



## Department of Administrative Services

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**Joint Committee on Ways and Means  
General Government Subcommittee, April 15, 2015  
Phase II**

# New Initiatives at ETS

- Common IT Service Delivery Project
- New oversight from the State CIO
- 3<sup>rd</sup> Party Assessment of ETS procedures and management oversight
- Working with LFO on budget implications

# DAS Assessments & Rates

Assessments, charges for service and historical context

# Common Themes

- First biennium with CUB-driven rates
- Series of policy choices drive overall costs up
  - HRIS
  - Analysts and STOs inside CIO
  - ETS lifecycle replacement
- CUB choices on cost allocation drive agency splits
  - ETS assessment and fee for service split
  - EHRS true costing

# Historical Context

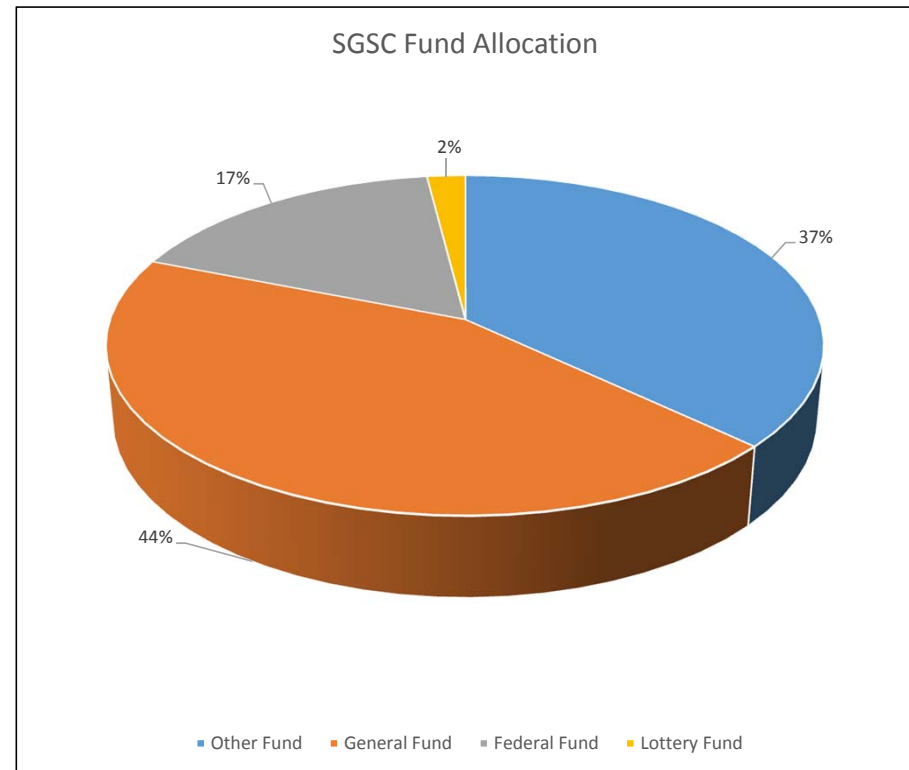
- Prior to 1991-93, policy oversight function was coordinated through the Executive Department, funded through a GF appropriation
- Direct services to agencies were provided by the Department of General Services, funded through charges for service
- In 1993, these two departments were abolished and merged into the Department of Administrative Services
- Policy makers decided to ease the burden on the General Fund and moved to an assessment for all agencies (GF, FF, OF) to cover the policy oversight functions
- Current DAS budget maintains assessments for the policy offices and a mix of assessment and charges for services for the service enterprises

# DAS' State Government Service Charge Fund Type

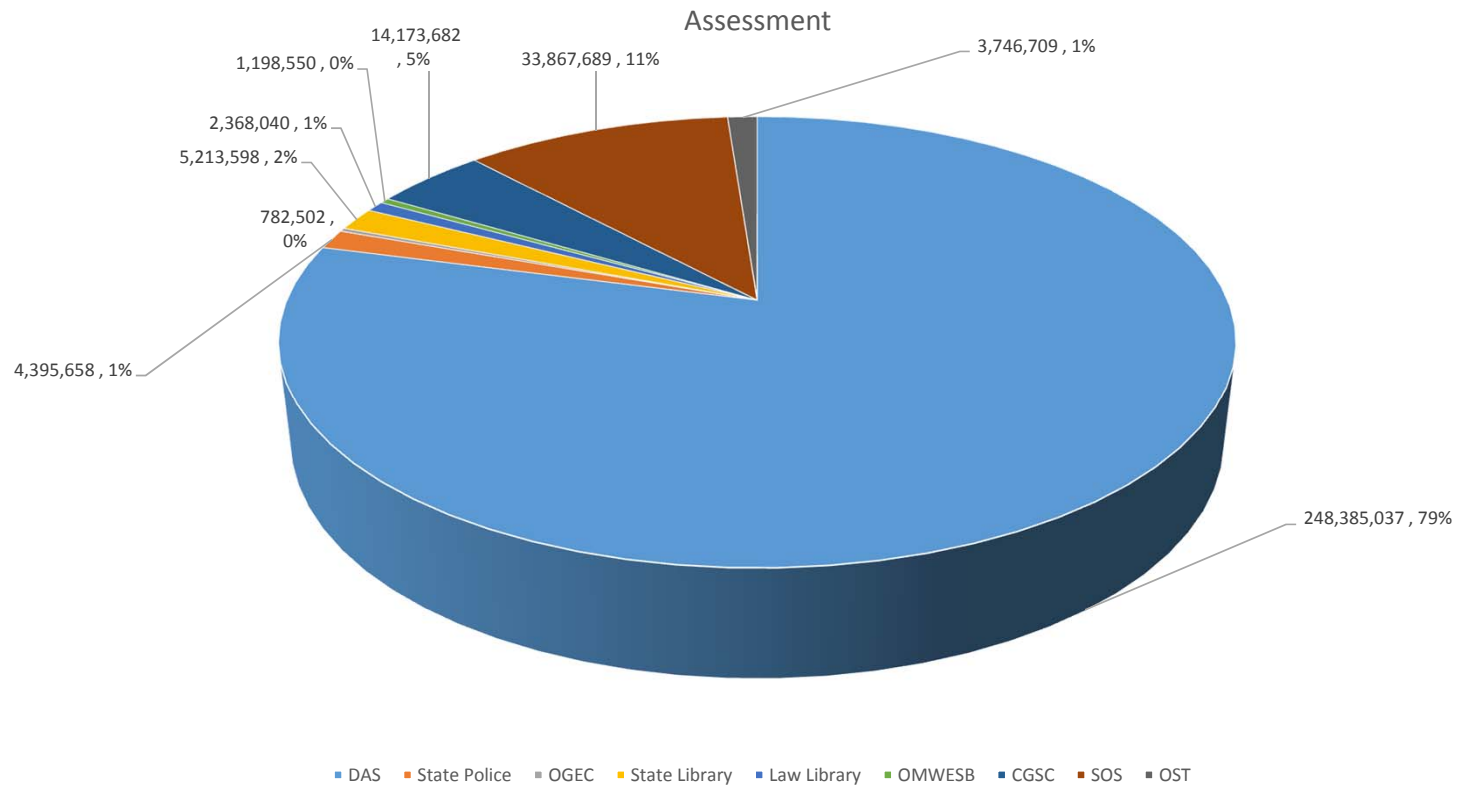
DAS charges are paid by a myriad of fund types from agencies

- Other Fund 37%
- General Fund 44%
- Federal Fund 17%
- Lottery Fund 2%

The above is based on the latest estimates from the ORBITs system and is across all assessment types, to include Secretary of State, Libraries, Oregon Minority, Women & Emerging Small Business, Central Government Service Charge, Oregon Ethics Committee, Capitol Mall Security and Treasury Bond Related Costs.

