



MEMORANDUM

Prepared for: Oregon State Senate
Date: September 14, 2020
By: Tyler Larson, Analyst
Re: Legislative Review of Executive Appointments

LPRO: LEGISLATIVE POLICY AND RESEARCH OFFICE

BOARD OF TRUSTEES OF WESTERN OREGON UNIVERSITY

The Governor has appointed the following individuals to the Board of Trustees of Western Oregon University subject to Senate confirmation.¹

Appointees

Danielle Campbell of Monmouth; New Appointment
Susan Castillo Machu of Eugene; New Appointment
Leah Mitchell of Salem, New Appointment

Term

Campbell: October 1, 2020 – June 30, 2022
Castillo Machu: October 1, 2020 – June 30, 2024
Mitchell: October 1, 2020 – June 30, 2022

Appointment/Confirmation Authority

[ORS 352.054 and 352.076 \(2019\)](#)

Statement of Economic Interest²

Not required.

Statutory Requirements³

The Governor appoints 11 to 15 members of the governing board who are subject to confirmation by the Senate (ALLEN, AMBRIS, ARREDONDO, BAUMGARTNER, **CASTILLO MACHU**; EVANS, HERRERA, KOMP, KOONTZ, **MITCHELL**; MORSE).⁴ Membership must include:

- One student enrolled at the university who is a voting member of the board (**CAMPBELL**);
- One member of the faculty of the university who the Governor may appoint as either a voting or nonvoting member of the board (FOSTER);
- One member of the nonfaculty staff of the university who the Governor may appoint as either a voting or nonvoting member of the board (LARSON); and,

¹ See [Or. Const. art. III sect. 4](#), [ORS 171.562](#), [ORS 171.565](#).

² See [ORS 244.050](#).

³ See [ORS 182.100](#) for affirmative action policy and [ORS 236.115](#) for diversity criteria.

⁴ [ORS 352.076](#).

- The president of the university who is an ex officio nonvoting member (FULLER).

Members serve four year terms, except for student, faculty, and nonfaculty staff members who serve two year terms. Members may not serve more than two consecutive terms. The Governor may remove any appointed member of the governing board at any time for cause, after notice and public hearing, but may not remove more than three members within a period of four years, unless it is for corrupt conduct in office. Faculty and nonfaculty staff board members may not participate in any discussions or action by the board or attend any executive session of the board involving collective bargaining issues that affect faculty or nonfaculty staff at the university.

The board must select one of its members as chairperson and another as vice chairperson for such terms and with duties and powers as the board considers necessary for the performance of the functions of those offices. The governing board shall adopt bylaws concerning how a quorum is constituted and when a quorum is necessary. The board must meet at least four times per year and may meet at the call of the chairperson or a majority of the voting members of the board.

Duties and Authority

Oregon's seven public universities have governing boards that:⁵

- Provide transparency, public accountability, and support for the university;
- Are close to and closely focused on the individual university;
- Lead to greater access and affordability for Oregon residents and do not disadvantage Oregon students relative to out-of-state students;
- Act in the best interests of both the university and the State of Oregon as a whole; and,
- Promote the academic success of students in support of the mission of all education beyond high school.

The governing board of each university must:⁶

- Adopt the budget for the university;
- In consultation with the Governor, appoint, employ, and supervise a president of the university to serve as the executive and governing officer of the university;
- Establish a process for determining tuition and mandatory enrollment fees within statutory guidelines;
- Have custody and control of and must care for all real and personal property used for university purposes;
- Ensure that sufficient collateral secures any amount of funds on deposit that exceeds the limits of the coverage of the Federal Deposit Insurance Corporation or the National Credit Union Administration;

⁵ [ORS 352.025 and 352.054.](#)

⁶ [ORS 352.087 to 352.309.](#)

- Adopt standards governing employee outside employment and activities, including potential conflict of interest, and procedures for reporting and hearing potential or actual conflict of interest;
- Provide group insurance and deferred compensation plans to employees of the university;
- Adopt minimum standards for the university's comprehensive alcohol and drug abuse policy and implementation plan;
- Exempt a student who is not a citizen or a lawful permanent resident of the United States, or financially dependent on a person who is not a citizen of a lawful permanent resident of the United States, from paying nonresident tuition and fees under specified conditions; and,
- Adopt standards for the administration of statutes assigned to the board.

