

# MEMORANDUM

Legislative Fiscal Office  
900 Court St. NE, Room H-178  
Salem, Oregon 97301  
Phone 503-986-1828  
FAX 503-373-7807

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**To:** General Government Subcommittee

**From:** Paul Siebert, Legislative Fiscal Office  
(503) 986-1843

**Date:** June 8, 2015

**Subject:** SB 5502 – Department of Administrative Services  
Work Session Recommendations

## Department of Administrative Services – Agency Totals

	2011-13 Actual	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
General Fund	9,008,749	13,261,439	8,334,159	9,974,458
Lottery Funds	11,852,384	12,561,770	20,330,821	16,641,096
Other Funds	879,478,418	929,256,547	840,868,413	849,305,451
Other Funds NL	167,960,108	122,552,277	126,229,653	126,229,653
<b>Total Funds</b>	<b>1,068,299,659</b>	<b>1,077,632,033</b>	<b>995,763,046</b>	<b>1,002,150,658</b>
Positions	815	810	785	815
FTE	801.67	793.90	783.71	805.70

Attached are the recommendations from the Legislative Fiscal Office for the Department of Administrative Services.

### **Adjustments to Current Service Level:**

See attached "Work Session Presentation Report"

### ***Accept LFO Recommendation***

*Move the LFO recommendation to SB 5502.*

**OR**

### **Change LFO recommendation**

*Move the LFO recommendation to SB 5502, with modifications.*

### **Performance Measures**

See attached “Legislatively Proposed 2015-17 Key Performance Measures” form.

**Accept LFO Recommendation**

*Move the LFO recommendation on Key Performance Measures*

**OR**

**Change LFO recommendation**

*Move the LFO recommendation on Key Performance Measures, with modifications.*

**Budget Notes:**

**#1 Agencies other than DAS providing administrative services to state agencies:**

“The Department of Administrative Services shall compile a list of all state agencies receiving administrative support services from an agency other than itself, or the Department of Administrative Services. DAS shall collect information on what services are being provided, how much agencies getting services have agreed to pay and how much the providing agencies expect provision of these services will cost them to provide for provision of each service identified, how long the agency has been using that particular agency for services, and how long those services have been outsourced to any state agency including DAS. The Department shall report on information collected during the 2016 legislative session to the appropriate subcommittee of the Joint Ways and Means Committee”.

**#2 Enterprise Technology Services:**

“Given the uncertainty involving which services Enterprise Technology Services will offer in the future due to the ongoing IT Common Service Delivery review currently underway and concerns over management of ETS which has led to numerous outside reviews and audits, the Subcommittee agreed to only partially fund the Enterprise Technology Services budget requests for 2015-17. The State Chief Information Officer (SCIO), through the Department of Administrative Services (DAS), shall return during the 2016 legislative session to the appropriate subcommittee of the Joint Ways and Means Committee with recommendations on changes to ETS information technology services provided, which services it will no longer offer and state agencies will then be responsible, the budgetary impact of these decisions on state agencies, as well as DAS, changes in ETS operations implemented or considered as a result of outside reviews and audits completed by the time of the report, and timelines for additional changes to ETS services or operations being contemplated and how those could affect budgets, In addition, SCIO shall recommend a new funding formula for ETS that refocuses charges to state agencies on fees for service and deemphasizes the use of assessments which fund all positions regardless of reductions in services delivered, show how reductions in services purchased by state agencies would be reflected in reductions in operating

expenses, and include price list adjustments needed for implementation of a new revenue formula at the start of second year of the biennium.”

#3 Use of accounting mechanisms to circumvent the limiting of Other Fund expenditures:

The Subcommittee was concerned over the use of accounting mechanisms by the Department of Administrative Services and other state agencies which have the effect of undermining legislatively established Other Funds expenditure limitations. The Department of Administrative Services (DAS) shall limit the use of reduction of expenses or reduction of revenues accounting mechanisms and entries during the 2015-17 biennium and report any use of either mechanism to the Legislative Fiscal Office in a timely manner. If DAS determines that Other Funds expenditure limitation is insufficient during 2015-17 budget execution, the Department shall request from the Legislative Assembly an Other Funds expenditure limitation adjustment, rather than use reduction of expenditures or reduction of revenues accounting entries. DAS shall report to the appropriate subcommittee of the Joint Ways and Means Committee during the 2016 session on the general usage of Other Funds reduction of expenses or reduction of revenues accounting mechanisms by executive branch agencies, including DAS but excluding the Secretary of State and the State Treasurer, during the 2013-15 biennium. DAS shall report by agency, what the mechanisms were used for, how much money was involved in each use of group of similar uses, and the reason reduction of expenses or reduction of revenues accounting mechanisms and entries were used.

**Accept LFO Recommendation**

*Move the LFO recommended budget notes*

**OR**

**Change LFO recommendation – any changes must be approved by the co-chairs**

*Move the LFO recommended budget notes, with modifications.*

**Recommended Changes to SB 5502:**

The Legislative Fiscal Office recommends a budget of \$9,974,458 General Fund, \$16,641,096 Lottery Funds, \$849,305,451 Other Funds, and 815 positions (805.70 FTE), which is reflected in the -1 amendment.

*Move adoption of the -1 amendment to SB 5502*

**SB 5502 Final Subcommittee Action:**

***Final Motion:***

*Move Senate Bill 5502, as amended, to the full committee with a Do Pass recommendation.*