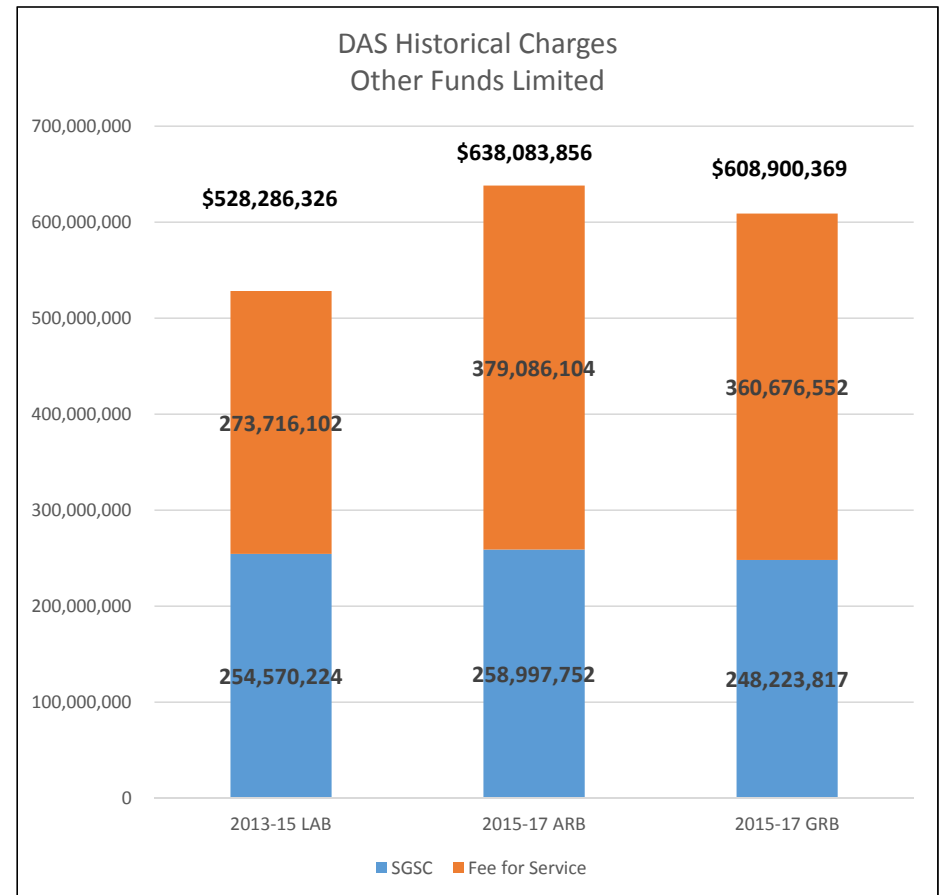


# State Government Service Charge



## Increase/Decrease of DAS Charges

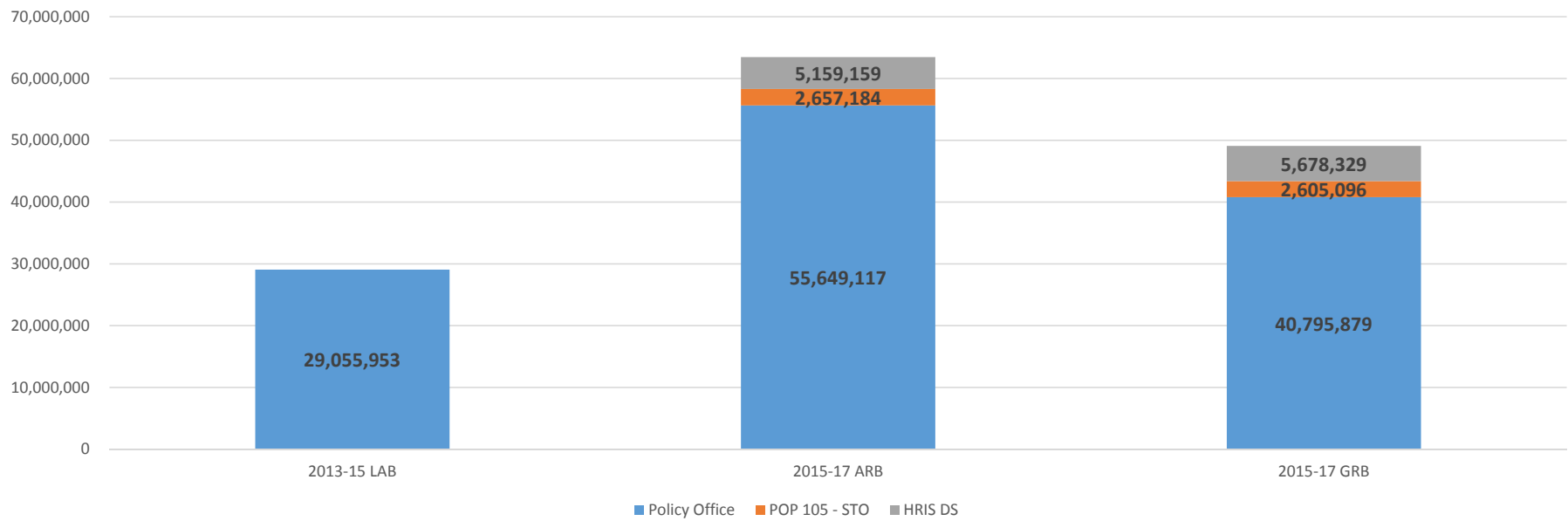
- Increase/Decrease of DAS Charges
  1. DAS Entrepreneurial Management (EM) Transition occurred mid-biennium of 2011-2013
  2. 2013-15 revenue shifts were based on the EM model. What was a true assessment vs *estimated* usage
  3. Increase in 2015-2017 assessment is due to a blended rate & assessment model recommended for ETS by the ETS CUB



