



# Oregon

Kate Brown, Governor

**State Library**  
250 Winter St. NE  
Salem, OR 97301-3950  
(503) 378-4367  
FAX (503) 585-8059

## **State Library Board Report to the Legislature Report on ORS 357.026**

HB 3523 was passed in the 2015 Legislative Session and made a change to the appointment process for the State Librarian and changed the number and make-up of the State Library Board. It also added several specific activities to improve interagency coordination. Included in HB 3523 was a biennial report requirement to the State Library Board. The following report detail is outlined in HB 3523 and codified in ORS 357.026.

### **1. Achieve the statutory mission (ORS 357.002) and programmatic outcomes of the State Library**

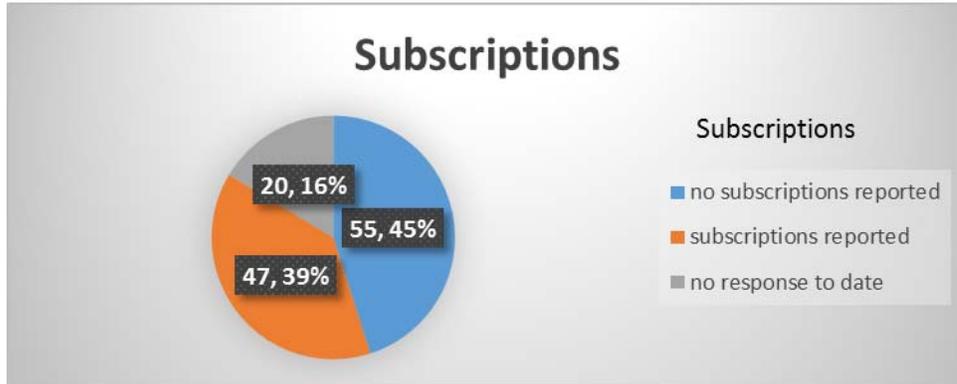
- Provide library services suitable to support state government needs and operations
  - The Government Information and Library Services division provides print and electronic materials to state agency staff conducting state agency business. In addition to the print and electronic resources the staff of the division provides specialized government reference service. In 2016 26% of state agency employees used the State Employee Information Center website and 7,863 reference transactions were completed.
- Provide efficient library services for Oregonians who are print-disabled
  - In partnership with the National Library Service for the Blind in the Library of Congress, the Oregon Talking Book and Braille Library provides Braille and audio books to print disabled Oregonians. There are 5,266 Oregonians registered for the service and the cost per circulation is \$1.72.
- Promote the establishment, development and support of local library services
  - The Library Support and Development Division of the State Library work with public, academic, school and tribal libraries to provide technical support and funding. Oregon receives \$2.1 million annually in Library Service and Technology Act (LSTA) funding from the Federal Institute of Museum and Library Services (IMLS). Those dollars fund state library staff who provide technical support, the purchase of a variety of online databases available to all Oregonians, a virtual reference service, and an information portal for K-12 students and faculty.
- Promote and support library services for children and youth
  - The Ready to Read grant program is funded with state general fund dollars and is available to all legally established public libraries to provide early learning and summer reading programs to local residents. 133 of 133 eligible libraries received Ready to Read grants in 2015-2016. 119,265 children were served by library early

literacy programs and 190,415 were served by library summer reading programs funded with Ready to Read grants.

- Eliminate duplication of state agency library services
  - Administrative rules based on ORS 357. 115 were adopted in June 2016 to create a system for state library approval of reference related databases. This system, along with the certification of agency libraries, ORS 357.029, will allow the state library to monitor and work with agencies to eliminate duplication.
- Leverage federal, state, and local funding for the benefit of state and local libraries
  - LSTA funds from the IMLS requires maintenance of effort and a match on the part of states to maintain this federal funding.
  - In 2016 Ready to Read grants leveraged \$1.89 in local funding for every \$1.00 in Ready to Read funds.
- Promote the electronic delivery of library and information resources and services
  - Using federal LSTA dollars, the state library provides several electronic databases to all Oregonians through their local libraries.
  - Answerland, a 24/7 virtual reference service, is also available to all Oregonians.
- Promote public, nonprofit, and private partnerships
  - The state library has a variety of partnership which are discussed in #5.
- Maintain free access for the public to State Library materials
  - State Library materials and staff are available 3 hours per day to the general public.
  - State and Federal agency publications are available to the public.

## **2. Implement initiatives and improvements to interagency coordination**

- The Reference Coordinating Council (ORS 357.900), which consists of the State Librarian, State of Oregon Law Librarian and State Archivist, developed a process for assuring that electronic subscriptions requests from agencies were routed to the appropriate member agency: State Library, State of Oregon Law Library, or State Archives.
- Rules relating to subscriptions for reference related databases, as outlined in ORS 357.115, were adopted in June 2016 and a process was created for agencies to submit requests for approval from the State Librarian. We will continue to work to establish contact with those agencies who have not responded. State library staff has created a spreadsheet of current agency subscriptions and will provide access to that spreadsheet to the 118 agency current subscription liaisons so they can determine if a subscription is already in place and proceed accordingly. The spreadsheet will provide email communication flags for renewals, deletions, and new subscriptions.
  - 122 Agencies, Boards, & Commissions
    - 55 had no subscriptions to report
    - 47 reported current subscriptions
    - 20 have not responded to date



For more detailed information:

[http://libguides.osl.state.or.us/subscription\\_database](http://libguides.osl.state.or.us/subscription_database)

- OAR 543.020.0070, the rules relating to agency library certification were adopted in June 2016. A state agency library or a library service that is maintained separate from the State Library will be certified annually. The criteria for certification is:
  - The contact person regularly consults with agency management in developing collection resources that meet the information needs of agency staff and align with the strategic plans of the agency.
  - The contact person consults with the State Library on the purchase and licensing of needed information products and services per State Library administrative rules to assure the best possible price agreement.
  - The contact person partners with other state agency libraries to promote shared resources and programs that increase the efficiencies across state government
  - The contact person develops and uses metrics to continually measure the use, quality, and value of the agency library/resource center. Results are reported to agency management and the State Library on an annual basis.
  - The state agency library or resource center is staffed by personnel whose library responsibility is a substantial component of the position description and the agency has a dedicated budget for purchasing information resources.
  
- Executive Director of the Commission for the Blind and Deputy Superintendent of Public Instruction, or their designee, are permanent positions on the State Library Board and two rotating positions on the State Library Board are designated to be filled by state agency staff. Both of the state agency staff positions are currently filled.

### **3. Implement initiatives and improvements to the electronic delivery of government publications and services**

- In the 2015-2017 biennium the State Library will use \$151,346 in rent savings to purchase electronic resources. The State Library closed the Reference Room in October of 2014 and weeded the library collection to vacate a floor of materials. We no longer pay rent for those spaces.
- Several new electronic databases were added using the rent savings. Some were specific requests from agencies and others are of broad use across the enterprise. A subscription to a database that provides access to e-books was begun in December 2015. The cost of all materials viewed, if individually purchased, would have been \$275,472. The total number of titles viewed were 4,896 (titles are often viewed multiple times)
- The State Library has been collecting state agency publications since the early 20<sup>th</sup> century. In 2009 the library created an online repository for digital agency publications. In 2016 the state library acquired a new digital asset management system that will modernize the collection and availability of electronic agency publications. The State Library continues to collect hard copies of agency publications as they are published and is digitizing old publications as resources allow.

### **4. Implement initiatives and improvements to State Library reference services to state agencies**

- During the 2015-2017 biennium the State Library implemented an “embedded librarian” service that assigns each reference librarian to a group of agencies to focus upon. The newly hired program manager of Government Information and Library Services and the state librarian have made improvement to this service a priority.
- The additional reference database subscriptions that were purchased with rent savings increased state agency staff access to a wider variety of resources.
- The Government Information and Library Services Advisory Council, comprised of state agency staff, meets quarterly to provide the division with advice and feedback.

### **5. Enter into public, nonprofit, and private partnerships and report the number of partnerships entered into by the State Library**

- The State Library currently has approximately 20 partnerships of varying degrees. They include the Oregon Library Association and its divisions, local libraries, state education agencies, State of Oregon Law Library, State Archives, Oregon Public Broadcasting, Portland Art Museum, Fujian (China) Provincial Library, Emporia State University School of Library and Information Management, Oregon advocacy commissions, Federal Superintendent of Documents, Urban Libraries Council,

Oregon philanthropic community, Oregon Heritage Commission, American Council of the Blind-OR and others.

**6. Reduce duplication in state agency services and costs related to the mission of the State Library**

- Rules relating to subscriptions for reference related databases, as outlined in ORS 357.115, were adopted in June 2016 and a process was created for agencies to submit requests for approval from the State Librarian.
- Rules relating to agency library certification, as outlined in ORS 357.029 were adopted in June 2016. A state agency library or library service that is maintained separate from the State Library will be certified annually. The certification criteria survey was distributed to agency libraries in January 2017 and a list of certified libraries will be created based on survey results.