
MEMORANDUM

Legislative Fiscal Office
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To: Ways and Means Subcommittee on Education

From: John Terpening, Legislative Fiscal Office
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Date: April 21, 2015

Subject: HB 5023 – Health Related Licensing Boards
Work Session Recommendations

House Bill 5023 includes the Other Funds expenditure limitation for the six health-related licensing boards. Attached are the recommendations from the Legislative Fiscal Office for the Health Related Licensing Boards.

State Mortuary and Cemetery Board – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$1,170,556	\$1,446,342	\$1,540,845	\$1,718,440
Total Funds	\$1,170,556	\$1,446,342	\$1,540,845	\$1,718,440
Positions	6	6	6	7
FTE	5.71	5.71	5.71	7.00

Attached are the recommendations from the Legislative Fiscal Office for the State Mortuary and Cemetery Board. It contains the following:

- 18.8% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Increase Office Specialist 1 from 0.71 FTE to 1.00 FTE and reclassify to Administrative Specialist 1. Board will enter inter-agency agreement with OHA to administer the Indigent Disposition Fund, including processing applications and payments. *HB 3243 (2015) would transfer this fund from OHA to OMCB.*
- Establish 1.00 FTE Accountant 2 position to provide for budget and accounting services to be shared by the Health Related Licensing Boards. Reduce corresponding usage charges for DAS Shared Client Services budget and accounting services. Increase revenues to reflect payment from the other boards for their share of the position.
- Estimated ending balance of \$900,849 (approximately 12.6 months of operating).

Adjustments to Current Service Level:

See attached “Work Session Presentation Report” dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached “Legislatively Proposed 2015-17 Key Performance Measures” form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Board of Naturopathic Medicine – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$554,932	\$653,339	\$712,433	\$711,566
Total Funds	\$554,932	\$653,339	\$712,433	\$711,566
Positions	3	3	3	3
FTE	2.50	2.50	2.50	2.50

Attached are the recommendations from the Legislative Fiscal Office for the State Board of Naturopathic Medicine. It contains the following:

- 8.9% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Reduction to reflect the prorated cost savings from utilizing 12% of a shared Accountant 2 position, rather than using DAS Shared Client Services for budget and accounting services.
- Estimated ending balance of \$216,503 (approximately 7.3 months of operating).

Adjustments to Current Service Level:

See attached “Work Session Presentation Report” dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached “Legislatively Proposed 2015-17 Key Performance Measures” form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Occupational Therapy Licensing Board – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$289,761	\$380,132	\$396,582	\$457,585
Total Funds	\$289,761	\$380,132	\$396,582	\$457,585
Positions	1	2	2	2
FTE	1.25	1.25	1.25	1.50

Attached are the recommendations from the Legislative Fiscal Office for the Occupational Therapy Licensing Board. It contains the following:

- 20.4% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Increase Office Specialist 2 position from 0.25 FTE to .50 FTE and reclassify to Administrative Specialist 2 position.
- Reduction to reflect the prorated cost savings from utilizing 7% of a shared Accountant 2 position, rather than using DAS Shared Client Services for budget and accounting services.
- Estimated ending balance of \$174,413 (approximately 9.2 months of operating).

Adjustments to Current Service Level:

See attached “Work Session Presentation Report” dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached “Legislatively Proposed 2015-17 Key Performance Measures” form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Medical Imaging Board – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$649,139	\$856,351	\$883,136	\$931,219
Total Funds	\$649,139	\$856,351	\$883,136	\$931,219
Positions	4	3	3	3
FTE	3.25	3.00	3.00	3.00

Attached are the recommendations from the Legislative Fiscal Office for the Medical Imaging Board. It contains the following:

- 8.7% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Increased limitation for criminal background checks as a pass-through to Oregon State Police. The Board intends to conduct fingerprint background checks on new applicants and Law Enforcement Data System checks on current licensees at time of renewal.
- Reduction to reflect the prorated cost savings from utilizing 20% of a shared Accountant 2 position, rather than using DAS Shared Client Services for budget and accounting services.
- Estimated ending balance of \$201,013 (approximately 5.2 months of operating).