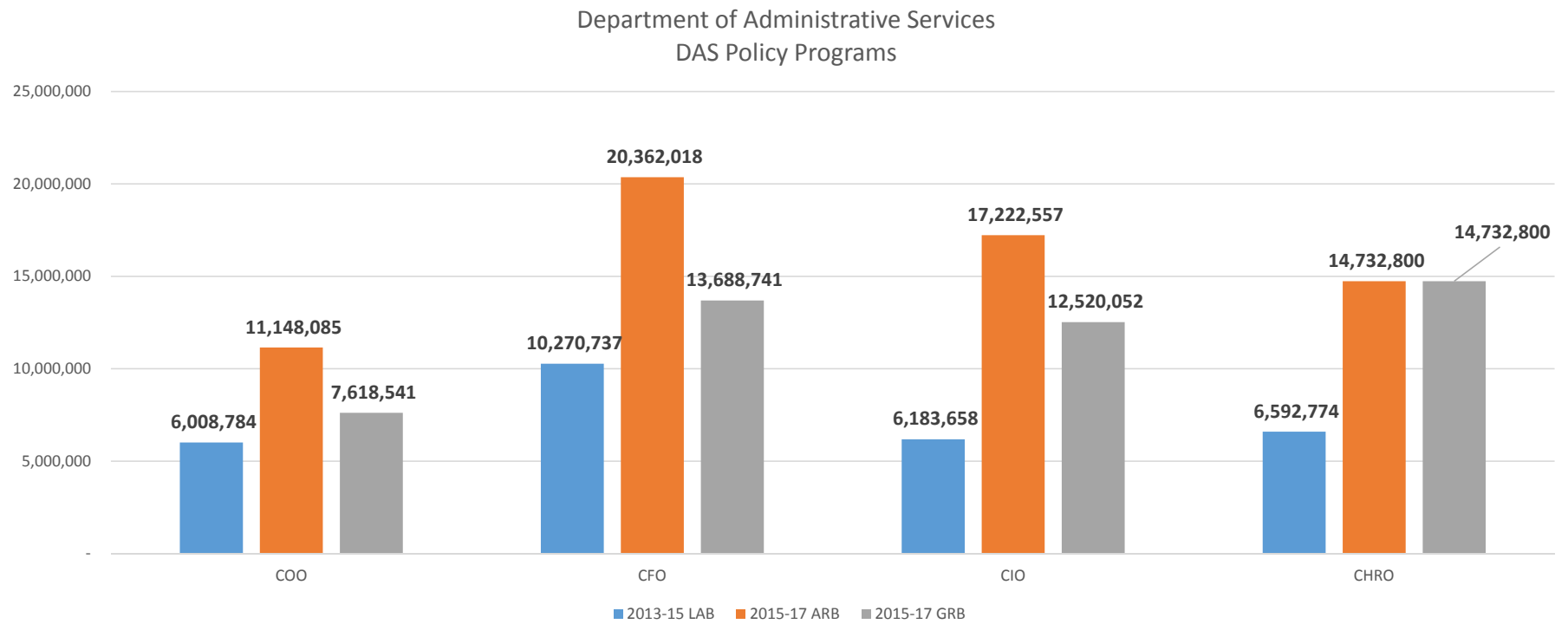


# DAS Policy Programs

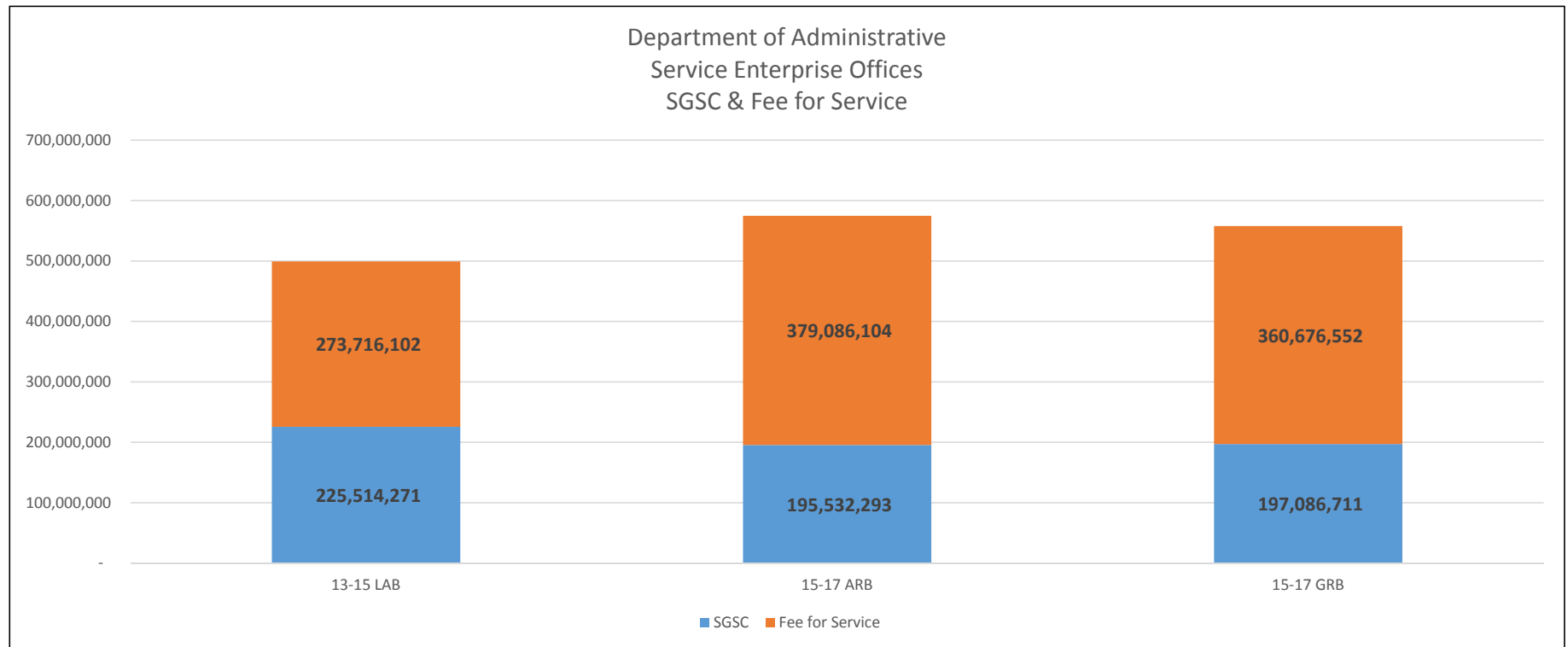
Department of Administrative Services  
Policy Offices  
State Government Service Charge



