occupational Therapy Licensing Board will continue to implement changes to improve how daily business operations are handled with reduced costs and renewal fees. The Board collect new data with the online renewals late year. The majority renewing their licenses paid by credit cards, reducing paperwork and procedures needed for processing checks. The Board works hard to update contact and e-mail records. Renewal applicants have to renew online. This is a huge saving in staff time and cost. Newsletters and other information are sent by e-mail and posted on the web site. Customer satisfaction is very high. Using the Web site and e-mail, information is available easily and quickly. The Director encourages requests for written verification by e-mail saving time and expense of a letter and cost of stamps from requestors. Verifications are usually sent within two days at no cost (rare in any state) and those with e-mails are sent a message by e-mail confirming the verification was mailed. The data base tracks the date and to what address verifications were printed. To save costs in hiring more help the Director has temporary contract with a former Board member to help with compliant and disciplinary matters. The Director follows work offsite through a secure laptop and access by phone, e-mail, and cell phone to provide quick service.

ORBITS Budget Narrative

2019-2021 Regulatory Streamlining Plan

The Board continues to review regulations and procedures to identify opportunities for streamlining and reducing regulatory burdens without compromising standards. The Board keeps the Regulatory Streamlining Office informed of improvements, especially the online paperless renewal process. The Board continues to monitor current practices within the profession in an effort to identify and reduce regulatory burdens. Methods for identifying opportunities include but are not limited to:

- Regular review of licensing and renewal processes with focus on paperless procedures
- Encourage stakeholder input during legislative and administrative rulemaking processes, and board strategic planning
- Consider national trends and standards in licensing occupational therapists especially on continuing education
- Utilize customer survey responses to identify strengths and weaknesses

The Board continues collaborative and streamlining initiatives with the other Portland 833 Health Related Licensing Boards in Suite 407 using flexible solutions for its regulatory programs. These health care licensing boards share the cost and work on their IT database with the multiple functions needed to successfully support the agency's programs. The Board also works with all health licensing Boards and the Governor's office to share information and processes, such as doing background checks. All formal complaints are posted on the Licensee Look Up at <https://hrlb.oregon.gov/otlb/licenseelookup> for public access. The accounting, audit and programming functions are coordinated with credit card payments. A new copier with scanner allows for continued savings by sending out documents online. The web site is continually updated to provide quick and efficient access to information.

Information technology purchasing and network administration is shared, offering additional stability and purchasing strength. The Board has a short, anonymous, Customer Service Survey which automatically collates responses. The Board reviews all comment received. The seven boards developed an effective Business Continuity, Risk Management and Security Plan should a Director or the office have emergency needs with oversight to assist those affected. The Affirmative Action Plan was submitted and posted on the web site.

Currently the Directors of the Health Related Licensing Boards meet monthly and work to coordinate work, share resources and discuss various program areas to improve. Common rules will be issued on new reporting requirements. The OT Licensing Board continues working with other state agencies and the Office of Regulatory Streamlining to align rules and procedures with the guidelines established by Executive Order No. 03-01 and the "Report to the Governor."

LIST OF EFFICIENCIES: Information is included in this agency summary on efficiencies that allow the continued reduced license fees.

Occupational Therapy Licensing Board

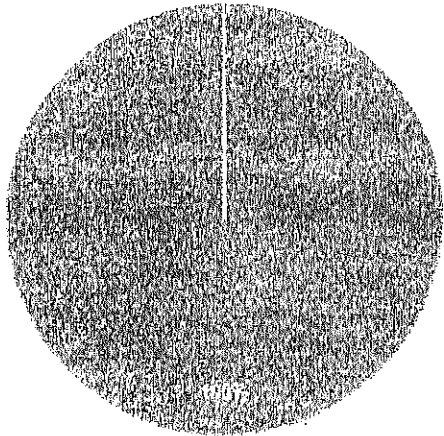
Annual Performance Progress Report

Reporting Year 2018

Published: 7/26/2018 2:52:10 PM

KPM # Approved Key Performance Measures (KPMs)

- 3 CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent"; overall, timeliness, accuracy, helpfulness, expertise, availability of information
- 4 BEST PRACTICES: Percent of total best practices met by the Board. -
- 5 TIMELY LICENSING - Percent of all licensing applications processed within 3 days.
- 6 TIMELY RESOLUTION OF COMPLAINTS - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.



■ red
■ green
■ yellow

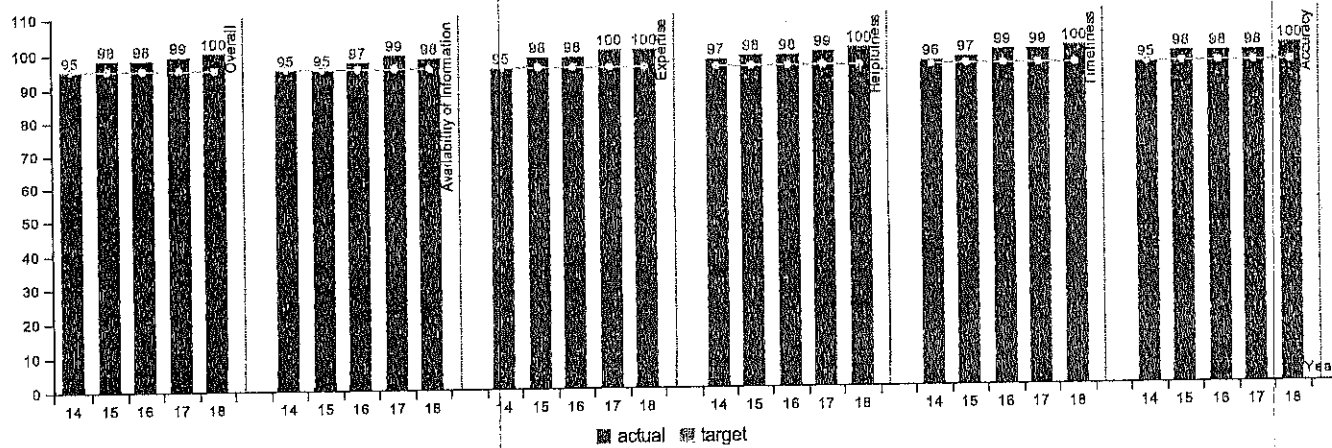
Performance Summary

Summary Stats:

| | | |
|-----------------|----------------------|-----------------|
| Green | Yellow | Red |
| = Target to -5% | = Target -5% to -15% | = Target > -15% |
| 100% | 0% | 0% |

KPM #3 CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information

Data Collection Period: Jul 01 - Jun 30



| Report Year | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------------------------|------|------|------|------|------|
| Overall | | | | | |
| Actual | 95% | 98% | 98% | 99% | 100% |
| Target | 95% | 95% | 95% | 95% | 95% |
| Availability of Information | | | | | |
| Actual | 95% | 95% | 97% | 99% | 98% |
| Target | 95% | 95% | 95% | 95% | 95% |
| Expertise | | | | | |
| Actual | 95% | 98% | 98% | 100% | 100% |
| Target | 95% | 95% | 95% | 95% | 95% |
| Helpfulness | | | | | |
| Actual | 97% | 98% | 98% | 99% | 100% |
| Target | 95% | 95% | 95% | 95% | 95% |
| Timeliness | | | | | |
| Actual | 96% | 97% | 99% | 99% | 100% |
| Target | 95% | 95% | 95% | 95% | 95% |
| Accuracy | | | | | |
| Actual | 95% | 98% | 98% | 98% | 100% |
| Target | 95% | 95% | 95% | 95% | 95% |

How Are We Doing

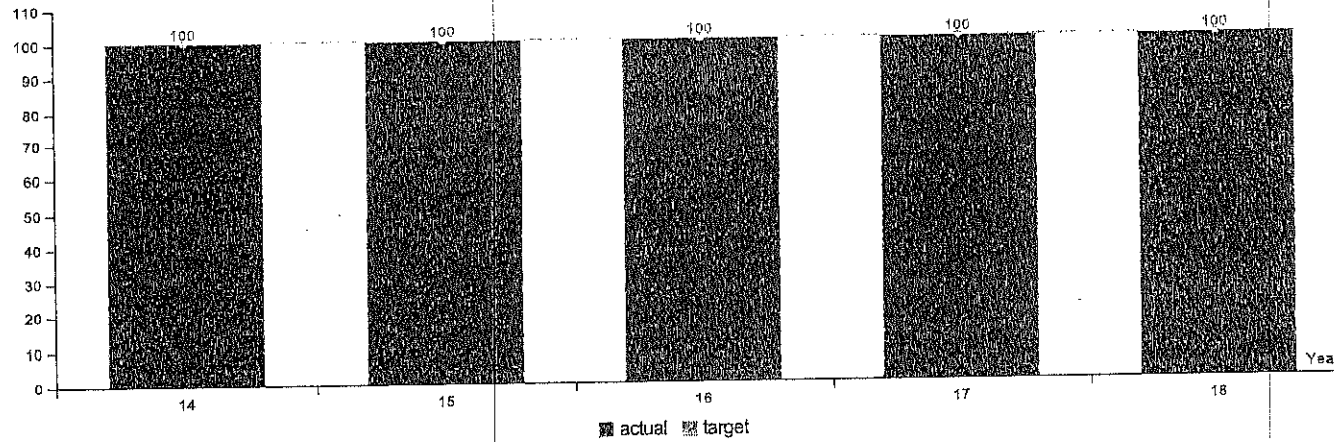
Based on 163 responses.

Factors Affecting Results

KPM #4

BEST PRACTICES: Percent of total best practices met by the Board. -
Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



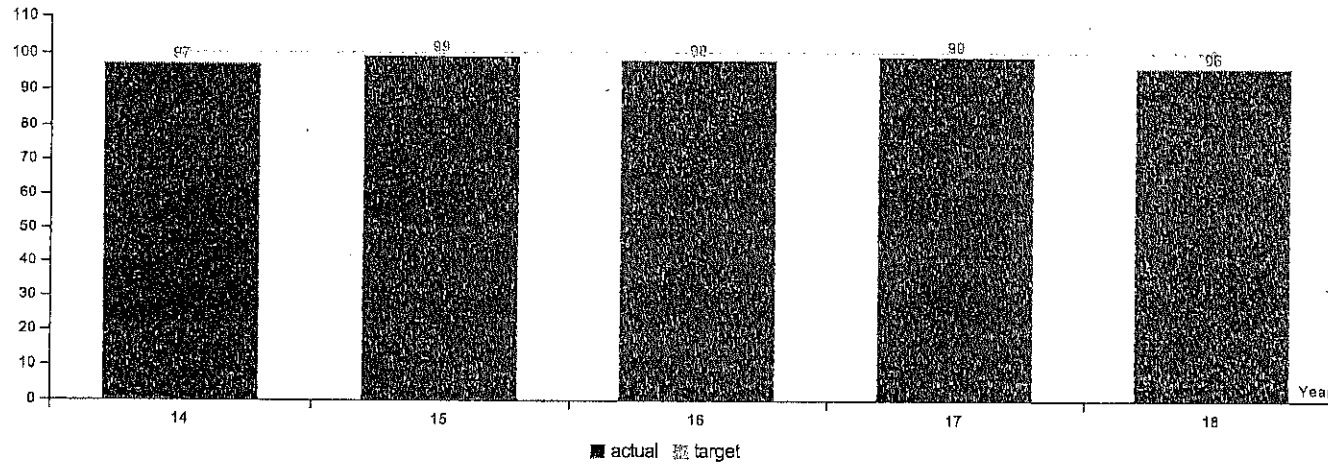
| Report Year | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|------|------|------|------|------|
| Percentage of criteria followed in each Best Practice areas | | | | | |
| Actual | 100% | 100% | 100% | 100% | 100% |
| Target | 100% | 100% | 100% | 100% | 100% |
| How Are We Doing | | | | | |
| Factors Affecting Results | | | | | |

KPM #5

TIMELY LICENSING - Percent of all licensing applications processed within 3 days.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



| Report Year | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|------|------|------|------|------|
| Timely Licensing of applications | | | | | |
| Actual | 97% | 99% | 98% | 99% | 96% |
| Target | 100% | 100% | 100% | 100% | 100% |

