

**SB 5523 BUDGET REPORT and MEASURE SUMMARY**

**Joint Committee On Ways and Means**

**Prepared By:** Anthony Medina, Department of Administrative Services

**Reviewed By:** John Terpening, Legislative Fiscal Office

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**Health-Related Licensing Boards**

**2017-19**

PRELIMINARY

## **Budget Summary\***

	2015-17 Legislatively Approved Budget <sup>(1)</sup>	2017-19 Current Service Level	2017-19 Committee Recommendation	Committee Change from 2015-17 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 5,880,651	\$ 6,049,622	\$ 5,994,177	\$ 113,526	1.9%
Total	\$ 5,880,651	\$ 6,049,622	\$ 5,994,177	\$ 113,526	1.9%

## **Position Summary**

Authorized Positions	22	22	21	(1)
Full-time Equivalent (FTE) positions	20.00	20.00	20.25	0.25

<sup>(1)</sup> Includes adjustments through December 2016

\* Excludes Capital Construction expenditures

## **Summary of Revenue Changes**

The Health-Related Licensing Boards (HRLB) are comprised of six independent licensing boards supported by Other Funds revenues primarily derived from examination, application and licensing fees. The boards are combined into one agency for the ease of budgetary reporting; however, each has a separate limitation within the bill that is approved by the Legislature.

### **Oregon Mortuary and Cemetery Board**

The Subcommittee approved an additional \$1,376,107 in Other Funds revenue to reflect the transfer of the administration of the Indigent Disposition Program in House Bill 3243 (2015) from the Oregon Health Authority (OHA) to the Board. In addition, the Subcommittee approved an increase of \$31,302 to the intrafund transfer-in amount to update the cost allocation for the accountant position shared by all HRLBs.

### **Board of Naturopathic Medicine**

The Subcommittee approved an increase of \$6,626 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs. In addition, the Subcommittee included an \$8,000 transfer-out to OHA for the workforce database fee.

#### Occupational Therapy Licensing Board

The Subcommittee approved a \$45,700 increase in licensing revenues to better reflect actuals. The Subcommittee also approved an increase of \$12,244 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs and an \$8,640 transfer-out to OHA for the workforce database fee.

#### Board of Medical Imaging

The Subcommittee approved a \$1,200 increase in revenues to reflect the additional licensing revenue from Bone Densitometry Certification approved in House Bill 2267 (2017). In addition, the Subcommittee approved a \$211 increase to the intrafund transfer-out amount to update the cost allocation for the accountant position shared by all HRLBs and a \$25,100 transfer-out to OHA for the workforce database fee.

#### State Board of Examiners for Speech-Language Pathology and Audiology

The Subcommittee approved a \$10,400 transfer-out to OHA for the workforce database fee. In addition, the Subcommittee approved an increase of \$15,999 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs.

#### Oregon Veterinary Medical Examining Board

The Subcommittee approved a \$3,356 decrease to the intrafund transfer-out amount to update the cost allocation for the accountant position shared by all HRLBs.

### **Summary of Education Subcommittee Action**

#### Oregon Mortuary and Cemetery Board

The Oregon Mortuary and Cemetery Board regulates the individuals and facilities engaged in the care, preparation, and processing, transportation and final disposition of human remains through licensing, inspection and disciplinary programs. The Subcommittee approved a budget of \$2,173,299 Other Funds and seven positions (7.00 FTE). The budget reflects a 2.6 percent increase from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$902,988, which is approximately 10.0 months of operation expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: increases non-license revenue and eliminates a revenue transfer-in from OHA to reflect the Board's administration of the Indigent Disposition Program approved in House Bill 3243 (2015). This package also updates the cost allocation model for the accountant position shared by the HRLBs, while increasing professional services by \$56,038 and reducing Other Services and Supplies by \$16,577.

**Budget Note:**

The Health-Related Licensing Boards are directed to work with the Office of the State Chief Information Officer and other licensing boards as appropriate, to assess the information technology needs and requirements for licensing databases, as well as support for desktop, hardware and software, and any other IT systems. A report on this assessment, including any request for additional resources, is to be presented to the Joint Committee on Ways and Means during the 2018 Legislative Session.