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	<b>11,148,091</b>	<b>12,561,770</b>	<b>877,567,512</b>	-	<b>122,552,277</b>	-	<b>1,023,829,650</b>	<b>790</b>	<b>784.68</b>
2013-15 Ebds, SS & Admin Act	2,113,348	-	69,210,321	-	-	-	71,323,669	20	9.22
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	<b>13,261,439</b>	<b>12,561,770</b>	<b>946,777,833</b>	-	<b>122,552,277</b>	-	<b>1,095,153,319</b>	<b>810</b>	<b>793.90</b>
<b>2013-15 Leg Approved Budget (Base)</b>	<b>11,714,443</b>	<b>12,561,770</b>	<b>908,666,882</b>	-	<b>122,552,277</b>	-	<b>1,055,495,372</b>	<b>810</b>	<b>793.90</b>
Summary of Base Adjustments	(59,437)	7,790,431	(30,593,122)	-	3,677,376	-	(19,184,752)	(25)	(10.19)
<b>2015-17 Base Budget</b>	<b>11,655,006</b>	<b>20,352,201</b>	<b>878,073,760</b>	-	<b>126,229,653</b>	-	<b>1,036,310,620</b>	<b>785</b>	<b>783.71</b>
010: Non-PICS Pers Svc/Vacancy Factor	(2,668)	-	155,933	-	-	-	153,265	-	-
020: Phase In / Out Pgm & One-time Cost	(3,319,607)	(21,380)	(56,578,430)	-	-	-	(59,919,417)	-	-
030: Inflation & Price List Adjustments	1,428	-	19,217,150	-	-	-	19,218,578	-	-
<b>2015-17 Current Service Level</b>	<b>8,334,159</b>	<b>20,330,821</b>	<b>840,868,413</b>	-	<b>126,229,653</b>	-	<b>995,763,046</b>	<b>785</b>	<b>783.71</b>
<b>Adjusted 2015-17 Current Service Level</b>	<b>8,334,159</b>	<b>20,330,821</b>	<b>840,868,413</b>	-	<b>126,229,653</b>	-	<b>995,763,046</b>	<b>785</b>	<b>783.71</b>
<b>Total LFO Recommended Packages</b>	<b>1,640,299</b>	<b>(3,689,725)</b>	<b>8,437,038</b>	-	-	-	<b>6,387,612</b>	<b>30</b>	<b>21.99</b>
<b>2015-17 Legislative Actions</b>	<b>9,974,458</b>	<b>16,641,096</b>	<b>849,305,451</b>	-	<b>126,229,653</b>	-	<b>1,002,150,658</b>	<b>815</b>	<b>805.70</b>
Net change from 2013-15 Leg Approved Budget	(3,286,981)	4,079,326	(97,472,382)	-	3,677,376	-	(93,002,661)	5	11.80
Percent change from 2013-15 Leg Approved Budget	(24.8%)	32.5%	(10.3%)	0.0%	3.0%	0.0%	(8.5%)	0.6%	1.5%
Net change from 2015-17 Current Service Level	1,640,299	(3,689,725)	8,437,038	-	-	-	6,387,612	30	21.99
Percent change from 2015-17 Current Service Level	19.7%	(18.2%)	1.0%	0.0%	0.0%	0.0%	0.6%	3.8%	2.8%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	<b>467,746</b>	-	<b>7,146,611</b>	-	-	-	<b>7,614,357</b>	<b>22</b>	<b>21.87</b>
2013-15 Ebds, SS & Admin Act	4,887	-	854,743	-	-	-	859,630	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	<b>472,633</b>	-	<b>8,001,354</b>	-	-	-	<b>8,473,987</b>	<b>22</b>	<b>21.87</b>
<b>2013-15 Leg Approved Budget (Base)</b>	<b>472,633</b>	-	<b>8,001,354</b>	-	-	-	<b>8,473,987</b>	<b>22</b>	<b>21.87</b>
Summary of Base Adjustments	5,763	-	(195,313)	-	-	-	(189,550)	(2)	(1.87)
<b>2015-17 Base Budget</b>	<b>478,396</b>	-	<b>7,806,041</b>	-	-	-	<b>8,284,437</b>	<b>20</b>	<b>20.00</b>
010: Non-PICS Pers Svc/Vacancy Factor	118	-	(30,817)	-	-	-	(30,699)	-	-
020: Phase In / Out Pgm & One-time Cost	(200,000)	-	(341,715)	-	-	-	(541,715)	-	-
030: Inflation & Price List Adjustments	1,428	-	295,060	-	-	-	296,488	-	-
<b>2015-17 Current Service Level</b>	<b>279,942</b>	-	<b>7,728,569</b>	-	-	-	<b>8,008,511</b>	<b>20</b>	<b>20.00</b>
<b>Adjusted 2015-17 Current Service Level</b>	<b>279,942</b>	-	<b>7,728,569</b>	-	-	-	<b>8,008,511</b>	<b>20</b>	<b>20.00</b>
<b>Total LFO Recommended Packages</b>	<b>-</b>	<b>-</b>	<b>217,152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>217,152</b>	<b>2</b>	<b>2.00</b>
<b>2015-17 Legislative Actions</b>	<b>279,942</b>	-	<b>7,945,721</b>	-	-	-	<b>8,225,663</b>	<b>22</b>	<b>22.00</b>
Net change from 2013-15 Leg Approved Budget	(192,691)	-	(55,633)	-	-	-	(248,324)	-	0.13
Percent change from 2013-15 Leg Approved Budget	(40.8%)	0.0%	(0.7%)	0.0%	0.0%	0.0%	(2.9%)	0.0%	0.6%
Net change from 2015-17 Current Service Level	-	-	217,152	-	-	-	217,152	2	2.00
Percent change from 2015-17 Current Service Level	0.0%	0.0%	2.8%	0.0%	0.0%	0.0%	2.7%	10.0%	10.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 101 Support Enterprise Initiatives Projects**

Package Description This package continues two limited duration Project Manager 1 positions, first added in 2013-15, to work on statewide initiatives.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	331,385	-	-	-	331,385	2	2.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description Makes a revenue only change to reduce revenue from assessments and rates charged to state agencies and others by \$400,000 with direction to use beginning fund balances instead. This will provide only a temporary reduction to rates and assessments since revenues will need to increase in 2017-19 once fund balances are exhausted.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	-	-	-	-	-	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 802 Vacant Positions**

Package Description This package reclassifies a vacant Economist 4 position downward to an Economist 2. The position had not been filled due to a mismatch in program needs with the original position classification.

LFO Recommendation Approve

LFO Recommended	-	-	(114,233)	-	-	-	(114,233)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	14,022,121	-	-	-	14,022,121	40	39.75
2013-15 Ebds, SS & Admin Act	-	-	410,270	-	-	-	410,270	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	14,432,391	-	-	-	14,432,391	40	39.75
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	14,363,896	-	-	-	14,363,896	40	39.75
Summary of Base Adjustments	-	-	652,365	-	-	-	652,365	2	2.25
<b>2015-17 Base Budget</b>	-	-	15,016,261	-	-	-	15,016,261	42	42.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	64,878	-	-	-	64,878	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	(2,567,986)	-	-	-	(2,567,986)	-	-
030: Inflation & Price List Adjustments	-	-	1,276,364	-	-	-	1,276,364	-	-
<b>2015-17 Current Service Level</b>	-	-	13,789,517	-	-	-	13,789,517	42	42.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	13,789,517	-	-	-	13,789,517	42	42.00
<b>Total LFO Recommended Packages</b>	-	-	1,312,202	-	-	-	1,312,202	(1)	(1.24)
<b>2015-17 Legislative Actions</b>	-	-	15,101,719	-	-	-	15,101,719	41	40.76
Net change from 2013-15 Leg Approved Budget	-	-	669,328	-	-	-	669,328	1	1.01
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	4.6%	0.0%	0.0%	0.0%	4.6%	2.5%	2.5%
Net change from 2015-17 Current Service Level	-	-	1,312,202	-	-	-	1,312,202	(1)	(1.24)
Percent change from 2015-17 Current Service Level	0.0%	0.0%	9.5%	0.0%	0.0%	0.0%	9.5%	(2.4%)	(3.0%)

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 102 Support Statewide Audit and Budget Reporting**

Package Description Would restore one of two positions eliminated from the Statewide Audit and Budget Reporting Section (SABRS) in 2011-13 by adding a Policy and Budget Analyst position (0.88 FTE). CFO has found that reduced staffing was insufficient to ensure adequate audits of agency budget information and processes. The new position assumed start date is 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	220,533	-	-	-	220,533	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 103 Strengthen Capital Investment Section**

Package Description Adds a permanent Policy and Budget Analyst position (0.88 FTE) to the capital finance section to assist with management of growing outstanding debt and responsibility of managing sales of bonds. The new position assumed start date is 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	219,051	-	-	-	219,051	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 104 Capital Facility Planning**

Package Description This package adds \$2M in Professional Services S&S to conduct condition assessments of state owned facilities. The funds will be used in 2015-17 to complete reviews of capital facilities operated by the Department of Corrections, Forestry Department, and the Department of Fish & Wildlife. This package is added on a one-time basis.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	2,000,000	-	-	-	2,000,000	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 140 Recombine Procurement Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization into Policy and Service sides. The four positions being moved are policy positions and three State Procurement Analysts and a Policy and Budget Analyst position.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(1,595,563)	-	-	-	(1,595,563)	(4)	(4.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 142 Recombine ORBITS Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization into Policy and Service sides. The two position being moves from ETS are both Information System Specialist 8.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	612,269	-	-	-	612,269	2	2.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description Makes a revenue only change to reduce revenue from assessments and rates charged to state agencies and others by \$600,000 with direction to use beginning fund balances instead. This will provide only a temporary reduction to rates and assessments since revenues will need to increase in 2017-19 once fund balances are exhausted.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	-	-	-	-	-	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 802 Vacant Positions**

Package Description This package eliminates a vacant Administrative Specialist 2 position (1.00 FTE).

