

Communication protocol for OYA engagement in reentry services and support with DOC offenders released directly from OYA to adult community corrections agencies

HB 2579-1

The rules would acknowledge that the adult supervising agency is responsible for the supervision and case planning of and for the youth offender and that OYA needs to appropriately communicate and document engagement.

1. Development and adjustments to the approved release plan prior to day of release - OYA may provide assistance with **approval from the Department of Corrections.**

Scenario – OYA learns that a portion of the release plan, such as housing cannot occur as planned, is a shelter/homeless or the victim is now living in the house; the youth is still in our custody for a brief period of time creating a bit of a panic. We call DOC to initiate the communication that a new plan is needed. OYA to provide further assistance if available and approved.

2. Implementation of the release plan. An emergency adjustment is needed prior to the youth offender meeting the Parole and Probation Officer. OYA may provide assistance in making emergency adjustments to the release plan with **approval of the supervising entity.**

Scenario - A portion of the release plan cannot be implemented, such as housing or getting to the parole office.

Note - Time period ends when youth offender meets with parole officer as that is the end of the release plan and beginning of supervision and the case plan.

3. During supervision and implementation of the case plan – assistant to the case plan by OYA providing services. OYA may provide assistance with services (including mentoring) **at the request of the supervising entity.**
4. During supervision – contact. OYA **will appropriately document and notify the supervising entity** of informal contact with the offender (call, drop in visit to the OYA office, coffee, email). Further discussion necessary on what might be in rule or simply policy. Priority communication is that related to case plan, conditions of supervision or new criminal activity. Existing OYA policy to be updated (policy already requires notification and documentation.)

To be determined – manner in which documentation occurs of OYA services provided or request for services made and services denied or unavailable.