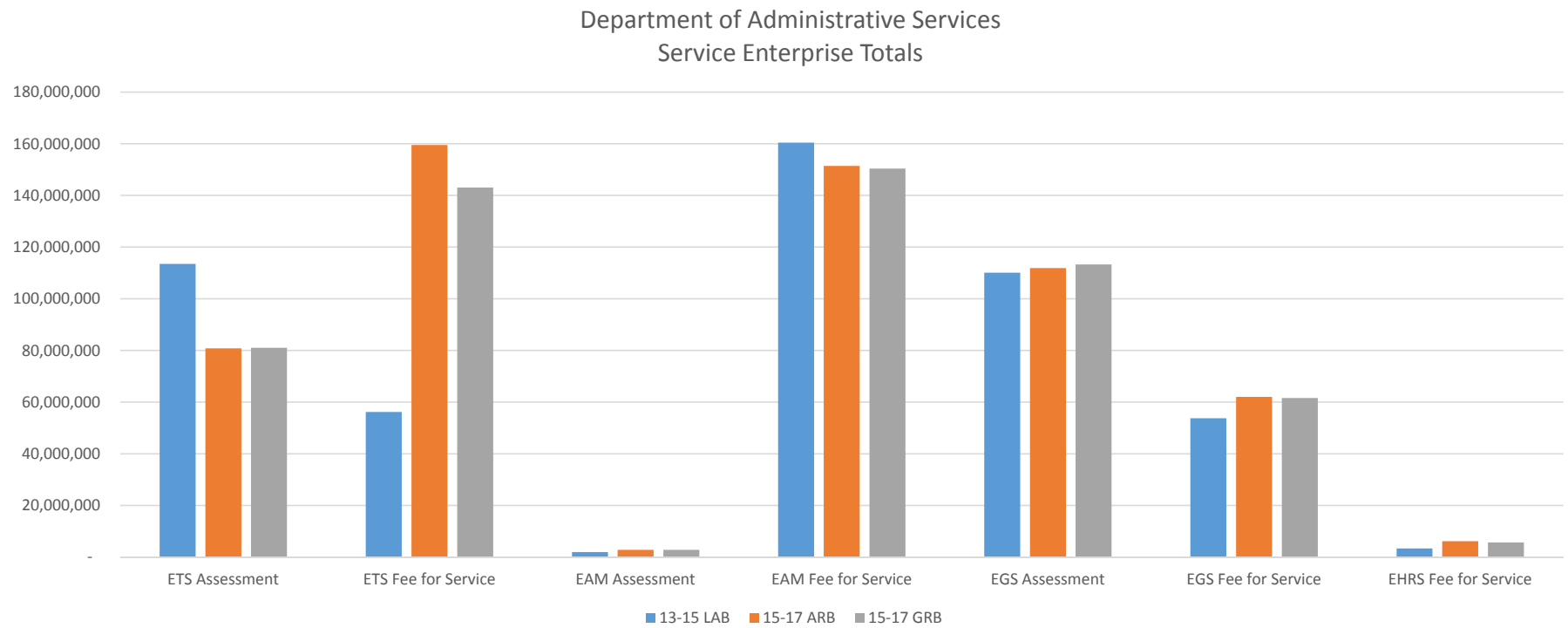
# DAS Policy Programs



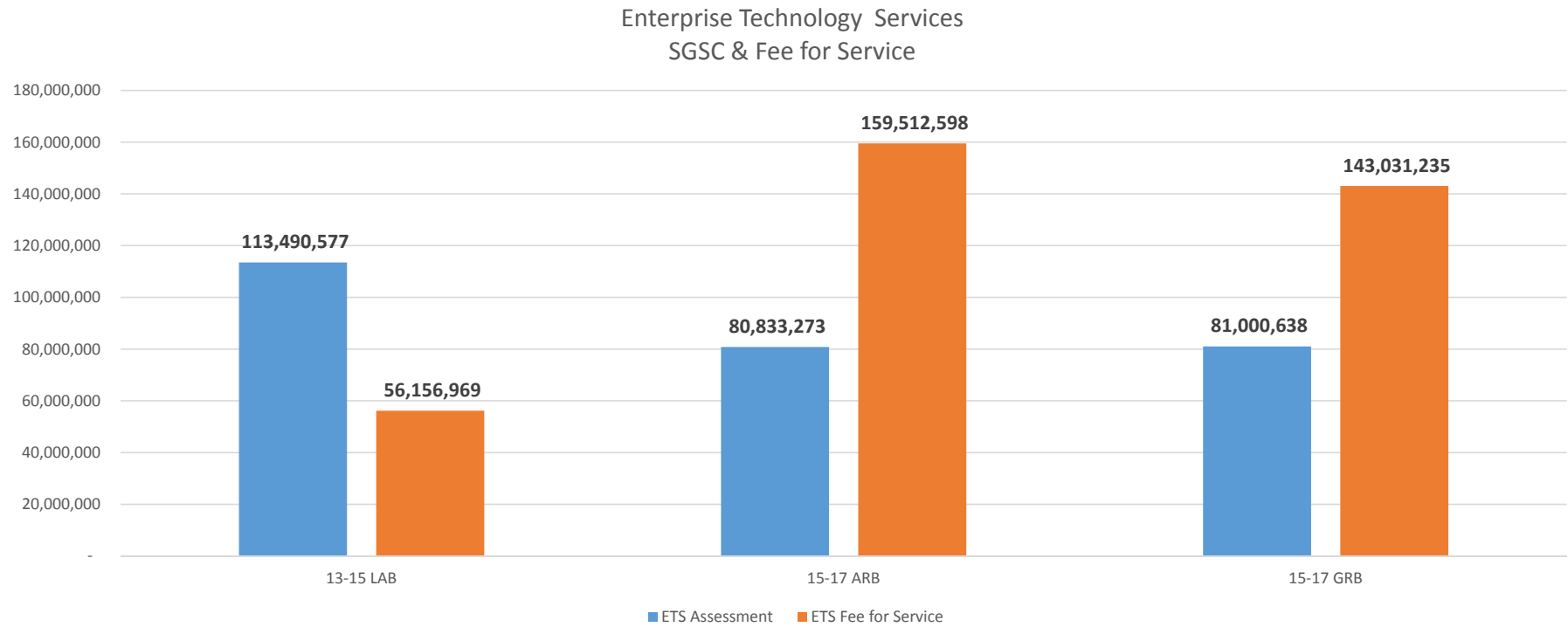
# DAS Service Enterprises



# DAS Service Enterprises

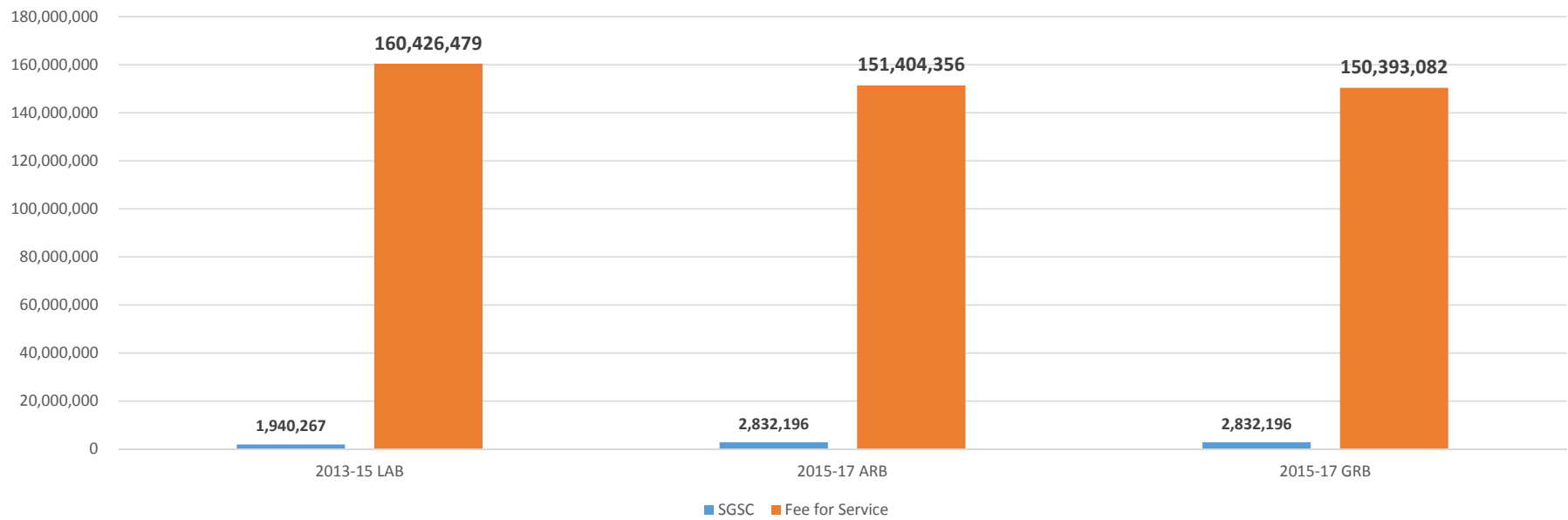