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(144,088)	-	-	-	(144,088)	(1)	(1.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	12,528,553	-	-	-	12,528,553	23	22.00
2013-15 Ebds, SS & Admin Act	-	-	(1,900,287)	-	-	-	(1,900,287)	3	1.50
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	10,628,266	-	-	-	10,628,266	26	23.50
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	9,640,982	-	-	-	9,640,982	25	22.50
Summary of Base Adjustments	-	-	190,223	-	-	-	190,223	(6)	(3.50)
<b>2015-17 Base Budget</b>	-	-	9,831,205	-	-	-	9,831,205	19	19.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	(16,853)	-	-	-	(16,853)	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	185,722	-	-	-	185,722	-	-
030: Inflation & Price List Adjustments	-	-	409,239	-	-	-	409,239	-	-
<b>2015-17 Current Service Level</b>	-	-	10,409,313	-	-	-	10,409,313	19	19.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	10,409,313	-	-	-	10,409,313	19	19.00
<b>Total LFO Recommended Packages</b>	-	-	10,316,419	-	-	-	10,316,419	15	15.00
<b>2015-17 Legislative Actions</b>	-	-	20,725,732	-	-	-	20,725,732	34	34.00
Net change from 2013-15 Leg Approved Budget	-	-	10,097,466	-	-	-	10,097,466	8	10.50
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	95.0%	0.0%	0.0%	0.0%	95.0%	30.8%	44.7%
Net change from 2015-17 Current Service Level	-	-	10,316,419	-	-	-	10,316,419	15	15.00
Percent change from 2015-17 Current Service Level	0.0%	0.0%	99.1%	0.0%	0.0%	0.0%	99.1%	79.0%	79.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 105 Develop New Governance Structure for IT**

Package Description Adds 5 IT Analyst 2 positions to act as Strategic Technology Officers and one ISS 8 as an Enterprise Project Manager. An Executive Support Specialist 2 is added to provide administrative support staff for the STOs. The STOs will be assigned a portfolio of agencies to collaborate with to "maximize efficiency, effectiveness, economy, value, and benefit derived from IT investments". The package also adds two ISS7 positions to the current Enterprise Architecture and Design Team. Finally, the package adds three permanent IT Analyst 1 positions to staff the new Stagegate Review Process for IT projects.

LFO Recommendation Approve

LFO Recommended	-	-	3,423,178	-	-	-	3,423,178	12	12.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 106 Statewide Interoperability Program**

Package Description This package continues a limited duration PEM F position to support the Statewide Interoperability Executive Council (SWIC) and implement FirstNet, which is a broadband network designed to improve public safety data communications. The position is funded 60% by the FirstNet grant and 40% through CIO assessments through July 2016. The SWIC and associated First Net federal grant was transferred from ODOT and the LD was added during 2013-15. DAS is directed to work with ODOT on a FirstNet grant extension through at least the 15-17 that would continue to fund 60% of the SWIC position through the June 2017 by switching some of the \$327,989 remaining grant amount from S&S to Personal Services. Approval of this package increases assessments only for the 40% portion of the SWIC position funded by DAS.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	708,531	-	-	-	708,531	1	1.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 141 Recombine Geospatial Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization into Policy and Service sides. The two positions coming from ETS are an Information System Specialist 8 and an Information System Specialist 6.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	530,907	-	-	-	530,907	2	2.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description This package adds Other Funds expenditure limitation for pass-through payments for contracts. \$2.4 million is added for the Geospatial contract with the service provider. An additional \$2 million in Other Funds expenditure for pass-through payments on Quality Assurance (QA) contracts, that under state policy will be held by the CIO. Funds for the QA contracts will come from the project agency. Also adds \$250,000 OF to complete the purchase of the new Project Portfolio Management (PPM) software. \$786,467 Other Funds for the initial costs of the software were approved at the December 2014 meeting of the Emergency Board. Delays in finalizing the purchase has delayed some purchase costs into the 15-17 biennium so this package adds \$250,000 Other Funds on a one-time basis to complete the PPM purchase. Approval of this package does not increase CIO assessments as the expenditure limitation is considered pass-through limitation.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	<b>4,650,000</b>	-	-	-	<b>4,650,000</b>	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 803 LFO Technical Adjustments**

Package Description Adds \$372,203 Other Funds expenditure limitation to pay the maintenance costs of the new Project Portfolio Management (PPM) software. The package also adds \$131,600 for on-going costs of the Tenable Security Solutions software purchased in 13-15. Also adds \$500,000 Other Funds for the CIO's use of the GEO software costs that will be paid through assessments.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	1,003,803	-	-	-	1,003,803	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	10,012,960	-	-	-	10,012,960	26	26.00
2013-15 Ebds, SS & Admin Act	-	-	213,878	-	-	-	213,878	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	10,226,838	-	-	-	10,226,838	26	26.00
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	10,226,838	-	-	-	10,226,838	26	26.00
Summary of Base Adjustments	-	-	150,886	-	-	-	150,886	-	-
<b>2015-17 Base Budget</b>	-	-	10,377,724	-	-	-	10,377,724	26	26.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	135,843	-	-	-	135,843	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	(2,000,000)	-	-	-	(2,000,000)	-	-
030: Inflation & Price List Adjustments	-	-	255,618	-	-	-	255,618	-	-
060: Technical Adjustments	-	-	260,000	-	-	-	260,000	-	-
<b>2015-17 Current Service Level</b>	-	-	9,029,185	-	-	-	9,029,185	26	26.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	9,029,185	-	-	-	9,029,185	26	26.00
<b>Total LFO Recommended Packages</b>	-	-	394,116	-	-	-	394,116	4	2.76
<b>2015-17 Legislative Actions</b>	-	-	9,423,301	-	-	-	9,423,301	30	28.76
Net change from 2013-15 Leg Approved Budget	-	-	(803,537)	-	-	-	(803,537)	4	2.76
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(7.9%)	0.0%	0.0%	0.0%	(7.9%)	15.4%	10.6%
Net change from 2015-17 Current Service Level	-	-	394,116	-	-	-	394,116	4	2.76
Percent change from 2015-17 Current Service Level	0.0%	0.0%	4.4%	0.0%	0.0%	0.0%	4.4%	15.4%	10.6%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 110 Develop Workforce Planning Strategies**

