

HB 5003 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: Anthony Medina, Department of Administrative Services

Reviewed By: Kim To, Legislative Fiscal Office

**Commission for the Blind
2017-19**

PRELIMINARY

Budget Summary*

	2015-17	2017-19	2017-19	Committee Change from	
	Legislatively Approved Budget ⁽¹⁾	Current Service Level	Committee Recommendation	2015-17 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 3,693,316	\$ 3,602,734	\$ 3,468,226	\$ (225,090)	(6.1%)
Other Funds Limited	\$ 1,183,547	\$ 1,020,372	\$ 1,486,500	\$ 302,953	25.6%
Federal Funds Limited	\$ 15,836,905	\$ 14,802,388	\$ 16,530,578	\$ 693,673	4.4%
Total	\$ 20,713,768	\$ 19,425,494	\$ 21,485,304	\$ 771,536	3.7%

Position Summary

Authorized Positions	56	56	68	12
Full-time Equivalent (FTE) positions	52.21	52.21	62.53	10.32

⁽¹⁾ Includes adjustments through December 2016

* Excludes Capital Construction expenditures

Summary of Revenue Changes

Federal Funds are the Commission for the Blind's largest source of funding. These are primarily from the U.S. Department of Education and are matched at a rate of 78.7 percent Federal Funds for basic vocational rehabilitation support and as high as 90 percent Federal Funds for in-service training and independent living. General Fund and certain Other Funds are used to meet the federal maintenance of effort and matching requirements. Other Funds revenue sources include cooperative agreements with school districts and other providers, business enterprise vendor assessments and donations.

Summary of Human Services Subcommittee Action

The Commission for the Blind's mission is to assist blind Oregonians in making informed choices to achieve full inclusion and integration in society through employment, independent living, and social self-sufficiency. The agency's programs are focused on two main objectives: employment and independence.

The Subcommittee recommended a 2017-19 budget of \$21,485,304 total funds (\$3,468,226 General Fund, \$1,486,500 Other Funds expenditure limitation and \$16,530,578 Federal Funds expenditure limitation) and 68 positions (62.53 FTE). This is a 3.7 percent total fund increase over the agency's 2015-17 Legislatively Approved Budget.

Administrative Services

The Administrative Services unit provides leadership, financial management, program monitoring, and administrative support for the agency's programs. It includes the Executive Director's Office, Chief Financial Office, accounting, budgeting, payroll and benefits, information technology/data processing activities and direct service support. For this unit, the Subcommittee approved a 2017-19 budget of \$3,837,626 total funds (\$1,113,178 General Fund, \$15,600 Other Funds limitation and \$2,708,848 Federal Fund limitation) and 17 positions (15.21 FTE). The following adjustments have been made to the current service level:

Package 101, Workforce Investment and Opportunities Act (WIOA) Implementation. This package provides \$1,847,943 total funds (\$714,932 General Fund, \$1,153,715 Federal Funds limitation), reduces Other Funds limitation by \$20,704 and approves 11 positions (11.00 FTE) to establish the essential infrastructure necessary to respond to the changes under WIOA. This package is funded by an increase in the Vocational Rehabilitation Basic 110 Grant split in the statewide grant award by 3.1 percentage points—12.5 to 15.6, to match the national average.

Package 103, Case Management System Migration. This package provides \$550,681 total funds (\$156,291 General Fund and \$394,390 Federal Funds limitation) to purchase an off-the-shelf system used by other state agencies to capture federally required data reporting and to facilitate case development and tracking. Due to recent changes in the federal WIOA program, the vendor currently providing the software determined it will no longer be offering or maintaining the case management system.

Package 802, WIOA Adjustments. This package delays implementation of certain WIOA initiatives as outlined in Package 101, in order to fund the migration of the commission's case management system to a new vendor as outlined in Package 103, by reducing General Fund by \$105,782 and Federal Funds limitation by \$208,455, along with reducing 1.79 FTE position authority.