# Enterprise Technology Services



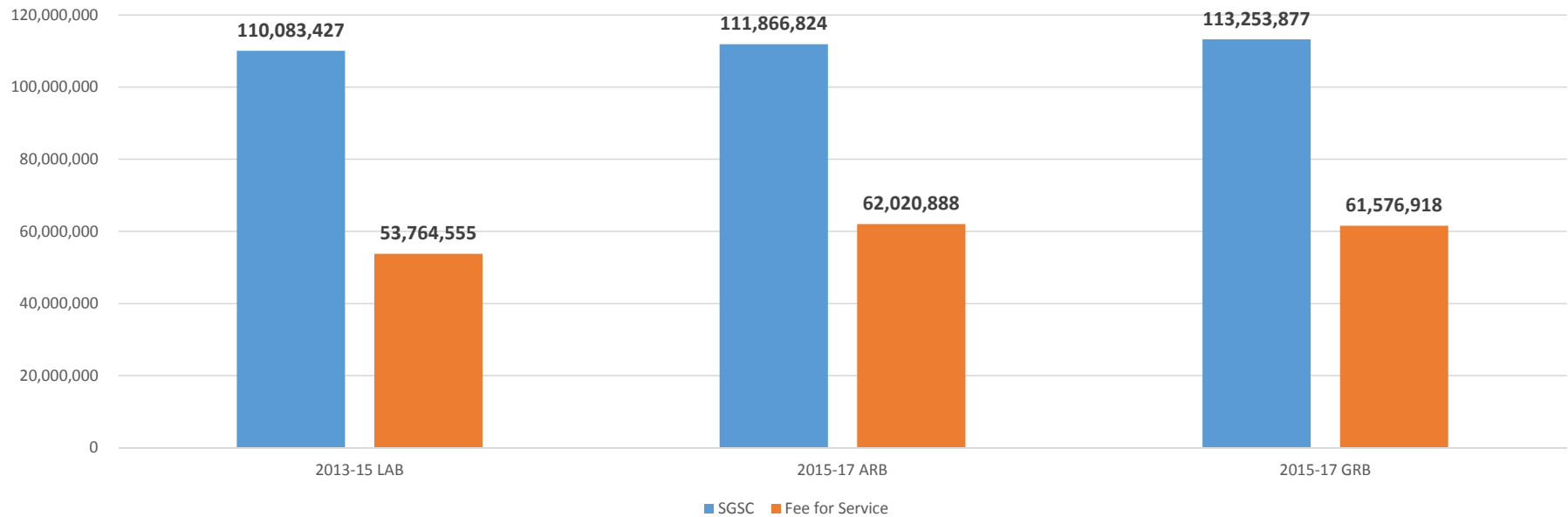
# Enterprise Asset Management

Department of Administrative Services  
Enterprise Asset Management  
SGSC & Fee for Service