Package Description Adds a permanent Operations and Policy Analyst 4 (0.88 FTE) to develop workforce strategies including establishing career development programs, improve recruitment and retention, and expand internship opportunities. New position phased-in 10/1/2015

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	197,058	-	-	-	197,058	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 111 Develop Information Management Capacity**

Package Description Adds a permanent Operations and Policy Analyst 4 (0.88 FTE) to improve the management of HR information to better identify current and future human resource trends and needs in state government. New position phased-in 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	197,058	-	-	-	197,058	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description This package continues two limited duration Human Resource Consultant 2 positions for 12 months (1.00 FTE) to continue work on The Oregon Management Project. The purpose of this project is to redesign/reconfigure our workforce systems (compensation, classification, performance management) to support the right people in the right job at the right time. According to the project charted the Oregon Management Project must initially focus on management positions. The positions will be funded through a reduction in S&S, so there is no overall increase in expenditures. This package is added on a one-time basis.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	-	-	-	-	-	2	1.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	179,122,219	-	-	-	179,122,219	219	218.64
2013-15 Ebds, SS & Admin Act	-	-	8,674,071	-	-	-	8,674,071	19	10.22
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	187,796,290	-	-	-	187,796,290	238	228.86
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	197,804,927	-	-	-	197,804,927	239	229.86
Summary of Base Adjustments	-	-	771,193	-	-	-	771,193	(10)	(0.86)
<b>2015-17 Base Budget</b>	-	-	198,576,120	-	-	-	198,576,120	229	229.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	(38,224)	-	-	-	(38,224)	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	10,401,778	-	-	-	10,401,778	-	-
030: Inflation & Price List Adjustments	-	-	7,099,868	-	-	-	7,099,868	-	-
<b>2015-17 Current Service Level</b>	-	-	216,039,542	-	-	-	216,039,542	229	229.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	216,039,542	-	-	-	216,039,542	229	229.00
<b>Total LFO Recommended Packages</b>	-	-	(17,121,081)	-	-	-	(17,121,081)	(4)	(10.00)
<b>2015-17 Legislative Actions</b>	-	-	198,918,461	-	-	-	198,918,461	225	219.00
Net change from 2013-15 Leg Approved Budget	-	-	11,122,171	-	-	-	11,122,171	(13)	(9.86)
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	5.9%	0.0%	0.0%	0.0%	5.9%	(5.5%)	(4.3%)
Net change from 2015-17 Current Service Level	-	-	(17,121,081)	-	-	-	(17,121,081)	(4)	(10.00)
Percent change from 2015-17 Current Service Level	0.0%	0.0%	(7.9%)	0.0%	0.0%	0.0%	(7.9%)	(1.8%)	(4.4%)

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 112 Security and IT Operations Audit Support**

Package Description This package adds Other Funds expenditure limitation and limited duration positions to implement recent Secretary of State and independent auditor findings, as well as, accommodate growth in agency usage of IT services. Given the uncertainty involving which services ETS will offer in the future given the ongoing "IT Common Service Delivery" review currently underway and concerns over management of ETS which has led to numerous reviews and audits, the positions are approved as limited duration for 12 months only. DAS will return during the 2016 legislative session with recommendations on service lines provided, operational changes, and a revised funding methodology for ETS for the second year of the biennium as detailed in the budget note for ETS.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	<b>12,286,008</b>	-	-	-	<b>12,286,008</b>	<b>12</b>	<b>6.00</b>
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 141 Recombine Geospatial Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization into Policy and Service sides. The two positions leaving ETS are an Information System Specialist 8 and an Information System Specialist 6.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(530,907)	-	-	-	(530,907)	(2)	(2.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 142 Recombine ORBITS Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization into Policy and Service sides. The two position being moves from ETS are both Information System Specialist 8.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(612,269)	-	-	-	(612,269)	(2)	(2.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 144 Recombine P & D Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization. The two positions involved are an Information System Specialist 6 and an Information System Specialist 7.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(468,450)	-	-	-	(468,450)	(2)	(2.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description Adds nine limited-duration positions (9.00 FTE) at the request of the State CIO to assist in the Office's review of ETS operations, management, and funding structures. The positions are funded through an equal reduction in S&S, for no overall increase in the ETS budget. This package also reduces ETS assessments by \$10,146,095 through elimination of the depreciation costs component included in the assessment funding model approved by the DAS Director for the 2015-17 biennium. Inclusion of this assessment, when added on top of 2013-15 actions to increase ETS funding for equipment replacement by \$18,743,503 for 2015-17, effectively required agencies to be billed by DAS for replacement costs twice. There is also a budget note related to ETS and ETS rates and assessments for the second year of the 2015-17 biennium.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(10,146,095)	-	-	-	(10,146,095)	9	9.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 802 Vacant Positions**

Package Description Eliminates 19 positions that were vacant at least 11 months.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(4,320,355)	-	-	-	(4,320,355)	(19)	(19.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 803 LFO Technical Adjustments**

Package Description Removes Other Funds expenditure limitation related to services previously provides to the Oregon Lottery. During the 2013-15 biennium Lottery stopped using almost all ETS services. Only \$393,864 Other Funds related to service for some remote locations remains in the ETS budget after this adjustment.

LFO Recommendation Approve

LFO Recommended	-	-	(13,329,013)	-	-	-	(13,329,013)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	<b>1,489,609</b>	-	<b>92,363,428</b>	-	-	-	<b>93,853,037</b>	<b>199</b>	<b>197.71</b>
2013-15 Ebds, SS & Admin Act	795,215	-	6,004,135	-	-	-	6,799,350	(1)	(1.50)
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	<b>2,284,824</b>	-	<b>98,367,563</b>	-	-	-	<b>100,652,387</b>	<b>198</b>	<b>196.21</b>
<b>2013-15 Leg Approved Budget (Base)</b>	<b>1,249,824</b>	-	<b>94,414,705</b>	-	-	-	<b>95,664,529</b>	<b>198</b>	<b>196.21</b>
Summary of Base Adjustments	(72,431)	-	273,070	-	-	-	200,639	(3)	(1.71)
<b>2015-17 Base Budget</b>	<b>1,177,393</b>	-	<b>94,687,775</b>	-	-	-	<b>95,865,168</b>	<b>195</b>	<b>194.50</b>
010: Non-PICS Pers Svc/Vacancy Factor	(2,786)	-	77,946	-	-	-	75,160	-	-
020: Phase In / Out Pgm & One-time Cost	(1,174,607)	-	(291,520)	-	-	-	(1,466,127)	-	-
030: Inflation & Price List Adjustments	-	-	4,286,218	-	-	-	4,286,218	-	-
<b>2015-17 Current Service Level</b>	-	-	<b>98,760,419</b>	-	-	-	<b>98,760,419</b>	<b>195</b>	<b>194.50</b>
<b>Adjusted 2015-17 Current Service Level</b>	-	-	<b>98,760,419</b>	-	-	-	<b>98,760,419</b>	<b>195</b>	<b>194.50</b>
<b>Total LFO Recommended Packages</b>	-	-	<b>2,213,011</b>	-	-	-	<b>2,213,011</b>	<b>(2)</b>	<b>(2.00)</b>
<b>2015-17 Legislative Actions</b>	-	-	<b>100,973,430</b>	-	-	-	<b>100,973,430</b>	<b>193</b>	<b>192.50</b>
Net change from 2013-15 Leg Approved Budget	(2,284,824)	-	2,605,867	-	-	-	321,043	(5)	(3.71)
Percent change from 2013-15 Leg Approved Budget	(100.0%)	0.0%	2.7%	0.0%	0.0%	0.0%	0.3%	(2.5%)	(1.9%)
Net change from 2015-17 Current Service Level	-	-	2,213,011	-	-	-	2,213,011	(2)	(2.00)
Percent change from 2015-17 Current Service Level	0.0%	0.0%	2.2%	0.0%	0.0%	0.0%	2.2%	(1.0%)	(1.0%)

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 120 Purchase of Fleet Vehicles**

Package Description This package authorizes the purchase of about 75 new vehicles along with maintenance and fuel costs. The package is funded with ending balance from vehicle sales, so there is no increase in 15-17 rates if approved. CUB recommended using funds to replace about 150 vehicles rather than issue refunds in 13-15 or lower 15-17 rates. Instead, EAM is directed to use the \$2,039,152 reduced from this package to lower rates for the 15-17 biennium.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	2,039,152	-	-	-	2,039,152	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 123 Transfer Custodial Position to PERS**

Package Description Changes in DAS custodial services from past practices led PERS to determine that their custodial needs could best be met through direct provision of service through PERS employees and contracts.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(121,804)	-	-	-	(121,804)	(1)	(1.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 124 Governor's Office Regional Solutions Centers**

Package Description Adds expenditure limitation to pay cost of Governor's Office decision to have DAS rent space for the regional Solutions Centers around the state. Participating agencies are then billed for the rents. No Other Funds expenditure limitation was initially provided to accommodate this expense in the DAS budget, which has reduced limitation for Real Estate Services' other programs. This is Pass-through limitation only and approval of this package will not increase DAS rates or assessments

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	432,900	-	-	-	432,900	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description This package reclassifies three Procurement and Contract Specialist positions in Real Estate Services to Operations and Policy Analyst 4, due to the increased responsibilities these positions are taking on in the Real Estate program's efforts to save the state money on property leases. This change increases Personal Services by \$48,764.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	48,764	-	-	-	48,764	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 802 Vacant Positions**

Package Description This package eliminates one Program Analyst 1 position that has been vacant for 12 months or more.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(186,001)	-	-	-	(186,001)	(1)	(1.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	83,175,541	-	98,555,668	-	181,731,209	225	223.50
2013-15 Ebds, SS & Admin Act	-	-	4,386,038	-	-	-	4,386,038	(1)	(1.00)
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	87,561,579	-	98,555,668	-	186,117,247	224	222.50
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	84,561,579	-	98,555,668	-	183,117,247	224	222.50
Summary of Base Adjustments	-	-	(235,395)	-	2,957,478	-	2,722,083	(5)	(3.50)
<b>2015-17 Base Budget</b>	-	-	84,326,184	-	101,513,146	-	185,839,330	219	219.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	(35,733)	-	-	-	(35,733)	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	299,573	-	-	-	299,573	-	-
030: Inflation & Price List Adjustments	-	-	5,833,612	-	-	-	5,833,612	-	-
<b>2015-17 Current Service Level</b>	-	-	90,423,636	-	101,513,146	-	191,936,782	219	219.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	90,423,636	-	101,513,146	-	191,936,782	219	219.00
<b>Total LFO Recommended Packages</b>	-	-	2,692,573	-	-	-	2,692,573	11	10.28
<b>2015-17 Legislative Actions</b>	-	-	93,116,209	-	101,513,146	-	194,629,355	230	229.28
Net change from 2013-15 Leg Approved Budget	-	-	5,554,630	-	2,957,478	-	8,512,108	6	6.78
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	6.3%	0.0%	3.0%	0.0%	4.6%	2.7%	3.1%
Net change from 2015-17 Current Service Level	-	-	2,692,573	-	-	-	2,692,573	11	10.28
Percent change from 2015-17 Current Service Level	0.0%	0.0%	3.0%	0.0%	0.0%	0.0%	1.4%	5.0%	4.7%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 126 Support Shared Payroll Services and OSPS**

Package Description Adds an OPA 1 position (0.88 FTE) because staffing has not kept pace with growth in number of agencies using Shared Payroll Services. The start date of the new position is 10/1/2015.

LFO Recommendation Approve

LFO Recommended	-	-	130,277	-	-	-	130,277	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 127 Support Workload-Centralized PERS Service**

Package Description Adds an OPA1 position (0.88 FTE) that will serve as a contact between state agencies, PERS, and employees to resolve account discrepancies. The position will also reconcile retirement contributions to employee earnings, which has not happened since 2004. This reconciliation is required by PERS. The start date of the new position is 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	130,277	-	-	-	130,277	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 129 Strengthen Shuttle Delivery Service**

Package Description Establishes two permanent Mail Delivery Driver positions (1.76 FTE) to add shuttle stops as requested by customers. Would also allow expansion of DAS's secure package tracking service, PacTrac, which is cheaper than third party shippers. One limited-duration position was approved in 2013-15 to help with increased demand. Assumed start date for the new position is 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	198,647	-	-	-	198,647	2	1.76
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 130 Strengthen Risk Management**

Package Description Adds a OPA 2 position (0.88 FTE) to provide additional training, claims management, and analytical work for Risk Management. Agency outreach on means to reduce risk would be the main focus of this position. The position phases-in 10/1/2015.

LFO Recommendation Approve

LFO Recommended	-	-	153,389	-	-	-	153,389	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 132 Support Additional Client Agencies**

Package Description Package makes a current Limited Duration Accountant 3 position permanent that was added to support the addition of Treasury as a shared fiscal services client work. Position starts 10-1-2015

LFO Recommendation Approve

LFO Recommended	-	-	155,294	-	-	-	155,294	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 140 Recombine Procurement Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization. The four positions being moved are policy positions and three State Procurement Analysts and a Policy and Budget Analyst position

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	1,595,563	-	-	-	1,595,563	4	4.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 144 Recombine P & D Staff**

Package Description This package reverses some of the decisions on agency reorganization which split program staff based on policy or service functions. This reversal will recombine the two components of the program into a single comprehensive unit as they operated before the agency reorganization. The two positions coming from ETS are an Information System Specialist 6 and an Information System Specialist 7.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	468,450	-	-	-	468,450	2	2.00
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description The package makes a revenue only change to reduce revenue from assessments and rates charged to state agencies and others by \$9,000,000 with direction to use beginning fund balances instead. This will provide only a temporary reduction to rates and assessments since revenues will need to increase in 2017-19 once fund balances are exhausted. The package also rebalances Services and Supplies expenditures by category in the Risk Management base budget to reflect actual Service & Supplies (S&S) expenditures, including increasing the Attorney General line while reducing other S&S accounts to better reflect how the budget is actually expended. These actions will result in no overall increase to S&S expenditures by Risk Management.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	-	-	-	-	-	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 802 Vacant Positions**

Package Description This package eliminates a vacant Information Systems Specialist position.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	(139,324)	-	-	-	(139,324)	(1)	(1.00)
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	5,730,187	-	-	-	5,730,187	22	21.21
2013-15 Ebds, SS & Admin Act	-	-	635,154	-	-	-	635,154	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	6,365,341	-	-	-	6,365,341	22	21.21
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	6,365,341	-	-	-	6,365,341	22	21.21
Summary of Base Adjustments	-	-	209,680	-	-	-	209,680	-	-
<b>2015-17 Base Budget</b>	-	-	6,575,021	-	-	-	6,575,021	22	21.21
010: Non-PICS Pers Svc/Vacancy Factor	-	-	15,911	-	-	-	15,911	-	-
030: Inflation & Price List Adjustments	-	-	262,661	-	-	-	262,661	-	-
060: Technical Adjustments	-	-	(260,000)	-	-	-	(260,000)	-	-
<b>2015-17 Current Service Level</b>	-	-	6,593,593	-	-	-	6,593,593	22	21.21
<b>Adjusted 2015-17 Current Service Level</b>	-	-	6,593,593	-	-	-	6,593,593	22	21.21
<b>Total LFO Recommended Packages</b>	-	-	602,249	-	-	-	602,249	3	3.43
<b>2015-17 Legislative Actions</b>	-	-	7,195,842	-	-	-	7,195,842	25	24.64
Net change from 2013-15 Leg Approved Budget	-	-	830,501	-	-	-	830,501	3	3.43
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	13.1%	0.0%	0.0%	0.0%	13.1%	13.6%	16.2%
Net change from 2015-17 Current Service Level	-	-	602,249	-	-	-	602,249	3	3.43
Percent change from 2015-17 Current Service Level	0.0%	0.0%	9.1%	0.0%	0.0%	0.0%	9.1%	13.6%	16.2%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 133 Strengthen Human Resource Client Services**

Package Description Adds three permanent positions and increases months on two existing positions needed to meet service level agreements reached with the customer utility board for shared client services. The increased workload has been addressed this biennium through limited-duration positions and temporary employees. The four positions being created 10/1/2015 are a Human Resource Assistant, one Human Resource Analyst 2, and a Human Resource Consultant 1. Months are added months to a Human Resource Analyst 2 (0.50 FTE), and a Human Resource Consultant 1 (0.29 FTE). Even with the increase in staffing this package would add, DAS would still be below HR-to-Employee ratio benchmarks. Assumed start date for the new positions is 10/1/2015.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	602,249	-	-	-	602,249	3	3.43
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	4,326,410	-	-	-	4,326,410	14	14.00
2013-15 Ebds, SS & Admin Act	-	-	2,087,759	-	-	-	2,087,759	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	6,414,169	-	-	-	6,414,169	14	14.00
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	4,414,169	-	-	-	4,414,169	14	14.00
Summary of Base Adjustments	-	-	(270,551)	-	-	-	(270,551)	(1)	(1.00)
<b>2015-17 Base Budget</b>	-	-	4,143,618	-	-	-	4,143,618	13	13.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	(17,018)	-	-	-	(17,018)	-	-
030: Inflation & Price List Adjustments	-	-	196,956	-	-	-	196,956	-	-
<b>2015-17 Current Service Level</b>	-	-	4,323,556	-	-	-	4,323,556	13	13.00
<b>Adjusted 2015-17 Current Service Level</b>	-	-	4,323,556	-	-	-	4,323,556	13	13.00
<b>Total LFO Recommended Packages</b>	-	-	2,310,396	-	-	-	2,310,396	2	1.76
<b>2015-17 Legislative Actions</b>	-	-	6,633,952	-	-	-	6,633,952	15	14.76
Net change from 2013-15 Leg Approved Budget	-	-	219,783	-	-	-	219,783	1	0.76
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	3.4%	0.0%	0.0%	0.0%	3.4%	7.1%	5.4%
Net change from 2015-17 Current Service Level	-	-	2,310,396	-	-	-	2,310,396	2	1.76
Percent change from 2015-17 Current Service Level	0.0%	0.0%	53.4%	0.0%	0.0%	0.0%	53.4%	15.4%	13.5%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 134 Strengthen DBS Business Support**

Package Description Makes a permanent OPA 2 added in 2013-15 as a limited-duration to assist with workload increases associated with assistance to Customer Utility Boards.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	155,198	-	-	-	155,198	1	0.88
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 135 Support Increased Budget Workload**

Package Description Makes a permanent a Fiscal Analyst 2 position, added in 2013-15 on a limited duration basis, to assist with workload increases associated with DAS policy office budgets, as well as, processing and tracking numerous special government payment distributions.

LFO Recommendation Approve

LFO Recommended	-	-	155,198	-	-	-	155,198	1	0.88
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	<b>General Fund</b>	<b>Lottery Funds</b>	<b>Other Funds</b>	<b>Federal Funds</b>	<b>Nonlimited Other Funds</b>	<b>Nonlimited Federal Funds</b>	<b>Total Funds</b>	<b>Positions</b>	<b>Full-Time Equivalent (FTE)</b>
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**Package 143 Mass Ingenuity Master Contract**

Package Description This package would continue Other Funds expenditure limitation for the Mass Ingenuity Master Contract approved at the December 2012 meeting of the Emergency Board. Mass Ingenuity provides process improvement software including the NOW Management System being offered to state agencies. This expenditure limitation is considered pass-through limitation, since state agencies will pay DAS for use of the contracted services, therefore this addition has no impact on internal overhead rates DBS receives from DAS programs.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	-	<b>2,000,000</b>	-	-	-	<b>2,000,000</b>	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	5,992,008	-	-	-	5,992,008	-	-
2013-15 Ebds, SS & Admin Act	-	-	-	-	-	-	-	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	5,992,008	-	-	-	5,992,008	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	5,992,008	-	-	-	5,992,008	-	-
Summary of Base Adjustments	-	-	-	-	-	-	-	-	-
<b>2015-17 Base Budget</b>	-	-	5,992,008	-	-	-	5,992,008	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	(1,588,832)	-	-	-	(1,588,832)	-	-
<b>2015-17 Current Service Level</b>	-	-	4,403,176	-	-	-	4,403,176	-	-
<b>Adjusted 2015-17 Current Service Level</b>	-	-	4,403,176	-	-	-	4,403,176	-	-
<b>2015-17 Legislative Actions</b>	-	-	4,403,176	-	-	-	4,403,176	-	-
Net change from 2013-15 Leg Approved Budget	-	-	(1,588,832)	-	-	-	(1,588,832)	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(26.5%)	0.0%	0.0%	0.0%	(26.5%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

