

# Oregon Board of Chiropractic Examiners



2017-19 Governor's Budget

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## 2017-19 Governor's Budget

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# CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

Oregon Board of Chiropractic Examiners

3218 Pringle Rd SE Ste 150, Salem, OR 97302-6311

**AGENCY NAME**

**AGENCY ADDRESS**

Jason Young, D.C., Chairperson

**SIGNATURE**

**TITLE**

Notice: Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson.

The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

Governor's Budget

Legislatively Adopted



# Senate Bill 5507

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Oregon Department of Administrative Services)

## SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Limits biennial expenditures from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by State Board of Chiropractic Examiners.

Declares emergency, effective July 1, 2017.

## A BILL FOR AN ACT

1  
2 Relating to the financial administration of the State Board of Chiropractic Examiners; and declaring  
3 an emergency.

4 **Be It Enacted by the People of the State of Oregon:**

5 **SECTION 1. Notwithstanding any other law limiting expenditures, the amount of**  
6 **\$2,027,538 is established for the biennium beginning July 1, 2017, as the maximum limit for**  
7 **payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts,**  
8 **but excluding lottery funds and federal funds, collected or received by the State Board of**  
9 **Chiropractic Examiners.**

10 **SECTION 2. This 2017 Act being necessary for the immediate preservation of the public**  
11 **peace, health and safety, an emergency is declared to exist, and this 2017 Act takes effect**  
12 **July 1, 2017.**  
13

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**Note: For budget, see 2017-2019 Biennial Budget**

**NOTE:** Matter in boldfaced type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted. New sections are in boldfaced type.



**Joint Committee On Ways and Means**

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**Action:** Do Pass The A-Eng Bill.

**Action Date:** 05/08/15

**Vote:**

**Senate**

**Yeas:** 7 - Burdick, Devlin, Johnson, Monroe, Roblan, Shields, Steiner Hayward

**Nays:** 5 - Girod, Hansell, Thomsen, Whitsett, Winters

**House**

**Yeas:** 11 - Buckley, Gomberg, Huffman, Komp, McLane, Nathanson, Rayfield, Read, Smith, Whisnant, Williamson

**Nays:** 1 - Whitsett

**Prepared By:** Clair Clark, Department of Administrative Services

**Reviewed By:** Krista McDowell, Legislative Fiscal Office

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**Agency:** Board of Chiropractic Examiners

**Biennium:** 2015-17





**Budget Summary\***

	2013-15 Legislatively Approved Budget <sup>(1)</sup>	2015-17 Current Service Level	2015-17 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 1,600,901	\$ 1,540,715	\$ 1,915,058	\$ 314,157	19.6%
Total	\$ 1,600,901	\$ 1,540,715	\$ 1,915,058	\$ 314,157	19.6%

**Position Summary**

Authorized Positions	6	5	6	0
Full-time Equivalent (FTE) positions	4.88	4.50	5.10	0.22

<sup>(1)</sup> Includes adjustments through December 2014

\* Excludes Capital Construction expenditures

**Revenue Summary**

The Board of Chiropractic Examiners (OBCE) is funded entirely with Other Funds revenue generated by fees paid for professional licenses, examinations, and miscellaneous revenue. It receives approximately 95 percent of its revenue from fees for licensure. With the adoption of the Subcommittee recommendations, the agency’s estimated 2015-17 ending fund balance is \$352,552, or the equivalent of approximately 4.4 months of operating expenses.

The Subcommittee approved the following recommendation:

- Package 106, Fee Increase, generates \$323,164 Other Funds revenue. This package reflects planned fee increases for Doctors of Chiropractic, effective July 1, 2015. The application fee would increase from \$150 to \$250. The initial Doctors of Chiropractic license fee would increase from \$100 to \$150 and the senior license fee would increase from \$262.50 to \$318.80. The regular active renewal fee would increase from \$350 to \$425. The inactive renewal fee would increase from \$175 to \$225 and the late renewal fee would increase from \$100 to \$125.

During the 2013 regular session, Senate Bill 106 was passed which allowed the OBCE to set fees by administrative rule. According to ORS 291.050, agencies must obtain legislative approval for fee changes. If the changes are not ratified by the Legislature, the fees must be rescinded and therefore return to their original levels.

## **Summary of Education Subcommittee Action**

OBCE regulates the practice of chiropractic, promotes quality, and ensures competent ethical health care. The Board ensures public protection by setting standards for entry to practice, examination of applicants, issuance and renewal of licensing, ensuring licensees complete continuing education, rulemaking, and setting practice guidelines for Doctors of Chiropractic and Chiropractic Assistants.

The Subcommittee approved a budget for OBCE of \$1,915,058 Other Funds and 5.10 full-time equivalent positions. This is a 19.6 percent increase from the 2013-15 Legislatively Approved Budget.

The Subcommittee approved the following recommendations:

- Package 100, Health Care Investigator, provides \$147,286 Other Funds expenditure limitation to make permanent one part-time, limited duration Health Care Investigator 2 position (0.60 FTE). The current limited duration position was approved for the 2013-15 biennium as an 18 month half-time position. This package increases the FTE to ensure the Board has sufficient resources to address the investigative workload. This package includes a reduction of \$12,000 Other Funds expenditure limitation in Services and Supplies to account for the reduced need for consultant chiropractors resulting from the addition of the Health Care Investigator position.
- Package 101, Attorney General Legal Services, provides \$140,000 Other Funds expenditure limitation to account for the escalating legal costs associated with utilizing the services of legal counsel in the Business, Trial, Civil Enforcement and Appellate Sections of the Department of Justice (DOJ). The Board entered into a flat-rate contract with DOJ for the 2013-15 biennium. Actual usage of DOJ services has been roughly 200 percent more than what was projected when the flat-rate contract was drafted, therefore this package funds the anticipated rate increase for the 2015-17 biennium.
- Package 102, Professional Services (Administrative Hearings), provides \$40,219 Other Funds expenditure limitation in Professional Services. This package funds increased costs for the Office of Administrative Hearings that provides administrative law judges from a select panel to preside over contested case hearings. This includes pre-hearing conferences, review of pre-hearing motions, considering and ruling on those motions, the actual hearing itself (from 1 to 12 days), and the subsequent writing of a proposed order for the Board's final consideration. This package provides expenditure limitation for the expected cost increases for the Office of Administrative Hearings as the number and length of contested case proceedings and/or hearings increases.
- Package 103, Merchant Fees for Online License Renewal, provides \$26,360 Other Funds expenditure limitation for expenses associated with the Board's online license renewal system for chiropractic physicians and chiropractic assistants. These expenses include a \$2 per transaction fee charged by NIC-USA for the system's ongoing development and maintenance as well as merchant fees charged by banks estimated at two percent per transaction. Expense estimates assume that 70 percent of licensees will renew online in 2015-16 and 80 percent in 2016-17.
- Package 105, New Executive Director Differential, provides \$20,478 Other Funds expenditure limitation for the new Executive Director's pay line exception differential, including \$16,509 in Salary and Wages and \$3,969 in Other Payroll Expenses. The Executive Director

position did not receive a differential in 2013-15 at the time the 2015-17 base budget was established, therefore this existing expense was not included in the Board's current service level budget.

### **Summary of Performance Measure Action**

See attached Legislatively Adopted 2015-17 Key Performance Measures form.

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

**HB 5007-A**

Board of Chiropractic Examiners  
Clair Clark – 503-378-3117

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2013-15 Legislatively Approved Budget at Dec 2014 *	\$ -	\$ -	\$ 1,600,901	\$ -	\$ -	\$ -	\$ 1,600,901	6	4.88
2015-17 Current Service Level (CSL)*	\$ -	\$ -	\$ 1,540,715	\$ -	\$ -	\$ -	\$ 1,540,715	5	4.50
<b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>									
<b>SCR 001 - Operations</b>									
Package 100: Health Care Investigator									
Personal Services	\$ -	\$ -	\$ 141,308	\$ -	\$ -	\$ -	\$ 141,308	1	0.60
Services and Supplies	\$ -	\$ -	\$ 5,978	\$ -	\$ -	\$ -	\$ 5,978		
Package 101: AG Legal Services									
Services and Supplies	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000		
Package 102: Prof. Services (Admin Hearings)									
Services and Supplies	\$ -	\$ -	\$ 40,219	\$ -	\$ -	\$ -	\$ 40,219		
Package 103: Merchant Fees for Online Lic. Renewal									
Services and Supplies	\$ -	\$ -	\$ 26,360	\$ -	\$ -	\$ -	\$ 26,360		
Package 105: New Executive Director Differential									
Personal Services	\$ -	\$ -	\$ 20,478	\$ -	\$ -	\$ -	\$ 20,478	0	0.00
<b>TOTAL ADJUSTMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 374,343</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 374,343</b>	<b>1</b>	<b>0.60</b>
<b>SUBCOMMITTEE RECOMMENDATION *</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,915,058</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,915,058</b>	<b>6</b>	<b>5.10</b>
% Change from 2013-15 Leg Approved Budget	0.0%	0.0%	19.6%	0.0%	0.0%	0.0%	19.6%		
% Change from 2015-17 Current Service Level	0.0%	0.0%	24.3%	0.0%	0.0%	0.0%	24.3%		

\*Excludes Capital Construction Expenditures

## Legislatively Approved 2015-2017 Key Performance Measures

**Agency: CHIROPRACTIC EXAMINERS, BOARD of**

Mission: The mission of the Oregon Board of Chiropractic Examiners is to serve the public, regulate the practice of chiropractic, promote quality, and ensure competent ethical health care.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - Average number of days to resolve a complaint.		Approved KPM	263.00	180.00	180.00
2 - Percent of sexual misconduct/boundary complaints resolved in 180 days		Approved KPM	0.00	50.00	50.00
3 - The Percentage of new complaints that are assessed, investigated, and presented to the board for an initial decision within a target number of days.		Approved KPM	96.00	80.00	80.00
4 - Percentage of chiropractic physicians meeting the annual continuing education requirements.		Approved KPM	94.00	95.00	95.00
5 - The Percentage of licenses issued within a target number of days once all application components (that are the responsibility of the applicant) have been received.		Approved KPM	94.00	90.00	90.00
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Accuracy	Approved KPM	91.00	75.00	75.00
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Availability of Information	Approved KPM	91.60	75.00	75.00
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Expertise	Approved KPM	90.42	75.00	75.00
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Helpfulness	Approved KPM	92.22	75.00	75.00

**Agency: CHIROPRACTIC EXAMINERS, BOARD of**

**Mission:** The mission of the Oregon Board of Chiropractic Examiners is to serve the public, regulate the practice of chiropractic, promote quality, and ensure competent ethical health care.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Overall	Approved KPM	92.20	75.00	75.00
6 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	Timeliness	Approved KPM	92.80	75.00	75.00
7 - Board Best Practices - Percent of total best practices met by the Board.		Approved KPM	94.00	100.00	100.00

**LFO Recommendation:**

Approve

**Sub-Committee Action:**

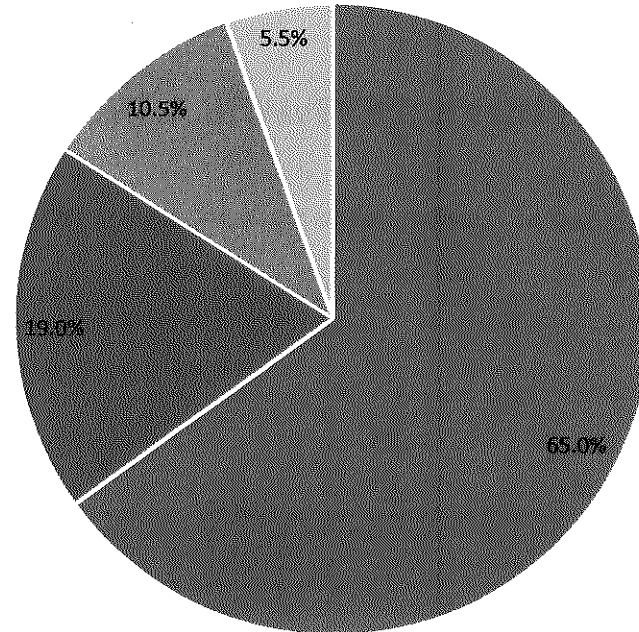
The Education Subcommittee recommends approval of the KPM's. The agency has agreed, by request of the subcommittee, to propose adjustments to the KPM targets for the 2017-19 budget cycle.



# BUDGET NARRATIVE

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Estimated Breakout of Program by Staff, Board, Peer Review and AAG time

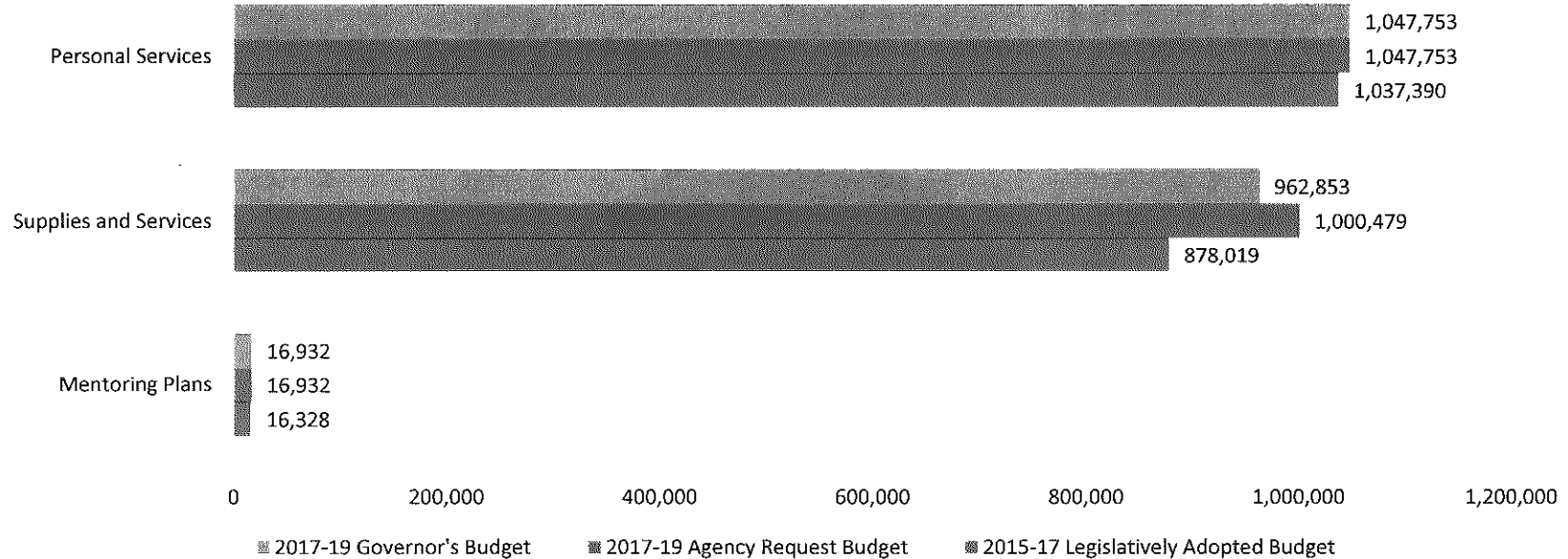


■ Public Protection   ■ Licensing   ■ Public & Professional Information   ■ Board Support



# BUDGET NARRATIVE

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## AGENCY SUMMARY NARRATIVE

### Mission Statement and Statutory Authority

*The mission of the Oregon Board of Chiropractic Examiners is to serve the public, regulate the practice of chiropractic, promote quality, and ensure competent ethical health care. (updated September 2007)*

The Oregon Board of Chiropractic Examiners is a State of Oregon agency that operates under the authority of ORS Chapter 684 and OAR Chapter 811.

# BUDGET NARRATIVE

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## **ABOUT THE BOARD**

### **Background Information**

The Oregon Board of Chiropractic Examiners (OBCE) is an entirely Other-Funded agency established in 1915 to ensure that only qualified individuals are licensed to practice chiropractic in Oregon. It is responsible for licensure and regulation of Doctors of Chiropractic (DC) and Chiropractic Assistants (CA).

