

---

# MEMORANDUM

Legislative Fiscal Office  
900 Court St. NE, Room H-178  
Salem, Oregon 97301  
Phone 503-986-1828  
FAX 503-373-7807

---

---

**To:** Education Subcommittee

**From:** Kim To, Legislative Fiscal Office  
(503) 986-1830

**Date:** April 27, 2015

**Subject:** House Bill 5033 – Board of Psychologist Examiners  
Work Session Recommendations

## Board of Psychologist Examiners – Agency Totals

	2011-13 Actual	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	939,957	1,038,215	1,135,985	1,301,464
<b>Total Funds</b>	<b>\$939,957</b>	<b>\$1,038,215</b>	<b>\$1,135,985</b>	<b>\$1,301,464</b>
Positions	4	4	4	6
FTE	3.50	3.50	3.50	4.50

The 2015-17 LFO recommended budget for the Board of Psychologist Examiners is 6 positions (4.50 FTE), and \$1,301,464 Other Funds. This is a 25.4% increase from 2013-15 Legislatively Approved Budget. Attached are the recommendations from the Legislative Fiscal Office for the Board of Psychologist Examiners. It contains the following:

### Adjustments to Current Service Level:

See attached “Work Session Presentation Report” dated 4/23/2015.

- Policy Package 101: License Fee – Reduce Other Funds revenues in the amount of \$541,613 by implementing a one-time reduction of licensure renewal fees.
- Policy Package 102: Investigator 2 Position – Increase Other Funds expenditures by \$98,594 to fund one permanent half-time Investigator 2 position (0.50 FTE).
- Policy Package 103: Office Specialist 2 Position – Increase Other Funds expenditures by \$66,885 to fund one permanent half-time Office Specialist 2 position (0.50 FTE) to handle the increase in customer service and administrative workload.

### ***Motion on the LFO Budget Recommendations:***

*Senator/Representative \_\_\_\_\_ move that the Education Subcommittee approve the LFO recommendations to HB 5033.*

**Amendment to Appropriation Bill:**

LFO recommends amending House Bill 5033 by the following changes:

Line 6 Delete [\$1,198,540] and insert "\$1,301,464"

***Motion on the Amendment:***

*Senator/Representative \_\_\_\_\_ move the dash 1 amendment to HB 5033.*

**Performance Measures**

See attached "Legislatively Proposed 2015-17 Key Performance Measures" form.

***Motion on the LFO Key Performance Measure Recommendations:***

*Senator/Representative \_\_\_\_\_ move that the Education Subcommittee approve the LFO Key Performance Measures recommendations.*

**HB 5033 Final Subcommittee Action:**

***Final Motion:***

*Senator/Representative \_\_\_\_\_ move that the Education Subcommittee move HB 5033 to the Full Joint Committee on Ways and Means with a "do pass" recommendation.*

***Assignment of Carriers:***

*Full: Senator/Representative \_\_\_\_\_*

*House: Senator/Representative \_\_\_\_\_*

*Senate: Senator/Representative \_\_\_\_\_*

LFO102 - Work Session Presentation Report  
2015-17 BienniumVersion: L - 01 - LFO Analyst Recommended  
Cross Reference: 12200-001-00-00-00000  
Psychologists Examiners, State Board of

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
<b>2013-15 Agy. Leg. Adopted</b>	-	-	1,005,553	-	-	-	1,005,553	4	3.50
2013-15 Ebds, SS & Admin Act	-	-	32,662	-	-	-	32,662	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
<b>2013-15 Leg Approved Budget</b>	-	-	1,038,215	-	-	-	1,038,215	4	3.50
<b>2013-15 Leg Approved Budget (Base)</b>	-	-	1,038,215	-	-	-	1,038,215	4	3.50
Summary of Base Adjustments	-	-	(25,194)	-	-	-	(25,194)	-	-
<b>2015-17 Base Budget</b>	-	-	1,013,021	-	-	-	1,013,021	4	3.50
010: Non-PICS Pers Svc/Vacancy Factor	-	-	733	-	-	-	733	-	-
030: Inflation & Price List Adjustments	-	-	122,231	-	-	-	122,231	-	-
<b>2015-17 Current Service Level</b>	-	-	1,135,985	-	-	-	1,135,985	4	3.50
<b>Adjusted 2015-17 Current Service Level</b>	-	-	1,135,985	-	-	-	1,135,985	4	3.50
<b>Total LFO Recommended Packages</b>	-	-	165,479	-	-	-	165,479	2	1.00
<b>2015-17 Legislative Actions</b>	-	-	1,301,464	-	-	-	1,301,464	6	4.50
Net change from 2013-15 Leg Approved Budget	-	-	263,249	-	-	-	263,249	2	1.00
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	25.4%	0.0%	0.0%	0.0%	25.4%	50.0%	28.6%
Net change from 2015-17 Current Service Level	-	-	165,479	-	-	-	165,479	2	1.00
Percent change from 2015-17 Current Service Level	0.0%	0.0%	14.6%	0.0%	0.0%	0.0%	14.6%	50.0%	28.6%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
--	--------------	---------------	-------------	---------------	------------------------	--------------------------	-------------	-----------	----------------------------