The governing board of each university may:⁷

- Authorize, establish, eliminate, collect, manage, use in any manner, and expend all revenue derived from tuition and mandatory enrollment fees;
- Police, control, and regulate traffic and parking of vehicles on university property;
- Establish a police department and commission one or more employees as police officers with the same authority and immunity of a municipal police department;
- Commission special campus security officers;
- Sell forest products on university lands and conduct experimental or research projects in the field of forestland management or for forest product utilization on forestlands in the same manner as the State Forester;
- Undertake the construction of any building or structure for higher education when the board conservatively estimates that the public university will have sufficient revenues to pay the operating costs and any indebtedness for the building or structure and enter into contracts for the acquisition, erection, improvement, repair, equipping, and furnishing of buildings and structures;
- Adopt standards and specific orders by or through the president of each public university governing access to personnel records of the public university or office, department or activity that are less than 25 years old;
- Authorize receipt of compensation for any officer or employee from private or public resources;
- Contract with the Armed Forces of the United States to furnish educational service to active members of the Armed Forces of the United States; and,
- Perform any other acts that in the judgment of the governing board are required, necessary, or appropriate to accomplish the rights and responsibilities granted to the governing board by law.

⁷ [ORS 352.087 to 352.313](#).

Executive Appointments Board Roster

Western Oregon University, Board of Trustees of

Agency: Oregon Department of Education

Authorization: SB 270

Members: Min: 11 Max: 15

Term Length: 4 years Limit: 2

Senate confirmation required? Yes

Policy Area: Education

Board Contact:

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Monmouth, OR 97361

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Current Appointments:

Member Name and Address (Alphabetical)

Zellee Allen, Jr

Position Number: 12

Term(s): 07-01-2018 - 06-30-2022

Jerry Ambris

Position Number: 3

Term(s): 11-25-2019 - 06-30-2023

Jaime Arredondo

Position Number: 11

Term(s): 07-01-2018 - 06-30-2022
09-19-2014 - 06-30-2018

Jim Baumgartner, Esq

Position Number: 1

Term(s): 07-01-2018 - 06-30-2022
09-19-2014 - 06-30-2018

Danielle R Campbell

Position Number: 15

Term(s): 10-01-2020 - 06-30-2022

Susan Castillo Machu

Position Number: 10

Term(s): 10-01-2020 - 06-30-2024

Gayle M Evans, SPHR

Position Number: 8

Term(s): 07-01-2018 - 06-30-2022
11-17-2017 - 06-30-2018

Dave Foster, PhD

Position Number: 13

Term(s): 07-01-2020 - 06-30-2022

Executive Appointments Board Roster

Western Oregon University, Board of Trustees of

Member Name and Address (Alphabetical)

Policy Area: Education

Linda Herrera	Position Number: 4
Term(s): 11-25-2019 - 06-30-2022	
Betty E Komp	Position Number: 2
Term(s): 07-01-2019 - 06-30-2021 01-10-2017 - 06-30-2019	
Cecelia L Koontz	Position Number: 6
Term(s): 07-01-2018 - 06-30-2022 09-19-2014 - 06-30-2018	
Malissa B Larson	Position Number: 14
Term(s): 07-01-2018 - 06-30-2020	
Leah M Mitchell	Position Number: 9
Term(s): 10-01-2019 - 06-30-2022	
Doug Morse	Position Number: 7
Term(s): 04-01-2019 - 06-30-2022	
Lane P Shetterly	Position Number: 10
Term(s): 07-01-2018 - 06-30-2020 09-19-2014 - 06-30-2018	