

Senate Bill 317

Sponsored by Senator BOQUIST (Pre-session filed.)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Requires public bodies that conduct public meetings to post online instructions explaining how public may access written records and other informational materials presented at public meetings. Requires public body to retain written records and other informational materials presented at public meetings at central location maintained by public body that is easily accessible by members of public. Provides exceptions.

A BILL FOR AN ACT

1
2 Relating to public meetings.

3 **Be It Enacted by the People of the State of Oregon:**

4 **SECTION 1. Section 2 of this 2017 Act is added to and made a part of ORS 192.610 to**
5 **192.690.**

6 **SECTION 2. (1) Each public body that conducts public meetings shall post instructions**
7 **online that clearly and simply explain to the public how the public may access the written**
8 **records and other informational materials presented at each meeting of the public body. The**
9 **public body shall post the instructions in an easily identifiable location on the website of the**
10 **public body or, if the public body does not maintain a website, on the website of the county**
11 **in which the public body is located.**

12 **(2) Each public body that conducts public meetings shall maintain a central location at**
13 **which all written records and other informational materials presented at each meeting of the**
14 **public body, or copies thereof, are retained in accordance with applicable public records re-**
15 **tention schedules. The central location must be easily accessible by members of the public.**
16 **Materials that are accessible by the public online and free of charge need not be retained at**
17 **the central location.**

18 **(3) Materials presented at an executive session described in ORS 192.660 or a hearing**
19 **described in ORS 332.061 are not subject to subsection (2) of this section to the extent the**
20 **materials are reasonably related to the purpose of the executive session or hearing.**
21

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted. New sections are in **boldfaced** type.