Rehabilitative Services

The Rehabilitation Services unit provides comprehensive, goal-oriented services to Oregonians who are blind, to maximize their independence in their communities through work and independent living skills. Clients are assisted in identifying barriers to full participation in society through individualized plans developed to overcome these barriers and reach their goals. For this unit, the Subcommittee approved a 2017-19 budget of \$9,605,682 total funds (\$940,204 General Fund, \$1,039,247 Other Funds limitation and \$7,626,231 Federal Funds limitation) and 22 positions (22.22 FTE). The following adjustments have been made to the current service level:

Package 101, Workforce Investment and Opportunities Act (WIOA) Implementation. This package provides \$1,823,072 total funds (\$118,399 General Fund, \$375,640 Other Funds limitation and \$1,329,033 Federal Funds limitation) and one position (5.39 FTE) to establish the essential infrastructure necessary to respond to the changes under WIOA. This package is funded by an increase in the Vocational Rehabilitation Basic 110 Grant split in the statewide grant award by 3.1 percentage points—12.5 to 15.6, to match the national average.

Package 102, SWEP Seasonal. In accordance with the state’s Chief Human Resources Office classification guidelines, this funding neutral package shifts funds from Special Payments to Personal Services and related Services and Supplies to reclassify two positions (1.00 FTE) serving in the Summer Work Experience Program (SWEP) from temporary consultants to Seasonal Staff.

Package 801, LFO Analyst Adjustments. This package shifts the \$43,606 fund match for one permanent, full-time Vocational Rehabilitation Counselor position from General Fund to Donations Other Funds.

Package 802, WIOA Adjustments. This package delays implementation of certain WIOA initiatives outlined in Package 101, in order to fund the migration of the commission’s case management system to a new vendor, as outlined in Package 103.

Business Enterprise

The Business Enterprises program trains, licenses and supports individuals who are legally blind to enable them to operate food service and vending businesses in public buildings. For this unit, the Subcommittee approved a 2017-19 budget of \$3,065,332 total funds (\$122,593 General Fund, \$430,589 Other Funds limitation and \$2,512,150 Federal Funds limitation) and five positions (5.00 FTE). The following adjustments have been made to the current service level:

Package 101, Workforce Investment and Opportunities Act (WIOA) Implementation. This package increases Other Funds limitation by \$107,142 and Federal Funds limitation by \$345,310 and decreases General Fund by \$478,774, to establish the essential infrastructure necessary to respond to the changes under WIOA. This package is funded by an increase in the Vocational Rehabilitation Basic 110 Grant split in the statewide grant award by 3.1 percentage points—12.5 to 15.6, to match the national average. The General Fund decrease reflects re-organizing the agency workload.

Package 801, LFO Analyst Adjustments. This package shifts the \$90,552 fund match for one permanent, full-time Business Enterprise Program Analyst position from General Fund to Set-Aside Other Funds.

Orientation Center for the Blind

The Orientation and Career Center for the Blind is a highly specialized training program for Oregonians who experience blindness. It provides the intensive skills training needed by individuals who are blind, in order to accomplish tasks they were previously able to do visually. For this unit, the Subcommittee approved a 2017-19 budget of \$3,223,280 total funds (\$685,147 General Fund, \$1,064 Other Funds limitation and \$2,537,069 Federal Funds limitation) and 14 positions (12.60 FTE). The following adjustment has been made to the current service level:

Package 101, Workforce Investment and Opportunities Act (WIOA) Implementation. This package reduces totals funds by \$290,514 (\$157,570 General Fund, \$130,108 Other Funds limitation and \$2,836 Federal Funds limitation) and eliminates two positions (1.50 FTE) to establish the essential infrastructure necessary to respond to the changes under WIOA. This package is funded by an increase in the Vocational Rehabilitation

Basic 110 Grant split in the statewide grant award by 3.1 percentage points—12.5 to 15.6, to match the national average. The decrease reflects re-organizing the agency workload.

