

# House Bill 3444

Sponsored by Representative BYNUM, Senator FREDERICK

## SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Directs school districts to establish procedure by which to resolve complaints regarding administrators of school districts.

## A BILL FOR AN ACT

1 Relating to complaint procedures for school districts.

2 **Be It Enacted by the People of the State of Oregon:**

3 **SECTION 1. Section 2 of this 2017 Act is added to and made a part of ORS chapter 342.**

4 **SECTION 2. (1) As used in this section and notwithstanding ORS 342.120,**  
5 **“administrator” means any person who is not employed as a teacher and who spends a ma-**  
6 **ajority of employed time as a supervisor, principal, vice principal or director of a department**  
7 **or the equivalent in a school of a school district.**

8  
9 **(2) Each school district shall establish a procedure by which to resolve complaints re-**  
10 **garding administrators of the school district.**

11 **(3) A procedure established as provided by this section must allow a school district to**  
12 **resolve complaints submitted:**

13 **(a) About the job performance or personal conduct of an administrator; and**

14 **(b) By employees of the school district, parents of students of the school district or**  
15 **members of the community.**

16 **(4) The procedure must provide for:**

17 **(a) A clear explanation of the process for submitting complaints that is made available:**

18 **(A) On the website of the school district or of the schools of the school district; and**

19 **(B) At the business office of the school district and at each of the schools of the school**  
20 **district;**

21 **(b) A written acknowledgment of the complaint sent to the complainant;**

22 **(c) A prompt investigation of the complaint;**

23 **(d) The investigation of the complaint by an impartial investigator;**

24 **(e) The option for the administrator and the complainant to call witnesses and submit**  
25 **evidence;**

26 **(f) The confidentiality of information gathered during an investigation, unless the con-**  
27 **duct of the investigation is substantiated and is sufficiently serious to be documented in the**  
28 **administrator's personnel file;**

29 **(g) A written report of the findings of the investigation to be provided to the adminis-**  
30 **trator and the complainant;**

31 **(h) A process by which the findings of the investigation may be appealed to the super-**

**NOTE:** Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

- 1 **intendent of the school district or the superintendent's designee; and**  
2 **(i) Prohibitions against retaliation involving the administrator or the complainant.**  
3 \_\_\_\_\_