**Package 101 Fee Decrease**

Package Description Reduce Other Funds revenues in the amount of \$541,613 by implementing a one-time reduction of licensure renewal fees. ORS 675.115 requires that fees and charges not exceed the cost of Board operations. The fee reduction would be in place for two calendar years (2015 and 2016), and would reduce renewal fees by 66%. Licensees renew their licenses biennially base on birth month; the two-year reduction would ensure that all licensees receive a one-time renewal fee reduction.

LFO Recommendation Recommend approval of package.

LFO Recommended	-	-	-	-	-	-	-	-	-
-----------------	---	---	---	---	---	---	---	---	---

LFO102 - Work Session Presentation Report  
2015-17 Biennium

Version: L - 01 - LFO Analyst Recommended  
Cross Reference: 12200-001-00-00-00000  
Psychologists Examiners, State Board of

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
--	--------------	---------------	-------------	---------------	------------------------	--------------------------	-------------	-----------	----------------------------

**Package 102 Investigator (0.5 FTE Investigator 2)**

Package Description Increase Other Funds expenditures by \$98,594 to fund one limited duration half-time Investigator 2 position (0.50 FTE). The Board currently has one investigator. Currently, the Board does not have the resources to monitor unreported unlicensed activities. This staffing addition would allow the Board to actively pursue and prevent unlicensed and untrained people from providing mental health services to unsuspecting patients.

LFO Recommendation Recommend approval of package.

LFO Recommended	-	-	98,594	-	-	-	98,594	1	0.50
-----------------	---	---	--------	---	---	---	--------	---	------

LFO102 - Work Session Presentation Report  
2015-17 Biennium

Version: L - 01 - LFO Analyst Recommended  
Cross Reference: 12200-001-00-00-00000  
Psychologists Examiners, State Board of

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
--	--------------	---------------	-------------	---------------	------------------------	--------------------------	-------------	-----------	----------------------------

**Package 103 Office Specialist (0.5 FTE Office Specialist 2)**

Package Description Increase Other Funds expenditures by \$66,885 to fund one limited duration half-time Office Specialist 2 position (0.50 FTE) to handle the increase in customer service and administrative workload.

LFO Recommendation Recommend approval of package.

LFO Recommended	-	-	66,885	-	-	-	66,885	1	0.50
-----------------	---	---	--------	---	---	---	--------	---	------

## Legislatively Proposed 2015-2017 Key Performance Measures

**Agency: BOARD OF PSYCHOLOGIST EXAMINERS**

Mission: Our mission is to protect and benefit public health and safety; and promote quality in the psychology profession.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - RESIDENCY SUPERVISION – Percent of supervisors and residents who rate supervision process as “good” or “excellent” as effective preparation for competent and ethical professionals.		Approved KPM	97.00	95.00	95.00
2 - EXAMINATION – Percent of examiners and examinees who rate the board-administered exam as “good” or “excellent” as an effective screen for competent and ethical professionals.		Approved KPM	97.00	97.00	97.00
3 - CONTINUING EDUCATION– Percent of continuing education reports that meet requirements at first review.		Approved KPM	76.00	90.00	90.00
4 - COMPLAINT INVESTIGATIONS – Percent of uncontested case consumer complaint investigations completed within six months.		Approved KPM	66.00	80.00	80.00
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Accuracy	Approved KPM	70.00	75.00	75.00
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Availability of Information	Approved KPM	71.00	75.00	75.00
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Expertise	Approved KPM	73.00	75.00	75.00
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Helpfulness	Approved KPM	74.00	75.00	75.00

**Agency: BOARD OF PSYCHOLOGIST EXAMINERS**

Mission: Our mission is to protect and benefit public health and safety; and promote quality in the psychology profession.

<b>Legislatively Proposed KPMs</b>	<b>Customer Service Category</b>	<b>Agency Request</b>	<b>Most Current Result</b>	<b>Target 2016</b>	<b>Target 2017</b>
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Overall	Approved KPM	77.00	75.00	75.00
5 - CUSTOMER SERVICE – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Timeliness	Approved KPM	71.00	75.00	75.00
6 - BOARD BEST PRACTICES - Percent of total best practices met by the Board.		Approved KPM	100.00	100.00	100.00

**LFO Recommendation:**

Recommend approval of KPM and targets as presented.

**Sub-Committee Action:**