Independent Living

The Independent Living Services provides training and resources to individuals who are blind in order to live life fully independent and continue to be active in their community. Staff in the Independent Living Services program teach Oregonians who are blind or visually impaired the skills they need to live safely and independently. The Subcommittee approved a 2017-19 budget of \$1,753,384 total funds (\$607,104 General Fund and \$1,146,280 Federal Funds limitation) and 10 positions (7.50 FTE). The following adjustment has been made to the current service level:

Package 101, Workforce Investment and Opportunities Act (WIOA) Implementation. This package reduces total funds by \$485,985 (\$197,337 General Fund and \$288,648 Federal Funds limitation) and eliminates 2.50 FTE to establish the essential infrastructure necessary to respond to the changes under WIOA. This package is funded by an increase in the Vocational Rehabilitation Basic 110 Grant split in the statewide grant award by 3.1 percentage points—12.5 to 15.6, to match the national average. The decrease reflects re-organizing the agency workload.

Summary of Performance Measure Action

See attached Legislatively Adopted 2017-19 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Oregon Commission for the Blind
Anthony Medina -- (971) 209-9980

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2015-17 Legislatively Approved Budget at Dec 2016 *	\$ 3,693,316	\$ -	\$ 1,183,547	\$ -	\$ 15,836,905	\$ -	\$ 20,713,768	56	52.21
2017-19 Current Service Level (CSL)*	\$ 3,602,734	\$ -	\$ 1,020,372	\$ -	\$ 14,802,388	\$ -	\$ 19,425,494	56	52.21
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 001 - Administrative Services									
Package 101: WIOA and Employment First									
Personal Services	\$ 562,802	\$ -	\$ -	\$ -	\$ 922,928	\$ -	\$ 1,485,730	11	11.00
Services and Supplies	\$ 142,581	\$ -	\$ (20,704)	\$ -	\$ 211,187	\$ -	\$ 333,064		
Capital Outlay	\$ 9,549	\$ -	\$ -	\$ -	\$ 19,600	\$ -	\$ 29,149		
Package 103: Case Management System Migration									
Services and Supplies	\$ 156,291	\$ -	\$ -	\$ -	\$ 394,390	\$ -	\$ 550,681		
Package 802: WIOA Adjustments									
Personal Services	\$ (88,477)	\$ -	\$ -	\$ -	\$ (177,051)	\$ -	\$ (265,528)	0	(1.79)
Services and Supplies	\$ (17,305)	\$ -	\$ -	\$ -	\$ (31,404)	\$ -	\$ (48,709)		
SCR 002 - Rehabilitation Services									
Package 070: Revenue Shortfalls									
Other Special Payments	\$ -	\$ -	\$ -	\$ -	\$ (608,384)	\$ -	\$ (608,384)		
Package 101: WIOA and Employment First									
Personal Services	\$ 221,800	\$ -	\$ -	\$ -	\$ 728,826	\$ -	\$ 950,626	1	5.39
Services and Supplies	\$ 27,859	\$ -	\$ (193,829)	\$ -	\$ 224,487	\$ -	\$ 58,517		
Other Special Payments	\$ (131,260)	\$ -	\$ 569,469	\$ -	\$ 404,869	\$ -	\$ 843,078		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ (29,149)	\$ -	\$ (29,149)		
Package 102: SWEP Seasonal									
Personal Services	\$ 36,116	\$ -	\$ -	\$ -	\$ 133,006	\$ -	\$ 169,122	2	1.00
Services and Supplies	\$ 760	\$ -	\$ -	\$ -	\$ 2,814	\$ -	\$ 3,574		
Other Special Payments	\$ (36,876)	\$ -	\$ -	\$ -	\$ (135,820)	\$ -	\$ (172,696)		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (43,606)	\$ -	\$ 43,606	\$ -	\$ -	\$ -	\$ -	0	0.00
Package 802: WIOA Adjustments									
Personal Services	\$ (42,937)	\$ -	\$ -	\$ -	\$ (158,019)	\$ -	\$ (200,956)	0	(1.28)
Services and Supplies	\$ (7,572)	\$ -	\$ -	\$ -	\$ (27,916)	\$ -	\$ (35,488)		
SCR 003 - Business Enterprise									
Package 101: WIOA and Employment First									
Personal Services	\$ (390,705)	\$ -	\$ -	\$ -	\$ 390,705	\$ -	\$ -	0	0.00
Services and Supplies	\$ (88,069)	\$ -	\$ 107,142	\$ -	\$ (45,395)	\$ -	\$ (26,322)		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 801: LFO Analyst Adjustments Personal Services	\$ (90,552)	\$ -	\$ 90,552	\$ -	\$ -	\$ -	-	0	0.00
SCR 005 - Orientation Center for the Blind									
Package 070: Revenue Shortfalls Other Special Payments	\$ -	\$ -	\$ -	\$ -	\$ (200,000)	\$ -	(200,000)		
Package 101: WIOA and Employment First Personal Services	\$ (179,326)	\$ -	\$ -	\$ -	\$ (42,723)	\$ -	(222,049)	(2)	(1.50)
Services and Supplies	\$ (53,540)	\$ -	\$ (21,747)	\$ -	\$ 6,822	\$ -	(68,465)		
Other Special Payments	\$ 75,296	\$ -	\$ (108,361)	\$ -	\$ 33,065	\$ -	-		
SCR 006 - Independent Living Services									
Package 101: WIOA and Employment First Personal Services	\$ (169,812)	\$ -	\$ -	\$ -	\$ (293,318)	\$ -	(463,130)	0	(2.50)
Services and Supplies	\$ (27,525)	\$ -	\$ -	\$ -	\$ (15,690)	\$ -	(43,215)		
Other Special Payments	\$ -	\$ -	\$ -	\$ -	\$ 20,360	\$ -	20,360		
TOTAL ADJUSTMENTS	\$ (134,508)	\$ -	\$ 466,128	\$ -	\$ 1,728,190	\$ -	2,059,810	12	10.32
SUBCOMMITTEE RECOMMENDATION *	\$ 3,468,226	\$ -	\$ 1,486,500	\$ -	\$ 16,530,578	\$ -	21,485,304	68	62.53
% Change from 2015-17 Leg Approved Budget	(6.1%)	0.0%	25.6%	0.0%	4.4%	0.0%	3.7%	21.4%	19.8%
% Change from 2017-19 Current Service Level	(3.7%)	0.0%	45.7%	0.0%	11.7%	0.0%	10.6%	21.4%	19.8%

