

BUDGET REPORT AND MEASURE SUMMARY

Joint Committee On Ways and Means

Action:

Action Date:

Vote:

Prepared By: Clair Clark, Department of Administrative Services

Reviewed By: Kim To, Legislative Fiscal Office

Agency: Commission for the Blind

Biennium: 2015-17

Budget Summary*

	2013-15 Legislatively Approved Budget ⁽¹⁾	2015-17 Current Service Level	2015-17 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 1,598,027	\$ 1,608,959	\$ 2,900,038	\$ 1,302,011	81.5%
Other Funds Limited	\$ 2,025,381	\$ 1,512,345	\$ 993,000	\$ (1,032,381)	-51.0%
Federal Funds Limited	\$ 12,693,894	\$ 12,510,659	\$ 12,361,939	\$ (331,955)	-2.6%
Total	\$ 16,317,302	\$ 15,631,963	\$ 16,254,977	\$ (62,325)	-0.4%

Position Summary

Authorized Positions	51	50	56	5
Full-time Equivalent (FTE) positions	46.98	46.21	52.21	5.23

⁽¹⁾ Includes adjustments through December 2014

* Excludes Capital Construction expenditures

Revenue Summary

Federal Funds are the Commission for the Blind's largest source of funding. These are primarily from the U.S. Department of Education, and are matched at a rate of 78.7 percent Federal Funds for basic vocational rehabilitation support and as high as 90 percent Federal Funds for in-service training and independent living. General Fund and certain Other Funds are used to meet the federal maintenance of effort and matching requirements. Other Funds revenue sources include cooperative agreements with school districts and other providers, business enterprise vendor assessments, and donations.

Summary of Human Services Subcommittee Action

The Commission for the Blind's mission is to assist blind Oregonians in making informed choices to achieve full inclusion and integration in society through employment, independent living, and social self-sufficiency. The agency's programs are focused on two main objectives: employment and independence.

The Subcommittee recommended a 2015-17 budget of \$16,254,977 total funds (\$2,900,038 General Fund, \$993,000 Other Funds and \$12,361,939 Federal Funds) and 56 positions (52.21 FTE). This is a 0.4 percent total funds reduction over the agency's 2013-15 Legislatively Approved Budget.

Administrative Services – 001

The Administrative Services unit provides support and leadership to the entire agency. This includes responsibility for management of human resources, budget, accounting, operations and information systems. For this unit, the Subcommittee approved a 2015-17 budget of \$1,805,830 total funds (\$305,412 General Fund, \$37,601 Other Funds and \$1,462,817 Federal Funds) and eight positions (7.48 FTE). This includes the following adjustments to the current service level:

- Package 070, Revenue Shortfall, reduces \$247,191 total funds (\$54,147 Other Funds and \$193,044 Federal Funds) to balance expenditures to projected revenues. This package eliminates two positions (1.48 FTE) funded through lost revenue sources: one Principal Executive Manager D (1.00 FTE) position and one Office Specialist 2 (0.48 FTE) position. The amount of revenue available to the Commission is driven by the amount of state funds available to provide the match required to access Federal Funds. In the last two biennia, the Commission was directed to draw down its Bequests and Donations account to achieve this match in lieu of a larger General Fund appropriation. This package reflects that those funds are projected to be depleted by the end of the 2013-15 biennium.
- Package 101, Maintain Services through General Fund Restoration, provides \$230,671 total funds (\$54,147 General Fund and \$176,524 Federal Funds) to maintain current service level operations and prevent the reductions identified in Package 070 to address the revenue shortfall. This package restores two positions (1.48 FTE): one Principal Executive Manager D (1.00 FTE) position and one Office Specialist 2 (0.48 FTE) position. In addition to preventing the reductions discussed in package 070, this package prevents the Commission from facing maintenance of effort penalties and from imposing an Order of Selection requirement due to insufficient staff and services.