The Board's 5.1 FTE (6 positions) perform background checks on applicants for licensure, issue and renew licenses, investigate complaints, monitor disciplined licensees, and work to rehabilitate them where feasible to ensure that they are able to practice safely. In 2015-17, a .5 FTE doctor of chiropractic staff position was approved as a permanent Health Care Investigator at .6 FTE. In April 2016, the previous full-time Compliance Specialist 2 position was reclassified to an Investigator 2 position and is currently filled by a legally trained investigator at .75 FTE, resulting in a savings to the agency in associated wages and benefits with that classification.

The Board members study developing trends and issues in chiropractic practice, set requirements for licensure, establish Board policies and positions on chiropractic issues, review investigative cases, and take disciplinary or other remedial action when indicated.

### **The Role of Board and Committee Members**

Guiding the agency's work is:

- The 7 members of the OBCE (5 chiropractic physicians and 2 public members), who are appointed by the Governor and confirmed by the Senate, have ultimate responsibility for decisions concerning licensure, discipline, adoption of administrative rules, policies, positions, and statements on numerous chiropractic issues. The Board members appoint and review the work of the Executive Director.
- The 9 chiropractic physician members and alternates of the statutorily mandated Peer Review Committee assist the Board with investigations with personal interviews of complainants, patient witnesses, and respondent doctors.
- Other ad hoc committees are formed on an as-needed basis, such as the Rules Advisory Committees, the ETSDP (Examination, Test, Substance, Device or Procedure) Committee, and the Minor Surgery Committee.

### **Customers**

The Board provides information and services to the following customers:

- Applicants and licensees
- The general public
- Provider organizations and credentialing services
- Insurance companies
- Chiropractic professional organizations
- Local and national media

# BUDGET NARRATIVE

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- Other Oregon health-related licensing boards
- Law enforcement agencies
- Chiropractic Colleges
- Licensing boards of other state

## Agency Two-Year Plans for 2017-19

**1) Protecting the Public.** Effective investigation of complaints and case resolution are our top priority. To provide the highest level of public protection, the OBCE investigates and addresses complaints as quickly as possible after a complaint has been filed. The challenge is to address the serious and more complex complaints, which often require significant investigative resources, while at the same time keeping the other complaints on track for resolution.

Beginning in December, 2013, the OBCE's investigative capacity was greatly enhanced with a part-time Health Care Investigator limited duration position staffed by a recently retired chiropractic physician which was made permanent and at a higher FTE during the 2015 legislative session. This has increased the effectiveness of our investigations in that many more case files are investigated from a clinical practitioner's perspective prior to being reviewed by the Board. Previously, the clinical review did not always occur until the Board members themselves reviewed the complaint file and often contracted out to independent chiropractors to do such review or more fully utilized the Board's Peer Review Committee. The Health Care Investigator's reports provide the Board with a more complete investigation to review. This is critically important as Board members are addressing increasingly complex and document heavy cases. This position is also important in answering chiropractic practice related questions from our licensees – helping further educate them and to resolve issues prior to issues becoming complaints. As such, our overall complaint numbers have a decreasing trend.

**2) Public & Professional Information.** At its March 2015 Board meeting, the Board voted to enter into a six month website posting pilot program wherein it would post Proposed Notices of Disciplinary Action and Final Orders together once Final Orders were executed (no posting of Proposed Notices first as practiced previously). The reasons for such a pilot program was to allow licensees who were potentially being disciplined the ability to have confidential negotiations with the Board to determine agreed upon terms of settlement that may differ from the terms within the original Proposed Notice. The pilot program balanced the concerns of public safety with those confidentiality and possible harm to business concerns of the licensees. The Board voted to adopt the pilot program as a permanent policy in November, 2015. Proposed Notices of Emergency Suspension or Revocation are still posted immediately due to the effect of limiting the licensee's practice.

**3) Streamlining & Cost Savings:** **A) Online license renewal system.** We are now fully implementing our online license renewal system for DCs. We have contracts in place with DAS-Egov, Treasury, and NIC-USA. Full implementation requires we do the same for Chiropractic Assistant Renewal. **B) Application/Examination Program.** Effective June 1, 2016, the Board delegated the creation, proctoring, and grading of the OB/Gyn Exam and the Minor Surgery & Proctology Exam to the National Board of Chiropractic Examiners (NBCE). In January, 2017, the Board will examine the outcomes of that delegation to determine whether delegation of its Ethics and Jurisprudence Exam would be successful. This delegation to NBCE allows better access to the exams by applicants, faster grading, and decreased staff time spent on proctoring and grading. **C) Settlement Conferences.** There will be

## BUDGET NARRATIVE

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increasing use of settlement conferences to resolve contested case proceedings. Settlement conferences offer respondent licensees the opportunity to talk directly with board members, staff, and counsel in an informal setting and have been quite successful.

**4) New Proposed KPMs and new targets for existing KPMs:** In order to provide the Board and the legislature with a fuller picture as to the Board's efficiency in addressing and completing complaint investigations in a timely manner and within appropriate targets, we are proposing three new Key Performance Measures for the 2017-19 to supplement the existing measures:

- KPM 8:** The number of days from when the complaint is received to when the investigation is prepared for Board review/initial action.
- KPM 9:** The number of days from when the investigation is prepared for board review/initial action to when it is presented to the Board.
- KPM 10:** The number of days from Board initial action to case closure.

The new targets we are requesting for existing KPMs are as follows:

- KPM 3:** Changing existing target from 80% to 95%.
- KPM 5:** Changing existing target from 90% to 100%.
- KPM 6:** Changing the existing language of the KPM from "excellent", "good", "fair" and "poor" to "excellent", "above average", and "below average" and changing the existing target from 75% to 90%.

### Program Descriptions and Long Term Plans

The primary program areas of the Board are:

1. **Public Protection.** The OBCE is responsible for explaining and enforcing the laws and rules governing the practice of chiropractic in Oregon. The Board's investigator conducts investigations and works in conjunction with the Health Care Investigator in interviewing licensees and reporting to the board. He provides the initial contact and investigative follow-up to complaints, assists the Board's Assistant Attorney General with legal documents and contested cases, including identifying and facilitating witness and expert testimony, and provides complainants, the public, and licensees information regarding laws and rules. The Health Care Investigator is a chiropractic physician who also does investigations, interviews, and file reviews, bringing invaluable chiropractic expertise to the investigative process. The Executive Director, in cooperation with the Assistant Attorney General assigned to the Board, provides overall management of the Board's executive agenda and cases that proceed to the contested case hearing process.

## BUDGET NARRATIVE

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Over half of the time spent at the Board's regular meetings is spent reviewing complaints and disciplinary matters in executive session. The Board's Peer Review Committee reviews complaints that may require a personal interview with doctors and complainants. Doctors on probation are monitored to ensure that the terms are being carried out. Administrative Law Judges for contested case proceedings are provided by the Office of Administrative Hearings. Competency evaluations may be utilized when needed. These include the NBCE's Special Purposes Examinations for Competency (SPEC) and the Ethics and Boundaries Exam. Also psychological, psycho-sexual, and substance abuse evaluations are also ordered as needed.

2. **Application and Examination.** An applicant for a chiropractic license must provide the OBCE with chiropractic college transcripts, a diploma, a letter of recommendation, have two years of college level liberal arts and sciences, and evidence of passage of the NBCE's tests Parts I - IV and Physiotherapy. Applicants must also meet minimum educational requirements in minor surgery and physiotherapy. In addition, all candidates are required to take written state examinations in Ethics & Jurisprudence, Minor Surgery/Proctology, and OB-GYN/Women's Health Issues. The license history of reciprocity applicants from other states is reviewed. FBI criminal background checks are performed on all chiropractic physician applicants and, as of July 1, 2016, on all chiropractic assistant applicants. The State Examinations are given at least four times a year (or more when needed), and the results of the exams are released within days to the exam candidates. Board members participate in NBCE's ongoing national test development and the administration of the Part IV practical examination given twice a year at the University of Western States in Portland. Chiropractic assistants must also take a training course and pass an examination prior to licensure.
3. **Re-licensure and Continuing Education (CE).** Chiropractic physicians re-license annually (in their birth-month) and submit an affidavit of proof of 20 hours continuing education. Chiropractic assistants renew their certification annually and submit an affidavit of proof of 6 hours continuing education. An annual random CE audit is performed on 15% of licensees who have renewed in the last 6 months to ensure compliance.
4. **Public and Professional Information.** License verifications using our web-based Licensee Lookup offer information about license status and disciplinary actions. Board members meet with all newly licensed chiropractic physicians twice a year to review the role of the OBCE and offer suggestions for maintaining a professional practice.
5. **Policy and Practice Questions.** The Board's answers to policy or practice questions are codified in the OBCE Guide to Policy and Practice Questions, updated on a regular basis, and are also addressed informally by the Health Care Investigator. Updates are posted on the Web page and in the electronic newsletter.

## BUDGET NARRATIVE

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6. **Device & Procedure Review.** A committee (ETSDP) consisting of chiropractic physicians reviews applications regarding specific examination, treatments, substances, devices or procedures to determine if they are standard, investigational, or may not be used in Oregon. This is a growing program area.
7. **Administrative Rules.** Administrative rules are continuously evaluated for needed changes or clarification. The Board is assisted by ad hoc Rules Advisory Committees consisting of volunteer doctors and lay persons, whenever the need arises.

### Oregon Benchmarks

The OBCE's high level outcome is the mission statement, *"to serve the public, regulate the practice of chiropractic, promote quality, and ensure competent ethical health care"* (Updated September 2007).

### Plans, Goals, and Performance Measures

The Oregon Board of Chiropractic Examiners' long and short-range planning is directed by both its mission and strategic plan goals and outcomes. The Board strives to ensure that its strategic plan is integrated with agency performance measures to support and improve the Board's mission, goals, business environment, applications of technology, and service.

### Long Term Plan

**Goal 1: Assure Public Protection.** (Program areas: Complaints, Investigations, Peer Review.)

- The public will benefit from quality chiropractic care and will be protected from all undue harm by chiropractic physicians. Chiropractic physicians will assure appropriate care for chiropractic patients.
- Transparency and public access to information concerning licensees will be improved without being overly punitive.
- Chiropractic physicians subject to the OBCE's complaint and disciplinary process will be treated equitably and fairly.
- Should a violation be determined, sanctions will be consistent with other violations of a similar nature and proportional to the potential for harm to the public.
- All affected parties will have the right of access to the process. Information will be made available to the extent allowed by law. Confidentiality will be protected to the furthest extent possible.
- Sexual misconduct by licensed Oregon chiropractic physicians will be eliminated.

Performance Measures:

## BUDGET NARRATIVE

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1. Average number of days to resolve a complaint.
2. Percent of sexual misconduct/boundary cases resolved within 180 days.
3. The percentage of new complaints that are investigated and presented to the board for an initial decision within 120 days.
4. **Proposed KPM 8:** The number of days from when the complaint is received to when the investigation is prepared for Board review/initial action.
5. **Proposed KPM 9:** The number of days from when the investigation is prepared for board review/initial action to when it is presented to the Board.
6. **Proposed KPM 10:** The number of days from Board initial action to case closure.

### Partnerships

- Oregon Department of Justice (DOJ). The Board relies extensively upon the DOJ and the Assistant Attorney General for legal advice and representation in contested case proceedings.
- Chiropractic physicians who are required to report violations and patients/public who file complaints or provide information to the OBCE.
- The Federation of Chiropractic Licensing Boards (FCLB) helps the Board to stay abreast of national developments affecting chiropractic licensure and regulation. The FCLB maintains a national database of state disciplinary actions, Chiropractic Information Network-Board Actions Database (CIN-BAD). This is used extensively to check the backgrounds of applicants and assist with investigations. Through filing with CIN-BAD, the FCLB coordinates the filing of disciplinary actions with the National Practitioner Data Bank.
- Sister regulatory agencies, or law enforcement, who we may share information with as needed.
- Oregon State Police department who process the fingerprint cards now required to screen for criminal history.

**Goal 2: Enhance Professional Competency.** The Oregon public will be assured of access to high quality chiropractic health care. (Program areas: application, background checks, examination, and continued education/competency.)

- The Oregon public will be assured of access to high-quality chiropractic health care.
- Candidates for licensure will receive timely examination for professional competency in all areas of chiropractic.
- The public will have confidence that licensed chiropractic physicians in Oregon will have maintained competencies and skills necessary to practice safe and effective chiropractic.

### Performance Measures:

- 4: Percentage of chiropractic physicians meeting the annual continuing education requirements.

# BUDGET NARRATIVE

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## Partnerships

- Chiropractic colleges who educate applicants and provide college transcripts for the application process, and also provide chiropractic continuing education courses.
- National Board of Chiropractic Examiners who provide national tests for chiropractic licensure.
- State chiropractic associations, individuals, or others who are providers of chiropractic continuing education.
- Oregon chiropractors who serve as mentors to other doctors.

**Goal 3: Professional Standards & Administrative Rules.** Licensees will be educated about the Board's expectations for delivery of chiropractic care consistent with contemporary standards. (Program areas: Standards of Practice, ETSDP, Policy and Practice Question Guide)

- There will be clarity and consistency in administrative rules and standards.
- The Oregon public will be better protected and chiropractic physicians will be better informed about standards of practice based on strong (or high levels of) evidence.
- Patients and chiropractic physicians will have access to a process of critical assessment, which determines whether Examinations, Tests, Substances, Devices or Procedures (ETSDP) are “standard,” “investigational” or “unacceptable” for use by chiropractic physicians in Oregon.

## Partnerships

- Oregon chiropractors and subject matter experts.

**Goal 4: Liaison/Communication.** OBCE will develop stronger and more effective partnerships with chiropractic associations, colleges, and other stakeholders.

- A unified chiropractic presentation to the Legislature and the Public.
- The chiropractic profession will understand the mission of the OBCE, and where that intersects with its role in public relations
- The chiropractic profession will understand the role of the professional associations.
- The public and patients will receive information about the role of the Oregon Board of Chiropractic Examiners and the chiropractic profession. The public will have access to current available information on Oregon chiropractors.
- Patients, public, chiropractic physicians, and other government agencies will have access to policy decisions concerning chiropractic health care and regulation.

## Performance Measures:

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## BUDGET NARRATIVE

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6. Percent of customers rating satisfaction with the agency services above average or excellent for: a) Timeliness, b) Accuracy, c) Helpfulness, d) Expertise, and e) Information Availability. And percent of customers rating their overall satisfaction with the agency above average or excellent.

5. The percentage of licenses issued within five working days once all application components (that are the responsibility of the applicant) have been received.

### Partnerships

- The Oregon Chiropractic Association.
- University of Western States (Chiropractic College) in Portland and other chiropractic colleges.

### Environmental Factors

Some of the major factors influencing the environment in which the Board operates are:

#### 1. Public Demand

The regulation of the practice of chiropractic is affected by public demand for quality health care. Nationally, there are over 65,000 licensed chiropractors making it the largest group of alternative or complementary health care providers. Patients throughout the Western world are increasingly choosing alternative care, and chiropractic is near the top of the list.

**Steady Growth in Licensee numbers.** Total numbers of chiropractic physicians to increase while the total numbers for chiropractic assistants has remained rather constant. There is a steady demand for licensing and examination by graduates from University of Western States in Portland and twenty other chiropractic colleges.

	July 31, 2010	Jan. 14, 2012	March 31, 2014	Jan. 30, 2015	Aug. 1, 2016	Jan. 1, 2017
Chiropractic physicians - Active	1,450	1,540	1,619	1,626	1,625	1,645
Chiropractic physicians - Inactive	335	327	344	356	295	290
Chiropractic Assistants	1,100	1,307	1,421	1,782	1,583	1,312

#### 2. Societal Factors

The regulation of chiropractic practice occurs in the context of broader societal factors, often with ethical implications. Some major societal factors currently impacting agency operations are:

## BUDGET NARRATIVE

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- Confidentiality and the federal HIPAA requirements.
- Definition of the scope of chiropractic practice.
- Heightened awareness of the patient-doctor relationship.
- A public more informed about health care matters.
- An increased awareness of and demand for alternative or complementary health care services.
- Pain management issues.
- Diversity issues.

### 3. Agency Issues

As a state agency, the OBCE must be responsive to multiple private and governmental entities, which have diverse needs and expectations, while keeping focused on its mission of public protection and quality improvement. Environmental factors arising from and affecting the Board's position as a state agency include:

- A responsibility to operate in a manner fair to all stakeholders, and as openly as is consistent with Oregon and federal confidentiality laws and the demands of public protection.
- Frequent misunderstanding of the OBCE's mission of public protection and its role as a state agency. Some Oregon chiropractors believe the OBCE should do more to advocate for the profession.
- As a state agency:
  - a. The Board is tied to the State in matters such as budgeting and human resources, creating both opportunities and constraints.
  - b. Political and legal decisions affect the Board's ability to raise fees, license, investigate, and discipline.
  - c. The Board must meet increasing demands for services while operating within legislatively determined budgetary constraints.

### Initiatives and Accomplishments

**Public Protection.** Investigations, responding to complaints, and case resolution are our top priorities. To provide the highest level of public protection, the Board investigates and addresses complaints as quickly as possible after a complaint has been filed. We are pursuing more challenging targets for existing KPMs and proposing three new KPMs to analyze the efficiency and efficacy of our investigation team and staff. The challenge is to address the serious and more complex complaints, which often require significant investigative resources, while at the same time keeping the other complaints on track for resolution. Monitoring licensees on probation and with license restrictions for compliance has become a larger part of our program as the numbers of doctors on probation or mentoring programs has increased.

## BUDGET NARRATIVE

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**Application/Examination Program.** The Board has begun doing FBI background checks on all applicants – DC and CAs alike – in order to address possible character and fitness issues before licensure, thus limiting the likelihood of potential harm to the public. The Board has delegated its OB/Gyn and Minor Surgery & Proctology Exams to NBCE for easier access by applicants, more efficient grading and proctoring, and less time used by staff.

**Public Information.** The website pilot program became final in November 2015 and provides that Proposed Notices of Disciplinary Action be posted at the same time as Final Orders.

**Diversity & Affirmative Action.** The Board’s goal is to demonstrate progress towards meeting the goals of SB 786, to promote diversity within the chiropractic profession, within the Board itself, on the Board’s committees, and within staff members and has made significant headway in appointing diverse members to its Peer Review Committee and its recent hiring of staff. In an office with six staff members, we have reached gender equality, employ members of the LGBTQ community as well as African American and Latino communities.

**Agency and Regulatory Streamlining.** The Board has implemented online DC license renewal and has begun implementing the online CA renewal process. There will be increasing use of settlement conferences to resolve contested case proceedings. Board meeting packets are now downloaded onto secured flash drives as opposed to making thousands of paper copies. The Board distributes its newsletter and public meeting notices by email and website.

### **Criteria for 2017-2019 Budget Development**

- I. Does the budget item address the Mission and specific outcomes to be achieved of the Strategic Plan?
  - Assure Public Protection and increase the Board’s capacity to investigate and resolve complaints
  - Enhance Professional Competency
  - Establish and Implement High Professional Standards
  - Streamline agency operations
- II. Does the budget item solve or reduce a current problem, or will it prevent or reduce future problems?
- III. Will the budget item result in improved Board services?

**Summary of 2017-19 Biennium Budget**

**Oregon Board of Chiropractic Examiners  
Chiropractic Examiner, State Board of  
2017-19 Biennium**

**Governor's Budget  
Cross Reference Number: 81100-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	6	5.10	1,889,260	-	-	1,889,260	-	-	-
2015-17 Emergency Boards	-	-	42,477	-	-	42,477	-	-	-
<b>2015-17 Leg Approved Budget</b>	<b>6</b>	<b>5.10</b>	<b>1,931,737</b>	<b>-</b>	<b>-</b>	<b>1,931,737</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2017-19 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	9,525	-	-	9,525	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2017-19 Base Budget</b>	<b>6</b>	<b>5.10</b>	<b>1,941,262</b>	<b>-</b>	<b>-</b>	<b>1,941,262</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	838	-	-	838	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>838</b>	<b>-</b>	<b>-</b>	<b>838</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	107,054	-	-	107,054	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	16,010	-	-	16,010	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>123,064</b>	<b>-</b>	<b>-</b>	<b>123,064</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Summary of 2017-19 Biennium Budget**

Oregon Board of Chiropractic Examiners  
 Chiropractic Examiner, State Board of  
 2017-19 Biennium

Governor's Budget  
 Cross Reference Number: 81100-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2017-19 Current Service Level</b>	<b>6</b>	<b>5.10</b>	<b>2,065,164</b>	<b>-</b>	<b>-</b>	<b>2,065,164</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Summary of 2017-19 Biennium Budget**

Oregon Board of Chiropractic Examiners  
 Chiropractic Examiner, State Board of  
 2017-19 Biennium

Governor's Budget  
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070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2017-19 Current Service Level</b>	<b>6</b>	<b>5.10</b>	<b>2,065,164</b>	-	-	<b>2,065,164</b>	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
081 - September 2016 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(9,187)	-	-	(9,187)	-	-	-
092 - Statewide AG Adjustment	-	-	(28,439)	-	-	(28,439)	-	-	-
<b>Subtotal Policy Packages</b>	<b>-</b>	<b>-</b>	<b>(37,626)</b>	<b>-</b>	<b>-</b>	<b>(37,626)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total 2017-19 Governor's Budget</b>	<b>6</b>	<b>5.10</b>	<b>2,027,538</b>	<b>-</b>	<b>-</b>	<b>2,027,538</b>	<b>-</b>	<b>-</b>	<b>-</b>
Percentage Change From 2015-17 Leg Approved Budget	-	-	4.96%	-	-	4.96%	-	-	-
Percentage Change From 2017-19 Current Service Level	-	-	-1.82%	-	-	-1.82%	-	-	-

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**Summary of 2017-19 Biennium Budget**

**Oregon Board of Chiropractic Examiners  
Operations  
2017-19 Biennium**

**Governor's Budget  
Cross Reference Number: 81100-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
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<b>2015-17 Leg Approved Budget</b>	<b>6</b>	<b>5.10</b>	<b>1,931,737</b>	<b>-</b>	<b>-</b>	<b>1,931,737</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2017-19 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	9,525	-	-	9,525	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2017-19 Base Budget</b>	<b>6</b>	<b>5.10</b>	<b>1,941,262</b>	<b>-</b>	<b>-</b>	<b>1,941,262</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	838	-	-	838	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>838</b>	<b>-</b>	<b>-</b>	<b>838</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	107,054	-	-	107,054	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	16,010	-	-	16,010	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>123,064</b>	<b>-</b>	<b>-</b>	<b>123,064</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Summary of 2017-19 Biennium Budget**

Oregon Board of Chiropractic Examiners  
 Operations  
 2017-19 Biennium

Governor's Budget  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2017-19 Current Service Level</b>	<b>6</b>	<b>5.10</b>	<b>2,065,164</b>	-	-	<b>2,065,164</b>	-	-	-



**Summary of 2017-19 Biennium Budget**

Oregon Board of Chiropractic Examiners  
 Operations  
 2017-19 Biennium

Governor's Budget  
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<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2017-19 Current Service Level</b>	<b>6</b>	<b>5.10</b>	<b>2,065,164</b>	-	-	<b>2,065,164</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2017-19 Current Service Level</b>	<b>6</b>	<b>5.10</b>	<b>2,065,164</b>	-	-	<b>2,065,164</b>	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
Policy Packages									
081 - September 2016 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(9,187)	-	-	(9,187)	-	-	-
092 - Statewide AG Adjustment	-	-	(28,439)	-	-	(28,439)	-	-	-
<b>Subtotal Policy Packages</b>	-	-	<b>(37,626)</b>	-	-	<b>(37,626)</b>	-	-	-
<b>Total 2017-19 Governor's Budget</b>	<b>6</b>	<b>5.10</b>	<b>2,027,538</b>	-	-	<b>2,027,538</b>	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	4.96%	-	-	4.96%	-	-	-
Percentage Change From 2017-19 Current Service Level	-	-	-1.82%	-	-	-1.82%	-	-	-

**PROGRAM PRIORITIZATION FOR 2017-19**

**Governor Budget**

25-Jan-17

Agency Name		Oregon Board of Chiropractic Examiners																			Cassandra Skinner, Ex. Dir., 503 373-1620
2017 - 2019 Biennium		The Mission of the Oregon Board of Chiropractic Examiners (OBCE) is to protect and benefit the public health and safety, and promote quality in the chiropractic profession.																			Agency Number:
																					00811
Agency-Wide Priorities for 2017-19 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Dept. Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measures	Primary Purpose Program-Activity Code	GF	L	F	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Include as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explanation What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request
	Dept	Prgm/Div	(Percentage computation is based on an Estimated Breakout of Program by staff, Board, Peer Review, and AAG time.)		Ag				2,027,538												
1	OBCE		<b>Public Protection</b> (Complaints, Investigations, Peer Review, Board Review, Disciplinary Actions, Probation monitoring, Mentoring Plans, Legal) 65%	KPM 1-3, proposed 8-10	3				1,317,900				\$ 1,317,900	3.00	2.60	Y	Y	S	ORS 684		Proposed .6 Health Care Investigator as permanent position, additional AG and other packages
2	OBCE		<b>Licensing</b> , including Application, Examination, Continuing Education, Applicant background checks. 19%	KPM 4-5	3				385,232				\$ 385,232	1	1.00	Y	N	S	ORS 684		
3	OBCE		<b>Public &amp; professional information</b> (License verifications, Web page, policy governance, policy & practice questions, administrative rulemaking, standards of practice development). 10.5%	KPM 6	3				212,891				\$ 212,891	1	0.75	N	Y	S	ORS 684		Comment for Priority # 2: Includes Merchant fees for online license renewal
4	OBCE		<b>Board Support</b> (Administration, budget, DAS reporting, performance measures, personnel, contracts, also state government assessments, revenues, correspondence, filing, accounting). 5.5%	KPM 6-7	4				111,515				\$ 111,515	1	0.75	N	Y	S	ORS 684		Department of Revenue Collection Fees could be unpredictably high.
									\$ -				\$ -								
									2,027,538	-	-	-	\$ 2,027,538	6	5.10						

**Document criteria used to prioritize activities:**

Criteria for 2017-19 Budget Development

I. Does the budget item address the Mission and specific outcomes to be achieved of the Strategic Plan, i.e.

- Assure Public Protection
- Enhance Professional Competency
- Establish and Implement High Professional Standards
- Streamline agency operations

II. Does the budget item solve or reduce a current problem, or will it prevent or reduce future problems?

III. Will the budget item result in improvement in Board services?

- 7. Primary Purpose Program/Activity E:**
- 1 Civil Justice
  - 2 Community Development
  - 3 Consumer Protection
  - 4 Administrative Function
  - 5 Criminal Justice
  - 6 Economic Development
  - 7 Education & Skill Development
  - 8 Emergency Services
  - 9 Environmental Protection
  - 10 Public Health
  - 11 Recreation, Heritage, or Cultural
  - 12 Social Support
- 19. Legal Requirement Code**
- C Constitutional
  - D Debt Service
  - FM Federal - Mandatory
  - FO Federal - Optional
  - S Statutory



## 10% REDUCTIONS OPTIONS (ORS 291.216)

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION (FROM CSL)	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2015-17 AND 2017-19)	(GF, LF, OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
1. All Staff Furlough (10%)	This assumes a 10% reduction would be temporary; if it were permanent a different response might be appropriate. With growing licensee numbers we need to maintain our current FTE for the long term to meet the demands of our licensing and public protection program. A 10% reduction in staff hours (in addition to state furlough days) worked would cause a slower response in licensing and especially the response to policy and practice questions and administrative rulemaking, device and procedure review. We would attempt to maintain our response to higher level complaints and investigations, but responding to lower level complaints could take longer. Proactive efforts like the new licensee program would have to be suspended for this time period.	(\$63,952) OF	THESE ARE RANKED ACCORDINGLY: Since personnel costs account for 54% of the OBCE's budget, some reduction would have to occur on the personnel side. Assuming this is a temporary reduction; this approach follows on the existing furlough program and keeps the current 5.1 FTE intact to meet the growing workload in licensing and complaints/investigations. If an administrative position were to become vacant during the period this was in effect, those savings could be taken in lieu of furloughs for remaining staff.
2. Out-of-State Travel	This 100% reduction would mean the OBCE would go unrepresented at several meetings of the National Federation of Chiropractic Licensing Boards (FCLB), the Federation of Administrative Regulatory Boards (FARB), and the Citizen Advocacy Center.	(\$9,458) OF	The OBCE benefits from information and national contacts to stay abreast of changes, trends, and legislation affecting chiropractic practice and regulation at the national level. The OBCE's position of leadership in the Federation of Chiropractic Licensing Boards would suffer greatly.

## 10% REDUCTIONS OPTIONS (ORS 291.216)

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2011-13 AND 2013-15)	(GF, LF, OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
3. Instate Travel & Meetings, volunteer costs.	This 20% reduction would reduce support for the OBCE's volunteer program, Peer Review Committee, Board members, and other meeting costs.	(\$5,107) OF	This 20% reduction would affect the Board's ability to support committee meetings that support the Board's process; and would discourage the Board from meeting in other locations.
4. Attorney General legal fees	This would be a 10% reduction in AG budget in line with the other 10% staff reduction. This is by far the largest part of our Supplies and Services budget, so would have to be affected as well.	(\$43,286) OF	This means less funding for legal advice, drafting disciplinary orders, and representation at contested case hearings. It would have a dampening effect on the agency's ability to proceed to contested case hearing. This would be a setback to our public protection efforts when more AAG time is needed, not less.
5. Professional Services	This 20% reduction would affect funds available for contested case costs, i.e., Administrative Law Judges, other hearing costs, expert witnesses, chiropractic consultants, contract investigators, and graphic artist for newsletter & publications.	(\$11,041) OF	This 20% reduction would reduce capacity in this line item, reducing that capacity means less flexibility to address key investigations and cases, cutting contract investigators and expert witnesses and administrative law judges.
6. IT Professional Services	This 20% reduction would affect our ability to pay for high priority computer consulting needs or problems should they occur.	(\$3,754) OF	E-Government initiatives are valuable but can be delayed until funding is available, such as developing on line licensing & payment or installation of new computers systems if needed. Remaining funds would be prioritized to support existing systems.