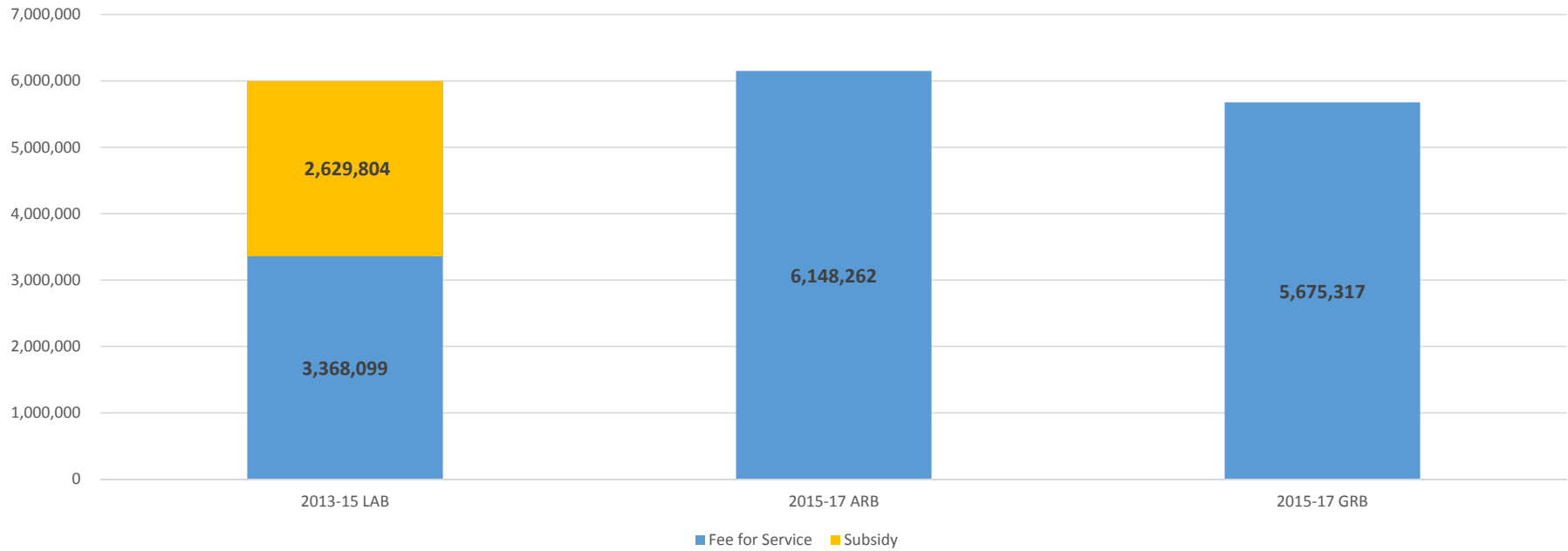
# Enterprise Goods and Services

Department of Administrative Services  
Enterprise Goods and Services  
SGSC & Fee for Service



# Enterprise Human Resource Services

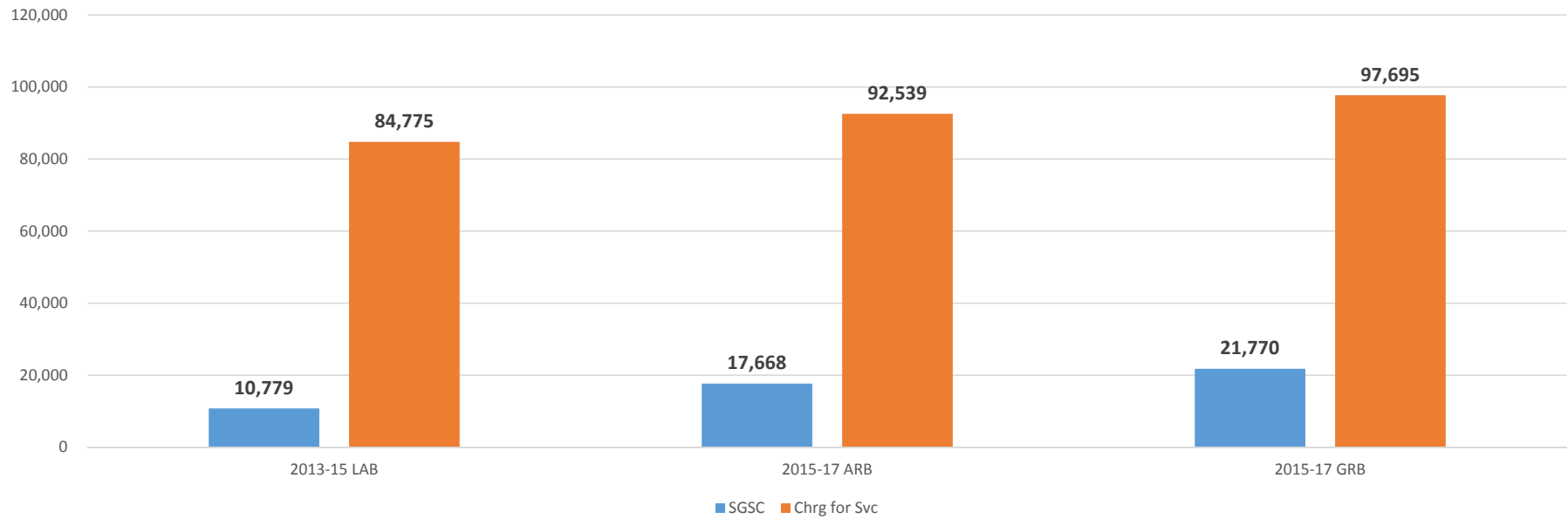
Department of Administrative Services  
Enterprise Human Resource Services





# Board of Tax Practitioners

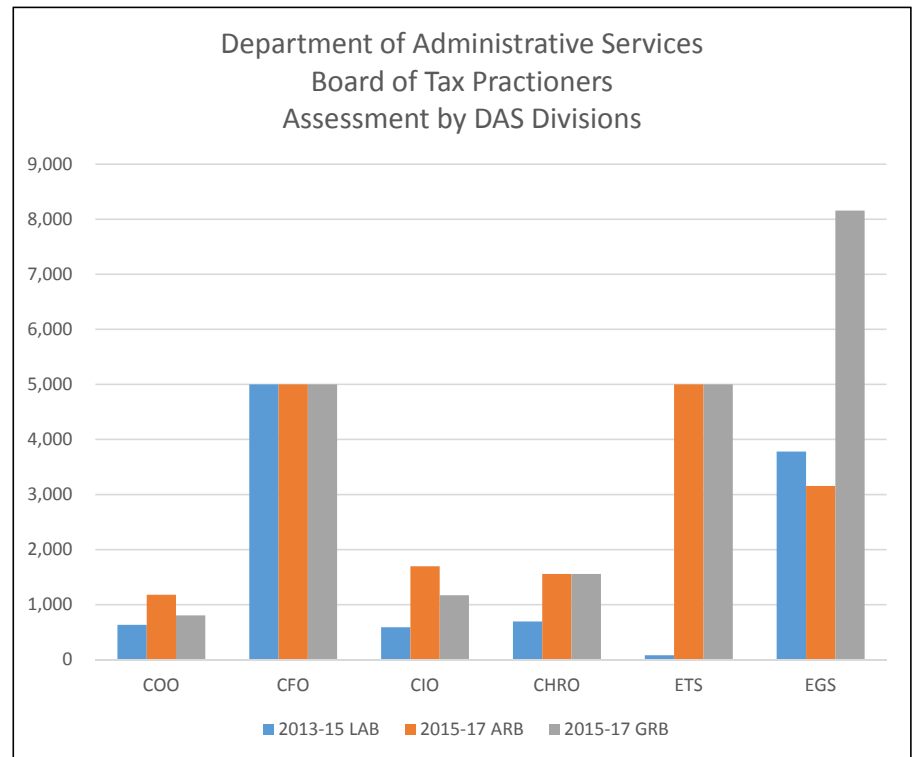
Department of Administrative Services  
Board of Tax Practitioners  
SGSC vs Charge for Service