Adjustments to Current Service Level:

See attached "Work Session Presentation Report" dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached "Legislatively Proposed 2015-17 Key Performance Measures" form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Board of Examiners for Speech-Language Pathology and Audiology – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$372,427	\$544,232	\$571,124	\$665,948
Total Funds	\$372,427	\$544,232	\$571,124	\$665,948
Positions	2	2	2	3
FTE	1.40	2.00	2.00	2.50

Attached are the recommendations from the Legislative Fiscal Office for the Board of Examiners for Speech-Language Pathology and Audiology. It contains the following:

- 22.4% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Increased limitation and position authority for a limited duration part-time Investigator 2 position (0.50 FTE).
- Reduction to reflect the prorated cost savings from utilizing 8% of a shared Accountant 2 position, rather than using DAS Shared Client Services for budget and accounting services.
- Estimated ending balance of \$189,236 (approximately 6.8 months of operating).

Adjustments to Current Service Level:

See attached "Work Session Presentation Report" dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached "Legislatively Proposed 2015-17 Key Performance Measures" form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Veterinary Medical Examining Board – Agency Totals

	2011-13 Actuals	2013-15 Legislatively Approved	2015-17 Current Service Level	2015-17 LFO Recommended
Other Funds	\$579,583	\$756,229	\$800,298	\$910,136
Total Funds	\$579,583	\$756,229	\$800,298	\$910,136
Positions	3	3	3	4
FTE	2.75	2.75	2.75	3.50

Attached are the recommendations from the Legislative Fiscal Office for the Veterinary Medical Examining Board. It contains the following:

- 20.4% increase from the 2013-15 Legislatively Approved Budget (March 2015).
- Increased limitation and position authority for a permanent full-time Investigator 2 position (0.75 FTE) to inspect registered veterinary facilities (included in HB 2474).
- Reduction to reflect the prorated cost savings from utilizing 17% of a shared Accountant 2 position, rather than using DAS Shared Client Services for budget and accounting services.
- Estimated ending balance of \$426,733 (approximately 11.3 months of operating).

Adjustments to Current Service Level:

See attached “Work Session Presentation Report” dated 4/21/15.

Accept LFO Recommendation

Move the LFO recommendation to HB 5023.

Performance Measures

See attached “Legislatively Proposed 2015-17 Key Performance Measures” form.

Accept LFO Recommendation

Move the LFO recommendation on Key Performance Measures

Recommended Changes to Appropriation Bill:

The Legislative Fiscal Office recommends the following changes to HB 5023, which are reflected in the -1 amendment:

Section 1

Line 5 – Delete [\$1,554,010] and insert \$1,718,440

Section 2

Line 9 – Delete [\$704,543] and insert \$711,566

Section 3

Line 14 – Delete [\$453,824] and insert \$457,585

Section 4

Line 19 – Delete [\$915,791] and insert \$931,219

Section 5

Line 24 – Delete [\$690,471] and insert \$665,948

Section 6

Line 1 – Delete [\$933,465] and insert \$910,136

Move the LFO recommendation to adopt the -1 amendment to HB 5023

HB 5023 Final Subcommittee Action:

Final Motion:

If changed the bill requires changes

Move HB 5023, as amended, to the full committee with a “do pass” recommendation.

Carriers:

Full:

House:

Senate:

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	1,409,105	-	-	-	1,409,105	6	5.71
2013-15 Ebds, SS & Admin Act	-	-	37,237	-	-	-	37,237	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	1,446,342	-	-	-	1,446,342	6	5.71
2013-15 Leg Approved Budget (Base)	-	-	1,446,342	-	-	-	1,446,342	6	5.71
Summary of Base Adjustments	-	-	39,708	-	-	-	39,708	-	-
2015-17 Base Budget	-	-	1,486,050	-	-	-	1,486,050	6	5.71
010: Non-PICS Pers Svc/Vacancy Factor	-	-	4,912	-	-	-	4,912	-	-
030: Inflation & Price List Adjustments	-	-	49,883	-	-	-	49,883	-	-
2015-17 Current Service Level	-	-	1,540,845	-	-	-	1,540,845	6	5.71
Adjusted 2015-17 Current Service Level	-	-	1,540,845	-	-	-	1,540,845	6	5.71
Total LFO Recommended Packages	-	-	177,595	-	-	-	177,595	1	1.29
2015-17 Legislative Actions	-	-	1,718,440	-	-	-	1,718,440	7	7.00
Net change from 2013-15 Leg Approved Budget	-	-	272,098	-	-	-	272,098	1	1.29
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	18.8%	0.0%	0.0%	0.0%	18.8%	16.7%	22.6%
Net change from 2015-17 Current Service Level	-	-	177,595	-	-	-	177,595	1	1.29
Percent change from 2015-17 Current Service Level	0.0%	0.0%	11.5%	0.0%	0.0%	0.0%	11.5%	16.7%	22.6%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 101 Indigent Dispo Fund Admin & Records Inspection