## 10% REDUCTIONS OPTIONS (ORS 291.216)

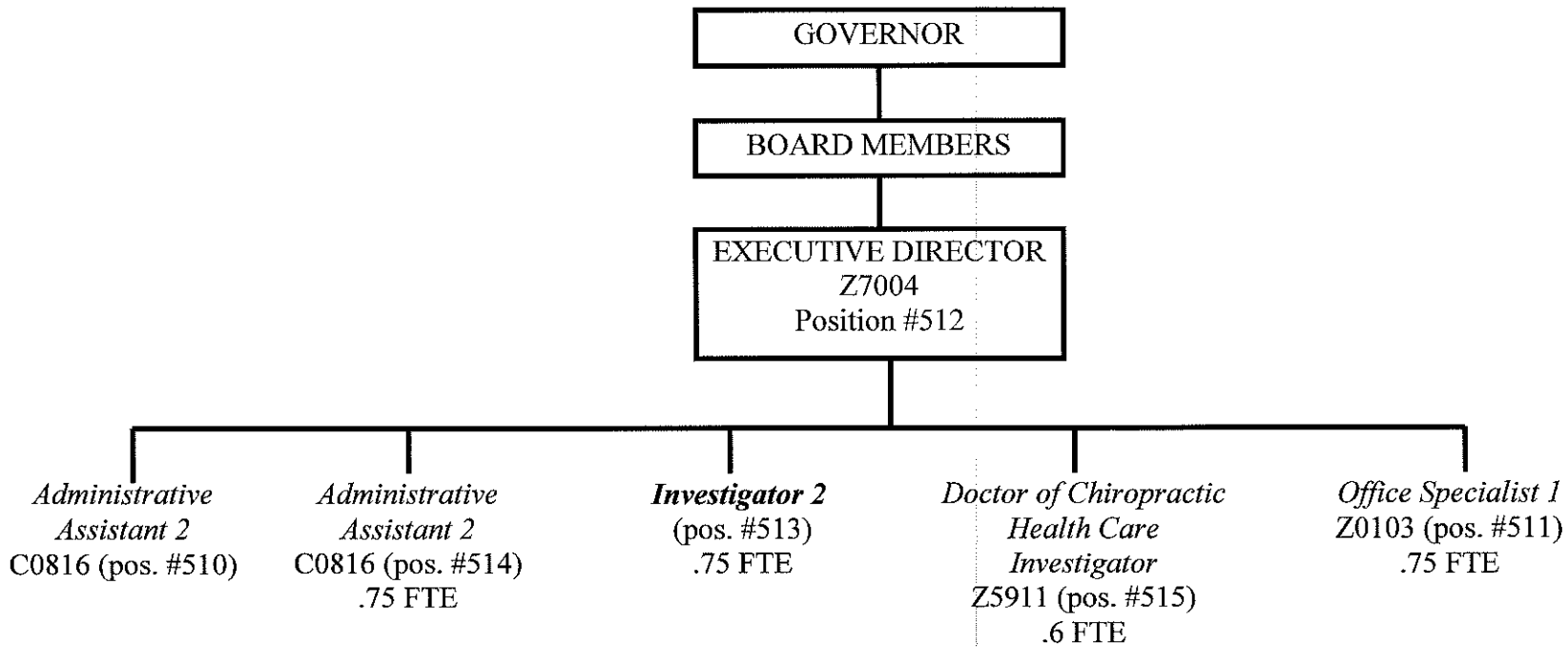
7. Employee Training	This 50% reduction would reduce staff training resources.	(\$2,542) OF	This reduction could mean less training.
8. Office Expenses	This 10% reduction would mean little to no funds for unforeseen expenses.	(\$3,441) OF	This line item pays for essential office costs.
9. Equipment costs	This 50% reduction would mean only essential equipment would be replaced.	(\$2,233) OF	Equipment needs would be deferred.
10. IT Equipment costs	This 50% reduction would mean only essential equipment would be replaced.	(\$505)	The OBCE's computers systems are nearing the end of their project life cycle. This would mean any upgrades or replacements would occur only if absolutely necessary. No other major equipment could be purchased.
11. Facilities Rental	This 10% eliminates funds for meeting room rentals.	(\$1,021)	This would reduce the OBCE's ability to have meetings in other locations.
12. Mentoring	The Board's mentoring program would no longer be funded by the OBCE with a pass through account. (50%)	(\$8,466)	The Board's mentoring program would be revamped so that the pass through account would no longer function. This would also create a loss of revenues.
Total 10% from CSL		\$154,806	



BUDGET NARRATIVE

ORGANIZATION CHART  
Oregon Board of Chiropractic Examiners

2017-2019



Agency Request

Governor's Recommended

Legislatively Adopted

Budget Page 25





## BUDGET NARRATIVE

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### OREGON BOARD OF CHIROPRACTIC EXAMINERS

Executive Director – Cassandra C. Skinner  
3218 Pringle Road SE #150, Salem, Oregon 97302  
503 373-1620

**Jason Young, DC**  
**Board President**  
985 NW 23<sup>rd</sup> St  
Corvallis, OR 97330

**Glenn Taylor (Public Member)**  
**Vice President**  
3209 SE 31<sup>st</sup> Ave  
Portland OR 97202

**Lisa Kouzes, DC**  
**Secretary**  
9115 SW Oleson Rd Ste 103  
Portland, OR 97223

**Paul Bjornson, DC**  
Ontario Chiropractic  
200 SW 2<sup>nd</sup> Ave  
Ontario, OR 97914

**Amber Reed (Public Member)**  
1661 N 16<sup>th</sup> St  
Coos Bay, OR 97420

**Ron Romanick, DC**  
PO Box 952  
Forest Grove, OR 97116

**Francesca Vermillion, DC**  
11562 SE Aquila St  
Portland, OR 973086



**Oregon Board of Chiropractic Examiners**

**Agency Number: 81100**

Agencywide Program Unit Summary  
2017-19 Biennium

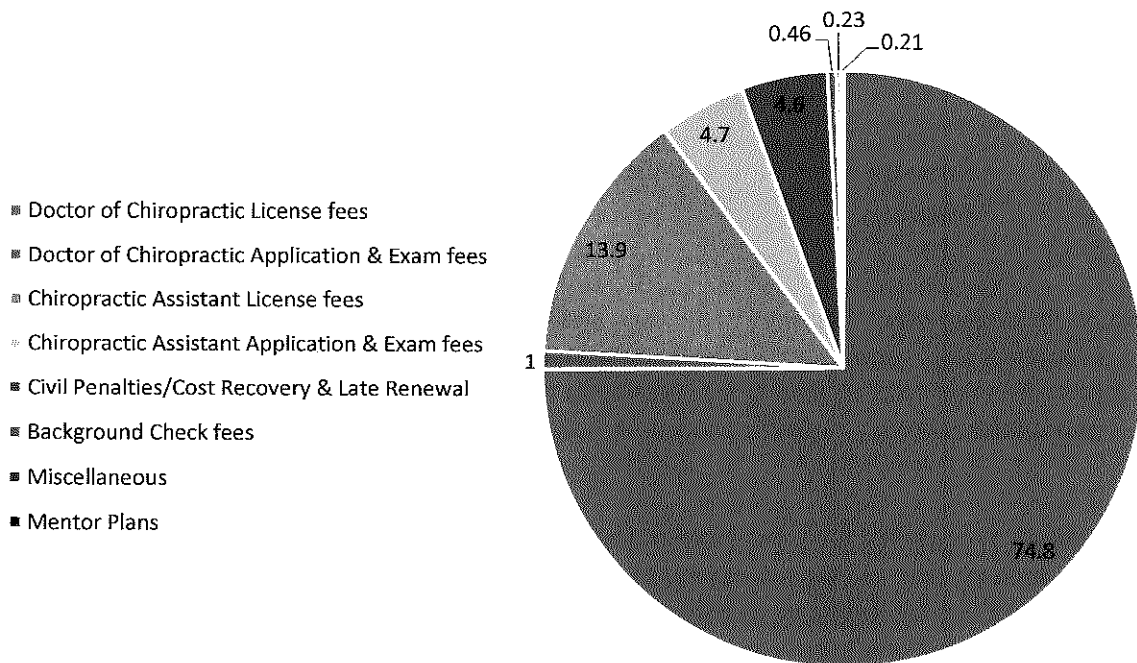
Version: Y - 01 - Governor's Budget

<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Agency Request Budget</i>	<i>2017-19 Governor's Budget</i>	<i>2017-19 Leg Adopted Budget</i>
001-00-00-00000	<b>Operations</b>						
	Other Funds	1,459,441	1,889,260	1,931,737	2,065,164	2,027,538	-
<b>TOTAL AGENCY</b>							
	Other Funds	1,459,441	1,889,260	1,931,737	2,065,164	2,027,538	-



# BUDGET NARRATIVE

Revenue Projection for 2017-19 Agency Request Budget



## Revenue Projections for 2017-19

Revenue Sources

The OBCE is an entirely Other-Funded agency, generating all of its own revenues. 94.4% of its revenues come from licensure, application, and examinations charged to chiropractic physicians and chiropractic assistants. Civil penalties/cost recovery and late renewal fees accounted for 4.6% of revenues. Background check fees, mentor plans, and miscellaneous charges for copies, labels and lists accounts for the remaining 1%.

General Limitations on Use

## BUDGET NARRATIVE

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All funds received by the Board under ORS Chapter 684 are placed to the credit of the State Board of Chiropractic Examiners account and shall be used only for the administration and enforcement of this chapter.

### Basis for 2017-19 Estimates

In 2013, the Legislature passed Senate Bill 106 which allowed the Board to set license fees by administrative rule without the previous limitations on those fees. The 2013 Legislature also based the approved budget on license fee increases that took effect on November 1, 2013. Doctor of Chiropractic (DC) license renewal fees are now \$350 a year, \$265.50 for Senior Active DCs, and \$175 for Inactive DCs. Applications for initial fee for a chiropractic physician license is \$100. There was a \$42.75 fee which was paid to the State Police for criminal background checks; as of October 1, 2016, this fee was reduced by the Oregon State Police to \$40.00 with no rule change necessary. Chiropractic Assistant (CA) fees were increased for the first time since the program's inception in the early 1990's. The revenues for the CA late fees were not included in the 2013-15 Legislatively Adopted Budget but the error was corrected in the 2013-15 CSL, 2015-17 Agency Requested Budget, and the 2015-17 Governor's Budget.

Another fee increase was needed to balance the agency's proposed 2015-17 budget and maintain the necessary ending balance. Should cost projections and budget adjustments lower projected expenditures, it may be possible to consider a somewhat smaller increase. The proposed fee increases were projected to add \$323,164 to agency revenues for the biennium. The Governor's Budget included the increase of fees as proposed but the Board modified the proposed increase slightly at its May 2015 meeting. The following increases have been in effect since July 1, 2015:

	Current	Proposed New	Fee In effect
Doctor of Chiropractic License		Fee	
DC Regular Active	350	425	<b>425</b>
DC Senior License	262.50	318.80	<b>315</b>
DC Initial License	100	150	<b>150</b>
Inactive DCs	175	225	<b>225</b>
DC Application	150	250	<b>250</b>
Late Renewal Penalty	100	125	<b>125</b>

## BUDGET NARRATIVE

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As of July 1, 2016, the DC application fee changed from \$250 to \$100 to accommodate less staff time required in proctoring and grading the examinations delegated to NBCE.

### Policy Packages

No Policy Packages are requested at this time.

### Affirmative Action Report

The Board collects baseline data for racial, cultural identity and language skills of licensees and applicants. The Board has diversity as a consideration for recruitment for board members, committees, and staff.

The Board has 5.1 FTE and six positions during the 2017-17 biennium. Current staff positions are allocated as follows:

Administrator	1.0	white/LGBTQ/female	Administrative Specialist 2	.75	white/female
Investigator	1.0	African American/male	Office Specialist 1	.75	Open recruitment
Health Care Investigator	.6	white/male	[Office Assistant 1 (temp)	.5	Latina/female]
Administrative Specialist 2	1.0	white/female			

The Board is a volunteer-dependent organization and is committed to diversity on all of its volunteer committees. This is especially important since the chiropractic profession is underrepresented for women and minorities, although this is changing. Currently the Board has three female and four male members. The Board promotes diversity in recruitment for the Board and committees.

The Oregon Board of Chiropractic Examiners affirms and supports the Governor's Affirmative Action Plan and is dedicated to working to create a work environment that will attract and retain employees who represent the broadest possible spectrum of society including women, minorities and the disabled. The Board will not tolerate discrimination or harassment on the basis of race, color, sex, sexual orientation, marital status, religion, national origin, age, mental or physical disability, or any reason related to state or federal statute. The Board's commitment is evident in its longstanding adopted policy which all employees are required to sign.





# Detail of Fee, License, or Assessment Revenue Increase

## Proposed For Increase/Establishment

Purpose or Type of Fee, License or Assessment	Who Pays	2015-17 Estimated Revenue	2017-19 Agency Request	2017-19 Governor's Budget	2017-19 Legislatively Adopted	Explanation
DC Application Fee	DCs	51,500	18,088	18,088		\$250 to \$100 per application beginning July 1, 2017

Agency Request     
  Governor's Budget     
  Legislatively Adopted



**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Board of Chiropractic Examiners  
2017-19 Biennium

Agency Number: 81100  
Cross Reference Number: 81100-000-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	31,960	29,700	29,700	43,863	43,863	-
Non-business Lic. and Fees	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	-
Charges for Services	846	1,093	1,093	1,200	1,200	-
Fines and Forfeitures	45,579	57,500	57,500	47,436	47,436	-
Sales Income	4,481	5,391	5,391	4,604	4,604	-
Other Revenues	4,694	4,356	4,356	4,170	4,170	-
Tsfr To Oregon Health Authority	-	-	-	(11,600)	(11,600)	-
<b>Total Other Funds</b>	<b>\$1,512,965</b>	<b>\$1,937,138</b>	<b>\$1,937,138</b>	<b>\$1,928,872</b>	<b>\$1,928,872</b>	<b>-</b>



# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2013-2015 Actual	2015-17 Legislatively Adopted	2015-17 Estimated	2017-19		
						Agency Request	Governor's	Legislatively Adopted
Business Licenses & Fees	OF	0205	31,960	29,700	29,700	43,863	43,863	
Non-Business Lic. & Fees	OF	0210	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	
Charges for Services	OF	0410	846	1,093	1,093	1,200	1,200	
Fines & Forfeitures	OF	0505	45,579	57,500	57,500	47,436	47,436	
Other Sales Income	OF	0705	4,481	5,391	5,391	4,604	4,604	
Other Revenue	OF	0975	4,694	4,356	4,356	4,170	4,170	
Trsfr to OHA	OF					(11,600)	(11,600)	

Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 39



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Operations  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Temporary Appointments	-	-	-	-	-	-	-
Overtime Payments	-	-	-	-	-	-	-
All Other Differential	-	-	736	-	-	-	736
Public Employees' Retire Cont	-	-	141	-	-	-	141
Pension Obligation Bond	-	-	8	-	-	-	8
Social Security Taxes	-	-	56	-	-	-	56
Mass Transit Tax	-	-	(103)	-	-	-	(103)
<b>Total Personal Services</b>	-	-	<b>\$838</b>	-	-	-	<b>\$838</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	838	-	-	-	838
<b>Total Expenditures</b>	-	-	<b>\$838</b>	-	-	-	<b>\$838</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(838)	-	-	-	(838)
<b>Total Ending Balance</b>	-	-	<b>(\$838)</b>	-	-	-	<b>(\$838)</b>



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
 Pkg: 031 - Standard Inflation

Cross Reference Name: Operations  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	911	-	-	-	911
Out of State Travel	-	-	337	-	-	-	337
Employee Training	-	-	181	-	-	-	181
Office Expenses	-	-	1,228	-	-	-	1,228
Telecommunications	-	-	454	-	-	-	454
State Gov. Service Charges	-	-	16,010	-	-	-	16,010
Data Processing	-	-	255	-	-	-	255
Publicity and Publications	-	-	261	-	-	-	261
Professional Services	-	-	4,349	-	-	-	4,349
IT Professional Services	-	-	739	-	-	-	739
Attorney General	-	-	50,273	-	-	-	50,273
Employee Recruitment and Develop	-	-	35	-	-	-	35
Dues and Subscriptions	-	-	181	-	-	-	181
Facilities Rental and Taxes	-	-	6,594	-	-	-	6,594
Agency Program Related S and S	-	-	692	-	-	-	692
Other Services and Supplies	-	-	4,281	-	-	-	4,281
Expendable Prop 250 - 5000	-	-	159	-	-	-	159
IT Expendable Property	-	-	180	-	-	-	180
<b>Total Services &amp; Supplies</b>	-	-	<b>\$87,120</b>	-	-	-	<b>\$87,120</b>
<b>Special Payments</b>							
Dist to Contract Svc Providers	-	-	604	-	-	-	604
<b>Total Special Payments</b>	-	-	<b>\$604</b>	-	-	-	<b>\$604</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
 Pkg: 031 - Standard Inflation

Cross Reference Name: Operations  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	87,724	-	-	-	87,724
<b>Total Expenditures</b>	-	-	<b>\$87,724</b>	-	-	-	<b>\$87,724</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(87,724)	-	-	-	(87,724)
<b>Total Ending Balance</b>	-	-	<b>(\$87,724)</b>	-	-	-	<b>(\$87,724)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
 Pkg: 032 - Above Standard Inflation

Cross Reference Name: Operations  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	2,955	-	-	-	2,955
Data Processing	-	-	1,113	-	-	-	1,113
Other Services and Supplies	-	-	31,272	-	-	-	31,272
<b>Total Services &amp; Supplies</b>	-	-	<b>\$35,340</b>	-	-	-	<b>\$35,340</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	35,340	-	-	-	35,340
<b>Total Expenditures</b>	-	-	<b>\$35,340</b>	-	-	-	<b>\$35,340</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(35,340)	-	-	-	(35,340)
<b>Total Ending Balance</b>	-	-	<b>(\$35,340)</b>	-	-	-	<b>(\$35,340)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
Pkg: 091 - Statewide Adjustment DAS Chgs