# Board of Tax Practitioners State Government Service Charge

## Drivers:

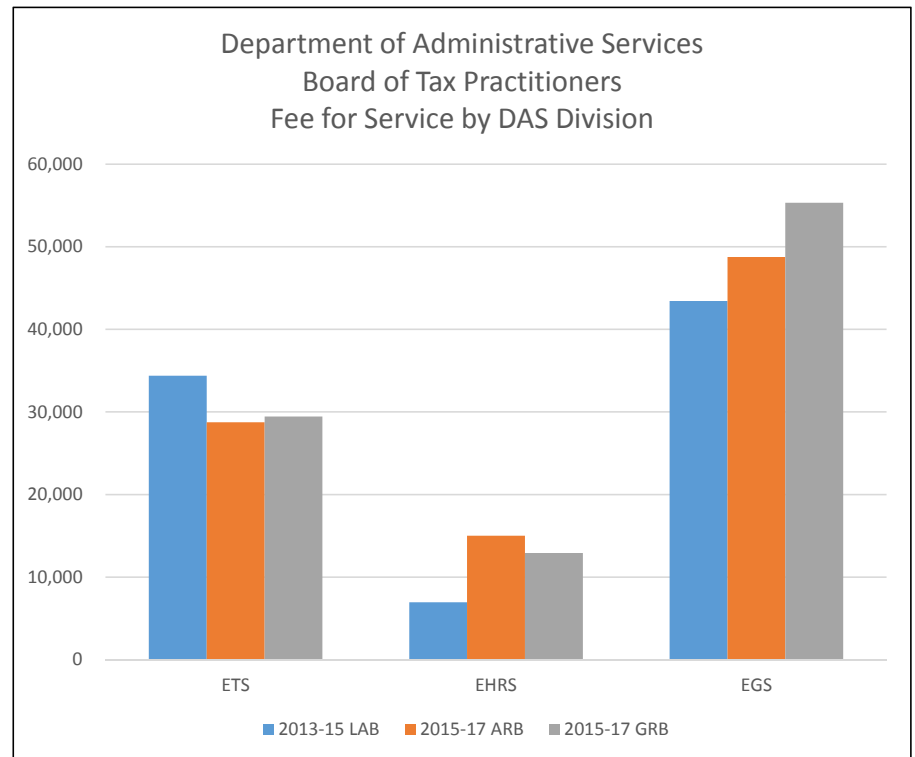
- CHRO includes debt service for the Human Resource Information System (HRIS) project
- ETS new methodology of allocating base costs: assessment model allocates by 50% budget/50% full-time equivalent (FTE)
- EGS includes the shift of Policy Procurement from the CFO.



# Board of Tax Practitioners Fee for Service

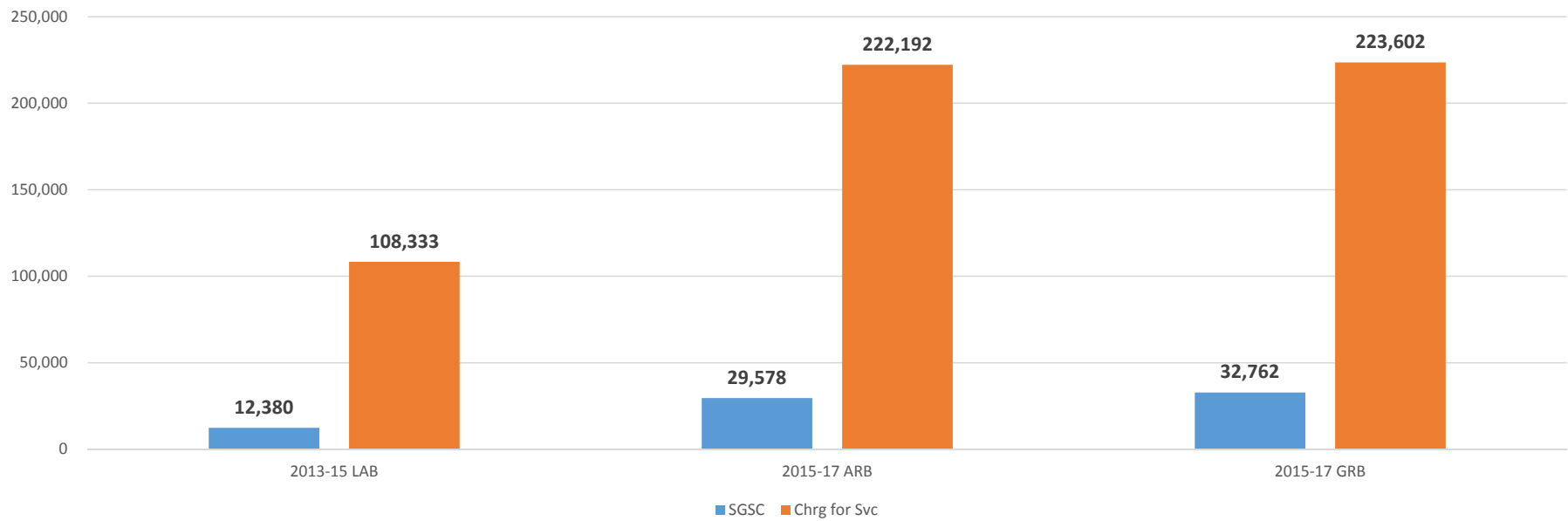
## Drivers:

- Discontinued subsidy for Enterprise Human Resource Services
- EGS beginning balances allowed for a reduction in LAB 2013-15 rates.



# Board of Accountancy

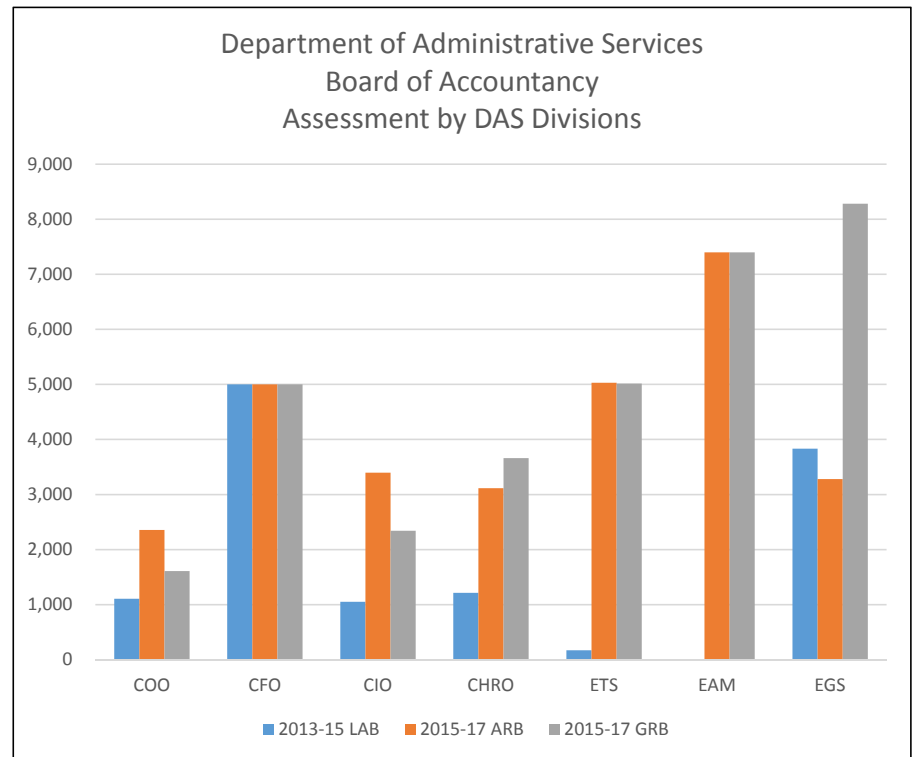
Department of Administrative Services  
Board of Accountancy  
SGSC vs Charge for Service



