

Joint Committee on Ways and Means
Subcommittee on Public Safety
Subcommittee Orientation Information 2017

Informational & Procedural Issues

Attendance

- Please be in attendance at the 3:00 PM starting time. If you are unable to attend a meeting, please notify the Legislative Fiscal Office front desk at 986-1828.

Subcommittee Rules

- The Subcommittee will use the Joint Committee on Ways and Means rules (attached).
- Two Senate members and three House members are required to make a quorum **and convene the meeting**. A quorum is also required to report legislation from the Subcommittee to the Joint Committee. Ways and Means Co-Chairs and Co-Vice Chairs may also participate and vote when in attendance, as described in Rule 5.

Meeting Operations

- Subcommittee members, staff, presenters, and audience members should turn off audible pagers, cell phones, and other electronic devices.
- The microphones in this room are very sensitive, and may pick up side conversations.
- Most votes will be on a voice vote only, with the chair calling for any objections. If a roll call is needed, the roll will be called by the Subcommittee Assistant.

Agendas

- Meeting Notice is required 72 hours before the first public hearing on a bill and 48 hours for subsequent public hearings and work sessions. This may change near the end of session.
- Bills can be carried over to the next day in cases where the work is not completed, if the Subcommittee co-chair announces that the bill will be carried over and it is carried over for the same purpose as originally scheduled (e.g., public hearing must be carried over as a public hearing).
- A daily agenda will be provided on OLIS.
- All meeting materials will be provided electronically on OLIS

Budget Hearings and Work Session Process

Agency Budgets

- A list of all agencies assigned to this Subcommittee is included with today's meeting materials. The Legislative Fiscal Office (LFO) analysts assigned to each agency are listed; if you have questions about specific budget or policy issues, check with the analyst for that agency.
- The following outlines the tentative order of agency budget hearings beginning on February 8th:
 - Department of Public Safety Standards and Training
 - Commission on Judicial Fitness and Disability
 - Criminal Justice Commission
 - Board of Parole and Post-Prison Supervision
 - Oregon Youth Authority
 - Oregon Military Department
 - Oregon State Police
 - Oregon Judicial Department
 - Department of Corrections
 - District Attorneys and Their Deputies
 - Public Defense Services Commission
 - Department of Justice
- Before each agency's budget hearings begin, a number of materials will be posted to OLIS for the subcommittee members to review:
 - The Governor's budget document for the agency
 - LFO 2017-19 Budget Review document for the agency
 - Agency presentation materials for that day (or period of days)

Another useful document is the LFO Analysis of the 2015-17 Legislatively Adopted Budget, which can be found at the following link:

<https://www.oregonlegislature.gov/lfo/Documents/2015-17%20LAB%20Detailed%20Analysis.pdf>

A second document provides updates from the 2016 Session:

<https://www.oregonlegislature.gov/lfo/Documents/2015-17%20Budget%20Highlights%20Update.pdf>

An overview of Oregon's budget process is available at the following link:

<https://www.oregonlegislature.gov/lfo/Documents/LFOBudgetBasics.pdf>

- The subcommittee will spend the first two months doing “Phase I” budget hearings on each agency. Today’s meeting materials include an expanded explanation of agency and LFO presentation guidelines. Each agency hearing will include the following:
 - LFO will introduce the agency and describe major policy and budget issues
 - The agency will present, including:
 - Mission and goals
 - How the agency uses its budget, including major policy and budget issues
 - How the agency’s programs have been performing
 - Outcomes expected from the budget request
 - Actions taken to improve program delivery
 - CFO will present a high-level summary of the Governor’s Budget
 - Public testimony
- Phase 2 hearings will take place in April, and may not include all agencies. The purpose of this phase is to prepare for work sessions (actions on budget bills) by going over major budget issues and decisions that need to be made. There may also be special presentation topics.
- Phase 3 is for work sessions on agency budgets, and could start as early as April for some agencies. Work sessions will be scheduled with the approval of the Ways and Means Co-Chairs.
- The Subcommittee will use work sessions to review and act on budget issues and performance measures. LFO will provide a summary memo and work session document. Based on the Subcommittee’s action, staff will develop proposed amendments to the budget bill. A budget report is prepared to document the Subcommittee’s recommendations for consideration by the full Committee on Ways and Means, as well as House and Senate members.
- Budget notes may be included in the budget report, if essential to clarify or expand upon administrative requirements directly related to the budget. Proposed budget notes must be channeled through the Subcommittee co-chairs, and must be approved by both Co-Chairs of the Joint Committee on Ways and Means.
- The Subcommittee co-chairs will assign members to carry the Subcommittee’s recommendations to the Joint Committee on Ways and Means, and to the floor of each chamber. Carriers must be members of the Full Committee. LFO will prepare a summary “pony” of the budget bill for carriers for the Full Committee and for each chamber. LFO will be at the side aisle to provide staff support for floor discussions.

Other Subcommittee Work

- The Subcommittee may also deal with:
 - Budget-related fee bills
 - Federal grant application requests
 - Agency reports
 - Substantive legislation with fiscal impact, as assigned by the Co-Chairs

Joint Committee on Ways and Means

Oregon State Capitol
900 Court Street NE, H-178
Salem, OR 97301



Sen. Richard Devlin, Senate Co-Chair
Rep. Nancy Nathanson, House Co-Chair

Sen. Betsy Johnson, Senate Co-Vice Chair
Sen. Jackie Winters, Senate Co-Vice Chair
Rep. Dan Rayfield, House Co-Vice Chair
Rep. Greg Smith, House Co-Vice Chair

2017 Committee Rules

The Joint Committee shall operate in accordance with the Oregon Constitution, House and Senate Rules, custom, usage and precedents, Mason's Manual of Legislative Procedure, and applicable statutory provisions.