Package Description This package includes \$22,888 Other Funds expenditure limitation to increase the FTE of an existing vacant Office Specialist 1 permanent position from 0.71 FTE to 1.00 FTE and to reclassify the position to an Administrative Specialist 1. This position will conduct the administrative functions required for operation of the Indigent Disposition Fund, including processing applications and payments. In order to accomplish this, the Board will enter into an inter-agency agreement with the Oregon Health Authority, which currently oversees the administration of the fund.

LFO Recommendation Approve the package.

LFO Recommended	-	-	22,888	-	-	-	22,888	-	0.29
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package includes \$154,707 Other Funds expenditure limitation and establishes a full-time Accountant 2 position (1.00 FTE) to provide the budget and accounting functions for all of the Health Related Licensing Boards (HRLB). Previously the HRLB utilized DAS Shared Client Services for these functions. The cost of the position will be distributed among the other HRLB in proportion to their previous usage rate when utilizing DAS Shared Client Services, and will be paid through Professional Services expenditure limitation.

A corresponding revenue increase to the Mortuary and Cemetery Board's budget in the amount of \$99,338 is included to reflect these payments for the position from the other boards.

LFO Recommendation Approve the package.

LFO Recommended	-	-	154,707	-	-	-	154,707	1	1.00
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Health Related Licensing Boards

LFO Analyst Recommended

Agency Number: 83300

**LFO102 - Work Session Presentation Report
2015-17 Biennium**

**Version: L - 01 - LFO Analyst Recommended
Cross Reference: 83300-018-00-00-00000
Naturopathic Medicine**

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	631,110	-	-	-	631,110	3	2.50
2013-15 Ebds, SS & Admin Act	-	-	22,229	-	-	-	22,229	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	653,339	-	-	-	653,339	3	2.50
2013-15 Leg Approved Budget (Base)	-	-	653,339	-	-	-	653,339	3	2.50
Summary of Base Adjustments	-	-	18,661	-	-	-	18,661	-	-
2015-17 Base Budget	-	-	672,000	-	-	-	672,000	3	2.50
010: Non-PICS Pers Svc/Vacancy Factor	-	-	2,618	-	-	-	2,618	-	-
030: Inflation & Price List Adjustments	-	-	37,815	-	-	-	37,815	-	-
2015-17 Current Service Level	-	-	712,433	-	-	-	712,433	3	2.50
Adjusted 2015-17 Current Service Level	-	-	712,433	-	-	-	712,433	3	2.50
Total LFO Recommended Packages	-	-	(867)	-	-	-	(867)	-	-
2015-17 Legislative Actions	-	-	711,566	-	-	-	711,566	3	2.50
Net change from 2013-15 Leg Approved Budget	-	-	58,227	-	-	-	58,227	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	8.9%	0.0%	0.0%	0.0%	8.9%	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	(867)	-	-	-	(867)	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	(0.1%)	0.0%	0.0%	0.0%	(0.1%)	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package reduces Other Funds expenditure limitation by \$867. This reduction represents the Board's portion of the prorated cost savings by sharing an Accountant 2 position, established under the Mortuary and Cemetery Board for the purpose of providing budget and accounting services, in lieu of using DAS Shared Client Services. The Board's estimated share of the position is \$18,224, or 12%, which will be paid out of Professional Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	(867)	-	-	-	(867)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	367,857	-	-	-	367,857	2	1.25
2013-15 Ebds, SS & Admin Act	-	-	12,275	-	-	-	12,275	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	380,132	-	-	-	380,132	2	1.25
2013-15 Leg Approved Budget (Base)	-	-	380,132	-	-	-	380,132	2	1.25
Summary of Base Adjustments	-	-	(519)	-	-	-	(519)	-	-
2015-17 Base Budget	-	-	379,613	-	-	-	379,613	2	1.25
010: Non-PICS Pers Svc/Vacancy Factor	-	-	1,455	-	-	-	1,455	-	-
030: Inflation & Price List Adjustments	-	-	15,514	-	-	-	15,514	-	-
2015-17 Current Service Level	-	-	396,582	-	-	-	396,582	2	1.25
Adjusted 2015-17 Current Service Level	-	-	396,582	-	-	-	396,582	2	1.25
Total LFO Recommended Packages	-	-	61,003	-	-	-	61,003	-	0.25
2015-17 Legislative Actions	-	-	457,585	-	-	-	457,585	2	1.50
Net change from 2013-15 Leg Approved Budget	-	-	77,453	-	-	-	77,453	-	0.25
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	20.4%	0.0%	0.0%	0.0%	20.4%	0.0%	20.0%
Net change from 2015-17 Current Service Level	-	-	61,003	-	-	-	61,003	-	0.25
Percent change from 2015-17 Current Service Level	0.0%	0.0%	15.4%	0.0%	0.0%	0.0%	15.4%	0.0%	20.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 120 Increased Administrative Workload