**Board of Naturopathic Medicine**

The Oregon Board of Naturopathic Medicine regulates naturopathic physicians through licensing and disciplinary programs. The Subcommittee approved a budget of \$812,660 Other Funds and three positions (3.00 FTE), which is a 10.7 percent increase from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$271,487, which is approximately 8.0 months of operating expenses.

The Subcommittee approved the following:

- Package 110, Improving Customer Service: increases the Board's existing Investigator 2 position from part-time to full-time in order to address an investigative caseload that is increasing both in number and in complexity of cases.
- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$8,000 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$6,626, increase Professional Services by \$18,679, and reduce Other Services and Supplies by \$24,566.

**Occupational Therapy Licensing Board**

The Occupational Therapy Licensing Board regulates the practice of occupational therapy through licensing and disciplinary programs. The Subcommittee approved a budget of \$490,830 Other Funds and two positions (1.50 FTE), which is a 3.5 percent increase from 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$207,471, which is approximately 10.1 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes an update to the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$12,244 and increase Professional Services by \$10,896. The package also reduces personal services costs by \$29,200 to better reflect actuals.

### Board of Medical Imaging

The Oregon Board of Medical Imaging licenses and regulates radiographers, radiation therapists, limited x-ray machine operators, nuclear medicine technologists, sonographers, MRI technologists and has now expanded to Bone Densitometry Certification through House Bill 2267 (2017). The Subcommittee approved a budget of \$900,268 Other Funds and three positions (3.00 FTE), which is a 4.6 percent decrease from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$192,303, which is approximately 5.1 months of operating expenses.

The Subcommittee approved the following:

- Package 126, Bone Densitometry Certification: increases revenue for the establishment of a fee to obtain a limited permit to practice bone densitometry in Oregon, approved in House Bill 2267 (2017). The Board estimates 10 applicants will apply for the \$120 biennial permit during 2017-19, for a total revenue of \$1,200 Other Funds.
- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$25,100 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$211 and reduces Other Services and Supplies by \$32,997. Additionally, the package removes excess limitation in instate travel (\$7,363), office expenses (\$10,000), rent (\$7,000), and Agency Program Related Services and Supplies (\$14,715) to reflect actuals.

### State Board of Examiners for Speech-Language Pathology and Audiology

The Board of Examiners for Speech-Language Pathology and Audiology regulates Speech-Language Pathologists, Speech-Language Pathology Assistants and Audiologists through licensing and disciplinary programs. The Subcommittee approved a budget of \$626,713 Other Funds and two positions (2.00 FTE), which is a 7.9 percent decrease from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$254,643, which is approximately 9.8 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$10,400 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$15,999, increase Professional Services by \$12,453, and reduces Other Services and Supplies by \$19,619. This package also eliminates an Investigator position (0.50 FTE) that had been approved as limited duration in House Bill 5023 (2015) for a reduction of \$83,621 in Personal Services costs.

**Budget Note:**

The State Board of Speech-Language Pathology and Audiology is directed to conduct a review of its complaint and investigation process and workload, and report to the Joint Committee on Ways and Means during the 2018 Legislative Session.

**Oregon Veterinary Medical Examining Board**

The Oregon Veterinary Medical Examining Board regulates the veterinary professions in Oregon through enforcement of the Veterinary Practice Act. The Subcommittee approved a budget of \$990,407 Other Funds and four positions (3.75 FTE), which is a 6.6 percent increase from 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$627,840, which is approximately 15.2 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes an update to the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: reduce the total transfer-out intrafund by \$3,356, increase Professional Services by \$26,462, and reduce Other Services and Supplies by \$26,861. In addition, this package adjusts the Investigator position FTE approved as permanent full-time in House Bill 5023 (2015) from 0.75 FTE to 1.00 FTE, with a corresponding increase of \$25,079 to Personal Services.

**Summary of Performance Measure Action**

See attached Legislatively Adopted 2017-19 Key Performance Measures form.

## DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Health-Related Licensing Boards  
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DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE	
			LIMITED	NONLIMITED	LIMITED	NONLIMITED				
2015-17 Legislatively Approved Budget at Dec 2016 *	\$ -	\$ -	\$ 5,880,651	\$ -	\$ -	\$ -	5,880,651	22	20.00	
2017-19 Current Service Level (CSL)*	\$ -	\$ -	\$ 6,049,622	\$ -	\$ -	\$ -	6,049,622	22	20.00	
<b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>										
<b>SCR 833-017 - Mortuary Board</b>										
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$ -	\$ -	\$ 39,461	\$ -	\$ -	\$ -	39,461			
<b>SCR 833-018 - Naturopathic Medicine</b>										
Package 110: Improving Customer Service										
Personal Services	\$ -	\$ -	\$ 67,467	\$ -	\$ -	\$ -	67,467	0	0.50	
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$ -	\$ -	\$ (5,887)	\$ -	\$ -	\$ -	(5,887)			
<b>SCR 833-020 - Occupational Therapists</b>										
Package 801: LFO Analyst Adjustments										
Personal Services	\$ -	\$ -	\$ (29,200)	\$ -	\$ -	\$ -	(29,200)	0	0.00	
Services and Supplies	\$ -	\$ -	\$ 10,896	\$ -	\$ -	\$ -	10,896			
<b>SCR 833-026 - Medical Imaging</b>										
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$ -	\$ -	\$ (72,075)	\$ -	\$ -	\$ -	(72,075)			
<b>SCR 833-028 - Speech-Language Path. And Audio.</b>										
Package 801: LFO Analyst Adjustments										
Personal Services	\$ -	\$ -	\$ (83,621)	\$ -	\$ -	\$ -	(83,621)	-1	-0.50	
Services and Supplies	\$ -	\$ -	\$ (7,166)	\$ -	\$ -	\$ -	(7,166)			
<b>SCR 833-029 - Veterinary Medical Examiners</b>										
Package 801: LFO Analyst Adjustments										
Personal Services	\$ -	\$ -	\$ 25,079	\$ -	\$ -	\$ -	25,079	0	0.25	
Services and Supplies	\$ -	\$ -	\$ (399)	\$ -	\$ -	\$ -	(399)			
<b>TOTAL ADJUSTMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (55,445)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(55,445)</b>	<b>-1</b>	<b>0.25</b>	
<b>SUBCOMMITTEE RECOMMENDATION *</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,994,177</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>5,994,177</b>	<b>21</b>	<b>20.25</b>	
% Change from 2015-17 Leg Approved Budget	0.0%	0.0%	1.9%	0.0%	0.0%	0.0%	1.9%	-4.5%	1.3%	
% Change from 2017-19 Current Service Level	0.0%	0.0%	-0.9%	0.0%	0.0%	0.0%	-0.9%	-4.5%	1.3%	

\*Excludes Capital Construction Expenditures

# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:30:50 AM

**Agency:** Mortuary and Cemetery Board

**Mission Statement:**

The mission of the Oregon Mortuary and Cemetery Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.		Approved	100%	100%	100%
2. Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.		Approved	100%	100%	100%
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	96%	95%	95%
	Availability of Information		96%	95%	95%
	Helpfulness		98%	95%	95%
	Accuracy		95%	95%	95%
	Timeliness		91%	95%	95%
	Expertise		98%	95%	95%
4. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	100%	100%	100%

**LFO Recommendation:**

Approve the 2017-19 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.



# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:33:27 AM

**Agency:** Naturopathic Medicine, Board of

**Mission Statement:**

The mission of the Oregon Board of Naturopathic Medicine is to protect the public by licensing and regulating Naturopathic physicians. The Board will promote physician excellence and will foster communication within the profession and with the public.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Average time from receipt of a new complaint to completion of the investigation (months).		Approved	12	9	9
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Availability of Information	Approved	95%	95%	95%
	Timeliness		95%	95%	95%
	Accuracy		95%	95%	95%
	Helpfulness		98%	95%	95%
	Overall		98%	95%	95%
	Expertise		95%	95%	95%
4. Percent of total best practices met by the Board.		Approved	100	100	100

**LFO Recommendation:**

Approve the 2017-2019 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.

# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:34:09 AM

**Agency:** Occupational Therapy Licensing Board

**Mission Statement:**

The mission of the Occupational Therapy Licensing Board is to protect the public by supervising occupational therapy practice to assure the safe and ethical delivery of services in Oregon.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
3. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved	98%	95%	95%
	Availability of Information		97%	95%	95%
	Expertise		98%	95%	95%
	Helpfulness		98%	95%	95%
	Timeliness		99%	95%	95%
	Accuracy		98%	95%	95%
4. BEST PRACTICES: Percent of total best practices met by the Board.		Approved	100%	100%	100%
5. TIMELY LICENSING - Percent of all licensing applications processed within 3 days.		Approved	98%	100%	100%
6. TIMELY RESOLUTION OF COMPLAINTS - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.		Approved	100	100	100

**LFO Recommendation:**

Approve the 2017-2019 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.

# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:32:46 AM

**Agency:** Medical Imaging, Board of

**Mission Statement:**

The mission of the Oregon Board of Medical Imaging is to promote, preserve and protect the public health, safety and welfare of Oregonians who are undergoing medical imaging studies performed by agency licensees for the purpose of medical diagnosis and therapy.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
3. TIMELY LICENSURE - Percent of initial and renewal license and limited permit applications from qualified applicants that are processed within 5 business days.		Approved	97%	100%	100%
4. AUTOMATION - Percent of license and limited permit applications from qualified applicants that are processed using an automated procedure.		Approved	50%	50%	50%
5. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved	84%	90%	90%
	Timeliness		85%	95%	95%
	Expertise		86%	95%	95%
	Overall		85%	95%	95%
	Helpfulness		79%	90%	90%
	Availability of Information		76%	90%	90%
6. DISCIPLINE RESOLUTION - Percentage and number of complaints resolved by means other than from formal administrative hearings within a year.		Approved	97%	100%	100%
7. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	94%	100%	100%

**LFO Recommendation:**

The Legislative Fiscal Office recommends modifying KPM #3 Timely Licensure by reducing the timeframe from 10 days to 5 days.

Approve the 2017-19 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.

# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:34:50 AM

**Agency:** Speech-Language Pathology and Audiology

**Mission Statement:**

The Board adopts rules governing standards of practice, investigates alleged violations and grants, denies, suspends and revokes licenses for Speech-Language Pathologists, Speech-Language Pathology Assistants, and Audiologists for consumer protection.

Legislatively Approved KPMS	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Percentage of School District Compliance with SLPA supervision requirements outlined in OAR 335-095-0050.		Approved	52%	60%	60%
2. Compliant Professional Development Reported - Percentage of licensees audited during the renewal cycle, which occurs every even-numbered year, who are in compliance with continuing professional development requirements.		Approved	96.50%	90%	TBD
3. Customer Service - Percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	84%	90%	90%
	Expertise		89%	90%	90%
	Timeliness		90%	90%	90%
	Availability of Information		84%	90%	90%
	Helpfulness		80%	90%	90%
	Accuracy		88%	90%	90%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%

**LFO Recommendation:**

Approve the 2017-2019 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.

# Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:35:53 AM

**Agency:** Veterinary Medical Examining Board

**Mission Statement:**

To protect animal health and welfare, public health, and consumers of veterinary services.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Public Protection - Average time from receipt of a new complaint to completion of the investigation.		Approved	196	150	150
2. Public Protection - Percent of decisions not contested, appealed and/or upheld on appeal.		Approved	99%	95%	95%
3. Customer Service - Percent of customers rating their overall satisfaction with the agency above average or excellent.	Timeliness	Approved	75%	90%	90%
	Overall		83%	90%	90%
	Accuracy		78%	90%	90%
	Availability of Information		74%	90%	90%
	Expertise		74%	90%	90%
	Helpfulness		69%	90%	90%
4. BEST PRACTICES - Percent of best practices met by the Board.		Approved	100%	100%	100%
5. Facility Inspections - Percent of registered veterinary facilities inspected not less than once per biennium.		Proposed New	No Data	100%	100%

**LFO Recommendation:**

The Legislative Fiscal Office proposes a new KPM #5 related to annual inspections of registered veterinary facilities as part of the Board's facility registration program approved by HB 2474 (2015).

Approve the 2017-2019 Key Performance Measures and targets as proposed.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation.