

JOINT LEGISLATIVE COMMITTEE ON INFORMATION MANAGEMENT AND TECHNOLOGY 2016 Session Orientation Information

INFORMATIONAL & PROCEDURAL ISSUES

Meetings

The Joint Legislative Committee on Information Management and Technology (JLCIMT) is scheduled to meet on Friday afternoons from 3:00-4:30 PM in Hearing Room F.

Depending on Committee workload, one or more meetings may need to be extended to 5:00 PM or later.

Meeting Dates: February 5, 12, 19, 26 and possibly March 4, 2016.

Attendance

- Please be in attendance at the 3:00 PM starting time. If you are unable to attend a meeting, please notify the Legislative Fiscal Office (LFO) Committee staff. Sean McSpaden's phone number is 503-986-1835 (email – Sean.L.McSpaden@state.or.us) and Julie Jensen's (Committee Assistant) phone number is 503-986-1821.

Joint Committee Rules

- The Committee rules are posted on OLIS (Oregon Legislative Information System) and included in the meeting materials for your review.
- This Joint Committee has three Senate members and three House members. This means two Senate members and two House members are required to make a quorum. Action by the Joint Committee requires the affirmative vote of a majority of the appointed Senate members and a majority of the appointed House members.

Meeting Operations

- Committee members, staff, presenters, and audience members should turn off or silence the volume of audible pagers, cell phones, or other electronic devices as appropriate. Also please note that the microphones can be very sensitive, and may pick up side conversations.
- Roll call votes should only be used when a decision is in doubt, but may be requested by a Subcommittee member. If a roll call for votes is needed, the roll will be called by the Committee Assistant.
- Meeting materials will be provided using OLIS. Committee staff will not be providing "paper" materials that are available on OLIS. It is up to individual members' staff to make sure the materials are printed if that is the preference of the member.

Agendas

- Meeting Notice is required 48 hours in advance for the *first* public hearing on bills assigned to the Committee. Meeting notice is required 24 hours in advance for all other informational meetings, public hearings, and work sessions.

- A daily agenda will be distributed in the Committee meeting for that day. LFO Committee staff will provide an agenda via email for the upcoming meeting each Wednesday, but please remember schedules are subject to change.

INFORMATIONAL MEETINGS, PUBLIC HEARINGS AND WORK SESSION PROCESS

- At present, three bills have been assigned to the JLCIMT.
 - SB 1538 (Relating to information security for the State of Oregon)
 - SB 1539 (Relating to materials that state contracting agencies must provide in connection with an information technology procurement)
 - HB 4056 (Relating to geospatial framework data among public bodies)

As a joint legislative committee, the JLCIMT is not subject to chamber deadlines and could hold public hearings/work sessions on these bills through the end of February 2016 (as needed).

For work sessions on JLCIMT assigned bills, Committee staff will develop proposed amendments as needed and carry out final action by the Committee as appropriate.

The JLCIMT Co-Chairs will assign a member to carry the Committee's bills to the floors of each chamber. LFO will prepare a floor speech for the carrier for use on the floors of each chamber. LFO will be available on the floor to provide staff support for floor discussions. Staff will sit on the side aisle unless requested by the carrier or other Committee member to sit at their desk.

If you have questions about specific bills, check with the LFO Committee Administrator - Sean McSpaden – Phone: 503-986-1835 | Email: Sean.L.McSpaden@state.or.us.

- LFO anticipates some kind of budget action during the session will be required for up to a dozen agency information technology (IT) project requests. Work sessions scheduled on these requests will involve brief agency presentations to the JLCIMT accompanied by LFO Analysis and Recommendations to be considered/adopted by the JLCIMT and forwarded on to the Joint Ways and Means Subcommittees that will take final action on the agency's IT related budget request.
- Finally, informational meetings may be scheduled on a select group of statewide or agency IT projects and initiatives identified within the 2015-17 Legislatively Adopted Budget Information Technology Summary document: <https://www.oregonlegislature.gov/lfo/Documents/2015-17%20LAB%20IT%20Summary.pdf>

JLCIMT Committee staff will stay in close coordination with the LFO Administrators for the Subcommittees of the Joint Committee on Ways and Means throughout the Legislative Session.

- Before each scheduled meeting, Committee members should receive relevant materials electronically through OLIS.

Other Joint Committee Work

- To be determined.