Package Description This package includes \$61,870 Other Funds expenditure limitation to increase the FTE of an existing Office Specialist 2 position from 0.25 FTE to 0.50 FTE and to reclassify the position to an Administrative Specialist 2. This reclassification is to allow the position to conduct more complex duties, including rule making, and assisting with complaint investigation. The increase in FTE will allow the Board to keep up with the increasing administrative workload.

LFO Recommendation Approve as modified.

LFO Recommended	-	-	61,870	-	-	-	61,870	-	0.25
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package reduces Other Funds expenditure limitation by \$867. This reduction represents the Board's portion of the prorated cost savings by sharing an Accountant 2 position, established under the Mortuary and Cemetery Board for the purpose of providing budget and accounting services, in lieu of using DAS Shared Client Services. The Board's estimated share of the position is \$10,982, or 7%, which will be paid out of Professional Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	(867)	-	-	-	(867)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	836,832	-	-	-	836,832	3	3.00
2013-15 Ebds, SS & Admin Act	-	-	19,519	-	-	-	19,519	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	856,351	-	-	-	856,351	3	3.00
2013-15 Leg Approved Budget (Base)	-	-	856,351	-	-	-	856,351	3	3.00
Summary of Base Adjustments	-	-	9,512	-	-	-	9,512	-	-
2015-17 Base Budget	-	-	865,863	-	-	-	865,863	3	3.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	1,794	-	-	-	1,794	-	-
020: Phase In / Out Pgm & One-time Cost	-	-	(11,146)	-	-	-	(11,146)	-	-
030: Inflation & Price List Adjustments	-	-	26,625	-	-	-	26,625	-	-
2015-17 Current Service Level	-	-	883,136	-	-	-	883,136	3	3.00
Adjusted 2015-17 Current Service Level	-	-	883,136	-	-	-	883,136	3	3.00
Total LFO Recommended Packages	-	-	48,083	-	-	-	48,083	-	-
2015-17 Legislative Actions	-	-	931,219	-	-	-	931,219	3	3.00
Net change from 2013-15 Leg Approved Budget	-	-	74,868	-	-	-	74,868	-	-
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	8.7%	0.0%	0.0%	0.0%	8.7%	0.0%	0.0%
Net change from 2015-17 Current Service Level	-	-	48,083	-	-	-	48,083	-	-
Percent change from 2015-17 Current Service Level	0.0%	0.0%	5.4%	0.0%	0.0%	0.0%	5.4%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 130 Fingerprint Background Check Fee

Package Description This package provides \$48,950 Other Funds limitation for criminal background checks. The Board plans to do fingerprint background checks on all new applicants for any license or permit offered by the Board. The charge for the fingerprints will be \$52 with the Board retaining \$7.50 and the remainder of \$44.50 passed through to Oregon State Police.

LFO Recommendation Approve the package.

LFO Recommended	-	-	48,950	-	-	-	48,950	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package reduces Other Funds expenditure limitation by \$867. This reduction represents the Board's portion of the prorated cost savings by sharing an Accountant 2 position, established under the Mortuary and Cemetery Board for the purpose of providing budget and accounting services, in lieu of using DAS Shared Client Services. The Board's estimated share of the position is \$31,423, or 20%, which will be paid out of Professional Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	(867)	-	-	-	(867)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	529,895	-	-	-	529,895	2	2.00
2013-15 Ebds, SS & Admin Act	-	-	14,337	-	-	-	14,337	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	544,232	-	-	-	544,232	2	2.00
2013-15 Leg Approved Budget (Base)	-	-	544,232	-	-	-	544,232	2	2.00
Summary of Base Adjustments	-	-	2,626	-	-	-	2,626	-	-
2015-17 Base Budget	-	-	546,858	-	-	-	546,858	2	2.00
010: Non-PICS Pers Svc/Vacancy Factor	-	-	1,290	-	-	-	1,290	-	-
030: Inflation & Price List Adjustments	-	-	22,976	-	-	-	22,976	-	-
2015-17 Current Service Level	-	-	571,124	-	-	-	571,124	2	2.00
Adjusted 2015-17 Current Service Level	-	-	571,124	-	-	-	571,124	2	2.00
Total LFO Recommended Packages	-	-	94,824	-	-	-	94,824	1	0.50
2015-17 Legislative Actions	-	-	665,948	-	-	-	665,948	3	2.50
Net change from 2013-15 Leg Approved Budget	-	-	121,716	-	-	-	121,716	1	0.50
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	22.4%	0.0%	0.0%	0.0%	22.4%	50.0%	25.0%
Net change from 2015-17 Current Service Level	-	-	94,824	-	-	-	94,824	1	0.50
Percent change from 2015-17 Current Service Level	0.0%	0.0%	16.6%	0.0%	0.0%	0.0%	16.6%	50.0%	25.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 140 Investigative Workload & Background Checks

Package Description This package includes \$95,691 Other Funds expenditure limitation to establish a limited duration part-time investigator position (0.50 FTE) to address the increased investigative caseload and the initiation of fingerprint background checks for new applicants.

The package does not include additional expenditure limitation for potential Attorney General costs that were requested. If Attorney General costs are increased as a result of adding the investigator position, the Board should return to the Legislature in 2016 for additional expenditure limitation.

LFO Recommendation Approve as modified.

LFO Recommended	-	-	95,691	-	-	-	95,691	1	0.50
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package reduces Other Funds expenditure limitation by \$867. This reduction represents the Board's portion of the prorated cost savings by sharing an Accountant 2 position, established under the Mortuary and Cemetery Board for the purpose of providing budget and accounting services, in lieu of using DAS Shared Client Services. The Board's estimated share of the position is \$12,565, or 8%, which will be paid out of Professional Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	(867)	-	-	-	(867)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2013-15 Agy. Leg. Adopted	-	-	740,203	-	-	-	740,203	3	2.75
2013-15 Ebds, SS & Admin Act	-	-	16,026	-	-	-	16,026	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2013-15 Leg Approved Budget	-	-	756,229	-	-	-	756,229	3	2.75
2013-15 Leg Approved Budget (Base)	-	-	756,229	-	-	-	756,229	3	2.75
Summary of Base Adjustments	-	-	6,154	-	-	-	6,154	-	-
2015-17 Base Budget	-	-	762,383	-	-	-	762,383	3	2.75
010: Non-PICS Pers Svc/Vacancy Factor	-	-	1,060	-	-	-	1,060	-	-
030: Inflation & Price List Adjustments	-	-	36,855	-	-	-	36,855	-	-
2015-17 Current Service Level	-	-	800,298	-	-	-	800,298	3	2.75
Adjusted 2015-17 Current Service Level	-	-	800,298	-	-	-	800,298	3	2.75
Total LFO Recommended Packages	-	-	109,838	-	-	-	109,838	1	0.75
2015-17 Legislative Actions	-	-	910,136	-	-	-	910,136	4	3.50
Net change from 2013-15 Leg Approved Budget	-	-	153,907	-	-	-	153,907	1	0.75
Percent change from 2013-15 Leg Approved Budget	0.0%	0.0%	20.4%	0.0%	0.0%	0.0%	20.4%	33.3%	27.3%
Net change from 2015-17 Current Service Level	-	-	109,838	-	-	-	109,838	1	0.75
Percent change from 2015-17 Current Service Level	0.0%	0.0%	13.7%	0.0%	0.0%	0.0%	13.7%	33.3%	27.3%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 150 Increased Veterinary Investigative Workload