1. The officers of the Joint Committee on Ways and Means shall consist of the Senate and House Co-Chairs and the Senate and House Co-Vice Chairs, who are appointed by the Senate President and the Speaker of the House, respectively. The Co-Chair of each Senate Subcommittee shall be appointed by the Senate President. The Co-Chair of each House Subcommittee shall be appointed by the Speaker of the House.
2. All meetings of the Joint Committee and Subcommittees shall be open to the public.
3. Voting by member of either the Joint Committee or Subcommittees shall be by roll call, if requested by any Committee member.
4. All meetings of the Joint Committee and Subcommittees shall be recorded. The audio records shall be indexed and placed with the Oregon Archivist in accordance with Oregon Law.
5. In addition to the quorum requirements described in Rule 11, the Co-Chairs of the Joint Committee shall be deemed voting members of all Subcommittees when in attendance, unless the Co-Chair is an appointed member of the Subcommittee, in which case the Co-Vice Chair of the same chamber and same party affiliation shall be deemed a voting member of said Subcommittee when in attendance.
6. Hearing notices identifying an agenda of bills and subjects to be considered by the Joint Committee and Subcommittees shall be posted publicly in accordance with Senate and House rules, and the Joint Committee and Subcommittees shall not take action on any item not included in the posted notice. The Senate Co-Chair and the House Co-Chair shall approve all Joint Committee and Subcommittee agendas prior to posting.
7. The Joint Committee may take action on amendments to a measure only after the full text of the amendments has been made publicly available online for at least one hour.
8. Members of the Legislative Assembly and the general public shall be welcome to testify at Subcommittee meetings posted for "Public Hearing with Public Testimony." Members of the Legislative Assembly and the general public may testify before the Joint Committee at the invitation of the Co-Chairs of the Joint Committee and the Co-Chairs of the Subcommittee that heard the bill, or at the invitation of a majority of the Senate members and a majority of the House members of the Joint Committee.

9. Joint Committee bills and resolutions are to be sent to the floor of either chamber without minority reports. All Committee members have the right to their own position in floor debate. If a member plans to oppose a Committee bill, the member should advise the Senate or House Co-Chair in advance of debate in their respective chamber.
10. A quorum for reporting legislation to the floor of either chamber shall be a majority of Senate members and a majority of House members. The affirmative vote of a majority of the appointed members of each chamber is required to report legislation out of committee. In the event of a tie vote, either among the Senate members or among the House members, the Senate President or the Speaker of the House, respectively, may attend as voting members of the Joint Committee.
11. A quorum for reporting legislation from any Subcommittee to the Joint Committee shall be a majority of appointed Senate members and a majority of appointed House members of that Subcommittee. The affirmative vote of a majority of the appointed Subcommittee members of each chamber is required to report legislation to the Joint Committee.
12. Bills and resolutions shall be assigned jointly by the Senate Co-Chair and House Co-Chair to the appropriate Subcommittee for consideration. A Subcommittee does not have the power to table or hold legislation, but must report it back to the Joint Committee for consideration. The Senate and House Co-Chairs may, at any time by joint action, remove a bill or resolution from a Subcommittee and assign it to another Subcommittee or to the Joint Committee.
13. Once a bill has been reported to the floor of either chamber and passed, it shall be, after return to the Joint Committee in the second chamber, automatically reported to the floor of the second chamber unless the Senate and House Co-Chairs decide jointly that such legislation may be held in Committee for further consideration.
14. In the event that the Joint Committee identifies a need for language to clarify or expand upon administrative requirements which are directly related to the execution of budgets during the fiscal period covered by the appropriation and expenditure limitation, such language may be included within the Budget Report for the bill. If the Joint Committee identifies the need for a statement of policy or administrative direction which goes beyond the criteria described above, such statement or directive shall be handled as a separate bill, a resolution, or by amendment to the appropriation bill.
15. Introduction of bills:
 - a) Appropriation bills and non-appropriation bills relating to fiscal matters may be introduced by the Joint Committee on Ways and Means at any date.
 - b) All bills for introduction must first be approved by a Subcommittee before being brought to the Joint Committee, unless permission for direct submission to the Joint Committee is granted jointly by the Senate and House Co-Chairs.
16. These rules may be changed by the affirmative vote of a majority of the appointed members of each chamber of the Joint Committee, provided at least one day's notice of any proposed change has been given in writing to each Committee member.

Adopted: February 2, 2017

**Joint Committee on Ways and Means
2017 Subcommittee Assignments**

PUBLIC SAFETY

3:00-4:30pm, Mon-Thu, H-170

Julie Neburka, Coordinator
Dawn Monagon, Assistant

Sen. Jackie Winters, Co-Chair
Sen. Lew Frederick
Sen. Elizabeth Steiner Hayward

Rep. Duane Stark, Co-Chair
Rep. Jeff Barker
Rep. John Huffman
Rep. Carla Piluso
Rep. Tawna Sanchez

Bill No.	Agency	LFO Analyst
HB 5004	Corrections, Department of	Neburka
HB 5005	Criminal Justice Commission	Neburka
SB 5515	District Attorneys and Their Deputies	Borden
HB 5013	Judicial Department	Bender
HB 5014	Judicial Fitness and Disability, Commission on	Bender
HB 5015	Justice, Department of	Borden
SB 5532	Military Department	Neburka
HB 5029	Parole and Post-Prison Supervision, Board of	McHugh
HB 5031	Police, Department of State	Neburka
HB 5033	Public Defense Services Commission	Bender
HB 5034	Public Safety Standards and Training, Department of	Neburka
HB 5042	Youth Authority, Oregon	Neburka