# Board of Accountancy State Government Service Charge

## Drivers:

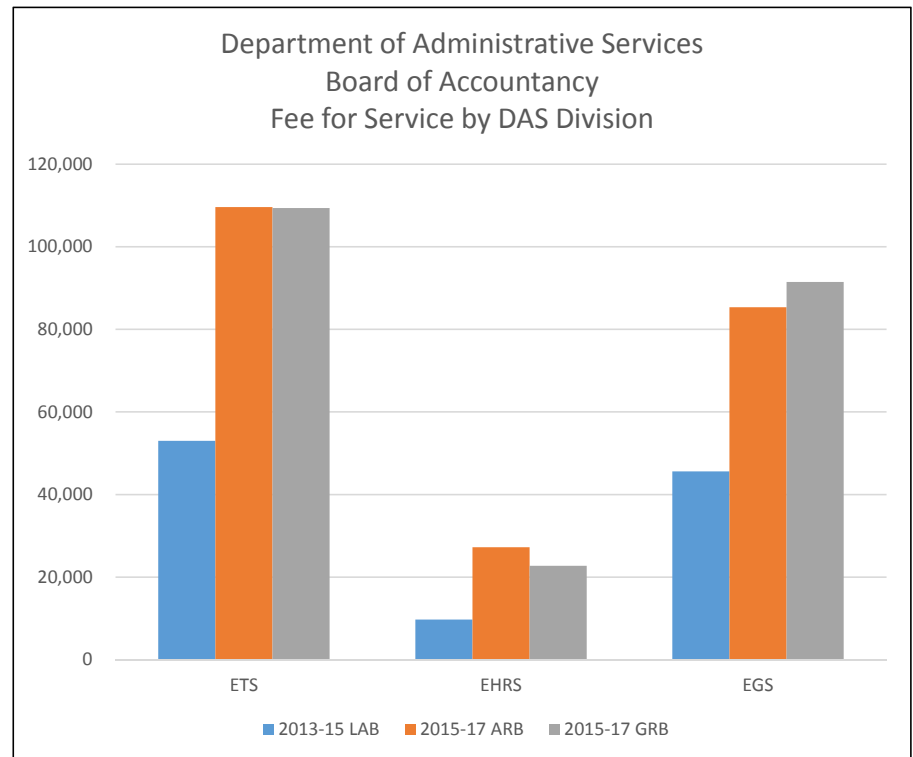
- CHRO includes debt service for the Human Resource Information System (HRIS) project
- ETS new methodology of allocating base costs: assessment model allocates by 50% budget/50% full-time equivalent (FTE)
- EAM includes new assessment for Surplus
- EGS includes the shift of Policy Procurement from the CFO.



# Board of Accountancy Fee for Service

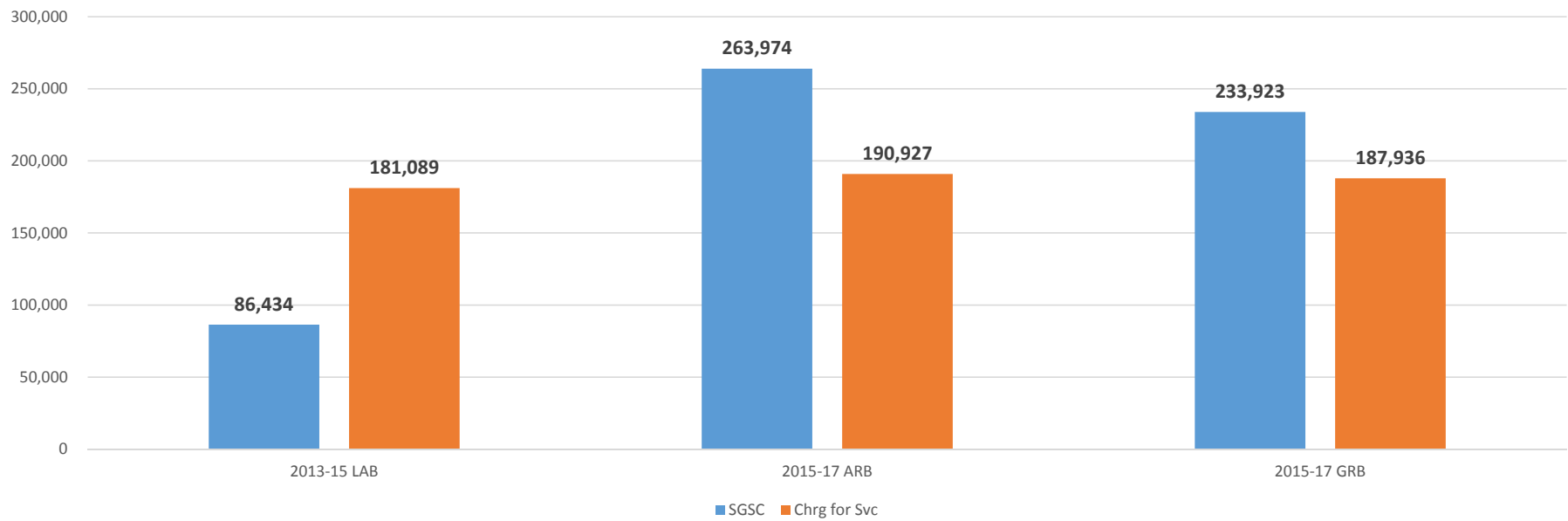
## Drivers:

- Discontinued subsidy for Enterprise Human Resource Services.
- EGS
  - In 2015-2017, Shared Financial Services is subsidizing client agencies 75% of the calculated rate;
  - Rates are:
    - 2013-15 \$40,467
    - 2015-17 \$50,583 (25% of the fully calculated)
    - 2017-2019 rate would be \$104,827
- ETS increase due to increased usage in voice; desk top, email and file print services.



# Construction Contractors Board

Department of Administrative Services  
Construction Contractors Board  
SGSC vs Charge for Service



# Construction Contractors Board State Government Service Charge

## Drivers:

- CHRO includes debt service for the Human Resource Information System (HRIS) project
- ETS new methodology of allocating base costs: assessment model allocates by 50% budget/50% full-time equivalent (FTE)
- EAM includes new assessment for Surplus & Land Sales
- EGS
  - beginning balances allowed for a reduction in LAB 2013-15 rates
  - Includes shift of Policy Procurement from CFO