Package Description This package includes \$110,705 Other Funds expenditure limitation to establish a permanent full-time investigator position. The position is anticipated to begin January 1, 2016 once the program is established. This position will conduct initial and random yearly annual inspection of registered veterinary facilities. This package also includes estimated revenues of \$150,000 Other Funds for the establishment of a \$150 annual veterinary facility registration fee. The registration of veterinary facilities program is contingent on passage of HB 2474.

LFO Recommendation Approve as modified.

LFO Recommended	-	-	110,705	-	-	-	110,705	1	0.75
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 801 LFO Analyst Adjustments

Package Description This package reduces Other Funds expenditure limitation by \$867. This reduction represents the Board's portion of the prorated cost savings by sharing an Accountant 2 position, established under the Mortuary and Cemetery Board for the purpose of providing budget and accounting services, in lieu of using DAS Shared Client Services. The Board's estimated share of the position is \$26,144, or 17%, which will be paid out of Professional Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	(867)	-	-	-	(867)	-	-
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Legislatively Proposed 2015-2017 Key Performance Measures

Agency: MORTUARY & CEMETERY BOARD

Mission: The mission of the Oregon Mortuary and Cemetery Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.		Approved KPM	51.00	75.00	75.00
2 - Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.		Approved KPM	55.00	80.00	80.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved KPM	89.00	96.00	96.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved KPM	82.00	96.00	96.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved KPM	90.00	96.00	96.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Helpfulness	Approved KPM	88.00	96.00	96.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved KPM	87.00	96.00	96.00
3 - Customer Service - Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Timeliness	Approved KPM	89.00	96.00	96.00
4 - Best Practices - Percent of total best practices met by the Board.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action:

Legislatively Proposed 2015-2017 Key Performance Measures

Agency: BOARD OF NATUROPATHIC MEDICINE, OREGON

Mission: The mission of the Oregon Board of Naturopathic Medicine is to protect the public by licensing and regulating Naturopathic physicians. The Board will promote physician excellence and will foster communication within the profession and with the public.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - Average time from receipt of a new complaint to completion of the investigation. (months)		Approved KPM	6.50	6.00	6.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Accuracy	Approved KPM	95.00	95.00	95.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Availability of Information	Approved KPM	96.00	95.00	95.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Expertise	Approved KPM	98.00	95.00	95.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Helpfulness	Approved KPM	95.00	95.00	95.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Overall	Approved KPM	98.00	95.00	95.00
3 - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Timeliness	Approved KPM	97.00	95.00	95.00
4 - Percent of total best practices met by the Board.		Approved KPM	99.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action:

Legislatively Proposed 2015-2017 Key Performance Measures

Agency: OCCUPATIONAL THERAPY LICENSING BOARD

Mission: The mission of the Occupational Therapy Licensing Board is to protect the public by supervising occupational therapy practice to assure the safe and ethical delivery of services in Oregon.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Accuracy	Approved KPM	95.00	95.00	95.00
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Availability of Information	Approved KPM	95.00	95.00	95.00
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Expertise	Approved KPM	95.00	95.00	95.00
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Helpfulness	Approved KPM	97.00	95.00	95.00
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved KPM	95.00	95.00	95.00
3 - CUSTOMER SATISFACTION: Percent of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information	Timeliness	Approved KPM	96.00	95.00	95.00
4 - BEST PRACTICES: Percent of total best practices met by the Board.		Approved KPM	100.00	100.00	100.00
5 - TIMELY LICENSING ? Percent of licensing applications processed within target.		Approved KPM	97.00	100.00	100.00