Rehabilitative Services – 002

The Rehabilitation Services unit provides comprehensive, goal-oriented services to Oregonians who are blind to maximize their independence in their communities through work and independent living skills. Clients are assisted in identifying barriers to full participation in society through individualized plans developed to overcome these barriers and reach their goals. For this unit, the Subcommittee approved a 2015-17 budget of \$10,159,829 total funds (\$1,399,820 General Fund, \$600,208 Other Funds, and \$8,159,801 Federal Funds) and 30 positions (28.13 FTE).

- Package 070, Revenue Shortfall, reduces \$1,646,966 total funds (\$344,134 Other Funds and \$1,302,832 Federal Funds) to balance expenditures to projected revenues. This package eliminates seven positions (8.33 FTE) funded through lost revenue sources. It eliminates five Vocational Rehabilitation Counselors and two Rehabilitation Instructors for the Blind and reduces the FTE for one Vocational Rehabilitation Counselor by 0.79 FTE and an Office Specialist 2 by 0.54 FTE for a total reduction of 8.33 FTE. The amount of revenue available to the Commission is driven by the amount of state funds available to provide the match required to access Federal Funds. In the last two biennia, the Commission was directed to draw down its Bequests and Donations account to achieve this match in lieu of a larger General Fund appropriation. This package reflects that those funds are projected to be depleted by the end of the 2013-15 biennium.
- Package 101, Maintain Services through General Fund Restoration, provides \$1,554,723 total funds (\$228,191 General Fund and \$1,326,532 Federal Funds) to maintain current service level operations and prevent the reductions identified in Package 070 to address the revenue shortfall. This package restores seven positions (8.33 FTE): five Vocational Rehabilitation Counselor (5.00 FTE) positions and two Rehabilitation Instructor for the Blind (2.00 FTE) positions and restores 0.79 FTE for one Vocational Rehabilitation Counselor and 0.54 FTE for one Office Specialist 2 position. In addition to preventing the reductions discussed in Package 070, this package prevents the

Commission from facing maintenance of effort penalties and from imposing an Order of Selection requirement due to insufficient staff and services.

- Package 102, Independent Living for Older Blind Population Enhancements, provides \$453,422 General Fund to establish three Rehabilitation Instructor (3.00 FTE) positions to serve an anticipated 270 additional clients annually. This package will allow the Commission to dedicate staff time more efficiently in providing independent living evaluations; adaptive technologies, mobility, self-care, cooking, and cleaning training; as well as other services to individuals in the Independent Living Older Blind program. This package will also allow the Commission to do outreach to Oregon's increasing aging population who are currently underserved.

Business Enterprises – 003

The Business Enterprises program trains, licenses and supports individuals who are legally blind to enable them to operate food service and vending businesses in public buildings. For this unit, the Subcommittee approved a 2015-17 budget of \$1,283,518 total funds (\$535,358 General Fund, \$225,060 Other Funds, and \$523,100 Federal Funds) and five positions (5.00 FTE).

- Package 070, Revenue Shortfall, reduces \$207,239 total funds (\$36,760 Other Funds and \$170,479 Federal Funds) to balance expenditures to projected revenues. This package eliminates one Program Analyst position (1.00 FTE) funded through lost revenue. The amount of revenue available to the Commission is driven by the amount of state funds available to provide the match required to access Federal Funds. In the last two biennia, the Commission was directed to draw down its Bequests and Donations account to achieve this match in lieu of a larger General Fund appropriation. This package reflects that those funds are projected to be depleted by the end of the 2013-15 biennium.
- Package 101, Maintain Services through General Fund Restoration, provides \$172,577 total funds (\$36,759 General Fund and \$135,818 Federal Funds) to maintain current service level operations and prevent the reductions identified in Package 070 to address the revenue shortfall. This package restores one Program Analyst (1.00 FTE) position. In addition to preventing the reductions discussed in Package 070, this package prevents the Commission from facing maintenance of effort penalties and from imposing an Order of Selection requirement due to insufficient staff and services.
- Package 103, Improve Business Environment for Blind Entrepreneurs, provides \$434,275 General Fund to improve the efficiency of existing operations and to expand business opportunities for blind entrepreneurs. This package establishes three full-time positions: two Program Analyst 1 (2.00 FTE) positions and one Executive Support Specialist (1.00 FTE) position. These positions will bolster the viability of the Business Enterprises (BE) program by responding to the increasing need for strategic and technical services requested by program participants in order to grow their businesses and increase sales and income. With this package, the Commission will aim to increase the average BE manager's income by 10 to 20 percent, and license a minimum of four additional BE managers per biennium.

Orientation Center for the Blind – 005

The Orientation and Career Center for the Blind is a highly specialized training program for Oregonians who experience blindness. It provides the intensive skills training that individuals who are blind need in order to accomplish tasks they were previously able to do visually. For this unit, the Subcommittee approved a 2015-17 budget of \$3,005,800 total funds (\$659,448 General Fund, \$130,131 Other Funds, and \$2,216,221 Federal Funds) and 13 positions (11.60 FTE). This includes the following adjustments to the current service level:

- Package 070, Revenue Shortfall, reduces \$272,212 total funds (\$84,304 Other Funds and \$187,908 Federal Funds) to balance expenditures to projected revenues. This package eliminates 1.10 FTE for Rehabilitation Instructors for the Blind funded through lost revenue. The amount of revenue available to the Commission is driven by the amount of state funds available to provide the match required to access Federal Funds. In the last two biennia, the Commission was directed to draw down its Bequests and Donations account to achieve this match in lieu of a larger General Fund appropriation. This package reflects that those funds are projected to be depleted by the end of the 2013-15 biennium.
- Package 101, Maintain Services through General Fund Restoration, provides \$150,954 total funds (\$84,285 General Fund and \$66,669 Federal Funds) to maintain current service level operations. This package prevents the reductions identified in package 070 to address the revenue shortfall and restores 1.10 FTE for Rehabilitation Instructors for the Blind. In addition to preventing the reductions discussed in package 070, this package prevents the Commission from facing maintenance of effort penalties and from imposing an Order of Selection requirement due to insufficient staff and services.

Summary of Performance Measure Action

See attached Legislatively Adopted 2015-17 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

SB 5503-A

Oregon Commission for the Blind
Clair Clark -- 503-378-3117

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2013-15 Legislatively Approved Budget at Dec 2014 *	\$ 1,598,027	\$ -	\$ 2,025,381	\$ -	\$ 12,693,894	\$ -	\$ 16,317,302	51	46.98
2015-17 Current Service Level (CSL)*	\$ 1,608,959	\$ -	\$ 1,512,345	\$ -	\$ 12,510,659	\$ -	\$ 15,631,963	50	46.21
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 001 - Administrative Services									
Package 070: Revenue Shortfalls									
Personal Services	\$ -	\$ -	\$ (54,147)	\$ -	\$ (176,524)	\$ -	\$ (230,671)	-2	-1.48
Services and Supplies	\$ -	\$ -	\$ -	\$ -	\$ (16,520)	\$ -	\$ (16,520)		
Package 101: Maintain Services through General Fund Restoration									
Personal Services	\$ 54,147	\$ -	\$ -	\$ -	\$ 176,524	\$ -	\$ 230,671	2	1.48
SCR 002 - Rehabilitative Services									
Package 070: Revenue Shortfalls									
Personal Services	\$ 101	\$ -	\$ (201,263)	\$ -	\$ (1,075,088)	\$ -	\$ (1,276,250)	-7	-8.33
Services and Supplies	\$ -	\$ -	\$ (107,031)	\$ -	\$ (103,051)	\$ -	\$ (210,082)		
Special Payments	\$ (101)	\$ -	\$ (35,840)	\$ -	\$ (124,693)	\$ -	\$ (160,634)		
Package 101: Maintain Services through General Fund Restoration									
Personal Services	\$ 201,251	\$ -	\$ -	\$ -	\$ 1,075,000	\$ -	\$ 1,276,251	7	8.33
Special Payments	\$ 26,940	\$ -	\$ -	\$ -	\$ 251,532	\$ -	\$ 278,472		
Package 102: Independent Living for Older Blind									
Personal Services	\$ 398,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 398,696	3	3.00
Services and Supplies	\$ 54,726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,726		
SCR 003 - Business Enterprises									
Package 070: Revenue Shortfalls									
Personal Services	\$ -	\$ -	\$ (36,759)	\$ -	\$ (135,818)	\$ -	\$ (172,577)	-1	-1.00
Services and Supplies	\$ -	\$ -	\$ (1)	\$ -	\$ (34,661)	\$ -	\$ (34,662)		
Package 101: Maintain Services through General Fund Restoration									
Personal Services	\$ 36,759	\$ -	\$ -	\$ -	\$ 135,818	\$ -	\$ 172,577	1	1.00
Package 103: Improve Business Environment for Blind Entrepreneurs									
Personal Services	\$ 379,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 379,549	3	3.00
Services and Supplies	\$ 54,726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,726		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
SCR 005 - Orientation Center for the Blind									
Package 070: Revenue Shortfalls									
Personal Services	\$ 28	\$ -	\$ (84,304)	\$ -	\$ (66,674)	\$ -	(150,950)	0	-1.10
Services and Supplies	\$ (28)	\$ -	\$ -	\$ -	\$ (121,234)	\$ -	(121,262)		
Package 101: Maintain Services through General Fund Restoration									
Personal Services	\$ 84,285	\$ -	\$ -	\$ -	\$ 66,669	\$ -	150,954	0	1.10
TOTAL ADJUSTMENTS	\$ 1,291,079	\$ -	\$ (519,345)	\$ -	\$ (148,720)	\$ -	623,014	6	6.00
SUBCOMMITTEE RECOMMENDATION *	\$ 2,900,038	\$ -	\$ 993,000	\$ -	\$ 12,361,939	\$ -	16,254,977	56	52.21
% Change from 2013-15 Leg Approved Budget	81.5%	0.0%	-51.0%	0.0%	-2.6%	0.0%	-0.4%		
% Change from 2015-17 Current Service Level	80.2%	0.0%	-34.3%	0.0%	-1.2%	0.0%	4.0%		

*Excludes Capital Construction Expenditures

Legislatively Approved 2015-2017 Key Performance Measures

Agency: BLIND, COMMISSION for the

Mission: To assist Oregonians who are blind in making informed choices and decisions to achieve full inclusion and integration in society through employment, independent living, and social self-sufficiency.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - EMPLOYMENT- Percentage of individuals who enter into individualized plans for employment in the vocational rehabilitation program who are successful in reaching their outcome.		Approved KPM	77.00	68.90	68.90
2 - INDEPENDENT LIVING- Percentage of older individuals who complete independent living services who self assess as having an increase in confidence, skills, and abilities.		Approved KPM	95.00	85.00	85.00
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved KPM	84.80	96.50	96.50
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved KPM	87.80	96.50	96.50
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved KPM	91.00	96.50	96.50
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Helpfulness	Approved KPM	90.90	96.50	96.50
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved KPM	90.90	96.50	96.50

Agency: BLIND, COMMISSION for the

Mission: To assist Oregonians who are blind in making informed choices and decisions to achieve full inclusion and integration in society through employment, independent living, and social self-sufficiency.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
3 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Timeliness	Approved KPM	84.40	96.50	96.50
4 - BEST PRACTICES - Percent of total best practices met by the Commission.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Recommend approval of Key Performance Measures and targets as presented.

Sub-Committee Action:

Approve LFO recommendation.