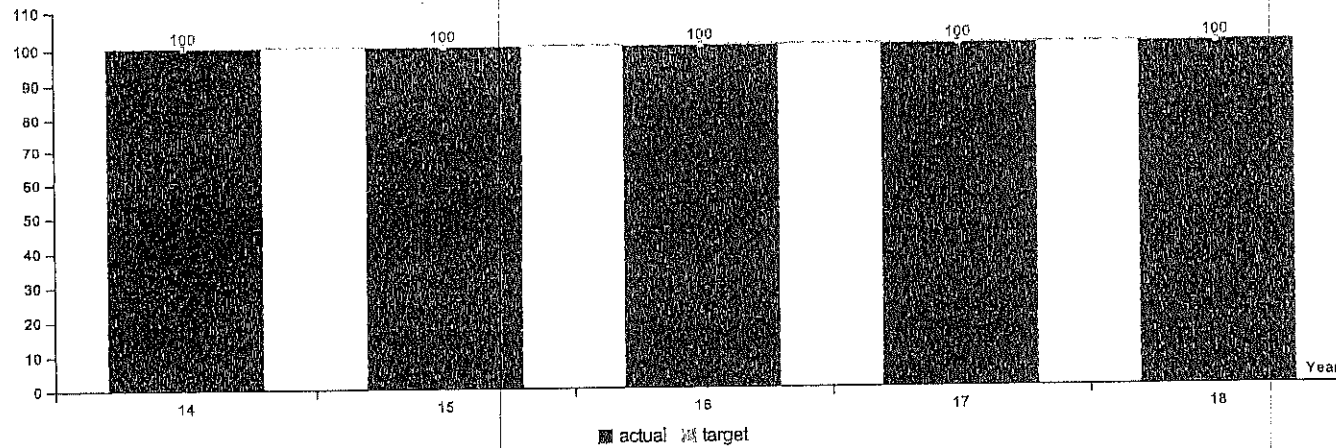
How Are We Doing

Factors Affecting Results

Blf

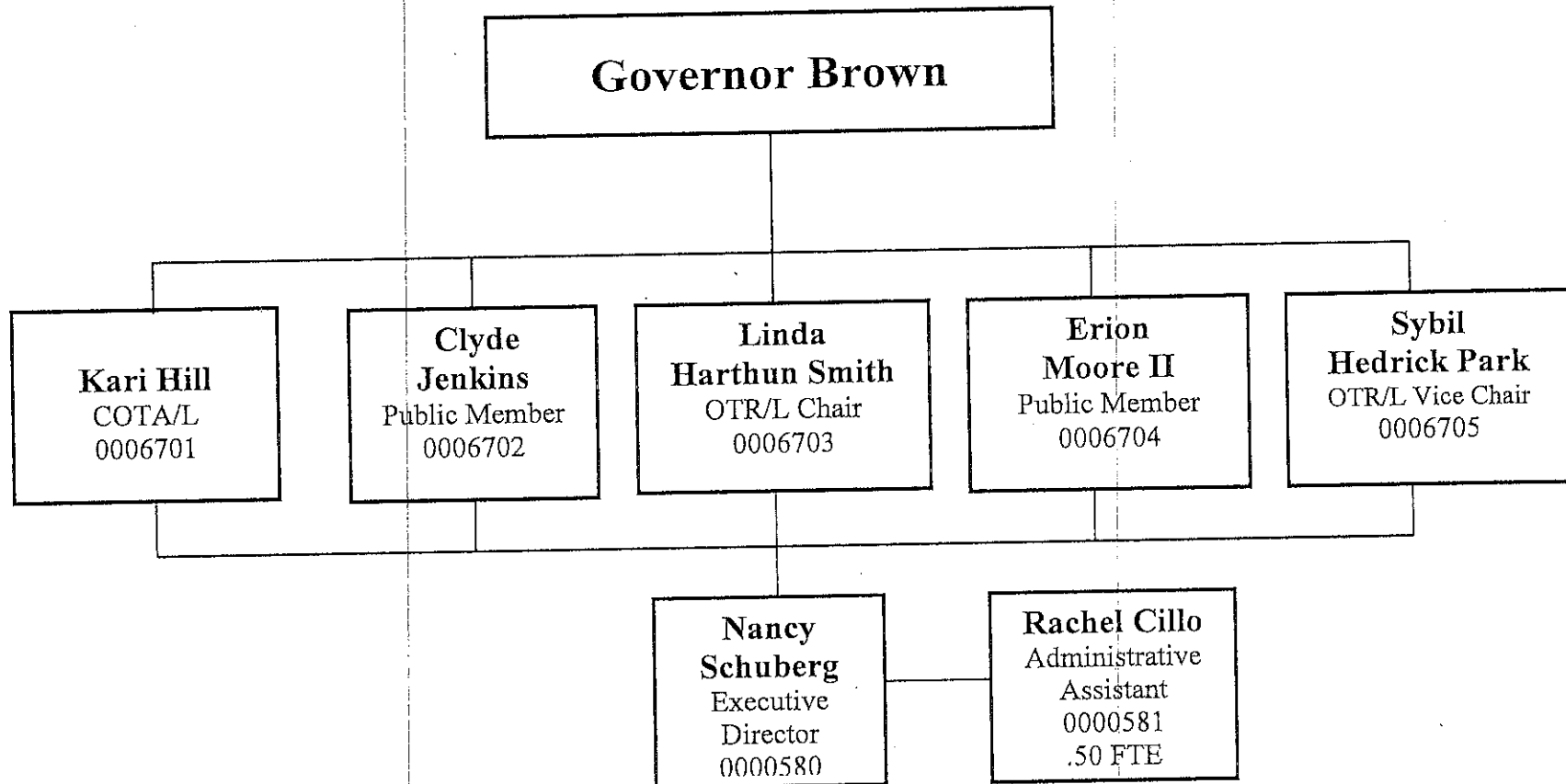
KPM #6 TIMELY RESOLUTION OF COMPLAINTS - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.
 Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



| Report Year | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|------|------|------|------|------|
| Timely consideration of Board complaints within 120 days of receipt | | | | | |
| Actual | 100 | 100 | 100 | 100 | 100 |
| Target | 100 | 100 | 100 | 100 | 100 |
| How Are We Doing | | | | | |
| Factors Affecting Results | | | | | |

OREGON OCCUPATIONAL THERAPY LICENSING BOARD



Summary of 2019-21 Biennium Budget

Governor's Budget

Health Related Licensing Boards
Occupational Therapy Licensing
2019-21 Biennium

Cross Reference Number: 83300-020-00-00-00000

| Description | Positions | Full-Time Equivalent (FTE) | ALL FUNDS | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds |
|--|-----------|----------------------------|----------------|--------------|---------------|----------------|---------------|------------------------|--------------------------|
| 2017-19 Leg Adopted Budget | 2 | 1.50 | 483,425 | - | - | 483,425 | - | - | - |
| 2017-19 Emergency Boards | - | - | 31,097 | - | - | 31,097 | - | - | - |
| 2017-19 Leg Approved Budget | 2 | 1.50 | 514,522 | - | - | 514,522 | - | - | - |
| 2019-21 Base Budget Adjustments | | | | | | | | | |
| Net Cost of Position Actions | | | | | | | | | |
| Administrative Biennialized E-Board, Phase-Out | - | - | 15,177 | - | - | 15,177 | - | - | - |
| Estimated Cost of Merit Increase | - | - | - | - | - | - | - | - | - |
| Base Debt Service Adjustment | - | - | - | - | - | - | - | - | - |
| Base Nonlimited Adjustment | - | - | - | - | - | - | - | - | - |
| Capital Construction | - | - | - | - | - | - | - | - | - |
| Subtotal 2019-21 Base Budget | 2 | 1.50 | 529,699 | - | - | 529,699 | - | - | - |
| Essential Packages | | | | | | | | | |
| 010 - Non-PICS Pers Svc/Vacancy Factor | | | | | | | | | |
| Non-PICS Personal Service Increase/(Decrease) | - | - | - | - | - | - | - | - | - |
| Subtotal | - | - | - | - | - | - | - | - | - |
| 020 - Phase In / Out Pgm & One-time Cost | | | | | | | | | |
| 021 - Phase - In | - | - | - | - | - | - | - | - | - |
| 022 - Phase-out Pgm & One-time Costs | - | - | - | - | - | - | - | - | - |
| Subtotal | - | - | - | - | - | - | - | - | - |
| 030 - Inflation & Price List Adjustments | | | | | | | | | |
| Cost of Goods & Services Increase/(Decrease) | - | - | 9,647 | - | - | 9,647 | - | - | - |
| State Gov't & Services Charges Increase/(Decrease) | - | - | 3,059 | - | - | 3,059 | - | - | - |
| Subtotal | - | - | 12,706 | - | - | 12,706 | - | - | - |

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
Occupational Therapy Licensing
2019-21 Biennium

Governor's Budget
Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | <i>Positions</i> | <i>Full-Time Equivalent (FTE)</i> | <i>ALL FUNDS</i> | <i>General Fund</i> | <i>Lottery Funds</i> | <i>Other Funds</i> | <i>Federal Funds</i> | <i>Nonlimited Other Funds</i> | <i>Nonlimited Federal Funds</i> |
|--|------------------|-----------------------------------|------------------|---------------------|----------------------|--------------------|----------------------|-------------------------------|---------------------------------|
| 040 - Mandated Caseload | | | | | | | | | |
| 040 - Mandated Caseload | - | - | - | - | - | - | - | - | - |
| 050 - Fundshifts and Revenue Reductions | | | | | | | | | |
| 050 - Fundshifts | - | - | - | - | - | - | - | - | - |
| 060 - Technical Adjustments | | | | | | | | | |
| 060 - Technical Adjustments | - | - | - | - | - | - | - | - | - |
| Subtotal: 2019-21 Current Service Level | 2 | 1.50 | 542,405 | - | - | 542,405 | - | - | - |

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
Occupational Therapy Licensing
2019-21 Biennium

Governor's Budget
Cross Reference Number: 83300-020-00-00-00000

| Description | Positions | Full-Time Equivalent (FTE) | ALL FUNDS | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds |
|--|-----------|----------------------------|----------------|--------------|---------------|----------------|---------------|------------------------|--------------------------|
| Subtotal: 2019-21 Current Service Level | 2 | 1.50 | 542,405 | - | - | 542,405 | - | - | - |
| 070 - Revenue Reductions/Shortfall | - | - | - | - | - | - | - | - | - |
| 070 - Revenue Shortfalls | - | - | - | - | - | - | - | - | - |
| Modified 2019-21 Current Service Level | 2 | 1.50 | 542,405 | - | - | 542,405 | - | - | - |
| 080 - E-Boards | - | - | - | - | - | - | - | - | - |
| 080 - May 2018 E-Board | - | - | - | - | - | - | - | - | - |
| Subtotal Emergency Board Packages | - | - | - | - | - | - | - | - | - |
| Policy Packages | - | - | - | - | - | - | - | - | - |
| 081 - September 2018 Emergency Board | - | - | - | - | - | - | - | - | - |
| 090 - Analyst Adjustments | - | - | - | - | - | - | - | - | - |
| 091 - Statewide Adjustment DAS Chgs | - | - | (4,025) | - | - | (4,025) | - | - | - |
| 092 - Statewide AG Adjustment | - | - | (1,594) | - | - | (1,594) | - | - | - |
| 101 - IT Software and Database Support | - | - | 50,000 | - | - | 50,000 | - | - | - |
| 102 - Option Package Re-class AS1 to CS1 | - | - | - | - | - | - | - | - | - |
| 103 - Option Package Re-class OS2 to AS1 | - | - | - | - | - | - | - | - | - |
| 105 - Flat Rate Costs for Legal Services | - | - | - | - | - | - | - | - | - |
| 107 - Increase in Administrative Staff | - | 0.25 | 34,889 | - | - | 34,889 | - | - | - |
| 109 - Fee Increases | - | - | - | - | - | - | - | - | - |
| 111 - Increase Investigator 2 to Full-time | - | - | - | - | - | - | - | - | - |
| 114 - Option Package Re-class AS1 to AS2 | - | - | - | - | - | - | - | - | - |
| 115 - Option Package Re-class ESS2 to AS2 | - | - | - | - | - | - | - | - | - |
| 120 - Option Package Re-class OS2 to AS2 | - | - | - | - | - | - | - | - | - |
| 121 - Option Package Re-class PEM-C to PEM-D | - | - | - | - | - | - | - | - | - |

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
Occupational Therapy Licensing
2019-21 Biennium

Governor's Budget
Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | <i>Positions</i> | <i>Full-Time Equivalent (FTE)</i> | <i>ALL FUNDS</i> | <i>General Fund</i> | <i>Lottery Funds</i> | <i>Other Funds</i> | <i>Federal Funds</i> | <i>Nonlimited Other Funds</i> | <i>Nonlimited Federal Funds</i> |
|--|------------------|-----------------------------------|------------------|---------------------|----------------------|--------------------|----------------------|-------------------------------|---------------------------------|
| Subtotal Policy Packages | - | 0.25 | 79,270 | - | - | 79,270 | - | - | - |
| Total 2019-21 Governor's Budget | 2 | 1.75 | 621,675 | - | - | 621,675 | - | - | - |
| Percentage Change From 2017-19 Leg Approved Budget | - | 16.67% | 20.83% | - | - | 20.83% | - | - | - |
| Percentage Change From 2019-21 Current Service Level | - | 16.67% | 14.61% | - | - | 14.61% | - | - | - |

Health Related Licensing Boards

Agency Number: 83300

Agencywide Program Unit Summary
2019-21 Biennium

Version: Y - 01 - Governor's Budget

| Summary Cross Reference Number | Cross Reference Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--------------------------------|---|-----------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| 017-00-00-00000 | Mortuary and Cemetery Board | | | | | | |
| | Other Funds | 1,814,321 | 2,152,200 | 2,191,749 | 2,367,558 | 2,338,854 | - |
| 018-00-00-00000 | Naturopathic Medicine | | | | | | |
| | Other Funds | 718,941 | 799,923 | 809,413 | 1,011,946 | 965,121 | - |
| 020-00-00-00000 | Occupational Therapy Licensing | | | | | | |
| | Other Funds | 380,627 | 483,425 | 514,522 | 637,075 | 621,675 | - |
| 026-00-00-00000 | Medical Imaging | | | | | | |
| | Other Funds | 839,959 | 886,265 | 898,304 | 1,117,115 | 1,070,884 | - |
| 028-00-00-00000 | Speech-Language Path. and Audio. | | | | | | |
| | Other Funds | 579,749 | 615,945 | 756,010 | 1,002,576 | 956,379 | - |
| 029-00-00-00000 | Veterinary Medical Examiners | | | | | | |
| | Other Funds | 768,344 | 973,220 | 1,034,917 | 1,213,779 | 1,159,063 | - |
| TOTAL AGENCY | | | | | | | |
| | Other Funds | 5,101,941 | 5,910,978 | 6,204,915 | 7,350,049 | 7,111,976 | - |

OREGON

OCCUPATIONAL THERAPY LICENSING BOARD

Governor's Balanced Budget

2019 - 2021



REVENUES

ORBITS Budget Narrative

REVENUE FORECAST NARRATIVE

Source: The Occupational Therapy Licensing Board is supported solely by **Other Funds**. **Matching Rates:** None

Agency Programs Funded with Revenue: This agency has one program: regulating occupational therapy practice.

General Limits on Use of Funds: Funds appropriated for administration & enforcement of ORS 675.210 to 675.340(2).

Basis for 2019-2021 Estimates: Revenue projections based on continued small projected increase in license numbers

| Type of License | Revenues 2006 | Revenues 2008 | Revenues 2010 | Revenues 2012 | Revenues 2013 - 15 | Revenues 2015 - 17 | Projected 2017-19 | Projected 2019-21 |
|--|----------------------------------|--|--|----------------------------------|----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| OT 2 year Renewal | \$218,790 (1094) Fee \$200 | \$201,820 (1187) Fee \$170 Reduced | \$204,250 (1361) Fee \$150 Reduced | \$219,695 (1464) Fee \$150 | \$241,000 (1607) Fee \$150 | \$250,050 (1667) Fee \$150 | \$279,600 (1,864) Fee \$150 | \$300,000 (2,000) Fee \$150 |
| OTA 2 year Renewal | \$31,330 (224) Fee \$140 | \$26,700 (223) Fee \$120 Reduced | \$23,655 (236) Fee \$100 Reduced | \$23,600 (236) Fee \$100 | \$30,700 (307) Fee \$100 | \$40,000 (400) Fee \$100 | \$44,500 (445) Fee \$100 | \$50,000 (500) Fee \$100 |
| OT/OTA Application fees LP, Reinstmts Fingerprint (FP) | \$17,225 | \$42,185 | \$33,775 | \$45,555 | \$53,000 | \$93,170 | \$107,000 \$24000(FP) | \$104,150 \$28,000(FP) |
| Late Fees | \$2,965 | \$5,800 | \$4,700 | \$2950 | \$5,250 | \$3,000 | \$3000 | \$4,000 |
| Copies & Lists | \$1,860 | \$3,550 | \$2,700 | \$2,675 | \$3,000 | \$7,000 | \$2,250 | \$2,250 |
| Interest & civil penalty | \$8,353 | \$24,314 | \$4,764 | \$4,485 | \$4,110 \$1,100 | \$7,000 \$1,260 | \$8,000 | 10,000 |
| less WF Data + Acct | n/a | n/a | n/a | n/a | n/a | n/a | (30,000) | (32,000) |
| TOTALS | \$280,523 | \$304,369 | \$273,844 | \$298,960 | \$344,720 | \$401,480 | Projected 438,350 | Projected 466,400 |

The OT Licensing Renewal revenue every other even year is 75% of the total revenue for the biennium. * The mandatory \$4 per license fee for workforce data collection is paid to the Workforce Data agency as a revenue transfer. The increase to offset costs of IT and increase admin staff time.

ORBITS Budget Narrative

REVENUES

Source of Funds

The Occupational Therapy Licensing Board is funded solely by Other Funds received from license application and reinstatement of licensure fees, renewal fees, limited permit fees, civil penalties and the sale of licensee lists as allowed by law and interest. All fees received are deposited in the State Treasury and are dedicated to the administration costs of the Board and the enforcement of OAR Chapter 339 and ORS Chapter 675.210 to 675.340. Renewal fees comprise 75% of all revenue collected by the Board. The Board has 1 full time director and .5 time Administrative Specialist.

The mandatory \$4 per license renewal fee for workforce data collection is paid through a "revenue transfer" to the OHA. The Board absorbs these costs. The Board now conducts FBI Fingerprint Background checks on all applicants for licensure, limited permits and reinstatement of lapsed license. The \$40 fee is passed through to the Oregon State Police, the Board absorbs the administrative costs. The Board has conducted LEDS (Law Enforcement Data System) checks every biennium since 2012. In 2015, the Board increased its administrative staff from .25 to .5 FTE at the cost of \$60K to personal services but was able to absorb these costs as well without a fee increase.

Fees

Fees charged by the Board are set in a manner that is fair and reasonable to sufficiently fund agency operations. Fees are designed so that revenues collected will not exceed the cost of administering the Board's programs and are established with consultation with licensees, the OT Association of Oregon (OTAO) and are subject to prior approval of the Department of Administrative Services and subsequently authorized by the Legislative Assembly. There are no fee increases proposed in the 2019-2021 Agency Budget Request.

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-000-00-00-00000

| Source | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---------------------------------|--------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 4,214,839 | 3,815,431 | 3,839,431 | 4,401,135 | 4,328,160 | - |
| Non-business Lic. and Fees | 1,287,221 | 1,431,529 | 1,431,529 | 1,428,657 | 1,428,657 | - |
| Charges for Services | 1,067 | 737 | 737 | 175 | 175 | - |
| Fines and Forfeitures | 197,648 | 87,761 | 87,761 | 60,750 | 60,750 | - |
| Interest Income | 69,374 | 36,635 | 36,635 | 103,928 | 103,928 | - |
| Other Revenues | 89,382 | 25,665 | 25,665 | 98,654 | 98,654 | - |
| Transfer In - Intrafund | - | 130,924 | 130,924 | 130,924 | 130,924 | - |
| Transfer Out - Intrafund | - | (130,924) | (130,924) | (130,924) | (130,924) | - |
| Tsfr To Oregon Health Authority | (47,427) | (88,590) | (88,590) | (88,590) | (88,590) | - |
| Total Other Funds | \$5,812,104 | \$5,309,168 | \$5,333,168 | \$6,004,709 | \$5,931,734 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-017-00-00-00000

| <i>Source</i> | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|----------------------------|--------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 596,101 | 566,195 | 566,195 | 545,345 | 545,345 | - |
| Non-business Lic. and Fees | 1,284,578 | 1,376,107 | 1,376,107 | 1,426,107 | 1,426,107 | - |
| Charges for Services | 805 | 101 | 101 | 100 | 100 | - |
| Fines and Forfeitures | 7,835 | 35,350 | 35,350 | 7,350 | 7,350 | - |
| Interest Income | 19,205 | 15,710 | 15,710 | 22,000 | 22,000 | - |
| Other Revenues | 60 | - | - | - | - | - |
| Transfer In - Intrafund | - | 130,924 | 130,924 | 130,924 | 130,924 | - |
| Total Other Funds | \$1,908,584 | \$2,124,387 | \$2,124,387 | \$2,131,826 | \$2,131,826 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-018-00-00-00000

| Source | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---------------------------------|------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 727,215 | 620,926 | 620,926 | 750,049 | 750,049 | - |
| Non-business Lic. and Fees | 2,643 | 2,650 | 2,650 | 2,550 | 2,550 | - |
| Charges for Services | - | 505 | 505 | - | - | - |
| Fines and Forfeitures | 63,840 | 35,350 | 35,350 | 10,000 | 10,000 | - |
| Interest Income | 9,908 | 4,193 | 4,193 | 13,756 | 13,756 | - |
| Other Revenues | 12,528 | 15,500 | 15,500 | 14,364 | 14,364 | - |
| Transfer Out - Intrafund | - | (25,305) | (25,305) | (25,305) | (25,305) | - |
| Tsfr To Oregon Health Authority | (38,369) | (44,450) | (44,450) | (44,450) | (44,450) | - |
| Total Other Funds | \$777,766 | \$609,369 | \$609,369 | \$720,964 | \$720,964 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-020-00-00-00000

| <i>Source</i> | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---------------------------------|------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 384,870 | 379,000 | 403,000 | 535,125 | 462,150 | - |
| Fines and Forfeitures | 1,260 | - | - | - | - | - |
| Interest Income | 6,898 | 4,040 | 4,040 | 9,000 | 9,000 | - |
| Other Revenues | 6,905 | 6,100 | 6,100 | 6,250 | 6,250 | - |
| Transfer Out - Intrafund | - | (23,140) | (23,140) | (23,140) | (23,140) | - |
| Tsfr To Oregon Health Authority | (8,264) | (8,640) | (8,640) | (8,640) | (8,640) | - |
| Total Other Funds | \$391,669 | \$357,360 | \$381,360 | \$518,595 | \$445,620 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-026-00-00-00000

| Source | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---------------------------------|------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 765,398 | 772,621 | 772,621 | 763,011 | 763,011 | - |
| Non-business Lic. and Fees | - | 52,772 | 52,772 | - | - | - |
| Charges for Services | 262 | 131 | 131 | 75 | 75 | - |
| Fines and Forfeitures | 39,550 | 14,119 | 14,119 | 40,500 | 40,500 | - |
| Interest Income | 6,394 | 3,706 | 3,706 | 8,993 | 8,993 | - |
| Other Revenues | 68,183 | - | - | 77,565 | 77,565 | - |
| Transfer Out - Intrafund | - | (30,921) | (30,921) | (30,921) | (30,921) | - |
| Tsfr To Oregon Health Authority | (794) | (25,100) | (25,100) | (25,100) | (25,100) | - |
| Total Other Funds | \$878,993 | \$787,328 | \$787,328 | \$834,123 | \$834,123 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-028-00-00-00000

| <i>Source</i> | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---------------------------------|------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 644,115 | 522,475 | 522,475 | 675,000 | 675,000 | - |
| Fines and Forfeitures | 7,400 | 1,288 | 1,288 | - | - | - |
| Interest Income | 10,047 | 4,053 | 4,053 | 14,263 | 14,263 | - |
| Other Revenues | 81 | - | - | - | - | - |
| Transfer Out - Intrafund | - | (28,452) | (28,452) | (28,452) | (28,452) | - |
| Tsfr To Oregon Health Authority | - | (10,400) | (10,400) | (10,400) | (10,400) | - |
| Total Other Funds | \$661,643 | \$488,964 | \$488,964 | \$650,411 | \$650,411 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-029-00-00-00000

| Source | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--------------------------|--------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| Other Funds | | | | | | |
| Business Lic and Fees | 1,097,140 | 954,214 | 954,214 | 1,132,605 | 1,132,605 | - |
| Fines and Forfeitures | 77,763 | 1,654 | 1,654 | 2,900 | 2,900 | - |
| Interest Income | 16,922 | 4,933 | 4,933 | 35,916 | 35,916 | - |
| Other Revenues | 1,625 | 4,065 | 4,065 | 475 | 475 | - |
| Transfer Out - Intrafund | - | (23,106) | (23,106) | (23,106) | (23,106) | - |
| Total Other Funds | \$1,193,450 | \$941,760 | \$941,760 | \$1,148,790 | \$1,148,790 | - |

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

| Source | Fund | ORBITS Revenue Acct | 2015-17 Actual | 2017-19 Legislatively Adopted | 2017-19 Estimated | 2019-21 | | |
|---|----------------|---------------------------|------------------------|-------------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| | | | | | | Agency Request | Governor's | Legislatively Adopted |
| Other Funds | Other Funds | | | | | | | |
| License Fees | | | 384,870 | 403,000 | 425,000 | 445,000 | 454,150 | |
| Interest Income | | | 6,898 | 4,040 | 7,000 | 7,000 | 10,000 | |
| Other (license lists) | | | 6,905 | 6,100 | 2,000 | 3,000 | 2,250 | |
| Fines | | | 1,260 | 1,000 | 1,000 | 1,000 | 1,000 | |
| Transfer to Oregon Health authority for Workforce data collection and analysis | | | 8,264 (\$5/renewal) | 8,950 (\$4/renewal) | 9,240 (\$4/renewal) | 9,240 (\$4/renewal) | 10,000 (\$4/renewal) | |
| Accountant (Rev. Transfer) | | | | \$21,950 | \$21,950 | \$23,000 | \$23,000 | |

OREGON

OCCUPATIONAL THERAPY LICENSING BOARD

Governor's Balanced Budget

2019 - 2021



PROGRAM PACKAGES

OREGON OCCUPATIONAL THERAPY LICENSING BOARD 83300-020-01-00000

PROGRAM OPTION PACKAGE - 101 - I.T. Licensing database software and infrastructure support

Purpose:

The Board is in the process of transitioning away from a long-time service provider to a combination of in-house and contracted support. There are increased operating costs relating to replacement of outdated core agency IT systems and support. In addition, the Board with its sister boards is transitioning to a new licensing database, and the budget includes staff training and support.

Estimated Cost: \$50,000 per biennium / Services and Supplies – IT Professional Services.

How Accomplished:

The Occupational Therapy Licensing Board will promulgate rules to raise fees effective January 1, 2020 to raise revenue to offset cost.

Staffing Impact: Current staff will be impacted with implementation.

Services and Supplies: TBD

Revenue Source:

Other Funds;

OREGON OCCUPATIONAL THERAPY LICENSING BOARD: 83300-020-01-00000

PROGRAM OPTION PACKAGE - 107- Increase in Administrative Staff

Purpose: Continue providing high customer services and program cost-efficiencies with the one part-time office position.

How Accomplished: This package increases the Administrative Assistant 2 from .50 FTE to .75 FTE to enable the one Board staff to provide more administrative support in various duty areas. These include filing administrative rules, helping on IT projects, developing charts, cleaning out disciplinary files, keep the web site current, help develop the new data base system and prepare reports from the system. The current FTE is not sufficient for the Director to keep up with the work of the Board. These increases will allow the Board to continue providing customer service at a high level. The additional time is necessary to assist in preparation and issuing license applications, notifying applicants of the status of their applications, tracking new ethics exam, confirming and sending information on OT Assistant supervision requirements, monitoring continuing education, responding to questions and requests in a timely manner and keeping files current.

Increased workload factors:

License applications: The number of licensees have grown to over 2,800 as of February 2018, a 17% increase from the same time frame last biennium. As numbers increase, the questions and requests increase both on applications, scope of practice, continuing education requirements, including pain management, supervision of OT Assistants and overall work required.

Procedures: Applications are each now acknowledged by email and applicants get information they need quickly. OT Assistant and their supervising OT get a confirmation email giving information about their mutual responsibilities.

Discipline and background investigations: Investigations have increased from a few complaints a year to over 12 and workload has greatly increased. The Board conducts LEDS background checks on all licensees every two years prior to renewals and plans to continue to do so. Fingerprint background checks are now a requirement of all new applicants.

Costs: Personal Services \$ 35,008

Staffing Impact: Increase and raise the .50 FTE to .75 FTE Administrative Assistant II

Revenue Source: Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Occupational Therapy Licensing
 Cross Reference Number: 83300-020-00-00-00000

| Description | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|-----------|
| Personal Services | | | | | | | |
| Temporary Appointments | - | - | 357 | - | - | - | 357 |
| Pension Obligation Bond | - | - | (357) | - | - | - | (357) |
| Social Security Taxes | - | - | 27 | - | - | - | 27 |
| Mass Transit Tax | - | - | (27) | - | - | - | (27) |
| Total Personal Services | - | - | - | - | - | - | - |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - | - |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | - | - | - | - | - |
| Total Ending Balance | - | - | - | - | - | - | - |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Occupational Therapy Licensing
Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------------|--------------|---------------|-----------------|---------------|------------------------|--------------------------|-----------------|
| Services & Supplies | | | | | | | |
| Instate Travel | - | - | 256 | - | - | - | 256 |
| Out of State Travel | - | - | 98 | - | - | - | 98 |
| Employee Training | - | - | 85 | - | - | - | 85 |
| Office Expenses | - | - | 403 | - | - | - | 403 |
| Telecommunications | - | - | 221 | - | - | - | 221 |
| State Gov. Service Charges | - | - | 3,059 | - | - | - | 3,059 |
| Data Processing | - | - | 29 | - | - | - | 29 |
| Publicity and Publications | - | - | 131 | - | - | - | 131 |
| Professional Services | - | - | 620 | - | - | - | 620 |
| IT Professional Services | - | - | 358 | - | - | - | 358 |
| Attorney General | - | - | 4,490 | - | - | - | 4,490 |
| Employee Recruitment and Develop | - | - | 1 | - | - | - | 1 |
| Dues and Subscriptions | - | - | 12 | - | - | - | 12 |
| Facilities Rental and Taxes | - | - | 715 | - | - | - | 715 |
| Agency Program Related S and S | - | - | 912 | - | - | - | 912 |
| Other Services and Supplies | - | - | 795 | - | - | - | 795 |
| Expendable Prop 250 - 5000 | - | - | 43 | - | - | - | 43 |
| IT Expendable Property | - | - | 64 | - | - | - | 64 |
| Total Services & Supplies | - | - | \$12,292 | - | - | - | \$12,292 |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | 12,292 | - | - | - | 12,292 |
| Total Expenditures | - | - | \$12,292 | - | - | - | \$12,292 |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Occupational Therapy Licensing
Cross Reference Number: 83300-020-00-00-00000

| Description | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|-----------------------------|--------------|---------------|-------------------|---------------|------------------------|--------------------------|-------------------|
| Ending Balance | - | - | (12,292) | - | - | - | (12,292) |
| Ending Balance | - | - | (\$12,292) | - | - | - | (\$12,292) |
| Total Ending Balance | - | - | (\$12,292) | - | - | - | (\$12,292) |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Occupational Therapy Licensing
Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------------|--------------|---------------|----------------|---------------|------------------------|--------------------------|----------------|
| Services & Supplies | | | | | | | |
| Facilities Rental and Taxes | - | - | 414 | - | - | - | 414 |
| Total Services & Supplies | - | - | \$414 | - | - | - | \$414 |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | 414 | - | - | - | 414 |
| Total Expenditures | - | - | \$414 | - | - | - | \$414 |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | (414) | - | - | - | (414) |
| Total Ending Balance | - | - | (\$414) | - | - | - | (\$414) |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 091 - Statewide Adjustment DAS Chgs

Cross Reference Name: Occupational Therapy Licensing
 Cross Reference Number: 83300-020-00-00-00000

| Description | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|-----------|
| Services & Supplies | | | | | | | |
| State Gov. Service Charges | - | - | (1,750) | - | - | - | (1,750) |
| Other Services and Supplies | - | - | (2,275) | - | - | - | (2,275) |
| Total Services & Supplies | - | - | (\$4,025) | - | - | - | (\$4,025) |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | (4,025) | - | - | - | (4,025) |
| Total Expenditures | - | - | (\$4,025) | - | - | - | (\$4,025) |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | 4,025 | - | - | - | 4,025 |
| Total Ending Balance | - | - | \$4,025 | - | - | - | \$4,025 |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Occupational Therapy Licensing
Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|-----------|
| Services & Supplies | | | | | | | |
| Attorney General | - | - | (1,594) | - | - | - | (1,594) |
| Total Services & Supplies | - | - | (\$1,594) | - | - | - | (\$1,594) |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | (1,594) | - | - | - | (1,594) |
| Total Expenditures | - | - | (\$1,594) | - | - | - | (\$1,594) |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | 1,594 | - | - | - | 1,594 |
| Total Ending Balance | - | - | \$1,594 | - | - | - | \$1,594 |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 101 - IT Software and Database Support

Cross Reference Name: Occupational Therapy Licensing
 Cross Reference Number: 83300-020-00-00-00000

| Description | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|--------------------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|------------|
| Services & Supplies | | | | | | | |
| IT Professional Services | - | - | 50,000 | - | - | - | 50,000 |
| Total Services & Supplies | - | - | \$50,000 | - | - | - | \$50,000 |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | 50,000 | - | - | - | 50,000 |
| Total Expenditures | - | - | \$50,000 | - | - | - | \$50,000 |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | (50,000) | - | - | - | (50,000) |
| Total Ending Balance | - | - | (\$50,000) | - | - | - | (\$50,000) |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 107 - Increase in Administrative Staff

Cross Reference Name: Occupational Therapy Licensing
 Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|---------------------------------|--------------|---------------|-------------------|---------------|------------------------|--------------------------|-------------------|
| Personal Services | | | | | | | |
| Class/Unclass Sal. and Per Diem | - | - | 27,996 | - | - | - | 27,996 |
| Empl. Rel. Bd. Assessments | - | - | - | - | - | - | - |
| Public Employees' Retire Cont | - | - | 4,751 | - | - | - | 4,751 |
| Social Security Taxes | - | - | 2,142 | - | - | - | 2,142 |
| Worker's Comp. Assess. (WCD) | - | - | - | - | - | - | - |
| Flexible Benefits | - | - | - | - | - | - | - |
| Total Personal Services | - | - | \$34,889 | - | - | - | \$34,889 |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | 34,889 | - | - | - | 34,889 |
| Total Expenditures | - | - | \$34,889 | - | - | - | \$34,889 |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | (34,889) | - | - | - | (34,889) |
| Total Ending Balance | - | - | (\$34,889) | - | - | - | (\$34,889) |
| Total Positions | | | | | | | |
| Total Positions | - | - | - | - | - | - | - |
| Total Positions | - | - | - | - | - | - | - |
| Total FTE | | | | | | | |
| Total FTE | - | - | - | - | - | - | 0.25 |
| Total FTE | - | - | - | - | - | - | 0.25 |

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 109 - Fee Increases

Cross Reference Name: Occupational Therapy Licensing
Cross Reference Number: 83300-020-00-00-00000

| Description | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|-----------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|-----------|
| Revenues | | | | | | | |
| Business Lic and Fees | - | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | - | - |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | - | - | - | - | - |
| Total Ending Balance | - | - | - | - | - | - | - |

____ Agency Request
2019-21 Biennium

Governor's Budget
Page D 11

____ Legislatively Adopted
Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 121 - Option Package Re-class PEM-C to PEM-D

Cross Reference Name: Occupational Therapy Licensing
 Cross Reference Number: 83300-020-00-00-00000

| <i>Description</i> | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited Other Funds | Nonlimited Federal Funds | All Funds |
|---------------------------------|--------------|---------------|-------------|---------------|------------------------|--------------------------|-----------|
| Personal Services | | | | | | | |
| Class/Unclass Sal. and Per Diem | - | - | - | - | - | - | - |
| Public Employees' Retire Cont | - | - | - | - | - | - | - |
| Social Security Taxes | - | - | - | - | - | - | - |
| Worker's Comp. Assess. (WCD) | - | - | - | - | - | - | - |
| Flexible Benefits | - | - | - | - | - | - | - |
| Total Personal Services | - | - | - | - | - | - | - |
| Total Expenditures | | | | | | | |
| Total Expenditures | - | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - | - |
| Ending Balance | | | | | | | |
| Ending Balance | - | - | - | - | - | - | - |
| Total Ending Balance | - | - | - | - | - | - | - |
| Total Positions | | | | | | | |
| Total Positions | - | - | - | - | - | - | - |
| Total Positions | - | - | - | - | - | - | - |
| Total FTE | | | | | | | |
| Total FTE | - | - | - | - | - | - | - |
| Total FTE | - | - | - | - | - | - | - |

01/17/19 REPORT NO.: PPDPFISCAL
 REPORT: PACKAGE FISCAL IMPACT REPORT
 AGENCY:83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF:020-00-00 Occupational Therapy Licensing

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2019-21
 PICS SYSTEM: BUDGET PREPARATION
 PAGE
 PROD FILE

PACKAGE: 107 -- Increase in Administrative Sta

| POSITION NUMBER CLASS COMP CLASS NAME | POS CNT | FTE | MOS | STEP | RATE | GF SAL/OPE | OF SAL/OPE | FF SAL/OPE | LF SAL/OPE | AF SAL/OPE |
|--|------------|------|--------|------|----------|---------------|--------------------|---------------|---------------|--------------------|
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1- | .50- | 12.00- | 07 | 4,666.00 | | 55,992- 49,088- | | | 55,992- 49,088- |
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1 | .75 | 18.00 | 07 | 4,666.00 | | 83,988 55,981 | | | 83,988 55,981 |
| TOTAL PICS SALARY | | | | | | | 27,996 | | | 27,996 |
| TOTAL PICS OPE | | | | | | | 6,893 | | | 6,893 |
| TOTAL PICS PERSONAL SERVICES = | | .25 | 6.00 | | | | 34,889 | | | 34,889 |

D13

OREGON

OCCUPATIONAL THERAPY LICENSING BOARD

Governor's Balanced Budget

2019 - 2021



SPECIAL REPORTS

AFFIRMATIVE ACTION DIVERSITY POLICY STATEMENT: The Occupational Therapy Licensing Board (OTLB) is composed of five members, three members from the occupational therapy profession and two public members. The Occupational Therapy Association of Oregon submits a list of professional candidates for the Governor's review; the Governor appoints members who are confirmed by the Senate. A new public member was appointed to the Board and a new OT Assistant member. There are three white women on the current board, and two African American men, one of whom is physically handicapped. The Board tracks licensee data through the Oregon health authority workforce data.

Policy: The appointment of the Executive Director will be free of discrimination, including severe disabilities as defined in ORS 240.391. Board members will provide a work environment free of harassment based on religion, age, handicapped status, gender or any other factor prohibited by law or policy.

An employee who believes s/he has been harassed should contact the Board Chairperson or other Board member(s). If the issue is not resolved to the employee's satisfaction, the Bureau of Labor and Industries Civil Rights Division is contacted. An individual who has interviewed for employment who believes s/he was denied employment based on discriminatory factors may review the decision with the Board. If the complaint is not resolved to the satisfaction of the individual, the Affirmative Action Office is notified.

Dissemination: The Diversity and Inclusion/Affirmative Action Policy Statement and Report for 2019-21 was submitted and awaiting approval by the Governor's office. The policy statement will accompany all employment applications distributed to potential new employees. The new report will be posted on the Board web site. Currently the 17-19 AA plan is posted.

Organizational Structure and Responsibilities for Implementation: The Board is restricted to 1.50 legislatively approved positions, with a request for additional FTE in this session due to increase in both number of licensees and discipline cases and background checks. The Board does not expect any staff changes in the next biennium. When the Board needs to hire, it will implement the plan by exercising impartial and unbiased evaluations of future applications and interviews for employment.

Senate Bill 786 Compliance: Promoting diversity on the Board and within the profession

Activities the Board participated in: The Board Executive Director attended several of the Affirmative Action meetings and was involved with other multi-cultural events.

Diversity Information for the Occupational Therapy Licensing Board: Board member Diversity: The Governor selects Board members, but the Board solicits recommendations for appointments via its newsletter and the OT Association of Oregon. Currently the Board has one Board member has a disability.

Native American

13

Asian

46

Black

2

Hispanic

12

Other Multnomah

20

White/Not Hispanic

794

The Chart shows the ethnic diversity within the profession. The Board continues to collect diversity data and it is available from the \$4 per licensee workforce data of the Oregon health Authority.

The Board recognizes getting more men and minorities is important for the profession. There are currently 90% women in the occupational therapy profession. The Director of the OT School at Pacific University is aware of

diversity issues. It is a private three-year doctorate program and there is also a OTA program at Linn Benton Community College.

Occupational Therapists are proficiency in 27 languages, other than English.

Languages spoken by Occupational Therapists in the state include the following:

- Afrikaans**
- Arabic**
- Chinese**
- French**
- Ilocano**
- Italian**
- Norwegian**
- Scandinavian**
- Tagalog**

- American Sign Language**
- Cantonese**
- Dutch**
- German**
- Indian**
- Japanese**
- Persian**
- Spanish**
- Taiwanese**

- Amharic**
- Cebuana**
- Filipino**
- Hebrew**
- Irish**
- Korean**
- Russian**
- Swedish**
- Thai**

Health Related Licensing Boards

Summary Cross Reference Listing and Packages
2019-21 Biennium

Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin

| Cross Reference Number | Cross Reference Description | Package Number | Priority | Package Description | Package Group |
|------------------------|-----------------------------|----------------|----------|--|--------------------|
| 017-00-00-00000 | Mortuary and Cemetery Board | 010 | 0 | Non-PICS Psnl Svc / Vacancy Factor | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 021 | 0 | Phase - In | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 031 | 0 | Standard Inflation | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 032 | 0 | Above Standard Inflation | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 033 | 0 | Exceptional Inflation | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 040 | 0 | Mandated Caseload | Essential Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 090 | 0 | Analyst Adjustments | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 101 | 1 | IT Software and Database Support | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 114 | 2 | Option Package Re-class AS1 to AS2 | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 115 | 3 | Option Package Re-class ESS2 to AS2 | Policy Packages |
| 017-00-00-00000 | Mortuary and Cemetery Board | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 010 | 0 | Non-PICS Psnl Svc / Vacancy Factor | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 021 | 0 | Phase - In | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 031 | 0 | Standard Inflation | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 032 | 0 | Above Standard Inflation | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 033 | 0 | Exceptional Inflation | Essential Packages |
| 018-00-00-00000 | Naturopathic Medicine | 040 | 0 | Mandated Caseload | Essential Packages |

Health Related Licensing Boards

**Summary Cross Reference Listing and Packages
2019-21 Biennium**

**Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin**

| Cross Reference Number | Cross Reference Description | Package Number | Priority | Package Description | Package Group |
|-------------------------------|------------------------------------|-----------------------|-----------------|--|----------------------|
| 018-00-00-00000 | Naturopathic Medicine | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 090 | 0 | Analyst Adjustments | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 101 | 1 | IT Software and Database Support | Policy Packages |
| 018-00-00-00000 | Naturopathic Medicine | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 010 | 0 | Non-PICS Psnl Svc / Vacancy Factor | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 021 | 0 | Phase - In | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 031 | 0 | Standard Inflation | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 032 | 0 | Above Standard Inflation | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 033 | 0 | Exceptional Inflation | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 040 | 0 | Mandated Caseload | Essential Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 090 | 0 | Analyst Adjustments | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 101 | 1 | IT Software and Database Support | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 107 | 2 | Increase in Administrative Staff | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 109 | 4 | Fee Increases | Policy Packages |
| 020-00-00-00000 | Occupational Therapy Licensing | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 010 | 0 | Non-PICS Psnl Svc / Vacancy Factor | Essential Packages |

Health Related Licensing Boards

Summary Cross Reference Listing and Packages
2019-21 Biennium

Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin

| Cross Reference Number | Cross Reference Description | Package Number | Priority | Package Description | Package Group |
|------------------------|----------------------------------|----------------|----------|--|--------------------|
| 026-00-00-00000 | Medical Imaging | 021 | 0 | Phase - In | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 031 | 0 | Standard Inflation | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 032 | 0 | Above Standard Inflation | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 033 | 0 | Exceptional Inflation | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 040 | 0 | Mandated Caseload | Essential Packages |
| 026-00-00-00000 | Medical Imaging | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 090 | 0 | Analyst Adjustments | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 101 | 1 | IT Software and Database Support | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 102 | 2 | Option Package Re-class AS1 to CS1 | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 103 | 3 | Option Package Re-class OS2 to AS1 | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 105 | 5 | Flat Rate Costs for Legal Services | Policy Packages |
| 026-00-00-00000 | Medical Imaging | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 010 | 0 | Non-PICS.Psnl Svc / Vacancy Factor | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 021 | 0 | Phase - In | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 031 | 0 | Standard Inflation | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 032 | 0 | Above Standard Inflation | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 033 | 0 | Exceptional Inflation | Essential Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 040 | 0 | Mandated Caseload | Essential Packages |

01/17/19
12:08 PM

Health Related Licensing Boards

Summary Cross Reference Listing and Packages
2019-21 Biennium

Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin

| Cross Reference Number | Cross Reference Description | Package Number | Priority | Package Description | Package Group |
|------------------------|----------------------------------|----------------|----------|--|--------------------|
| 028-00-00-00000 | Speech-Language Path. and Audio. | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 090 | 0 | Analyst Adjustments | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 101 | 1 | IT Software and Database Support | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 111 | 2 | Increase Investigator 2 to Full-time | Policy Packages |
| 028-00-00-00000 | Speech-Language Path. and Audio. | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 010 | 0 | Non-PICS Psnl Svc / Vacancy Factor | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 021 | 0 | Phase - In | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 022 | 0 | Phase-out Pgm & One-time Costs | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 031 | 0 | Standard Inflation | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 032 | 0 | Above Standard Inflation | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 033 | 0 | Exceptional Inflation | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 040 | 0 | Mandated Caseload | Essential Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 081 | 0 | September 2018 Emergency Board | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 090 | 0 | Analyst Adjustments | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 091 | 0 | Statewide Adjustment DAS Chgs | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 092 | 0 | Statewide AG Adjustment | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 101 | 1 | IT Software and Database Support | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 120 | 2 | Option Package Re-class OS2 to AS2 | Policy Packages |
| 029-00-00-00000 | Veterinary Medical Examiners | 121 | 3 | Option Package Re-class PEM-C to PEM-D | Policy Packages |

Health Related Licensing Boards

Policy Package List by Priority
2019-21 Biennium

Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin

| Priority | Policy Pkg Number | Policy Pkg Description | Summary Cross Reference Number | Cross Reference Description |
|----------|-------------------------------|--------------------------------|----------------------------------|----------------------------------|
| 0 | 081 | September 2018 Emergency Board | 017-00-00-00000 | Mortuary and Cemetery Board |
| | | | 018-00-00-00000 | Naturopathic Medicine |
| | | | 020-00-00-00000 | Occupational Therapy Licensing |
| | | | 026-00-00-00000 | Medical Imaging |
| | | | 028-00-00-00000 | Speech-Language Path. and Audio. |
| | | | 029-00-00-00000 | Veterinary Medical Examiners |
| | 090 | Analyst Adjustments | 017-00-00-00000 | Mortuary and Cemetery Board |
| | | | 018-00-00-00000 | Naturopathic Medicine |
| | | | 020-00-00-00000 | Occupational Therapy Licensing |
| | | | 026-00-00-00000 | Medical Imaging |
| | | | 028-00-00-00000 | Speech-Language Path. and Audio. |
| | | | 029-00-00-00000 | Veterinary Medical Examiners |
| 091 | Statewide Adjustment DAS Chgs | 017-00-00-00000 | Mortuary and Cemetery Board | |
| | | 018-00-00-00000 | Naturopathic Medicine | |
| | | 020-00-00-00000 | Occupational Therapy Licensing | |
| | | 026-00-00-00000 | Medical Imaging | |
| | | 028-00-00-00000 | Speech-Language Path. and Audio. | |
| | | 029-00-00-00000 | Veterinary Medical Examiners | |
| 092 | Statewide AG Adjustment | 017-00-00-00000 | Mortuary and Cemetery Board | |
| | | 018-00-00-00000 | Naturopathic Medicine | |
| | | 020-00-00-00000 | Occupational Therapy Licensing | |
| | | 026-00-00-00000 | Medical Imaging | |
| | | | 028-00-00-00000 | Speech-Language Path. and Audio. |

Health Related Licensing Boards

Policy Package List by Priority
2019-21 Biennium

Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin

| <i>Priority</i> | <i>Policy Pkg Number</i> | <i>Policy Pkg Description</i> | <i>Summary Cross Reference Number</i> | <i>Cross Reference Description</i> |
|-----------------|--------------------------|--|---------------------------------------|------------------------------------|
| 0 | 092 | Statewide AG Adjustment | 029-00-00-00000 | Veterinary Medical Examiners |
| 1 | 101 | IT Software and Database Support | 017-00-00-00000 | Mortuary and Cemetery Board |
| | | | 018-00-00-00000 | Naturopathic Medicine |
| | | | 020-00-00-00000 | Occupational Therapy Licensing |
| | | | 026-00-00-00000 | Medical Imaging |
| | | | 028-00-00-00000 | Speech-Language Path. and Audio. |
| | | | 029-00-00-00000 | Veterinary Medical Examiners |
| 2 | 102 | Option Package Re-class AS1 to CS1 | 026-00-00-00000 | Medical Imaging |
| | 107 | Increase in Administrative Staff | 020-00-00-00000 | Occupational Therapy Licensing |
| | 111 | Increase Investigator 2 to Full-time | 028-00-00-00000 | Speech-Language Path. and Audio. |
| | 114 | Option Package Re-class AS1 to AS2 | 017-00-00-00000 | Mortuary and Cemetery Board |
| | 120 | Option Package Re-class OS2 to AS2 | 029-00-00-00000 | Veterinary Medical Examiners |
| 3 | 103 | Option Package Re-class OS2 to AS1 | 026-00-00-00000 | Medical Imaging |
| | 115 | Option Package Re-class ESS2 to AS2 | 017-00-00-00000 | Mortuary and Cemetery Board |
| | 121 | Option Package Re-class PEM-C to PEM-D | 017-00-00-00000 | Mortuary and Cemetery Board |
| | | | 018-00-00-00000 | Naturopathic Medicine |
| | | | 020-00-00-00000 | Occupational Therapy Licensing |
| | | | 026-00-00-00000 | Medical Imaging |
| | | | 028-00-00-00000 | Speech-Language Path. and Audio. |
| | | | 029-00-00-00000 | Veterinary Medical Examiners |
| 4 | 109 | Fee Increases | 020-00-00-00000 | Occupational Therapy Licensing |
| 5 | 105 | Flat Rate Costs for Legal Services | 026-00-00-00000 | Medical Imaging |

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000

| Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--------------------------------------|------------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| BEGINNING BALANCE | | | | | | |
| 0025 Beginning Balance | | | | | | |
| 3400 Other Funds Ltd | 338,066 | 341,251 | 341,251 | 425,209 | 425,209 | - |
| REVENUE CATEGORIES | | | | | | |
| LICENSES AND FEES | | | | | | |
| 0205 Business Lic and Fees | | | | | | |
| 3400 Other Funds Ltd | 384,870 | 379,000 | 403,000 | 535,125 | 462,150 | - |
| FINES, RENTS AND ROYALTIES | | | | | | |
| 0505 Fines and Forfeitures | | | | | | |
| 3400 Other Funds Ltd | 1,260 | - | - | - | - | - |
| INTEREST EARNINGS | | | | | | |
| 0605 Interest Income | | | | | | |
| 3400 Other Funds Ltd | 6,898 | 4,040 | 4,040 | 9,000 | 9,000 | - |
| OTHER | | | | | | |
| 0975 Other Revenues | | | | | | |
| 3400 Other Funds Ltd | 6,905 | 6,100 | 6,100 | 6,250 | 6,250 | - |
| REVENUE CATEGORIES | | | | | | |
| 3400 Other Funds Ltd | 399,933 | 389,140 | 413,140 | 550,375 | 477,400 | - |
| TOTAL REVENUE CATEGORIES | \$399,933 | \$389,140 | \$413,140 | \$550,375 | \$477,400 | - |
| TRANSFERS OUT | | | | | | |
| 2010 Transfer Out - Intrafund | | | | | | |
| 3400 Other Funds Ltd | - | (23,140) | (23,140) | (23,140) | (23,140) | - |
| 2443 Tsfr To Oregon Health Authority | | | | | | |

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000

| Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|---|------------------|-------------------------------|-----------------------------------|----------------------------------|---------------------------------|-------------------------------|
| 3400 Other Funds Ltd | (8,264) | (8,640) | (8,640) | (8,640) | (8,640) | - |
| TRANSFERS OUT | | | | | | |
| 3400 Other Funds Ltd | (8,264) | (31,780) | (31,780) | (31,780) | (31,780) | - |
| TOTAL TRANSFERS OUT | (\$8,264) | (\$31,780) | (\$31,780) | (\$31,780) | (\$31,780) | - |
| AVAILABLE REVENUES | | | | | | |
| 3400 Other Funds Ltd | 729,735 | 698,611 | 722,611 | 943,804 | 870,829 | - |
| TOTAL AVAILABLE REVENUES | \$729,735 | \$698,611 | \$722,611 | \$943,804 | \$870,829 | - |
| EXPENDITURES | | | | | | |
| PERSONAL SERVICES | | | | | | |
| SALARIES & WAGES | | | | | | |
| 3110 Class/Unclass Sal. and Per Diem | | | | | | |
| 3400 Other Funds Ltd | 202,993 | 222,896 | 227,207 | 254,192 | 246,344 | - |
| 3160 Temporary Appointments | | | | | | |
| 3400 Other Funds Ltd | - | 8,505 | 8,505 | 8,862 | 8,862 | - |
| 3190 All Other Differential | | | | | | |
| 3400 Other Funds Ltd | 2,461 | - | - | - | - | - |
| SALARIES & WAGES | | | | | | |
| 3400 Other Funds Ltd | 205,454 | 231,401 | 235,712 | 263,054 | 255,206 | - |
| TOTAL SALARIES & WAGES | \$205,454 | \$231,401 | \$235,712 | \$263,054 | \$255,206 | - |
| OTHER PAYROLL EXPENSES | | | | | | |
| 3210 Empl. Rel. Bd. Assessments | | | | | | |
| 3400 Other Funds Ltd | - | 57 | 57 | 61 | 61 | - |
| 3220 Public Employees' Retire Cont | | | | | | |

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--|------------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| 3400 Other Funds Ltd | 24,198 | 41,997 | 42,584 | 42,645 | 41,313 | - |
| 3221 Pension Obligation Bond | | | | | | |
| 3400 Other Funds Ltd | 11,176 | 12,936 | 12,663 | 12,306 | 12,306 | - |
| 3230 Social Security Taxes | | | | | | |
| 3400 Other Funds Ltd | 15,623 | 17,703 | 17,703 | 20,125 | 19,524 | - |
| 3250 Worker's Comp. Assess. (WCD) | | | | | | |
| 3400 Other Funds Ltd | 103 | 138 | 138 | 116 | 116 | - |
| 3260 Mass Transit Tax | | | | | | |
| 3400 Other Funds Ltd | 1,226 | 1,388 | 1,388 | 1,361 | 1,361 | - |
| 3270 Flexible Benefits | | | | | | |
| 3400 Other Funds Ltd | 26,321 | 66,672 | 69,144 | 70,368 | 70,368 | - |
| OTHER PAYROLL EXPENSES | | | | | | |
| 3400 Other Funds Ltd | 78,647 | 140,891 | 143,677 | 146,982 | 145,049 | - |
| TOTAL OTHER PAYROLL EXPENSES | \$78,647 | \$140,891 | \$143,677 | \$146,982 | \$145,049 | - |
| P.S. BUDGET ADJUSTMENTS | | | | | | |
| 3465 Reconciliation Adjustment | | | | | | |
| 3400 Other Funds Ltd | - | (29,200) | (29,200) | - | - | - |
| PERSONAL SERVICES | | | | | | |
| 3400 Other Funds Ltd | 284,101 | 343,092 | 350,189 | 410,036 | 400,255 | - |
| TOTAL PERSONAL SERVICES | \$284,101 | \$343,092 | \$350,189 | \$410,036 | \$400,255 | - |
| SERVICES & SUPPLIES | | | | | | |
| 4100 Instate Travel | | | | | | |
| 3400 Other Funds Ltd | 7,506 | 6,741 | 6,741 | 6,997 | 6,997 | - |

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--|-----------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| 4125 Out of State Travel | | | | | | |
| 3400 Other Funds Ltd | 756 | 2,577 | 2,577 | 2,675 | 2,675 | - |
| 4150 Employee Training | | | | | | |
| 3400 Other Funds Ltd | 1,745 | 2,244 | 2,244 | 2,329 | 2,329 | - |
| 4175 Office Expenses | | | | | | |
| 3400 Other Funds Ltd | 4,825 | 10,609 | 10,609 | 11,012 | 11,012 | - |
| 4200 Telecommunications | | | | | | |
| 3400 Other Funds Ltd | 4,107 | 5,807 | 5,807 | 6,028 | 6,028 | - |
| 4225 State Gov. Service Charges | | | | | | |
| 3400 Other Funds Ltd | 9,608 | 19,653 | 19,653 | 22,712 | 20,962 | - |
| 4250 Data Processing | | | | | | |
| 3400 Other Funds Ltd | 87 | 764 | 764 | 793 | 793 | - |
| 4275 Publicity and Publications | | | | | | |
| 3400 Other Funds Ltd | 197 | 3,447 | 3,447 | 3,578 | 3,578 | - |
| 4300 Professional Services | | | | | | |
| 3400 Other Funds Ltd | 19,551 | 14,768 | 14,768 | 15,388 | 15,388 | - |
| 4315 IT Professional Services | | | | | | |
| 3400 Other Funds Ltd | 4,410 | 8,524 | 8,524 | 58,882 | 58,882 | - |
| 4325 Attorney General | | | | | | |
| 3400 Other Funds Ltd | 9,505 | 22,295 | 22,295 | 26,785 | 25,191 | - |
| 4375 Employee Recruitment and Develop | | | | | | |
| 3400 Other Funds Ltd | - | 39 | 39 | 40 | 40 | - |
| 4400 Dues and Subscriptions | | | | | | |

E12

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| Description | 2015-17 Actuals | 2017-19 Leg Adopted Budget | 2017-19 Leg Approved Budget | 2019-21 Agency Request Budget | 2019-21 Governor's Budget | 2019-21 Leg. Adopted Audit |
|--------------------------------------|------------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| 3400 Other Funds Ltd | 1,575 | 328 | 328 | 340 | 340 | - |
| 4425 Facilities Rental and Taxes | | | | | | |
| 3400 Other Funds Ltd | 18,444 | 18,803 | 18,803 | 19,932 | 19,932 | - |
| 4575 Agency Program Related S and S | | | | | | |
| 3400 Other Funds Ltd | 867 | - | 24,000 | 24,912 | 24,912 | - |
| 4650 Other Services and Supplies | | | | | | |
| 3400 Other Funds Ltd | 12,352 | 20,923 | 20,923 | 21,718 | 19,443 | - |
| 4700 Expendable Prop 250 - 5000 | | | | | | |
| 3400 Other Funds Ltd | - | 1,125 | 1,125 | 1,168 | 1,168 | - |
| 4715 IT Expendable Property | | | | | | |
| 3400 Other Funds Ltd | 991 | 1,686 | 1,686 | 1,750 | 1,750 | - |
| SERVICES & SUPPLIES | | | | | | |
| 3400 Other Funds Ltd | 96,526 | 140,333 | 164,333 | 227,039 | 221,420 | - |
| TOTAL SERVICES & SUPPLIES | \$96,526 | \$140,333 | \$164,333 | \$227,039 | \$221,420 | - |
| EXPENDITURES | | | | | | |
| 3400 Other Funds Ltd | 380,627 | 483,425 | 514,522 | 637,075 | 621,675 | - |
| TOTAL EXPENDITURES | \$380,627 | \$483,425 | \$514,522 | \$637,075 | \$621,675 | - |
| ENDING BALANCE | | | | | | |
| 3400 Other Funds Ltd | 349,108 | 215,186 | 208,089 | 306,729 | 249,154 | - |
| TOTAL ENDING BALANCE | \$349,108 | \$215,186 | \$208,089 | \$306,729 | \$249,154 | - |
| AUTHORIZED POSITIONS | | | | | | |
| 8150 Class/Unclass Positions | 2 | 2 | 2 | 2 | 2 | - |
| TOTAL AUTHORIZED POSITIONS | 2 | 2 | 2 | 2 | 2 | - |

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| <i>Description</i> | <i>2015-17 Actuals</i> | <i>2017-19 Leg Adopted Budget</i> | <i>2017-19 Leg Approved Budget</i> | <i>2019-21 Agency Request Budget</i> | <i>2019-21 Governor's Budget</i> | <i>2019-21 Leg. Adopted Audit</i> |
|----------------------------------|------------------------|---------------------------------------|--|--|--|---------------------------------------|
| AUTHORIZED FTE | | | | | | |
| 8250 Class/Unclass FTE Positions | 1.50 | 1.50 | 1.50 | 1.75 | 1.75 | - |
| TOTAL AUTHORIZED FTE | 1.50 | 1.50 | 1.50 | 1.75 | 1.75 | - |

E14

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| Description | Agency Request Budget (V-01) 2019-21 Base Budget | Governor's Budget (Y-01) 2019-21 Base Budget | Column 2 minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------------|--|--|----------------------------|---------------------------------------|
| | Column 1 | Column 2 | | |
| BEGINNING BALANCE | | | | |
| 0025 Beginning Balance | | | | |
| 3400 Other Funds Ltd | 425,209 | 425,209 | 0 | - |
| REVENUE CATEGORIES | | | | |
| LICENSES AND FEES | | | | |
| 0205 Business Lic and Fees | | | | |
| 3400 Other Funds Ltd | 462,150 | 462,150 | 0 | - |
| INTEREST EARNINGS | | | | |
| 0605 Interest Income | | | | |
| 3400 Other Funds Ltd | 9,000 | 9,000 | 0 | - |
| OTHER | | | | |
| 0975 Other Revenues | | | | |
| 3400 Other Funds Ltd | 6,250 | 6,250 | 0 | - |
| TOTAL REVENUES | | | | |
| 3400 Other Funds Ltd | 477,400 | 477,400 | 0 | - |
| TRANSFERS OUT | | | | |
| 2010 Transfer Out - Intrafund | | | | |
| 3400 Other Funds Ltd | (23,140) | (23,140) | 0 | - |
| 2443 Tsfr To Oregon Health Authority | | | | |
| 3400 Other Funds Ltd | (8,640) | (8,640) | 0 | - |
| TOTAL TRANSFERS OUT | | | | |
| 3400 Other Funds Ltd | (31,780) | (31,780) | 0 | - |
| AVAILABLE REVENUES | | | | |
| 3400 Other Funds Ltd | 870,829 | 870,829 | 0 | - |

| Description | Agency Request Budget (V-01) 2019-21 Base Budget | Governor's Budget (Y-01) 2019-21 Base Budget | Column 2 minus Column 1 | % Change from Column 1 to Column 2 |
|-------------|---|---|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd 218,348 218,348 0 -

3160 Temporary Appointments

3400 Other Funds Ltd 8,505 8,505 0 -

TOTAL SALARIES & WAGES

3400 Other Funds Ltd 226,853 226,853 0 -

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd 61 61 0 -

3220 Public Employees' Retire Cont

3400 Other Funds Ltd 36,562 36,562 0 -

3221 Pension Obligation Bond

3400 Other Funds Ltd 12,663 12,663 0 -

3230 Social Security Taxes

3400 Other Funds Ltd 17,355 17,355 0 -

3250 Worker's Comp. Assess. (WCD)

3400 Other Funds Ltd 116 116 0 -

3260 Mass Transit Tax

3400 Other Funds Ltd 1,388 1,388 0 -

3270 Flexible Benefits

3400 Other Funds Ltd 70,368 70,368 0 -

E16

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number:83300-020-00-00-00000

| Description | Agency Request Budget (V-01) 2019-21 Base Budget | Governor's Budget (Y-01) 2019-21 Base Budget | Column 2 minus Column 1 | % Change from Column 1 to Column 2 |
|--|---|---|----------------------------|---------------------------------------|
| | Column 1 | Column 2 | | |
| TOTAL OTHER PAYROLL EXPENSES | | | | |
| 3400 Other Funds Ltd | 138,513 | 138,513 | 0 | - |
| TOTAL PERSONAL SERVICES | | | | |
| 3400 Other Funds Ltd | 365,366 | 365,366 | 0 | - |
| SERVICES & SUPPLIES | | | | |
| 4100 Instate Travel | | | | |
| 3400 Other Funds Ltd | 6,741 | 6,741 | 0 | - |
| 4125 Out of State Travel | | | | |
| 3400 Other Funds Ltd | 2,577 | 2,577 | 0 | - |
| 4150 Employee Training | | | | |
| 3400 Other Funds Ltd | 2,244 | 2,244 | 0 | - |
| 4175 Office Expenses | | | | |
| 3400 Other Funds Ltd | 10,609 | 10,609 | 0 | - |
| 4200 Telecommunications | | | | |
| 3400 Other Funds Ltd | 5,807 | 5,807 | 0 | - |
| 4225 State Gov. Service Charges | | | | |
| 3400 Other Funds Ltd | 19,653 | 19,653 | 0 | - |
| 4250 Data Processing | | | | |
| 3400 Other Funds Ltd | 764 | 764 | 0 | - |
| 4275 Publicity and Publications | | | | |
| 3400 Other Funds Ltd | 3,447 | 3,447 | 0 | - |
| 4300 Professional Services | | | | |
| 3400 Other Funds Ltd | 14,768 | 14,768 | 0 | - |
| 4315 IT Professional Services | | | | |

E17

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-020-00-00-00000

2019-21 Biennium

Occupational Therapy Licensing

| Description | Agency Request Budget (V-01) 2019-21 Base Budget | Governor's Budget (Y-01) 2019-21 Base Budget | Column 2 minus Column 1 | % Change from Column 1 to Column 2 |
|--|--|--|----------------------------|---------------------------------------|
| | Column 1 | Column 2 | | |
| 3400 Other Funds Ltd | 8,524 | 8,524 | 0 | - |
| 4325 Attorney General | | | | |
| 3400 Other Funds Ltd | 22,295 | 22,295 | 0 | - |
| 4375 Employee Recruitment and Develop | | | | |
| 3400 Other Funds Ltd | 39 | 39 | 0 | - |
| 4400 Dues and Subscriptions | | | | |
| 3400 Other Funds Ltd | 328 | 328 | 0 | - |
| 4425 Facilities Rental and Taxes | | | | |
| 3400 Other Funds Ltd | 18,803 | 18,803 | 0 | - |
| 4575 Agency Program Related S and S | | | | |
| 3400 Other Funds Ltd | 24,000 | 24,000 | 0 | - |
| 4650 Other Services and Supplies | | | | |
| 3400 Other Funds Ltd | 20,923 | 20,923 | 0 | - |
| 4700 Expendable Prop 250 - 5000 | | | | |
| 3400 Other Funds Ltd | 1,125 | 1,125 | 0 | - |
| 4715 IT Expendable Property | | | | |
| 3400 Other Funds Ltd | 1,686 | 1,686 | 0 | - |
| TOTAL SERVICES & SUPPLIES | | | | |
| 3400 Other Funds Ltd | 164,333 | 164,333 | 0 | - |
| TOTAL EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 529,699 | 529,699 | 0 | - |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | 341,130 | 341,130 | 0 | - |
| AUTHORIZED POSITIONS | | | | |

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number:83300-020-00-00-00000

| Description | Agency Request Budget (V-01) 2019-21 Base Budget | Governor's Budget (Y-01) 2019-21 Base Budget | Column 2 minus Column 1 | % Change from Column 1 to Column 2 |
|----------------------------------|--|--|----------------------------|---------------------------------------|
| | Column 1 | Column 2 | | |
| 8150 Class/Unclass Positions | 2 | 2 | 0 | - |
| AUTHORIZED FTE | | | | |
| 8250 Class/Unclass FTE Positions | 1.50 | 1.50 | 0 | - |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Non-PICS Psnl Svc / Vacancy Factor
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|-------------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| PERSONAL SERVICES | | | | |
| SALARIES & WAGES | | | | |
| 3160 Temporary Appointments | | | | |
| 3400 Other Funds Ltd | 357 | 357 | 0 | 0.00% |
| SALARIES & WAGES | | | | |
| 3400 Other Funds Ltd | 357 | 357 | 0 | 0.00% |
| TOTAL SALARIES & WAGES | \$357 | \$357 | \$0 | 0.00% |
| OTHER PAYROLL EXPENSES | | | | |
| 3221 Pension Obligation Bond | | | | |
| 3400 Other Funds Ltd | (357) | (357) | 0 | 0.00% |
| 3230 Social Security Taxes | | | | |
| 3400 Other Funds Ltd | 27 | 27 | 0 | 0.00% |
| 3260 Mass Transit Tax | | | | |
| 3400 Other Funds Ltd | (27) | (27) | 0 | 0.00% |
| OTHER PAYROLL EXPENSES | | | | |
| 3400 Other Funds Ltd | (357) | (357) | 0 | 0.00% |
| TOTAL OTHER PAYROLL EXPENSES | (\$357) | (\$357) | \$0 | 0.00% |
| PERSONAL SERVICES | | | | |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Non-PICS Psnl Svc / Vacancy Factor
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| 3400 Other Funds Ltd | - | - | 0 | 0.00% |
| TOTAL PERSONAL SERVICES | - | - | \$0 | 0.00% |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | - | - | 0 | 0.00% |
| TOTAL EXPENDITURES | - | - | \$0 | 0.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | - | - | 0 | 0.00% |
| TOTAL ENDING BALANCE | - | - | \$0 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|---------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| SERVICES & SUPPLIES | | | | |
| 4100 Instate Travel | | | | |
| 3400 Other Funds Ltd | 256 | 256 | 0 | 0.00% |
| 4125 Out of State Travel | | | | |
| 3400 Other Funds Ltd | 98 | 98 | 0 | 0.00% |
| 4150 Employee Training | | | | |
| 3400 Other Funds Ltd | 85 | 85 | 0 | 0.00% |
| 4175 Office Expenses | | | | |
| 3400 Other Funds Ltd | 403 | 403 | 0 | 0.00% |
| 4200 Telecommunications | | | | |
| 3400 Other Funds Ltd | 221 | 221 | 0 | 0.00% |
| 4225 State Gov. Service Charges | | | | |
| 3400 Other Funds Ltd | 3,059 | 3,059 | 0 | 0.00% |
| 4250 Data Processing | | | | |
| 3400 Other Funds Ltd | 29 | 29 | 0 | 0.00% |
| 4275 Publicity and Publications | | | | |
| 3400 Other Funds Ltd | 131 | 131 | 0 | 0.00% |
| 4300 Professional Services | | | | |

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Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| 3400 Other Funds Ltd | 620 | 620 | 0 | 0.00% |
| 4315 IT Professional Services | | | | |
| 3400 Other Funds Ltd | 358 | 358 | 0 | 0.00% |
| 4325 Attorney General | | | | |
| 3400 Other Funds Ltd | 4,490 | 4,490 | 0 | 0.00% |
| 4375 Employee Recruitment and Develop | | | | |
| 3400 Other Funds Ltd | 1 | 1 | 0 | 0.00% |
| 4400 Dues and Subscriptions | | | | |
| 3400 Other Funds Ltd | 12 | 12 | 0 | 0.00% |
| 4425 Facilities Rental and Taxes | | | | |
| 3400 Other Funds Ltd | 715 | 715 | 0 | 0.00% |
| 4575 Agency Program Related S and S | | | | |
| 3400 Other Funds Ltd | 912 | 912 | 0 | 0.00% |
| 4650 Other Services and Supplies | | | | |
| 3400 Other Funds Ltd | 795 | 795 | 0 | 0.00% |
| 4700 Expendable Prop 250 - 5000 | | | | |
| 3400 Other Funds Ltd | 43 | 43 | 0 | 0.00% |
| 4715 IT Expendable Property | | | | |
| 3400 Other Funds Ltd | 64 | 64 | 0 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

| Description | Agency Request Budget (Y-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| SERVICES & SUPPLIES | | | | |
| 3400 Other Funds Ltd | 12,292 | 12,292 | 0 | 0.00% |
| TOTAL SERVICES & SUPPLIES | \$12,292 | \$12,292 | \$0 | 0.00% |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 12,292 | 12,292 | 0 | 0.00% |
| TOTAL EXPENDITURES | \$12,292 | \$12,292 | \$0 | 0.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | (12,292) | (12,292) | 0 | 0.00% |
| TOTAL ENDING BALANCE | (\$12,292) | (\$12,292) | \$0 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Above Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 032

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|---|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| SERVICES & SUPPLIES | | | | |
| 4425 Facilities Rental and Taxes | | | | |
| 3400 Other Funds Ltd | 414 | 414 | 0 | 0.00% |
| SERVICES & SUPPLIES | | | | |
| 3400 Other Funds Ltd | 414 | 414 | 0 | 0.00% |
| TOTAL SERVICES & SUPPLIES | \$414 | \$414 | \$0 | 0.00% |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 414 | 414 | 0 | 0.00% |
| TOTAL EXPENDITURES | \$414 | \$414 | \$0 | 0.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | (414) | (414) | 0 | 0.00% |
| TOTAL ENDING BALANCE | (\$414) | (\$414) | \$0 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 091

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| SERVICES & SUPPLIES | | | | |
| 4225 State Gov. Service Charges | | | | |
| 3400 Other Funds Ltd | - | (1,750) | (1,750) | 100.00% |
| 4650 Other Services and Supplies | | | | |
| 3400 Other Funds Ltd | - | (2,275) | (2,275) | 100.00% |
| SERVICES & SUPPLIES | | | | |
| 3400 Other Funds Ltd | - | (4,025) | (4,025) | 100.00% |
| TOTAL SERVICES & SUPPLIES | - | (\$4,025) | (\$4,025) | 100.00% |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | - | (4,025) | (4,025) | 100.00% |
| TOTAL EXPENDITURES | - | (\$4,025) | (\$4,025) | 100.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | - | 4,025 | 4,025 | 100.00% |
| TOTAL ENDING BALANCE | - | \$4,025 | \$4,025 | 100.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|-------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |

EXPENDITURES

SERVICES & SUPPLIES

4325 Attorney General

| | | | | |
|----------------------|---|---------|---------|---------|
| 3400 Other Funds Ltd | - | (1,594) | (1,594) | 100.00% |
|----------------------|---|---------|---------|---------|

SERVICES & SUPPLIES

| | | | | |
|----------------------|---|---------|---------|---------|
| 3400 Other Funds Ltd | - | (1,594) | (1,594) | 100.00% |
|----------------------|---|---------|---------|---------|

| | | | | |
|--------------------------------------|---|------------------|------------------|----------------|
| TOTAL SERVICES & SUPPLIES | - | (\$1,594) | (\$1,594) | 100.00% |
|--------------------------------------|---|------------------|------------------|----------------|

EXPENDITURES

| | | | | |
|----------------------|---|---------|---------|---------|
| 3400 Other Funds Ltd | - | (1,594) | (1,594) | 100.00% |
|----------------------|---|---------|---------|---------|

| | | | | |
|---------------------------|---|------------------|------------------|----------------|
| TOTAL EXPENDITURES | - | (\$1,594) | (\$1,594) | 100.00% |
|---------------------------|---|------------------|------------------|----------------|

ENDING BALANCE

| | | | | |
|----------------------|---|-------|-------|---------|
| 3400 Other Funds Ltd | - | 1,594 | 1,594 | 100.00% |
|----------------------|---|-------|-------|---------|

| | | | | |
|-----------------------------|---|----------------|----------------|----------------|
| TOTAL ENDING BALANCE | - | \$1,594 | \$1,594 | 100.00% |
|-----------------------------|---|----------------|----------------|----------------|

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: IT Software and Database Support
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| SERVICES & SUPPLIES | | | | |
| 4315 IT Professional Services | | | | |
| 3400 Other Funds Ltd | 50,000 | 50,000 | 0 | 0.00% |
| SERVICES & SUPPLIES | | | | |
| 3400 Other Funds Ltd | 50,000 | 50,000 | 0 | 0.00% |
| TOTAL SERVICES & SUPPLIES | \$50,000 | \$50,000 | \$0 | 0.00% |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 50,000 | 50,000 | 0 | 0.00% |
| TOTAL EXPENDITURES | \$50,000 | \$50,000 | \$0 | 0.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | (50,000) | (50,000) | 0 | 0.00% |
| TOTAL ENDING BALANCE | (\$50,000) | (\$50,000) | \$0 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Increase in Administrative Staff
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|-------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

| | | | | |
|----------------------|--------|--------|---|-------|
| 3400 Other Funds Ltd | 27,996 | 27,996 | 0 | 0.00% |
|----------------------|--------|--------|---|-------|

SALARIES & WAGES

| | | | | |
|----------------------|--------|--------|---|-------|
| 3400 Other Funds Ltd | 27,996 | 27,996 | 0 | 0.00% |
|----------------------|--------|--------|---|-------|

| | | | | |
|-----------------------------------|-----------------|-----------------|------------|--------------|
| TOTAL SALARIES & WAGES | \$27,996 | \$27,996 | \$0 | 0.00% |
|-----------------------------------|-----------------|-----------------|------------|--------------|

OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

| | | | | |
|----------------------|-------|-------|---|-------|
| 3400 Other Funds Ltd | 4,751 | 4,751 | 0 | 0.00% |
|----------------------|-------|-------|---|-------|

3230 Social Security Taxes

| | | | | |
|----------------------|-------|-------|---|-------|
| 3400 Other Funds Ltd | 2,142 | 2,142 | 0 | 0.00% |
|----------------------|-------|-------|---|-------|

OTHER PAYROLL EXPENSES

| | | | | |
|----------------------|-------|-------|---|-------|
| 3400 Other Funds Ltd | 6,893 | 6,893 | 0 | 0.00% |
|----------------------|-------|-------|---|-------|

| | | | | |
|-------------------------------------|----------------|----------------|------------|--------------|
| TOTAL OTHER PAYROLL EXPENSES | \$6,893 | \$6,893 | \$0 | 0.00% |
|-------------------------------------|----------------|----------------|------------|--------------|

PERSONAL SERVICES

| | | | | |
|----------------------|--------|--------|---|-------|
| 3400 Other Funds Ltd | 34,889 | 34,889 | 0 | 0.00% |
|----------------------|--------|--------|---|-------|

| | | | | |
|--------------------------------|-----------------|-----------------|------------|--------------|
| TOTAL PERSONAL SERVICES | \$34,889 | \$34,889 | \$0 | 0.00% |
|--------------------------------|-----------------|-----------------|------------|--------------|

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Increase in Administrative Staff
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|----------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 34,889 | 34,889 | 0 | 0.00% |
| TOTAL EXPENDITURES | \$34,889 | \$34,889 | \$0 | 0.00% |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | (34,889) | (34,889) | 0 | 0.00% |
| TOTAL ENDING BALANCE | (\$34,889) | (\$34,889) | \$0 | 0.00% |
| AUTHORIZED FTE | | | | |
| 8250 Class/Unclass FTE Positions | 0.25 | 0.25 | 0.00 | 0.00% |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000

Package: Fee Increases

Pkg Group: POL Pkg Type: POL Pkg Number: 109

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|-----------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| REVENUE CATEGORIES | | | | |
| LICENSES AND FEES | | | | |
| 0205 Business Lic and Fees | | | | |
| 3400 Other Funds Ltd | 72,975 | - | (72,975) | (100.00%) |
| AVAILABLE REVENUES | | | | |
| 3400 Other Funds Ltd | 72,975 | - | (72,975) | (100.00%) |
| TOTAL AVAILABLE REVENUES | \$72,975 | - | (\$72,975) | (100.00%) |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | 72,975 | - | (72,975) | (100.00%) |
| TOTAL ENDING BALANCE | \$72,975 | - | (\$72,975) | (100.00%) |

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Option Package Re-class PEM-C to PEM-D
 Pkg Group: POL Pkg Type: POL Pkg Number: 121

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|--------------------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| PERSONAL SERVICES | | | | |
| SALARIES & WAGES | | | | |
| 3110 Class/Unclass Sal. and Per Diem | | | | |
| 3400 Other Funds Ltd | 7,848 | - | (7,848) | (100.00%) |
| SALARIES & WAGES | | | | |
| 3400 Other Funds Ltd | 7,848 | - | (7,848) | (100.00%) |
| TOTAL SALARIES & WAGES | \$7,848 | - | (\$7,848) | (100.00%) |
| OTHER PAYROLL EXPENSES | | | | |
| 3220 Public Employees Retire Cont | | | | |
| 3400 Other Funds Ltd | 1,332 | - | (1,332) | (100.00%) |
| 3230 Social Security Taxes | | | | |
| 3400 Other Funds Ltd | 601 | - | (601) | (100.00%) |
| OTHER PAYROLL EXPENSES | | | | |
| 3400 Other Funds Ltd | 1,933 | - | (1,933) | (100.00%) |
| TOTAL OTHER PAYROLL EXPENSES | \$1,933 | - | (\$1,933) | (100.00%) |
| PERSONAL SERVICES | | | | |
| 3400 Other Funds Ltd | 9,781 | - | (9,781) | (100.00%) |
| TOTAL PERSONAL SERVICES | \$9,781 | - | (\$9,781) | (100.00%) |

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Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Occupational Therapy Licensing

Cross Reference Number: 83300-020-00-00-00000
 Package: Option Package Re-class PEM-C to PEM-D
 Pkg Group: POL Pkg Type: POL Pkg Number: 121

| Description | Agency Request Budget (V-01) | Governor's Budget (Y-01) | Column 2 Minus Column 1 | % Change from Column 1 to Column 2 |
|-----------------------------|------------------------------|--------------------------|-------------------------|------------------------------------|
| | Column 1 | Column 2 | | |
| EXPENDITURES | | | | |
| 3400 Other Funds Ltd | 9,781 | - | (9,781) | (100.00%) |
| TOTAL EXPENDITURES | \$9,781 | - | (\$9,781) | (100.00%) |
| ENDING BALANCE | | | | |
| 3400 Other Funds Ltd | (9,781) | - | 9,781 | 100.00% |
| TOTAL ENDING BALANCE | (\$9,781) | - | \$9,781 | 100.00% |

01/17/19 REPORT NO.: PDPPLBUDCL
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
 AGENCY:83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF:020-00-00 000 Occupational Therapy

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

| PKG | CLASS | COMP | DESCRIPTION | POS CNT | FTE | MOS | AVERAGE RATE | GF SAL | OF SAL | FF SAL | LF SAL | AF SAL |
|-----|-----------|-------|--------------------------------|------------|------|-------|-----------------|-----------|-----------|-----------|-----------|-----------|
| 000 | B | Y7500 | AE BOARD AND COMMISSION MEMBER | | .00 | .00 | 0.00 | | 2,900 | | | 2,900 |
| 000 | MEAHZ7004 | HP | PRINCIPAL EXECUTIVE/MANAGER C | 1 | 1.00 | 24.00 | 6,644.00 | | 159,456 | | | 159,456 |
| 000 | MENNZO108 | AP | ADMINISTRATIVE SPECIALIST 2 | 1 | .50 | 12.00 | 4,666.00 | | 55,992 | | | 55,992 |
| 000 | | | | 2 | 1.50 | 36.00 | 1,615.71 | | 218,348 | | | 218,348 |

01/17/19 REPORT NO.: PPDPLBUDCL
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
 AGENCY:83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF:020-00-00 107 Occupational Therapy

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

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 PICS SYSTEM: BUDGET PREPARATION
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 PROD FILE

| PKG | CLASS | COMP | DESCRIPTION | POS CNT | FTE | MOS | AVERAGE RATE | GF SAL | OF SAL | FF SAL | LF SAL | AF SAL |
|-----|-----------|------|-----------------------------|------------|------|-------|-----------------|-----------|-----------|-----------|-----------|-----------|
| 107 | MENNZ0108 | AP | ADMINISTRATIVE SPECIALIST 2 | | .25 | 6.00 | 4,666.00 | | 27,996 | | | 27,996 |
| 107 | | | | | .25 | 6.00 | 4,666.00 | | 27,996 | | | 27,996 |
| | | | | 2 | 1.75 | 42.00 | 2,293.55 | | 246,344 | | | 246,344 |

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01/17/19 REPORT NO.: PPDPLAGYCL
 REPORT: SUMMARY LIST BY PKG BY AGENCY
 AGENCY:83300 HEALTH RELATED LICENSING BRDS

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

PAGE 1
 2019-21
 PROD FILE
 PICS SYSTEM: BUDGET PREPARATION

| PKG | CLASS | COMP | DESCRIPTION | POS CNT | FTE | MOS | AVERAGE RATE | GF SAL | OF SAL | FF SAL | LF SAL | AF SAL |
|-----|-----------|-------|--------------------------------|------------|-------|--------|-----------------|-----------|-----------|-----------|-----------|-----------|
| 000 | B | Y7500 | AE BOARD AND COMMISSION MEMBER | | .00 | .00 | 0.00 | | 36,714 | | | 36,714 |
| 000 | MEAHZ7004 | HP | PRINCIPAL EXECUTIVE/MANAGER C | 5 | 5.00 | 120.00 | 7,472.80 | | 896,736 | | | 896,736 |
| 000 | MEAHZ7006 | HP | PRINCIPAL EXECUTIVE/MANAGER D | 1 | 1.00 | 24.00 | 6,326.00 | | 151,824 | | | 151,824 |
| 000 | MENNZ0104 | AP | OFFICE SPECIALIST 2 | 1 | .75 | 18.00 | 3,846.00 | | 69,228 | | | 69,228 |
| 107 | MENNZ0108 | AP | ADMINISTRATIVE SPECIALIST 2 | 3 | 2.75 | 66.00 | 4,709.80 | | 313,212 | | | 313,212 |
| 000 | MMN X5248 | AP | COMPLIANCE SPECIALIST 3 | 1 | 1.00 | 24.00 | 7,561.00 | | 181,464 | | | 181,464 |
| 000 | MMS X0119 | AP | EXECUTIVE SUPPORT SPECIALIST 2 | 1 | 1.00 | 24.00 | 4,666.00 | | 111,984 | | | 111,984 |
| 103 | OAS C0104 | AP | OFFICE SPECIALIST 2 | | .00 | .00 | 3,737.00 | | | | | |
| 000 | OAS C0107 | AP | ADMINISTRATIVE SPECIALIST 1 | 2 | 2.00 | 48.00 | 4,051.50 | | 192,336 | | | 192,336 |
| 000 | OAS C1216 | AP | ACCOUNTANT 2 | 1 | 1.00 | 24.00 | 4,727.00 | | 113,448 | | | 113,448 |
| 000 | OAS C5232 | AP | INVESTIGATOR 2 | 2 | 2.00 | 48.00 | 4,950.00 | | 237,600 | | | 237,600 |
| 000 | OAS C5246 | AP | COMPLIANCE SPECIALIST 1 | 2 | 2.00 | 48.00 | 4,622.50 | | 221,880 | | | 221,880 |
| 111 | UA C5232 | AP | INVESTIGATOR 2 | 3 | 3.00 | 72.00 | 4,072.20 | | 317,640 | | | 317,640 |
| | | | | 22 | 21.50 | 516.00 | 1,738.21 | | 2,844,066 | | | 2,844,066 |

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01/17/19 REPORT NO.: PPDPLAGYCL
REPORT: SUMMARY LIST BY PKG BY AGENCY
AGENCY: 83300 HEALTH RELATED LICENSING BRDS

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

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PROD FILE
PICS SYSTEM: BUDGET PREPARATION

| PKG | CLASS | COMP | DESCRIPTION | POS CNT | FTE | MOS | AVERAGE RATE | GF SAL | OF SAL | FF SAL | LF SAL | AF SAL |
|-----|-------|------|-------------|------------|-------|--------|-----------------|-----------|-----------|-----------|-----------|-----------|
| | | | | 22 | 21.50 | 516.00 | 1,738.21 | | 2,844,066 | | | 2,844,066 |

E37

01/17/19 REPORT NO.: PPDPLWSBUD
 REPORT: DETAIL LISTING BY SUMMARY XREF AGENCY
 AGENCY: 83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF: 020-00-00 107 Occupational Therapy

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

| POSITION NUMBER | AUTH NO | ORG STRUC | F POS PKG Y TYP | CLASS | COMP | RNG P | S T POS CNT | FTE | BUDGET RATE | MOS | GF SAL | OF SAL | FF SAL | LF SAL | T R K |
|---|-----------|-----------------|--------------------|-----------|------|-------|----------------------|------|----------------|--------|-----------|-----------|-----------|-----------|-------------|
| 0000581 | 001213430 | 020-01-00-00000 | 107 0 PP | MENNZ0108 | AP | 20 07 | 1- | .50- | 4,666.00 | 12.00- | | 55,992- | | | |
| EST DATE: 2019/07/01 EXP DATE: 9999/01/01 | | | | | | | | | | | | | | | |
| 0000581 | 001213430 | 020-01-00-00000 | 107 0 PP | MENNZ0108 | AP | 20 07 | 1 | .75 | 4,666.00 | 18.00 | | 83,988 | | | |
| EST DATE: 2019/07/01 EXP DATE: 9999/01/01 | | | | | | | | | | | | | | | |
| | | | 107 | | | | | .25 | | 6.00 | | 27,996 | | | |
| | | | | | | | | .25 | | 6.00 | | 27,996 | | | |

01/17/19 REPORT NO.: PDPFISCAL
 REPORT: PACKAGE FISCAL IMPACT REPORT
 AGENCY: 83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF: 020-00-00 Occupational Therapy Licensing

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2019-21

PICS SYSTEM: BUDGET PREPARATION

PACKAGE: 107 - Increase in Administrative Sta

| POSITION NUMBER CLASS COMP CLASS NAME | POS CNT | FTE | MOS | STEP | RATE | GF SAL/OPE | OF SAL/OPE | FF SAL/OPE | LF SAL/OPE | AF SAL/OPE |
|--|------------|------|--------|------|----------|---------------|--------------------|---------------|---------------|--------------------|
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1- | .50- | 12.00- | 07 | 4,666.00 | | 55,992- 49,088- | | | 55,992- 49,088- |
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1 | .75 | 18.00 | 07 | 4,666.00 | | 83,988 55,981 | | | 83,988 55,981 |
| TOTAL PICS SALARY | | | | | | | 27,996 | | | 27,996 |
| TOTAL PICS OPE | | | | | | | 6,893 | | | 6,893 |
| TOTAL PICS PERSONAL SERVICES = | | .25 | 6.00 | | | | 34,889 | | | 34,889 |

01/17/19 REPORT NO.: PDPFISCAL
 REPORT: PACKAGE FISCAL IMPACT REPORT
 AGENCY: 83300 HEALTH RELATED LICENSING BRDS
 SUMMARY XREF: 020-00-00 Occupational Therapy Licensing

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2019-21
 PICS SYSTEM: BUDGET PREPARATION

PACKAGE: 107 - Increase in Administrative Sta

| POSITION NUMBER CLASS COMP CLASS NAME | POS CNT | PTE | MOS | STEP | RATE | GF SAL/OPE | OF SAL/OPE | FF SAL/OPE | LF SAL/OPE | AF SAL/OPE |
|--|------------|------|--------|------|----------|---------------|--------------------|---------------|---------------|--------------------|
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1- | .50- | 12.00- | 07 | 4,666.00 | | 55,992- 49,088- | | | 55,992- 49,088- |
| 0000581 MENNZ0108 AP ADMINISTRATIVE SPECIALIST 2 | 1 | .75 | 18.00 | 07 | 4,666.00 | | 83,988 55,981 | | | 83,988 55,981 |
| TOTAL PICS SALARY | | | | | | | 27,996 | | | 27,996 |
| TOTAL PICS OPE | | | | | | | 6,893 | | | 6,893 |
| TOTAL PICS PERSONAL SERVICES = | | .25 | 6.00 | | | | 34,889 | | | 34,889 |