	<b>General Fund</b>	<b>Lottery Funds</b>	<b>Other Funds</b>	<b>Federal Funds</b>	<b>Nonlimited Other Funds</b>	<b>Nonlimited Federal Funds</b>	<b>Total Funds</b>	<b>Positions</b>	<b>Full-Time Equivalent (FTE)</b>
<b>2013-15 Agy. Leg. Adopted</b>	-	-	<b>16,821,286</b>	-	-	-	<b>16,821,286</b>	-	-
2013-15 Ebds, SS & Admin Act	-	-	700,000	-	-	-	700,000	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	<b>17,521,286</b>	-	-	-	<b>17,521,286</b>	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	<b>17,521,286</b>	-	-	-	<b>17,521,286</b>	-	-
Summary of Base Adjustments	-	-	(17,521,286)	-	-	-	(17,521,286)	-	-
<b>2015-17 Base Budget</b>	-	-	-	-	-	-	-	-	-
<b>2015-17 Current Service Level</b>	-	-	-	-	-	-	-	-	-
<b>Adjusted 2015-17 Current Service Level</b>	-	-	-	-	-	-	-	-	-
<b>Total LFO Recommended Packages</b>	-	-	-	-	-	-	-	-	-
<b>2015-17 Legislative Actions</b>	-	-	-	-	-	-	-	-	-
Net change from 2013-15 Leg Approved Budget	-	-	(17,521,286)	-	-	-	(17,521,286)	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(100.0%)	0.0%	0.0%	0.0%	(100.0%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	24,141,834	-	-	-	24,141,834	-	-
2013-15 Ebds, SS & Admin Act	-	-	38,110,951	-	-	-	38,110,951	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	62,252,785	-	-	-	62,252,785	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	24,141,834	-	-	-	24,141,834	-	-
Summary of Base Adjustments	-	-	-	-	-	-	-	-	-
<b>2015-17 Base Budget</b>	-	-	24,141,834	-	-	-	24,141,834	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	(24,141,834)	-	-	-	(24,141,834)	-	-
<b>2015-17 Current Service Level</b>	-	-	-	-	-	-	-	-	-
<b>Adjusted 2015-17 Current Service Level</b>	-	-	-	-	-	-	-	-	-
<b>Total LFO Recommended Packages</b>	-	-	1	-	-	-	1	-	-
<b>2015-17 Legislative Actions</b>	-	-	1	-	-	-	1	-	-
Net change from 2013-15 Leg Approved Budget	-	-	(62,252,784)	-	-	-	(62,252,784)	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(100.0%)	0.0%	0.0%	0.0%	(100.0%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	1	-	-	-	1	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description This package adds "\$1 Other Funds expenditure limitation, on a one-time basis" for Gain Share payments only if needed. Current law requires DAS to make Gain Share payments. However, proposed changes to the program would make these direct revenue transfers, in which case this expenditure limitation placeholder would not be needed. If for some reason the envisioned changes do not happen and current law remains unchanged, this placeholder could be adjusted to allow payments to be made as required by law.

LFO Recommendation Approve

LFO Recommended	-	-	1	-	-	-	1	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	34,797,534	-	-	-	34,797,534	-	-
2013-15 Ebds, SS & Admin Act	-	-	-	-	-	-	-	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	34,797,534	-	-	-	34,797,534	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	34,797,534	-	-	-	34,797,534	-	-
Summary of Base Adjustments	-	-	(14,398,327)	-	-	-	(14,398,327)	-	-
<b>2015-17 Base Budget</b>	-	-	20,399,207	-	-	-	20,399,207	-	-
<b>2015-17 Current Service Level</b>	-	-	20,399,207	-	-	-	20,399,207	-	-
<b>Adjusted 2015-17 Current Service Level</b>	-	-	20,399,207	-	-	-	20,399,207	-	-
<b>Total LFO Recommended Packages</b>	-	-	-	-	-	-	-	-	-
<b>2015-17 Legislative Actions</b>	-	-	20,399,207	-	-	-	20,399,207	-	-
Net change from 2013-15 Leg Approved Budget	-	-	(14,398,327)	-	-	-	(14,398,327)	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(41.4%)	0.0%	0.0%	0.0%	(41.4%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Bonds

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	359,886,813	-	-	-	359,886,813	-	-
2013-15 Ebds, SS & Admin Act	-	-	-	-	-	-	-	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	359,886,813	-	-	-	359,886,813	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	359,886,813	-	-	-	359,886,813	-	-
Summary of Base Adjustments	-	-	(219,667)	-	-	-	(219,667)	-	-
<b>2015-17 Base Budget</b>	-	-	359,667,146	-	-	-	359,667,146	-	-
030: Inflation & Price List Adjustments	-	-	(698,446)	-	-	-	(698,446)	-	-
<b>2015-17 Current Service Level</b>	-	-	358,968,700	-	-	-	358,968,700	-	-
<b>Adjusted 2015-17 Current Service Level</b>	-	-	358,968,700	-	-	-	358,968,700	-	-
<b>2015-17 Legislative Actions</b>	-	-	358,968,700	-	-	-	358,968,700	-	-
Net change from 2013-15 Leg Approved Budget	-	-	(918,113)	-	-	-	(918,113)	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	(0.3%)	0.0%	0.0%	0.0%	(0.3%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	<b>9,190,736</b>	<b>12,561,770</b>	<b>27,500,007</b>	-	-	-	<b>49,252,513</b>	-	-
2013-15 Ebds, SS & Admin Act	1,313,246	-	9,033,609	-	-	-	10,346,855	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	<b>10,503,982</b>	<b>12,561,770</b>	<b>36,533,616</b>	-	-	-	<b>59,599,368</b>	-	-
<b>2013-15 Leg Approved Budget (Base)</b>	<b>9,991,986</b>	<b>12,561,770</b>	<b>36,533,616</b>	-	-	-	<b>59,087,372</b>	-	-
Summary of Base Adjustments	7,231	7,790,431	-	-	-	-	7,797,662	-	-
<b>2015-17 Base Budget</b>	<b>9,999,217</b>	<b>20,352,201</b>	<b>36,533,616</b>	-	-	-	<b>66,885,034</b>	-	-
020: Phase In / Out Pgm & One-time Cost	(1,945,000)	(21,380)	(36,533,616)	-	-	-	(38,499,996)	-	-
<b>2015-17 Current Service Level</b>	<b>8,054,217</b>	<b>20,330,821</b>	-	-	-	-	<b>28,385,038</b>	-	-
<b>Adjusted 2015-17 Current Service Level</b>	<b>8,054,217</b>	<b>20,330,821</b>	-	-	-	-	<b>28,385,038</b>	-	-
<b>Total LFO Recommended Packages</b>	<b>1,640,299</b>	<b>(3,689,725)</b>	<b>5,500,000</b>	-	-	-	<b>3,450,574</b>	-	-
<b>2015-17 Legislative Actions</b>	<b>9,694,516</b>	<b>16,641,096</b>	<b>5,500,000</b>	-	-	-	<b>31,835,612</b>	-	-
Net change from 2013-15 Leg Approved Budget	(809,466)	4,079,326	(31,033,616)	-	-	-	(27,763,756)	-	-
Percent change from 2013-15 Leg Approved Budget	(7.7%)	32.5%	(85.0%)	0.0%	0.0%	0.0%	(46.6%)	0.0%	0.0%
Net change from 2015-17 Current Service Level	1,640,299	(3,689,725)	5,500,000	-	-	-	3,450,574	-	-
Percent change from 2015-17 Current Service Level	20.4%	(18.2%)	100.0%	0.0%	0.0%	0.0%	12.2%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 138 State Fairgrounds**

Package Description This package represents General Fund support for the State Fair that is transferred from the base budget of the Parks and Recreation Department, which had previously operated the State Fair. This funding will be transferred to the State Fair Council, a non-state agency, which now operates the State Fairgrounds.

LFO Recommendation Approve

<b>LFO Recommended</b>	<b>1,015,299</b>	-	-	-	-	-	<b>1,015,299</b>	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 801 LFO Analyst Adjustments**

Package Description This package provides for one-time increases in support for the Oregon Historical Society of \$375,000 General Fund, Oregon Public Broadcasting of \$250,000 General Fund, and County Fairs of \$216,000 Lottery Funds or \$6,000 per county.

LFO Recommendation Approve

<b>LFO Recommended</b>	<b>625,000</b>	<b>216,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>841,000</b>	<b>-</b>	<b>-</b>
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 803 LFO Technical Adjustments**

Package Description This package adds one-time Other Funds expenditure limitation for disbursement of lottery bond proceeds for projects approved during 2013-15 that can't be completely disbursed in the current biennium. The project recipients are Beaverton Healthcare Collaborative, the Umatilla Tribe, and the City of Stayton.

LFO Recommendation Approve

LFO Recommended	-	-	5,500,000	-	-	-	5,500,000	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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**Package 811 Updated Base Debt Service Adjustment**

Package Description This package makes adjustments to Lottery Funds debt service to reflect savings from revised debt service calculations.

LFO Recommendation Approve

<b>LFO Recommended</b>	-	(3,905,725)	-	-	-	-	(3,905,725)	-	-
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## Legislatively Proposed 2015-2017 Key Performance Measures

### Agency: ADMINISTRATIVE SERVICES, DEPARTMENT of

Mission: Lead the pursuit of excellence in state government.

Legislatively Proposed KPMS	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
- DAS WORKFORCE DIVERSITY - Racial/ethnic diversity in the DAS workforce as a percentage of the total civilian labor force		Proposed New KPM			
- DAS WORKFORCE TURNOVER- Annual turnover rate for the DAS workforce		Proposed New KPM			
- FINANCIAL REPORTING - Percent of Agencies receiving Gold Star Award (The Gold Star Award is the state agency equivalent of the GFOA Certificate of Achievement for Excellence in Financial Reporting)		Proposed New KPM			
- FLEET ADMINISTRATION - Average Miles Per Gallon for DAS Permanently Assigned Fleet Vehicles.		Proposed New KPM			
- FORECAST RELIABILITY - General Fund Forecast Tracking Metric		Proposed New KPM			
- RENT COSTS - DAS negotiated lease rates in private sector vs. average market rates.		Proposed New KPM			
- RISK MANAGEMENT - Annual number of Severe Worker's Compensation claims per 100 FTE		Proposed New KPM			
- SUSTAINABILITY - Percentage reduction in greenhouse gas emissions.		Proposed New KPM			
2 - FORECAST RELIABILITY - Percent of Advisory Committee and Council Members who rank the reliability of the Office of Economic Analysis' forecasts as good to excellent.		Proposed Delete KPM	94.00		
3 - FINANCIAL REPORTING - Number of years out of the last five that State Controller's Division wins GFOA Certificate of Achievement for Excellence in Financial Reporting.		Proposed Delete KPM	5.00		
6 - FLEET ADMINISTRATION - Statewide Fleet Administration evaluated as effective by independent party.		Proposed Delete KPM	1.00		
7 - RENT COSTS - Uniform rent costs per square foot as a percent of private market rates.		Proposed Delete KPM	81.00		

**Agency: ADMINISTRATIVE SERVICES, DEPARTMENT of**

Mission: Lead the pursuit of excellence in state government.

**Legislatively Proposed KPMs**

	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
8 - IT GOVERNANCE - Percent of the state's major IT projects with a budget or schedule variance of plus 5% as reported in the quarterly major IT project portfolio report for which a mitigation plan is submitted in response to a DAS requirement.		Proposed Delete KPM	100.00		
13 - RISK MANAGEMENT - Annual number of: a) worker's compensation; b) liability; c) property; and, d) total claims per 100 FTE.		Proposed Delete KPM	5.68		
14 - SUSTAINABILITY - Percentage reduction in greenhouse gas emissions.		Proposed Delete KPM	12.60		
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Accuracy	Approved KPM	72.00	90.00	90.00
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Availability of Information	Approved KPM	64.00	90.00	90.00
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Expertise	Approved KPM	74.00	90.00	90.00
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Helpfulness	Approved KPM	74.00	90.00	90.00
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Overall	Approved KPM	70.00	90.00	90.00
1 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Timeliness	Approved KPM	71.00	90.00	90.00

**Agency: ADMINISTRATIVE SERVICES, DEPARTMENT of**

Mission: Lead the pursuit of excellence in state government.

**Legislatively Proposed KPMs**

	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
4 - STATE WORKFORCE TURNOVER - Annual turnover rate for the state workforce.		Approved KPM	4.70	5.60	5.60
5 - STATE WORKFORCE DIVERSITY - Racial/ethnic diversity in the state workforce as a percentage of the total civilian labor force.		Approved KPM	69.90	100.00	100.00
9 - INFORMATION SECURITY - Overall information security maturity rating based on a sample of state agencies. Rating achieved using a compilation and aggregate score based on the ISO 27002 standard and assigning a rating using the Carnegie-Mellon Capability Maturity Model. (3rd party conducting information security business risk assessments)		Approved KPM	2.73	3.00	3.00
12 - PROCUREMENT EFFECTIVENESS - Estimated savings resulting from price agreement pricing compared to prices that would be paid without the benefit of a price agreement.		Approved KPM	3.10	8.50	8.50
16 - DATA CENTER - Percentage of time systems are available.		Approved KPM	99.90	99.99	99.99

**LFO Recommendation:**

LFO recommends approval of 8 new Key Performance Measures and deletion of seven previous Key Performance Measures, with direction the Department develops targets for the new measures as part of the 2017-19 budget request.

**Sub-Committee Action:**

**PROPOSED AMENDMENTS TO  
SENATE BILL 5502**

- 1 On page 1 of the printed bill, delete line 9 and insert:  
2 “(2) Oregon State Fair..... \$ 1,015,299”.  
3 In line 10, delete “\$500,000” and insert “\$750,000”.  
4 In line 11, delete “\$750,000” and insert “\$1,125,000”.  
5 Delete lines 14 and 15.  
6 In line 22, delete “\$8,289,868” and insert “\$7,945,721”.  
7 In line 23, delete “\$15,187,293” and insert “\$15,101,719”.  
8 In line 24, delete “\$14,019,412” and insert “\$20,725,732”.  
9 In line 25, delete “\$30,633,375” and insert “\$9,423,301”.  
10 In line 27, delete “\$236,956,314” and insert “\$198,918,461”.  
11 On page 2, line 1, delete “\$105,756,741” and insert “\$100,973,430”.  
12 In line 2, delete “\$78,920,747” and insert “\$93,116,209”.  
13 In line 4, delete “\$7,158,507” and insert “\$7,195,842”.  
14 In line 5, delete “\$7,393,016” and insert “\$6,633,952”.  
15 In line 10, delete “\$90,141” and insert “\$60,460”.  
16 In line 13, delete “\$27,408,507” and insert “\$20,399,207”.  
17 Delete lines 14 and 15 and insert:  
18 “(14) Shared Services Fund ..... \$ 1  
19 (15) Special governmental payments..... \$ 5,500,000”.  
20 In line 17, delete “\$16,682,821” and insert “\$12,777,096”.  
21 In line 22, delete “\$3,648,000” and insert “\$3,864,000”.