*Excludes Capital Construction Expenditures

Legislatively Approved 2017 - 2019 Key Performance Measures

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Agency: Blind Commission

Mission Statement:

To assist Oregonians who are blind in making informed choices and decisions to achieve full inclusion and integration in society through employment, independent living, and social self-sufficiency.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. EMPLOYMENT - Percentage of individuals who enter into individualized plans for employment in the vocational rehabilitation program who are successful in reaching their outcome.		Approved	75	75	75
2. INDEPENDENT LIVING - Percentage of older individuals who complete independent living services who self assess as having an increase in confidence, skills, and abilities.		Approved	88	91	91
3. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved	94	96.50	96.50
	Availability of Information		88	96.50	96.50
	Helpfulness		95	96.50	96.50
	Accuracy		86	96.50	96.50
	Overall		92	96.50	96.50
	Timeliness		90	96.50	96.50
4. BEST PRACTICES - Percent of total best practices met by the Commission.		Approved	100%	100%	100%

LFO Recommendation:

To improve alignment with federal reporting requirements and enhance the ability to utilize comparison data from other states, LFO recommends the following changes:

KPM #1: LFO recommends changing this KPM to "Percentage of Vocational Rehabilitation participants who are employed in unsubsidized, competitive, integrated settings the second quarter after exiting the program." This measure will more closely align with new measures required under the new Workforce Innovation and Opportunity Act (WIOA). In addition to aligning with federal regulations, this change will require the Commission to capture the employment rate at the second quarter, which means that the Commission will no longer simply measure whether individuals achieved employment, but will now also measure if individuals retained employment two quarters after achieving employment.

KPM #2: LFO recommends changing this KPM to "Percentage of eligible individuals closed successfully and unsuccessfully in the Older Blind Independent Living Program who reported feeling that they are in greater control and are more confident in their ability to maintain their current living situation as a result of services received." With this change, the Commission will still capture the number of eligible individuals who reported feeling that they are in greater control and are more confident in their ability to maintain their current living situation as a result of services they received, but within a federal fiscal year.

LFO recommends approval of the remaining measures and targets as presented.

SubCommittee Action:

Approve LFO recommendation.