

## Analysis

### Item 46: Department of Public Safety Standards and Training

#### Private Security Program

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**Analyst:** Julie Neburka

**Request:** Increase the Other Funds expenditure limitation by \$77,282 to fund a Training and Development Specialist 2 limited duration position in the Private Security Program during the 2017-19 biennium.

**Analysis:** The Department of Public Safety Standards and Training's (DPSST) Private Security and Private Investigators Program certifies, licenses, and regulates private security providers and private investigators. The fee-supported program implements industry standards through training and licensing the more than 21,000 private security providers and 800 private investigators working in Oregon.

As is the case with DPSST's other training and certification programs, demand for certifications has increased, from 8,640 private security professionals certified during the 2011-13 biennium, to more than 10,500 certifications anticipated to be issued during the 2017-19 biennium. Increasingly, training is offered for managers and supervisors as well as licensed professionals in the various public safety practice areas. Current staffing levels are strained to provide adequate support for the Private Security program's training classes and certifications. The agency requests an increase to its Other Funds expenditure limitation to bring on a limited-duration position in the current biennium, specifically to support the program's computer-based training resources. The cost of the position is an estimate for nine months at Step 2 in the Training and Development Specialist 2 series and includes expenditure estimates for necessary services and supplies. Adequate fee revenues are available to support the increased expenditure in the current biennium.

The agency has included a policy option package in its 2019-21 agency request budget to increase staffing for the Private Security Program on an ongoing basis in order to meet the demand for private security training and certifications.

**Legislative Fiscal Office Recommendation:** Increase the Other Funds expenditure limitation by \$77,282 to fund a Training and Development Specialist 2 limited duration position in the Private Security Program during the 2017-19 biennium.

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Department of Public Safety Standards and Training  
McDonald

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**Request:** Increase Other Funds expenditure limitation by \$77,282 for a limited duration position in the Private Security Program.

**Recommendation:** Approve the request.

**Discussion:** The Department of Public Safety Standards and Training (DPSST) has experienced an increase in demand for certifications in the Private Security Program. This increase is related to compliance with changing industry standards and demand from constituents. In response, the agency is requesting an increase to Other Funds expenditure limitation to support a limited duration position. While the fees for this program have not been increased, the revenue is coming in higher than originally forecasted for the current biennium's budget because of higher enrollment. DPSST is requesting an expenditure limitation increase supported by the additional revenue already received. If granted additional expenditure limitation, DPSST will hire a limited duration Training and Development Specialist 2 to assist the current program staff. The cost of this position was calculated for nine months at the second step of the salary range and the request includes consideration of Services and Supplies expenditure consistent with other Training Specialists. As a long-term solution, the agency has requested a policy package in the 2019-2021 Agency Requested Budget to balance program demand to the program's staffing capacity.

**Legal Reference:** Increase the Other Funds expenditure limitation established by chapter 583, section 2(1), Oregon Laws 2017, for the Department of Public Safety Standards and Training by \$77,282 for the 2017-19 biennium.



# Oregon

Kate Brown, Governor

## Department of Public Safety Standards and Training

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August 27, 2018

The Honorable Senator Peter Courtney, Co-Chair  
The Honorable Representative Tina Kotek, Co-Chair  
State Emergency Board  
900 Court Street NE  
H-178 State Capitol  
Salem, OR 97301-4048

Dear Co-Chairpersons:

### Nature of the Request

The Department of Public Safety Standards and Training (DPSST) is requesting a one-time increase in Other Funds Limitation for \$77,282 to fund a Training and Development Specialist 2 limited duration position in the Private Security Program.

### Agency Action

The Department of Public Safety Standards and Training (DPSST) Private Security Program is requesting \$77,282 in Other Fund Limitation to add a limited duration position for the remainder of the 17-19 biennium.

The Private Security Program has been expanding its workload to comply with industry standards and demand from constituents. The workload has unfortunately expanded beyond the programs current capacity. The Private Security Program has requested a Policy Option Package in the 2019-2021 Agency Request Budget, providing a longer-term solution for this challenge. However, in the interim the Private Security Program is requesting an increase in Other Funds Limitation to be able to hire a limited duration position to assist the current staff.

While the Private Security Program fees have not been increased in years, there has been an increase in revenue due to an increase in constituents currently wanting to be certified. This increase in revenue is surpassing the level of limitation the program has available to use, at the same time it accounts for the additional staffing needs. Therefore, the Private Security Program is not asking for any additional funds, only an increase in limitation to spend the additional revenue already received.

### Action Requested

The Department of Public Safety Standards and Training (DPSST) Private Security Program is requesting \$77,282 in Other Funds Limitation.

### Training and Development Specialist 2 (9 months)

Salary	=	39,357
OPE/Benefits	=	24,650
Services and Supplies	=	13,275
<b>Total Cost for Position</b>		<b>\$77,282</b>

**Legislation Affected**

Increase Other Fund appropriation established by House Bill 5034, for the Department of Public Safety Standards and Training, by \$77,282 for the 2017-19 biennium.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Eriks Gabliks', written in a cursive style.

Eriks Gabliks  
Director