Cross Reference Name: Operations  
Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	(1,671)	-	-	-	(1,671)
State Gov. Service Charges	-	-	(2,557)	-	-	-	(2,557)
Data Processing	-	-	(264)	-	-	-	(264)
Other Services and Supplies	-	-	(4,695)	-	-	-	(4,695)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$9,187)</b>	-	-	-	<b>(\$9,187)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(9,187)	-	-	-	(9,187)
<b>Total Expenditures</b>	-	-	<b>(\$9,187)</b>	-	-	-	<b>(\$9,187)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	9,187	-	-	-	9,187
<b>Total Ending Balance</b>	-	-	<b>\$9,187</b>	-	-	-	<b>\$9,187</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Board of Chiropractic Examiners  
 Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Operations  
 Cross Reference Number: 81100-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Attorney General	-	-	(28,439)	-	-	-	(28,439)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$28,439)</b>	-	-	-	<b>(\$28,439)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(28,439)	-	-	-	(28,439)
<b>Total Expenditures</b>	-	-	<b>(\$28,439)</b>	-	-	-	<b>(\$28,439)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	28,439	-	-	-	28,439
<b>Total Ending Balance</b>	-	-	<b>\$28,439</b>	-	-	-	<b>\$28,439</b>



12/19/16 REPORT NO.: PICSAUDIT1  
 REPORT: SABRS PICS PKG FISCAL IMPACT REPORT  
 AGENCY: 81100 CHIROPRACTIC EXAMINERS BOARD  
 SUMMARY XREF: 001-00-00 Operations

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2017-19  
 PICS SYSTEM: BUDGET PREPARATION

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000510	UA	C0108 AA ADMIN SPECIALIST 2	19	PF	1	1.00	24.00	09	4,174.00		100,176 60,249			100,176 60,249
0000511	UA	C0103 AA OFFICE SPECIALIST 1	12	PP	1	.75	18.00	05	2,556.00		46,008 45,765			46,008 45,765
0000512	MEAHZ7004	HA PRIN EXEC/MANAGER C	28X	PF	1	1.00	24.00	09	7,110.00		170,640 79,034			170,640 79,034
0000513	UA	C5232 AA INVESTIGATOR 2	21	PF	1	1.00	24.00	09	4,580.00		109,920 62,855			109,920 62,855
0000514	UA	C0108 AA ADMIN SPECIALIST 2	19	PP	1	.75	18.00	09	4,174.00		75,132 53,553			75,132 53,553
0000516	UA	C5911 BA HLTH CARE INVEST/ADV	26	PP	1	.60	14.50	09	6,464.00		93,728 58,525			93,728 58,525
0004801	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004802	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004803	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004804	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004805	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004806	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		2,434 186			2,434 186
0004807	B	Y7500 AE BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		2,434 186			2,434 186
TOTAL PICS SALARY											618,897			618,897
TOTAL PICS OPE											361,763			361,763
TOTAL PICS PERSONAL SERVICES =					6	5.10	122.50				980,660			980,660

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Board of Chiropractic Examiners  
2017-19 Biennium

Agency Number: 81100  
Cross Reference Number: 81100-001-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	31,960	29,700	29,700	43,863	43,863	-
Non-business Lic. and Fees	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	-
Charges for Services	846	1,093	1,093	1,200	1,200	-
Fines and Forfeitures	45,579	57,500	57,500	47,436	47,436	-
Sales Income	4,481	5,391	5,391	4,604	4,604	-
Other Revenues	4,694	4,356	4,356	4,170	4,170	-
Tsfr To Oregon Health Authority	-	-	-	(11,600)	(11,600)	-
<b>Total Other Funds</b>	<b>\$1,512,965</b>	<b>\$1,937,138</b>	<b>\$1,937,138</b>	<b>\$1,928,872</b>	<b>\$1,928,872</b>	<b>-</b>





# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2013-2015 Actual	2015-17 Legislatively Adopted	2015-17 Estimated	2017-19		
						Agency Request	Governor's	Legislatively Adopted
Business Licenses & Fees	OF	0205	31,960	29,700	29,700	43,863	43,863	
Non-Business Lic. & Fees	OF	0210	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	
Charges for Services	OF	0410	846	1,093	1,093	1,200	1,200	
Fines & Forfeitures	OF	0505	45,579	57,500	57,500	47,436	47,436	
Other Sales Income	OF	0705	4,481	5,391	5,391	4,604	4,604	
Other Revenue	OF	0975	4,694	4,356	4,356	4,170	4,170	
Trsfr to OHA	OF					(11,600)	(11,600)	

Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 51





**Secretary of State - Audits Division  
AUDIT FOLLOW UP FORM**

**Report Title:** Health Professionals Regulatory Boards: General Review

**Report Number:** 2014-06

**Date:** March, 2014

**Agency:** Oregon Board of Chiropractic Examiners

**Recommendation:**

*We recommend boards give further consideration to background check policies for professionals who handle drugs or interact with vulnerable populations.*

	Status from Prior Follow Up	Current Status
<b>Status: Fully Implemented/Resolved:</b>		
<b>Partially Implemented - In Progress:</b>	<b>X</b>	<b>X</b>
<b>Partially Implemented - No Further Action to be Taken:</b>		
<b>Not Yet Started</b>		
<b>Decline to Implement</b>		

**Brief Explanation of Actions Taken/Current Status:**

There were originally 3 circumstances in which the OBCE was deficient at the time of the 2014 audit: 1) not conducting initial background checks; 2) not conducting renewal background checks; and 3) no background checks on file for 100% of our licensees.

As of 10/31/16, we conduct initial background (OSP, FBI) checks on 100% of both DC and CA licensees. Initial background checks have been conducted on DC applicants since 2006 and we've begun initial background checks on CA applicants as of June 6, 2016.

The OBCE does not currently conduct renewal background checks. Within our DC and CA annual renewal applications, we ask whether the licensees have been charged, arrested, convicted of any misdemeanors or felonies regardless of dismissal or diversion

To obtain complete audit reports or management letters call (503) 986-2255 or visit [http://www.sos.state.or.us/audits/pages/state\\_audits/index.html](http://www.sos.state.or.us/audits/pages/state_audits/index.html)





**Secretary of State - Audits Division**  
**AUDIT FOLLOW UP FORM**

**Report Title:** Health Professionals Regulatory Boards: General Review

**Report Number:** 2014-06

**Date:** March, 2014

**Agency:** Oregon Board of Chiropractic Examiners

within the last 12 months, if they have undergone any disciplinary action by other regulatory licensing boards, if there are any pending malpractice claims filed against them, and if there are undergoing any treatment for abuse of alcohol or illegal drugs. There are currently no plans for board action on this issue.

The OBCE does not possess background checks on file for 100% of our licensees. We have background checks on file for initial DC applicants who applied on or after February 2006 and for CA applicants who have applied on or after June, 2016. We don't have background checks on file for any licensee who applied before both of these timeframes.

To obtain complete audit reports or management letters call (503) 986-2255 or visit  
[http://www.sos.state.or.us/audits/pages/state\\_audits/index.html](http://www.sos.state.or.us/audits/pages/state_audits/index.html)





# Oregon Board of Chiropractic Examiners

Cassandra C. Skinner, J.D., Executive Director  
3218 Pringle Road SE, Suite 150  
Salem, OR 97302-6311  
503 373-1620

## Affirmative Action Statement

July 1, 2017 to – June 30, 2019

Approved Nov. 8, 2016



Oregon Board of Chiropractic Examiners  
Affirmative Action Statement  
2017-2019 Biennium

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## I. Affirmative Action Policy Statement

The Board of Chiropractic Examiners is committed to achieving a work force that represents the diversity of Oregon's population and to providing fair and equal employment opportunities. The Board is committed to an affirmative action program that provides equal opportunities for all persons regardless of race, color, religion, sex, sexual orientation, national origin, marital status, age or disability. The Board provides an environment for each applicant and employee that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, marital status or disability. The Board employment practices are consistent with the State's Affirmative Action Plan Guidelines and with state and federal laws, which preclude discrimination.

## II. Affirmative Action Summary Statement

### a. Affirmative Action 2015-2017 objectives

#### i. Goals set and met

1. *Advertise and recruit for diversity for the Board and the Board's committees and have demonstrable results.*

Within 2015-17 biennium, the Board recruited and retained a female Board member and a female chair of a subcommittee (OCPUG) who subsequently recruited a greater number of women to become involved in the subcommittee. Our 7 member Board now consists of 3 women and 4 men, with one of the women holding a position on the executive committee.

2. *Improve the response rate for the Agency's Race, Ethnicity, and Language Skills questionnaire that are provided to Doctor of Chiropractic and Chiropractic Assistant applicants.*

This questionnaire is included in the application packets for initial licensure and we have had a faster response and processing rate to date. We are working on making our CA renewals online so it is anticipated that the response rate will continue to decrease. These details go hand-in-hand with OHA's Workforce survey that we are implementing within our application requirements.

3. *Review the Oregon Health Authority's recommendations for culturally appropriate continuing education.*

We've been working with the OHA's Healthcare Workforce survey staff to implement the requirements of SB 230 (2015) to collect data from our licensees and joining those efforts with the soon-to-be mandated Cultural Competency Continuing Education reporting requirements.

The Executive Director is an alumna of Oregon Health Authority's Office of Equity and Inclusion's DELTA (Developing Leadership through Training and Action) program and participates with past and current members as often as possible.

4. *Continue to provide information and opportunities for staff to participate in diversity training and multi-cultural events, and seek new opportunities for working with higher education and local ethnic groups. The Board will continue to develop strategies to recruit, retain, and promote a diverse staff. The Board recognizes the value of individual and cultural difference and creates a work environment where talents and abilities are valued. If vacancies occur, OBCE will explore new and different venues to promote a diverse pool of applicants, including attending job fairs and trade shows.*

Staff is provided notices of events that are occurring within state government and throughout the state that they are encouraged to participate in. The agency's Executive Director and Investigator are both involved in many multicultural professional and recreational organizations and share events through those groups with staff as well.

Our recruiting efforts have included reaching out to the local community colleges career centers as well as transitional programs. In 2015-17, we made permanent both our Healthcare Investigator, a retired chiropractic physician, and our Investigator, a man of African-American descent.

5. *Revise, as needed, recruitment and promotion policies and criteria for exceptions that provide the opportunity for the Board to recruit a more diverse population and also provide appropriate advancement opportunities for incumbents, including a focus on the retention of women and minorities.*

This is a general practice of the Board but with a small agency with little position turnover or position growth, is rarely implemented.

6. *Continue to communicate the importance of diversity in staff meetings and include diversity discussions with staff. The Board utilizes diversity within the workforce by incorporating diverse perspectives into business decisions. The Board will continue to communicate cultural events throughout the area via posting on the employee bulletin board.*

We hold monthly staff meetings, in addition to our non-formal meetings with one another, where we discuss diversity issues that are raised within the profession of chiropractic, within our licensee base, and within the Board itself.

We changed all of our license applications to incorporate "Preferred Name" and "Preferred Pronoun" sections to acknowledge and respect individual licensee's identity representation.

7. *Continue the focus on developing a work environment that is attractive to a diverse pool of applicants, retains employees, and is accepting and respectful of employees' differences. Respectful workplace behaviors are expected and enforced.*

This is our current and ongoing practice. The last two hires for our Office Specialist 1 position (a position traditionally applied for and held by women) includes two men, one of whom was openly gay and the other of multicultural and racial descent. Unfortunately, for differing reasons, both employees were not retained by the Board. Our search continues for this position.

8. *Encourage employees to avail themselves of promotional and job developmental opportunities within Oregon State Government.*

Notices of opportunities, and encouragement of interest, are routinely provided to staff. Cross-training and career developmental opportunities continue to be encouraged. The Board's goal is to retain employees by keeping them challenged and giving them room for growth.

**ii. Goals not met or not expected to meet**

1. *Identify and implement a Cultural Competency Assessment within the existing budget limitation.*

We have not yet initiated this assessment.

2. *The Executive Director (who is also the Affirmative Action Representative) will be evaluated by the Board annually for her adherence to this Affirmative Action Plan and on the basis of involvement in achieving the affirmative action objectives.*

We have not yet formally included adherence to the Affirmative Action Plan into the Executive Director's annual evaluation but will do so within the next cycle (for year 2017).

**b. Affirmative Action 2017-2019 objectives**

1. *Identify and implement a Cultural Competency Assessment within the existing budget limitation.*
2. *The Executive Director (who is also the Affirmative Action Representative) will be evaluated by the Board annually for her adherence to this Affirmative Action Plan and on the basis of involvement in achieving the affirmative action objectives.*
3. *Advertise and recruit for diversity for the Board and the Board's committees and have demonstrable results.*

4. *Review the Oregon Health Authority's recommendations for culturally appropriate continuing education and encourage licensees to attend those courses.*
5. *Propose a Board mandate of cultural competency education as part of its annual renewal continuing education requirements.*
6. *Continue to provide information and opportunities for staff to participate in diversity training and multi-cultural events, and seek new opportunities for working with higher education and local ethnic groups. The Board will continue to develop strategies to recruit, retain, and promote a diverse staff. The Board recognizes the value of individual and cultural difference and creates a work environment where talents and abilities are valued. If vacancies occur, OBCE will explore new and different venues to promote a diverse pool of applicants, including attending job fairs and trade shows.*
7. *Continue the focus on developing a work environment that is attractive to a diverse pool of applicants, retains employees, and is accepting and respectful of employees' differences. Respectful workplace behaviors are expected and enforced.*
8. *Encourage employees to avail themselves of promotional and job developmental opportunities within Oregon State Government.*

**c. Human Resources services received from another state agency**

Department of Administrative Services, Chief Human Resources Office

**d. Name of Governor's Policy Advisor**

Jeremy VanDehey: (503) 378-6169, [jeremy.vandehy@oregon.gov](mailto:jeremy.vandehy@oregon.gov)

**e. Name and contact information of Agency's Affirmative Action Representative**

Cassandra C. Skinner, J.D., Executive Director  
 3218 Pringle Road SE, Suite 150  
 Salem, OR 97302-6311  
 (503) 373-1620  
[cass.skinner@oregon.gov](mailto:cass.skinner@oregon.gov)

The Board of Chiropractic Examiners remains committed to its policy on Affirmative Action and Equal Opportunity and to a rigorous and active affirmative action program. My personal commitment to these ideas is represented in the Affirmative Action Plan. Likewise, the Plan represents the Board's commitment to equal opportunity and affirmative action in employment and public service consistent with all applicable federal and state laws, including, but not limited

to: Executive Order 11246; Title VII of the Civil Rights Act of 1964; Sections 503 and 504 of the Rehabilitation Act of 1974; the Vietnam Era Veterans Readjustment Assistance Act; and the Americans with Disabilities Act. This Affirmative Action Plan has my complete authorization and commitment.

\_\_\_\_\_  
Cassandra C. Skinner, J.D., Executive Director

\_\_\_\_\_  
Date

If you have any questions regarding the agency's Affirmative Action Plan please contact the Affirmative Action Representative listed below.

Cassandra C. Skinner, Affirmative Action Representative  
Oregon Board of Chiropractic Examiners  
503-373-1620  
cass.skinner@oregon.gov



**Chiropractic Examiners, Board of**

Annual Performance Progress Report

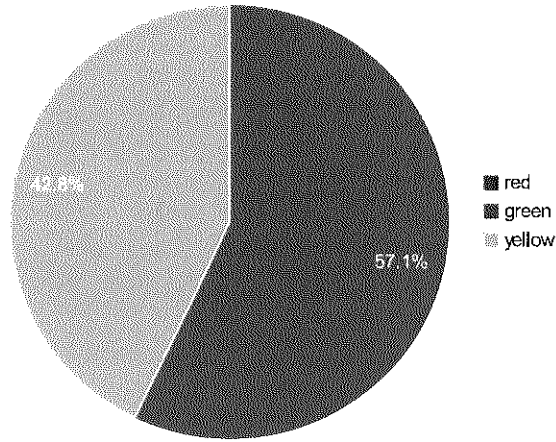
Reporting Year 2016

Published: 11/2/2016 4:07:05 PM



**KPM # Approved Key Performance Measures (KPMs)**

- 1 Average number of days to resolve a complaint. -
- 2 Percent of sexual misconduct/boundary complaints resolved in 180 days -
- 3 The Percentage of new complaints that are assessed, investigated, and presented to the board for an initial decision within a target number of days. -
- 4 Percentage of chiropractic physicians meeting the annual continuing education requirements. -
- 5 The Percentage of licenses issued within a target number of days once all application components (that are the responsibility of the applicant) have been received. -
- 6 Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.
- 7 Board Best Practices - Percent of total best practices met by the Board.



**Performance Summary**

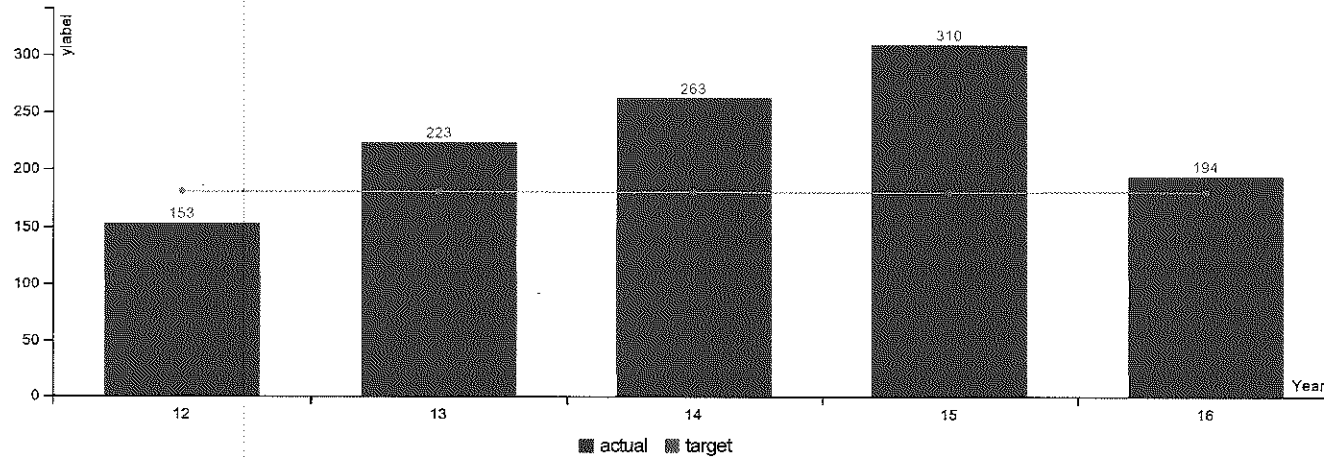
Summary Stats:

Green	Yellow	Red
= Target to -5%	= Target -6% to -15%	= Target > -15%
57.14%	42.86%	0%

66

KPM #1

Average number of days to resolve a complaint. -  
Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Average number of days to resolve a complaint.</b>					
Actual	153	223	263	310	194
Target	180	180	180	180	180

**How Are We Doing**

Our average for this KPM in 2015 was 310 days, with .45% of the then DC population accounting for 28% of the closed cases (9 DCs:27 cases). The total number of closed cases was 94. Those 27 cases were open for a total of 19,432 days, averaging 719 days/case. In contrast, the remaining 71% of cases were open for a total of 9,740 days, averaging 145 days/case - an average well below our target of 180 days.

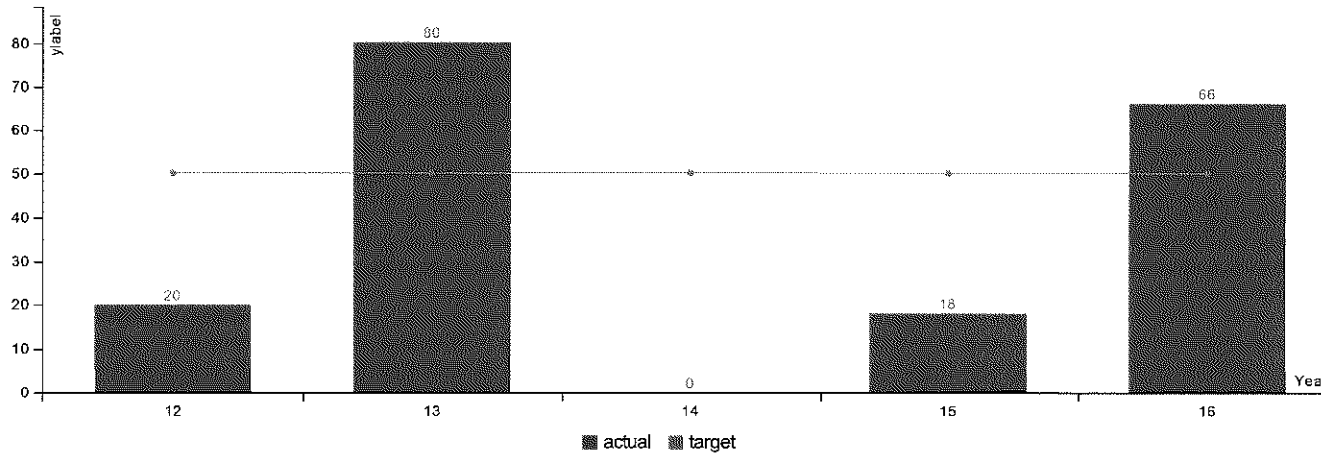
Our average for 2016 is 194 days, a great improvement over last years' average. 63 cases were closed during this reporting year with 25 cases over the 180 day target. Of these 25 cases, 19 DCs were involved (1% of the total 1917 DCs as of 8/31/16) in 20 cases and 5 cases involved non-licensees. The 25 cases were open for a total of 8,419 days, averaging 336 days/case. 1% of the total DCs were responsible for 40% of the closed cases. In contrast, the remaining 60% of cases were open for a total of 3,818 days, averaging 100 days/case - an average well below our target of 180 days and well below last years' measurements.

**Factors Affecting Results**

Several longstanding investigations and cases - some that had been open since 2010 - were resolved and closed during the 2015 reporting year and some carried over and were resolved within this reporting year. Increasing complexity of cases - sexual boundary issues, legal complexity, involvement of opposing counsel, and cases on appeal - effect this measure's outcome greatly.

KPM #2

Percent of sexual misconduct/boundary complaints resolved in 180 days -  
Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Percent of sexual misconduct/boundary complaints resolved in 180 days</b>					
Actual	20%	80%	0%	18%	66%
Target	50%	50%	50%	50%	50%

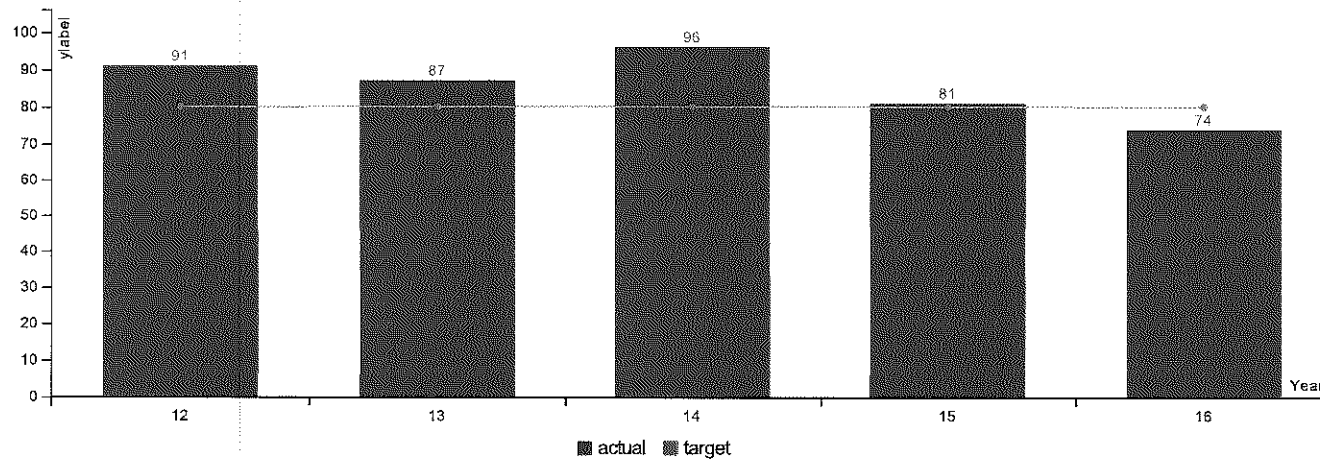
**How Are We Doing**

We met and exceeded our target this reporting period, the first time we've met this KPM in three years. There were 3 sexual boundary cases closed with 2 closed under 180 days, a wonderful improvement over 2015 (18%) and 2014 (0%).

**Factors Affecting Results**

This category can be very challenging as the investigations are often long and complicated involving sensitive topics with sensitive witnesses, multiple licensing and law enforcement agencies, as well as opposing counsel, and a long appeals process. A major factor that affects these results is the small number of cases that qualify as sexual boundary cases that are investigated and closed every year. That number can vary drastically.

KPM #3 The Percentage of new complaints that are assessed, investigated, and presented to the board for an initial decision within a target number of days. -  
 Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Percentage of complaints/investigations presented to the Board within 120 days</b>					
Actual	91%	87%	96%	81%	74%
Target	80%	80%	80%	80%	80%

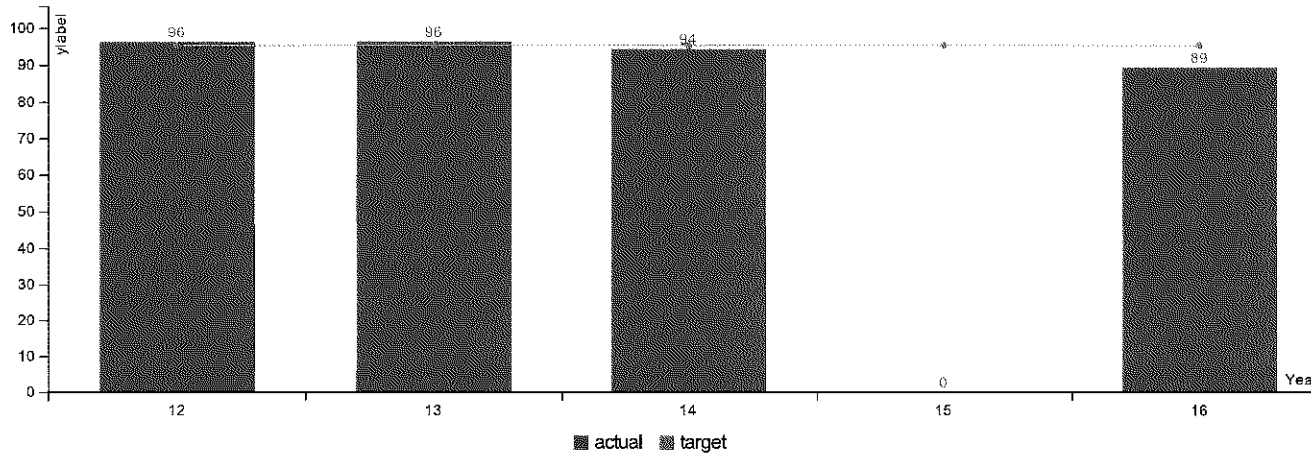
**How Are We Doing**

We are close but did not meet our target for this reporting period, unlike the last seven reporting periods. There were 38 new cases, with 10 cases reporting to the board at more than 120 days. All cases reported to the board in less than 185 days.

**Factors Affecting Results**

The only factor that is different about these cases than cases within prior reporting periods is that 7 of the 10 cases over target involve complex recordkeeping/chart note violations. These types of cases involve voluminous amounts of medical records to request from licensees, to review when finally obtained, and to present to the board in a concise manner. Our Healthcare Investigator, who is a retired DC, is indispensable during the investigation and review of these records.

KPM #4 Percentage of chiropractic physicians meeting the annual continuing education requirements. -  
Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Percentage of chiropractic physicians meeting the annual continuing education requirements.</b>					
Actual	96%	96%	94%	0%	89%
Target	95%	95%	95%	95%	95%

**How Are We Doing**

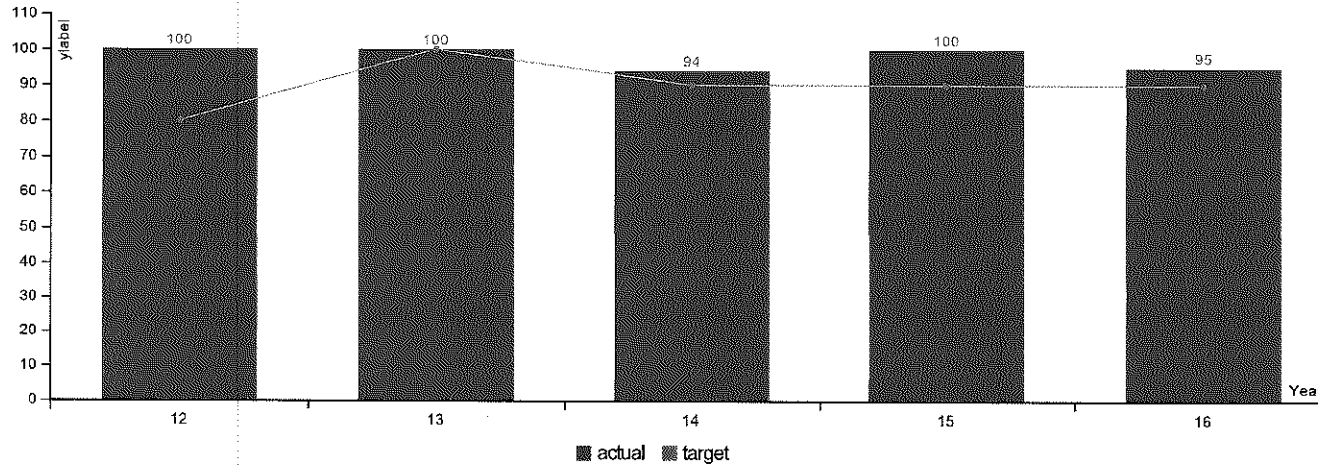
For the 2016 reporting period, 2 audits were taken. The first audit was taken in October 2015 wherein 26 DCs were audited and 20 complied with their CE requirement within 30 days of audit, a 77% compliance rate. The second audit was taken in April 2016 wherein 22 DCs were audited and 21 complied, a 95% compliance rate. The total, overall compliance rate of the two audits combined was 89% (41/46).

No data was available for our 2015 reporting period for this KPM due to office staffing issues occurring at that time. For 2014, there was a reported 94% overall compliance rate.

**Factors Affecting Results**

Internal staffing issues can greatly affect data collection and reporting of this KPM. As can be seen, we improved our staffing issue over last year and improved our educational push regarding CE requirements at the beginning of 2016.

KPM #5 The Percentage of licenses issued within a target number of days once all application components (that are the responsibility of the applicant) have been received. -  
Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Time to process chiropractor applications</b>					
Actual	100%	100%	94%	100%	95%
Target	80%	100%	90%	90%	90%

**How Are We Doing**

The target is issuance of 90% of chiropractic physician licenses within 5 business days of the completed application (that are the responsibility of the applicant).

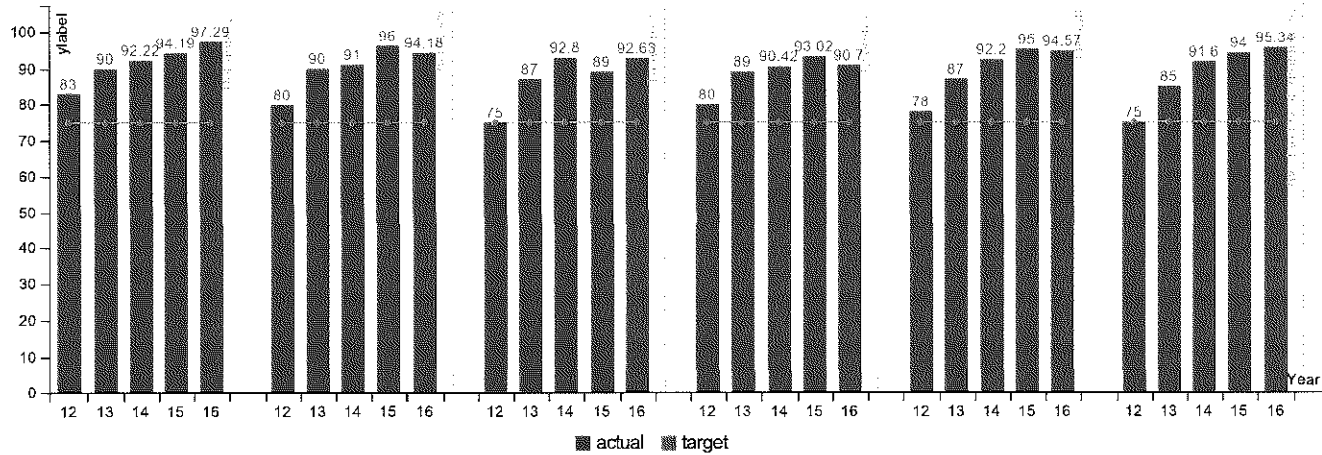
We have met this target measure. 39 licenses were processed in this reporting period, with 100% completion within 10 days, 95% completion within 5 days, 92% completion within 3 days, and 90% completion within 5 days.

**Factors Affecting Results**

Open positions and staff vacation or sick days greatly affect this measure and the processing of license applications. We continue cross training staff members for these purposes.

KPM #6 Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.

Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Helpfulness</b>					
Actual	83%	90%	92.22%	94.19%	97.29%
Target	75%	75%	75%	75%	75%
<b>Accuracy</b>					
Actual	80%	90%	91%	96%	94.18%
Target	75%	75%	75%	75%	75%
<b>Timeliness</b>					
Actual	75%	87%	92.80%	89%	92.63%
Target	75%	75%	75%	75%	75%
<b>Expertise</b>					
Actual	80%	89%	90.42%	93.02%	90.70%
Target	75%	75%	75%	75%	75%
<b>Overall</b>					
Actual	78%	87%	92.20%	95%	94.57%
Target	75%	75%	75%	75%	75%
<b>Availability of Information</b>					
Actual	75%	85%	91.60%	94%	95.34%
Target	75%	75%	75%	75%	75%

How Are We Doing

The 75% target is a combination of "Excellent" and "Good" responses as opposed to "Fair" and "Poor." Beginning in reporting year 2014, we expanded response possibilities from "Excellent," "Good," "Fair," and "Poor" to "Excellent," "Above Average," "Average," and "Below Average." The reported outcomes, exceeding the 75% target in all questions, are based on a combination of "Excellent," "Above Average," and "Average" responses rather than the previous combination of "Excellent" and "Good." Even if we only reported combinations of "Excellent" and "Above Average," we still meet or exceed our 75% target in four of the six survey questions within this KPM. The two survey questions that didn't meet our target with these two reporting criteria are within the Timeliness and Accuracy questions.

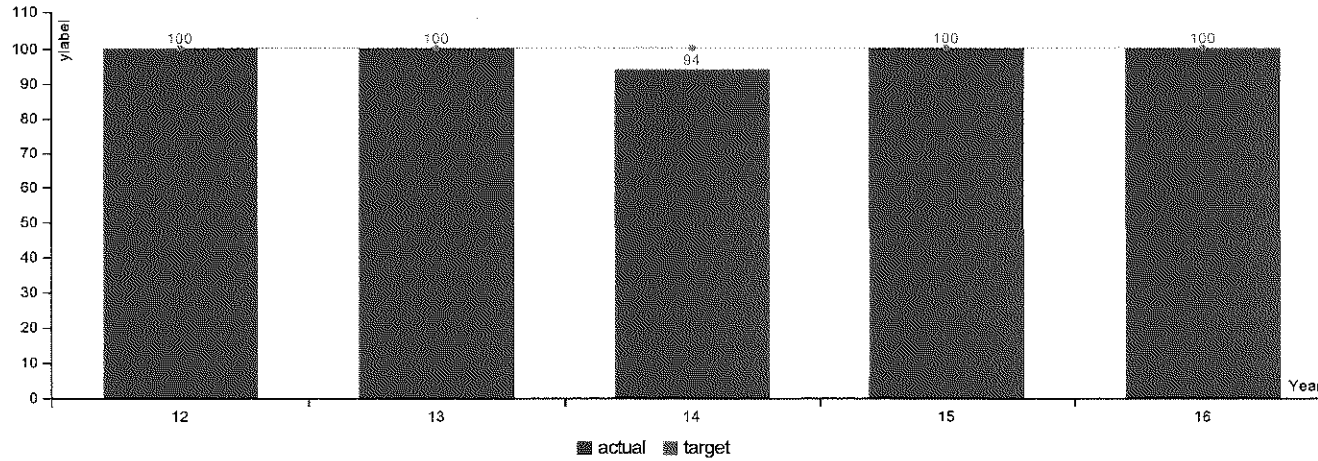
**Factors Affecting Results**

The predominant comment received in 2015 was that we weren't posting our approved board meeting minutes on our website in a timely manner and we have greatly improved this issue and are up to date. For 2016, we've been shortstaffed for much of this reporting year and it has affected our response times, as can be seen by the comments received within the current survey. As of October 5, 2016, we have made a hire to remedy our staffing issue and anticipate our slight deficiencies to improve for next reporting year.



KPM #7

Board Best Practices - Percent of total best practices met by the Board.  
 Data Collection Period: Sep 01 - Aug 31



Report Year	2012	2013	2014	2015	2016
<b>Board Best Practices - Percent of total best practices met by the Board.</b>					
Actual	100%	100%	94%	100%	100%
Target	100%	100%	100%	100%	100%

**How Are We Doing**

Five of seven board members responded with a 100% assessment score. One responding board member placed "?" in the Yes column in response to questions #9 (The board periodically reviews key financial information and audit findings) and #11 (The agency adheres to accounting rules and other relevant financial controls). For sake of this reporting, I am accepting those marks as affirmative responses and have reached out to the board member to clarify their questions. One of our newest board members didn't respond due to the members' newness in the reporting year.

**Factors Affecting Results**

**Oregon Board of Chiropractic Examiners**

**Summary Cross Reference Listing and Packages  
2017-19 Biennium**

**Agency Number: 81100  
BAM Analyst: Medina, Anthony  
Budget Coordinator: Gesner, Aubrey - (503)378-6930**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
001-00-00-00000	Operations	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
001-00-00-00000	Operations	021	0	Phase - In	Essential Packages
001-00-00-00000	Operations	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Operations	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Operations	032	0	Above Standard Inflation	Essential Packages
001-00-00-00000	Operations	080	0	May 2016 E-Board	Policy Packages
001-00-00-00000	Operations	090	0	Analyst Adjustments	Policy Packages
001-00-00-00000	Operations	091	0	Statewide Adjustment DAS Chgs	Policy Packages
001-00-00-00000	Operations	092	0	Statewide AG Adjustment	Policy Packages



**Oregon Board of Chiropractic Examiners**

**Policy Package List by Priority  
2017-19 Biennium**

**Agency Number: 81100**

**BAM Analyst: Medina, Anthony**

**Budget Coordinator: Gesner, Aubrey - (503)378-6930**

<b>Priority</b>	<b>Policy Pkg Number</b>	<b>Policy Pkg Description</b>	<b>Summary Cross Reference Number</b>	<b>Cross Reference Description</b>
0	080	May 2016 E-Board	001-00-00-00000	Operations
	090	Analyst Adjustments	001-00-00-00000	Operations
	091	Statewide Adjustment DAS Chgs	001-00-00-00000	Operations
	092	Statewide AG Adjustment	001-00-00-00000	Operations



Oregon Board of Chiropractic Examiners

Agency Number: 81100

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 81100-000-00-00-00000

2017-19 Biennium

Chiropractic Examiner, State Board of

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	299,442	330,472	330,472	347,385	347,385	-
<b>0030 Beginning Balance Adjustment</b>						
3400 Other Funds Ltd	-	(72,628)	(72,628)	-	-	-
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	299,442	257,844	257,844	347,385	347,385	-
<b>TOTAL BEGINNING BALANCE</b>	<b>\$299,442</b>	<b>\$257,844</b>	<b>\$257,844</b>	<b>\$347,385</b>	<b>\$347,385</b>	<b>-</b>
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
<b>0205 Business Lic and Fees</b>						
3400 Other Funds Ltd	31,960	29,700	29,700	43,863	43,863	-
<b>0210 Non-business Lic. and Fees</b>						
3400 Other Funds Ltd	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	-
<b>LICENSES AND FEES</b>						
3400 Other Funds Ltd	1,457,365	1,868,798	1,868,798	1,883,062	1,883,062	-
<b>TOTAL LICENSES AND FEES</b>	<b>\$1,457,365</b>	<b>\$1,868,798</b>	<b>\$1,868,798</b>	<b>\$1,883,062</b>	<b>\$1,883,062</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
<b>0410 Charges for Services</b>						
3400 Other Funds Ltd	846	1,093	1,093	1,200	1,200	-
<b>FINES, RENTS AND ROYALTIES</b>						
<b>0505 Fines and Forfeitures</b>						
3400 Other Funds Ltd	45,579	57,500	57,500	47,436	47,436	-

**Oregon Board of Chiropractic Examiners**

**Agency Number: 81100**

**Budget Support - Detail Revenues and Expenditures**

**Cross Reference Number: 81100-000-00-00-00000**

**2017-19 Biennium**

**Chiropractic Examiner, State Board of**

<i>Description</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Agency Request Budget</i>	<i>2017-19 Governor's Budget</i>	<i>2017-19 Leg Adopted Budget</i>
<b>SALES INCOME</b>						
<b>0705 Sales Income</b>						
3400 Other Funds Ltd	4,481	5,391	5,391	4,604	4,604	-
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	4,694	4,356	4,356	4,170	4,170	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	1,512,965	1,937,138	1,937,138	1,940,472	1,940,472	-
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$1,512,965</b>	<b>\$1,937,138</b>	<b>\$1,937,138</b>	<b>\$1,940,472</b>	<b>\$1,940,472</b>	<b>-</b>
<b>TRANSFERS OUT</b>						
<b>2443 Tsfr To Oregon Health Authority</b>						
3400 Other Funds Ltd	-	-	-	(11,600)	(11,600)	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	1,812,407	2,194,982	2,194,982	2,276,257	2,276,257	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$1,812,407</b>	<b>\$2,194,982</b>	<b>\$2,194,982</b>	<b>\$2,276,257</b>	<b>\$2,276,257</b>	<b>-</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	529,162	610,758	636,033	618,897	618,897	-
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	9,730	-	-	-	-	-
<b>3170 Overtime Payments</b>						

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Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 81100-000-00-00-00000

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Chiropractic Examiner, State Board of

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
3400 Other Funds Ltd	1,492	-	-	-	-	-
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	8,592	19,892	19,892	20,628	20,628	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	548,976	630,650	655,925	639,525	639,525	-
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$548,976</b>	<b>\$630,650</b>	<b>\$655,925</b>	<b>\$639,525</b>	<b>\$639,525</b>	<b>-</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	172	264	264	285	285	-
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	69,996	95,902	99,893	117,640	117,640	-
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	30,287	32,487	37,108	37,116	37,116	-
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	42,007	48,244	50,178	48,924	48,924	-
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	304	414	414	414	414	-
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	3,193	3,784	3,936	3,833	3,833	-
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	145,833	183,168	189,672	200,016	200,016	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	291,792	364,263	381,465	408,228	408,228	-



Oregon Board of Chiropractic Examiners

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Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 81100-000-00-00-00000

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Chiropractic Examiner, State Board of

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$291,792</b>	<b>\$364,263</b>	<b>\$381,465</b>	<b>\$408,228</b>	<b>\$408,228</b>	-
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	840,768	994,913	1,037,390	1,047,753	1,047,753	-
<b>TOTAL PERSONAL SERVICES</b>	<b>\$840,768</b>	<b>\$994,913</b>	<b>\$1,037,390</b>	<b>\$1,047,753</b>	<b>\$1,047,753</b>	-
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	25,106	22,623	22,623	25,534	25,534	-
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	6,967	9,121	9,121	9,458	9,458	-
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	3,973	4,903	4,903	5,084	5,084	-
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	29,861	35,182	35,182	34,410	34,410	-
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	13,360	12,271	12,271	15,680	14,009	-
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	80,100	28,261	28,261	44,271	41,714	-
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	7,696	5,120	5,120	8,265	8,001	-
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	2,317	10,589	10,589	7,323	7,323	-
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	63,725	106,066	106,066	110,415	110,415	-

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Budget Support - Detail Revenues and Expenditures

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Chiropractic Examiner, State Board of

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	26,303	18,033	18,033	18,772	18,772	-
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	221,431	382,594	382,594	432,867	404,428	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	631	205	205	990	990	-
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	4,638	4,898	4,898	5,079	5,079	-
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	80,216	95,566	95,566	102,160	102,160	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	18,223	18,708	18,708	19,400	19,400	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	14,552	115,700	115,700	151,253	146,558	-
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	1,448	4,307	4,307	4,466	4,466	-
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	9,567	3,872	3,872	5,052	5,052	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	610,114	878,019	878,019	1,000,479	962,853	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$610,114</b>	<b>\$878,019</b>	<b>\$878,019</b>	<b>\$1,000,479</b>	<b>\$962,853</b>	<b>-</b>
<b>SPECIAL PAYMENTS</b>						
<b>6055 Dist to Contract Svc Providers</b>						

Oregon Board of Chiropractic Examiners

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Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 81100-000-00-00-00000

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Chiropractic Examiner, State Board of

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
3400 Other Funds Ltd	8,559	16,328	16,328	16,932	16,932	-
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	1,459,441	1,889,260	1,931,737	2,065,164	2,027,538	-
<b>TOTAL EXPENDITURES</b>	<b>\$1,459,441</b>	<b>\$1,889,260</b>	<b>\$1,931,737</b>	<b>\$2,065,164</b>	<b>\$2,027,538</b>	-
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	352,966	305,722	263,245	211,093	248,719	-
<b>TOTAL ENDING BALANCE</b>	<b>\$352,966</b>	<b>\$305,722</b>	<b>\$263,245</b>	<b>\$211,093</b>	<b>\$248,719</b>	-
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	6	6	6	6	6	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	-
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	4.88	5.10	5.10	5.10	5.10	-
<b>TOTAL AUTHORIZED FTE</b>	<b>4.88</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>	-

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Budget Support - Detail Revenues and Expenditures  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	299,442	330,472	330,472	347,385	347,385	-
<b>0030 Beginning Balance Adjustment</b>						
3400 Other Funds Ltd	-	(72,628)	(72,628)	-	-	-
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	299,442	257,844	257,844	347,385	347,385	-
<b>TOTAL BEGINNING BALANCE</b>	<b>\$299,442</b>	<b>\$257,844</b>	<b>\$257,844</b>	<b>\$347,385</b>	<b>\$347,385</b>	<b>-</b>
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
<b>0205 Business Lic and Fees</b>						
3400 Other Funds Ltd	31,960	29,700	29,700	43,863	43,863	-
<b>0210 Non-business Lic. and Fees</b>						
3400 Other Funds Ltd	1,425,405	1,839,098	1,839,098	1,839,199	1,839,199	-
<b>LICENSES AND FEES</b>						
3400 Other Funds Ltd	1,457,365	1,868,798	1,868,798	1,883,062	1,883,062	-
<b>TOTAL LICENSES AND FEES</b>	<b>\$1,457,365</b>	<b>\$1,868,798</b>	<b>\$1,868,798</b>	<b>\$1,883,062</b>	<b>\$1,883,062</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
<b>0410 Charges for Services</b>						
3400 Other Funds Ltd	846	1,093	1,093	1,200	1,200	-
<b>FINES, RENTS AND ROYALTIES</b>						
<b>0505 Fines and Forfeitures</b>						
3400 Other Funds Ltd	45,579	57,500	57,500	47,436	47,436	-

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Budget Support - Detail Revenues and Expenditures

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Operations

Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>SALES INCOME</b>						
<b>0705 Sales Income</b>						
3400 Other Funds Ltd	4,481	5,391	5,391	4,604	4,604	-
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	4,694	4,356	4,356	4,170	4,170	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	1,512,965	1,937,138	1,937,138	1,940,472	1,940,472	-
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$1,512,965</b>	<b>\$1,937,138</b>	<b>\$1,937,138</b>	<b>\$1,940,472</b>	<b>\$1,940,472</b>	<b>-</b>
<b>TRANSFERS OUT</b>						
<b>2443 Tsfr To Oregon Health Authority</b>						
3400 Other Funds Ltd	-	-	-	(11,600)	(11,600)	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	1,812,407	2,194,982	2,194,982	2,276,257	2,276,257	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$1,812,407</b>	<b>\$2,194,982</b>	<b>\$2,194,982</b>	<b>\$2,276,257</b>	<b>\$2,276,257</b>	<b>-</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	529,162	610,758	636,033	618,897	618,897	-
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	9,730	-	-	-	-	-
<b>3170 Overtime Payments</b>						

Budget Support - Detail Revenues and Expenditures  
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Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
3400 Other Funds Ltd	1,492	-	-	-	-	-
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	8,592	19,892	19,892	20,628	20,628	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	548,976	630,650	655,925	639,525	639,525	-
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$548,976</b>	<b>\$630,650</b>	<b>\$655,925</b>	<b>\$639,525</b>	<b>\$639,525</b>	<b>-</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	172	264	264	285	285	-
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	69,996	95,902	99,893	117,640	117,640	-
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	30,287	32,487	37,108	37,116	37,116	-
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	42,007	48,244	50,178	48,924	48,924	-
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	304	414	414	414	414	-
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	3,193	3,784	3,936	3,833	3,833	-
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	145,833	183,168	189,672	200,016	200,016	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	291,792	364,263	381,465	408,228	408,228	-

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Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>TOTAL OTHER PAYROLL EXPENSES</b>	\$291,792	\$364,263	\$381,465	\$408,228	\$408,228	-
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	840,768	994,913	1,037,390	1,047,753	1,047,753	-
<b>TOTAL PERSONAL SERVICES</b>	<b>\$840,768</b>	<b>\$994,913</b>	<b>\$1,037,390</b>	<b>\$1,047,753</b>	<b>\$1,047,753</b>	-
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	25,106	22,623	22,623	25,534	25,534	-
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	6,967	9,121	9,121	9,458	9,458	-
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	3,973	4,903	4,903	5,084	5,084	-
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	29,861	35,182	35,182	34,410	34,410	-
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	13,360	12,271	12,271	15,680	14,009	-
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	80,100	28,261	28,261	44,271	41,714	-
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	7,696	5,120	5,120	8,265	8,001	-
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	2,317	10,589	10,589	7,323	7,323	-
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	63,725	106,066	106,066	110,415	110,415	-

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Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	26,303	18,033	18,033	18,772	18,772	-
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	221,431	382,594	382,594	432,867	404,428	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	631	205	205	990	990	-
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	4,638	4,898	4,898	5,079	5,079	-
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	80,216	95,566	95,566	102,160	102,160	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	18,223	18,708	18,708	19,400	19,400	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	14,552	115,700	115,700	151,253	146,558	-
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	1,448	4,307	4,307	4,466	4,466	-
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	9,567	3,872	3,872	5,052	5,052	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	610,114	878,019	878,019	1,000,479	962,853	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$610,114</b>	<b>\$878,019</b>	<b>\$878,019</b>	<b>\$1,000,479</b>	<b>\$962,853</b>	<b>-</b>

SPECIAL PAYMENTS

6055 Dist to Contract Svc Providers

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Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
3400 Other Funds Ltd	8,559	16,328	16,328	16,932	16,932	-
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	1,459,441	1,889,260	1,931,737	2,065,164	2,027,538	-
<b>TOTAL EXPENDITURES</b>	<b>\$1,459,441</b>	<b>\$1,889,260</b>	<b>\$1,931,737</b>	<b>\$2,065,164</b>	<b>\$2,027,538</b>	-
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	352,966	305,722	263,245	211,093	248,719	-
<b>TOTAL ENDING BALANCE</b>	<b>\$352,966</b>	<b>\$305,722</b>	<b>\$263,245</b>	<b>\$211,093</b>	<b>\$248,719</b>	-
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	6	6	6	6	6	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	-
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	4.88	5.10	5.10	5.10	5.10	-
<b>TOTAL AUTHORIZED FTE</b>	<b>4.88</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>	-

Oregon Board of Chiropractic Examiners

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Version / Column Comparison Report - Detail

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Operations

Description	Agency Request Budget (V-01) 2013-15 Actuals	Governor's Budget (Y-01) 2013-15 Actuals	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
0025 Beginning Balance				
3400 Other Funds Ltd	299,442	299,442	0	-
<b>REVENUE CATEGORIES</b>				
<b>LICENSES AND FEES</b>				
0205 Business Lic and Fees				
3400 Other Funds Ltd	31,960	31,960	0	-
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	1,425,405	1,425,405	0	-
<b>TOTAL LICENSES AND FEES</b>				
3400 Other Funds Ltd	1,457,365	1,457,365	0	-
<b>CHARGES FOR SERVICES</b>				
0410 Charges for Services				
3400 Other Funds Ltd	846	846	0	-
<b>FINES, RENTS AND ROYALTIES</b>				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	45,579	45,579	0	-
<b>SALES INCOME</b>				
0705 Sales Income				
3400 Other Funds Ltd	4,481	4,481	0	-
<b>OTHER</b>				
0975 Other Revenues				
3400 Other Funds Ltd	4,694	4,694	0	-
<b>TOTAL REVENUES</b>				

Description	Agency Request Budget (V-01) 2013-15 Actuals	Governor's Budget (Y-01) 2013-15 Actuals	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	1,512,965	1,512,965	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	1,812,407	1,812,407	0	-
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>SALARIES &amp; WAGES</b>				
<b>3110 Class/Unclass Sal. and Per Diem</b>				
3400 Other Funds Ltd	529,162	529,162	0	-
<b>3160 Temporary Appointments</b>				
3400 Other Funds Ltd	9,730	9,730	0	-
<b>3170 Overtime Payments</b>				
3400 Other Funds Ltd	1,492	1,492	0	-
<b>3190 All Other Differential</b>				
3400 Other Funds Ltd	8,592	8,592	0	-
<b>TOTAL SALARIES &amp; WAGES</b>				
3400 Other Funds Ltd	548,976	548,976	0	-
<b>OTHER PAYROLL EXPENSES</b>				
<b>3210 Empl. Rel. Bd. Assessments</b>				
3400 Other Funds Ltd	172	172	0	-
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	69,996	69,996	0	-
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	30,287	30,287	0	-
<b>3230 Social Security Taxes</b>				

Description	Agency Request Budget (V-01) 2013-15 Actuals	Governor's Budget (Y-01) 2013-15 Actuals	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	42,007	42,007	0	-
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	304	304	0	-
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	3,193	3,193	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	145,833	145,833	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	291,792	291,792	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	840,768	840,768	0	-
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	25,106	25,106	0	-
<b>4125 Out of State Travel</b>				
3400 Other Funds Ltd	6,967	6,967	0	-
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	3,973	3,973	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	29,861	29,861	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	13,360	13,360	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	80,100	80,100	0	-

Description	Agency Request Budget (V-01) 2013-15 Actuals	Governor's Budget (Y-01) 2013-15 Actuals	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	7,696	7,696	0	-
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	2,317	2,317	0	-
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	63,725	63,725	0	-
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	26,303	26,303	0	-
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	221,431	221,431	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	631	631	0	-
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	4,638	4,638	0	-
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	80,216	80,216	0	-
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	18,223	18,223	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	14,552	14,552	0	-
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	1,448	1,448	0	-
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	9,567	9,567	0	-

**Oregon Board of Chiropractic Examiners**

**Agency Number: 81100**

Version / Column Comparison Report - Detail

Cross Reference Number:81100-001-00-00-00000

2017-19 Biennium

Operations

Description	Agency Request Budget (V-01) 2013-15 Actuals	Governor's Budget (Y-01) 2013-15 Actuals	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	610,114	610,114	0	-
<b>SPECIAL PAYMENTS</b>				
<b>6055 Dist to Contract Svc Providers</b>				
3400 Other Funds Ltd	8,559	8,559	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	1,459,441	1,459,441	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	352,966	352,966	0	-
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	6	6	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	4.88	4.88	0	-

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Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Non-PICS Psnl Svc / Vacancy Factor  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3190 All Other Differential

3400 Other Funds Ltd	736	736	0	0.00%
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OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

3400 Other Funds Ltd	141	141	0	0.00%
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3221 Pension Obligation Bond

3400 Other Funds Ltd	8	8	0	0.00%
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3230 Social Security Taxes

3400 Other Funds Ltd	56	56	0	0.00%
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3260 Mass Transit Tax

3400 Other Funds Ltd	(103)	(103)	0	0.00%
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OTHER PAYROLL EXPENSES

3400 Other Funds Ltd	102	102	0	0.00%
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<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$102</b>	<b>\$102</b>	<b>\$0</b>	<b>0.00%</b>
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PERSONAL SERVICES

3400 Other Funds Ltd	838	838	0	0.00%
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**Oregon Board of Chiropractic Examiners**

**Agency Number: 81100**

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Non-PICS Psnl Svc / Vacancy Factor  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL PERSONAL SERVICES</b>	<b>\$838</b>	<b>\$838</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	838	838	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$838</b>	<b>\$838</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(838)	(838)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$838)</b>	<b>(\$838)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 911 911 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 337 337 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 181 181 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 1,228 1,228 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 454 454 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd 16,010 16,010 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 255 255 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 261 261 0 0.00%

4300 Professional Services

Oregon Board of Chiropractic Examiners

Agency Number: 81100

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	4,349	4,349	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	739	739	0	0.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	50,273	50,273	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	35	35	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	181	181	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	6,594	6,594	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	692	692	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	4,281	4,281	0	0.00%
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	159	159	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	180	180	0	0.00%

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Oregon Board of Chiropractic Examiners

Agency Number: 81100

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	87,120	87,120	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$87,120</b>	<b>\$87,120</b>	<b>\$0</b>	<b>0.00%</b>
<b>SPECIAL PAYMENTS</b>				
6055 Dist to Contract Svc Providers				
3400 Other Funds Ltd	604	604	0	0.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	87,724	87,724	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$87,724</b>	<b>\$87,724</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(87,724)	(87,724)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$87,724)</b>	<b>(\$87,724)</b>	<b>\$0</b>	<b>0.00%</b>

Oregon Board of Chiropractic Examiners

Agency Number: 81100

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Above Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 032

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	2,955	2,955	0	0.00%
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	1,113	1,113	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	31,272	31,272	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	35,340	35,340	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$35,340</b>	<b>\$35,340</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	35,340	35,340	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$35,340</b>	<b>\$35,340</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(35,340)	(35,340)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$35,340)</b>	<b>(\$35,340)</b>	<b>\$0</b>	<b>0.00%</b>

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Oregon Board of Chiropractic Examiners

Agency Number: 81100

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 091

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	-	(1,671)	(1,671)	100.00%
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	-	(2,557)	(2,557)	100.00%
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	-	(264)	(264)	100.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	-	(4,695)	(4,695)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(9,187)	(9,187)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$9,187)</b>	<b>(\$9,187)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(9,187)	(9,187)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$9,187)</b>	<b>(\$9,187)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	9,187	9,187	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$9,187</b>	<b>\$9,187</b>	<b>100.00%</b>

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Oregon Board of Chiropractic Examiners

Agency Number: 81100

Package Comparison Report - Detail  
 2017-19 Biennium  
 Operations

Cross Reference Number: 81100-001-00-00-00000  
 Package: Statewide AG Adjustment  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	-	(28,439)	(28,439)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(28,439)	(28,439)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$28,439)</b>	<b>(\$28,439)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(28,439)	(28,439)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$28,439)</b>	<b>(\$28,439)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	28,439	28,439	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$28,439</b>	<b>\$28,439</b>	<b>100.00%</b>

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12/19/16 REPORT NO.: PPDPLBUDCL  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF  
 AGENCY:81100 CHIROPRACTIC EXAMINERS BOARD  
 SUMMARY XREF:001-00-00 000 Operations

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		23,293			23,293
000	MEAHZ7004	HA	PRINCIPAL EXECUTIVE/MANAGER C	1	1.00	24.00	7,110.00		170,640			170,640
000	UA	C0103	AA OFFICE SPECIALIST 1	1	.75	18.00	2,556.00		46,008			46,008
000	UA	C0108	AA ADMINISTRATIVE SPECIALIST 2	2	1.75	42.00	4,174.00		175,308			175,308
000	UA	C5232	AA INVESTIGATOR 2	1	1.00	24.00	4,580.00		109,920			109,920
000	UA	C5911	BA HEALTH CARE INVESTIGTR/ADVISR	1	.60	14.50	6,464.00		93,728			93,728
000				6	5.10	122.50	2,235.23		618,897			618,897
				6	5.10	122.50	2,235.23		618,897			618,897
				6	5.10	122.50	2,235.23		618,897			618,897

12/19/16 REPORT NO.: PPDPLBUDCL  
REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF  
AGENCY:81100 CHIROPRACTIC EXAMINERS BOARD  
SUMMARY XREF:001-00-00 000 Operations

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2017-19  
PICS SYSTEM: BUDGET PREPARATION  
PAGE 2  
PROD FILE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				6	5.10	122.50	2,235.23		618,897			618,897





12/19/16 REPORT NO.: PPDPLAGYCL  
 REPORT: SUMMARY LIST BY PKG BY AGENCY  
 AGENCY:81100 CHIROPRACTIC EXAMINERS BOARD

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		23,293			23,293
000	MEAHZ7004	HA	PRINCIPAL EXECUTIVE/MANAGER C	1	1.00	24.00	7,110.00		170,640			170,640
000	UA	C0103	AA OFFICE SPECIALIST 1	1	.75	18.00	2,556.00		46,008			46,008
000	UA	C0108	AA ADMINISTRATIVE SPECIALIST 2	2	1.75	42.00	4,174.00		175,308			175,308
000	UA	C5232	AA INVESTIGATOR 2	1	1.00	24.00	4,580.00		109,920			109,920
000	UA	C5911	BA HEALTH CARE INVESTIGTR/ADVISR	1	.60	14.50	6,464.00		93,728			93,728
				6	5.10	122.50	2,235.23		618,897			618,897

12/19/16 REPORT NO.: PPDPLAGYCL  
 REPORT: SUMMARY LIST BY PKG BY AGENCY  
 AGENCY:81100 CHIROPRACTIC EXAMINERS BOARD

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2017-19  
 PICS SYSTEM: BUDGET PREPARATION

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				6	5.10	122.50	2,235.23		618,897			618,897







12/19/16 REPORT NO.: PICSAUDIT1  
 REPORT: SABRS PICS PKG FISCAL IMPACT REPORT  
 AGENCY:81100 CHIROPRACTIC EXAMINERS BOARD  
 SUMMARY XREF:001-00-00 Operations

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2017-19  
 PICS SYSTEM: BUDGET PREPARATION

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000510	UA C0108 AA	ADMIN SPECIALIST 2	19	PF	1	1.00	24.00	09	4,174.00		100,176 60,249			100,176 60,249
0000511	UA C0103 AA	OFFICE SPECIALIST 1	12	PP	1	.75	18.00	05	2,556.00		46,008 45,765			46,008 45,765
0000512	MEAHZ7004 HA	PRIN EXEC/MANAGER C	28X	PF	1	1.00	24.00	09	7,110.00		170,640 79,034			170,640 79,034
0000513	UA C5232 AA	INVESTIGATOR 2	21	PF	1	1.00	24.00	09	4,580.00		109,920 62,855			109,920 62,855
0000514	UA C0108 AA	ADMIN SPECIALIST 2	19	PP	1	.75	18.00	09	4,174.00		75,132 53,553			75,132 53,553
0000516	UA C5911 BA	HLTH CARE INVEST/ADV 26		PP	1	.60	14.50	09	6,464.00		93,728 58,525			93,728 58,525
0004801	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004802	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004803	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004804	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004805	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		3,685 282			3,685 282
0004806	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		2,434 186			2,434 186
0004807	B Y7500 AE	BRD/COMM MEMBER	00	PP		.00	.00	00	0.00		2,434 186			2,434 186
TOTAL PICS SALARY											618,897			618,897
TOTAL PICS OPE											361,763			361,763
TOTAL PICS PERSONAL SERVICES =						6	5.10	122.50			980,660			980,660