Agency: OCCUPATIONAL THERAPY LICENSING BOARD

Mission: The mission of the Occupational Therapy Licensing Board is to protect the public by supervising occupational therapy practice to assure the safe and ethical delivery of services in Oregon.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
6 - TIMELY RESOLUTION OF COMPLAINTS - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action:

Legislatively Proposed 2015-2017 Key Performance Measures

Agency: Medical Imaging, Board of

Mission: The mission of the Oregon Board of Medical Imaging is to promote, preserve and protect the public health, safety and welfare of Oregonians who are undergoing medical imaging studies performed by agency licensees for the purpose of medical diagnosis and therapy.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
3 - TIMELY LICENSURE - Percent of initial and renewal license and limited permit applications from qualified applicants that are processed within 10 business days.		Approved KPM	83.00	100.00	100.00
4 - AUTOMATION - Percent of license and limited permit applications from qualified applicants that are processed using an automated procedure.		Approved KPM	48.00	50.00	50.00
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved KPM	79.00	95.00	95.00
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved KPM	69.00	95.00	95.00
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved KPM	82.00	95.00	95.00
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Helpfulness	Approved KPM	75.00	95.00	95.00
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved KPM	81.00	95.00	95.00

Agency: Medical Imaging, Board of

Mission: The mission of the Oregon Board of Medical Imaging is to promote, preserve and protect the public health, safety and welfare of Oregonians who are undergoing medical imaging studies performed by agency licensees for the purpose of medical diagnosis and therapy.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
5 - CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Timeliness	Approved KPM	83.00	95.00	95.00
6 - DISCIPLINE RESOLUTION - Percentage and number of complaints resolved by means other than from formal administrative hearings within a year.		Approved KPM	100.00	98.00	98.00
7 - BEST PRACTICES - Percent of total best practices met by the Board.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action:

Legislatively Proposed 2015-2017 Key Performance Measures

Agency: SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY

Mission: The Board adopts rules governing standards of practice, investigates alleged violations and grants, denies, suspends and revokes licenses for Speech-Language Pathologists, Speech-Language Pathology Assistants, and Audiologists for consumer protection.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - Percentage of School District Compliance with SLPA supervision requirements outlined in OAR 335-095-0050.		Approved KPM	40.00	60.00	60.00
2 - Compliant Professional Development Reported - Percentage of licensees audited who are in compliance with continuing professional development requirements		Approved KPM	90.00	85.00	0.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved KPM	91.00	94.00	94.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved KPM	85.00	94.00	94.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved KPM	91.00	94.00	94.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Helpfulness	Approved KPM	88.00	94.00	94.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved KPM	88.00	94.00	94.00
3 - Percentage of customers rating their satisfaction with the agency's customer service as 'good' or 'excellent': overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Timeliness	Approved KPM	89.00	94.00	94.00
4 - Best Practices - Percent of total best practices met by the Board.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action:

Legislatively Proposed 2015-2017 Key Performance Measures

Agency: VETERINARY MEDICAL EXAMINING BOARD

Mission: To protect animal health and welfare, public health, and consumers of veterinary services.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2016	Target 2017
1 - Public Protection – Average time from receipt of a new complaint to completion of the investigation.		Approved KPM	128.00	125.00	125.00
2 - Public Protection – Percent of decisions not contested, appealed and/or upheld on appeal.		Approved KPM	90.00	95.00	95.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Accuracy	Approved KPM	33.00	90.00	90.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Availability of Information	Approved KPM	20.00	90.00	90.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Expertise	Approved KPM	33.00	90.00	90.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Helpfulness	Approved KPM	43.00	90.00	90.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Overall	Approved KPM	29.00	90.00	90.00
3 - Customer Service – Percent of customers rating their overall satisfaction with the agency above average or excellent.	Timeliness	Approved KPM	29.00	90.00	90.00
4 - Best Practices – Percent of best practices met by the Board.		Approved KPM	100.00	100.00	100.00

LFO Recommendation:

Approve the 2015-2017 Key Performance Measures and targets as proposed.

Sub-Committee Action: