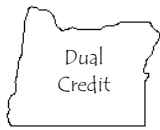


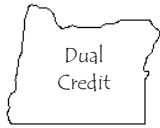
**2014-2015 Oregon Dual Credit FACULTY QUALIFICATION & POLICIES**  
**COMPILED BY DR. LISA REYNOLDS, EDUCATION SPECIALIST,**  
**OREGON DEPARTMENT OF COMMUNITY COLLEGES AND WORKFORCE DEVELOPMENT**

<b>OREGON COMMUNITY COLLEGE</b>	<b>COST PER COURSE/PROGRAM Do FEES SUPPORT PROGRAM?</b>	<b>INSTRUCTOR REQUIREMENTS?</b> AT = Academic Transfer CTE = Career & Technical	<b>INSTRUCTORS SUBMIT TRANSCRIPTS? WHAT ELSE?</b>
<b>BLUE MOUNTAIN</b>	\$10/credit. Fees go to General Fund	AT - Masters in discipline or Masters + 20 graduate credits in discipline. CTE – Professional/technical teachers must have appropriate combination of Education and experience (generally accomplished via CTE Endorsement)	Instructors must submit a Request to teach Dual Credit Courses form which lists the courses they wish to teach for dual credit, a BMCC Employment Application, and course syllabi.
<b>CENTRAL OREGON</b>	CTE and AT: \$15/credit. Positions are paid from other General Fund accounts but fees pay faculty mentor stipends and travel expenses related to high school teacher mentoring.	AT - masters in content area or provisional approval based on Bachelors + 15 credits of graduate-level coursework in the content area. CTE - Combination of education and industry experience as required in the content area.	AT and CTE - Yes. All high school teachers submit transcripts and an approval application where they describe their relevant work experience and degrees.
<b>CHEMEKETA</b>	\$25/year- Students pay the high school and Chemeketa then invoices the high school at the end of the year. \$20 of fee goes to Chemeketa and the high school keeps the remaining \$5. Fees support program at both college and high school.	Masters in subject or Masters + 24-30 graduate hours in discipline for AT. Experience is considered for CTE	Online application process to include transcripts, résumé and information about experience and course syllabus
<b>CLACKAMAS</b>	\$10/credit. Fees support program.	AT- masters in subject or masters + 24-30 graduate hours in discipline. Alternative approval options available if approved by college president. CTE – bachelor’s degree and/or industry experience related to program/subject.	All submit transcripts and resume, course outlines, exams & text information



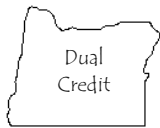
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<p><b>CLATSOP</b></p>	<p>CTE: no fee          AT: \$30/course for transcription – Fees support General Fund.</p>	<p>AT- Dual Credit Instructors must have a Master's degree in the primary subject area taught or a Master's degree in another subject area plus 30 graduate quarter credits in the primary subject area. Instructors with a minimum of 24 graduate quarter credits towards a Master's degree in the primary subject area while demonstrating evidence of active progress toward obtaining a Master's degree will be approved provisionally. Coastal Commitment Instructors have a Bachelor's degree in the subject matter and Master's degree in Education or another subject area. The Instructors work with a Clatsop Community College Faculty and/or Instructional mentor(s).</p> <p>CTE- 1) a Master's degree in education or related subject area; 2) a Baccalaureate degree in education or related subject area and a minimum of three years of recent full-time verifiable work experience in the subject area to be taught (experience teaching in the subject area will be considered work experience); or 3) a Baccalaureate degree and a nationally recognized certification in the subject area. In addition to the above qualifications, applicant must possess a state and/or national industry licensure/certificate required or considered essential for practice in the industry directly related to the credential field.</p>	<p>Yes. Transcripts, 2 letters of reference, certifications &amp; licenses</p>
<p><b>COLUMBIA GORGE</b></p>	<p>CTE and AT:          \$44.50/course,          \$89/sequence</p>	<p>AT- masters in content area or 30 hours of graduate credit in content area. CTE- Combination of degree/relevant work experience must be approved by college using on-campus CTE instructor standards (number of years work experience varies depending on</p>	<p>Yes. In addition to transcripts, submit CGCC application form, resume and two letters of recommendation.</p>



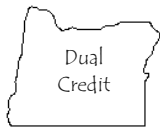
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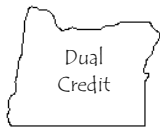
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<b>KLAMATH</b>	No fees	<p>AT – 1) Master’s in subject, OR 2) Master’s in related area + 30 quarter hours of graduate credit in the subject area, OR 3) Presidential approval of study, teaching experience, professional performance and or licensing in subject area.</p> <p>CTE – 1) Hold a master’s degree in the subject area (or hold a master’s degree in a related area and have completed at least 30 quarter hours of upper division credit in the subject area) and have a minimum of three years of recent full-time non-teaching experience in the subject area, OR 2) Hold a bachelor’s degree in the subject area (or hold a bachelor’s degree in a related area and have completed at least 30 quarter hours of upper division credit in the subject area) and have a minimum of four years of recent full-time non-teaching experience in the subject area, OR 3) Hold an associates of applied science degree in the subject area, and have a minimum of five years of recent (less than 4 years old) full-time non-teaching experience in the subject area, OR 4) Have a high level of demonstrable competency gained through a combination of study, teaching experiences and/or professional performance on the subject area, and/or have the qualifications set by the licensing or accrediting organization for the subject area, and have a minimum of five years of recent full-time non-teaching experience.</p>	Yes. All submit application, resume, certifications and syllabi.
<b>LANE</b>	No fees (Tuition and fees waived)	AT – Varies; generally masters in discipline or M.Ed./MAT with 24-30 graduate quarter credit hours in discipline; sometimes experience	Yes. Instructors also submit resume, copy of TSPC license, supporting documentation



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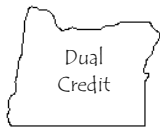
		required. CTE - TSPC vocational certification for the content area.	and course syllabus.
<b>LINN BENTON</b>	One time \$25 fee Fees to General Fund	AT - 27 graduate credits in subject matter. CTE - professional competency. The same qualifications as regular faculty.	HS instructors submit transcripts and application explaining level of experience. Scope & depth must match LBCC
<b>MT. HOOD</b>	No Fee	AT - Masters in content; Masters in another area + 24 graduate credits in content; Presidential Waiver. CTE - 3 years' work experience or occupational competency plus specialty training.	College Now application, syllabus, resume, TSPC, other credentials dependent upon content or program area
<b>OREGON COAST</b>	Dual Credit not currently offered		
<b>PORTLAND</b>	No fees	AT- Generally a Masters in the subject area. Specific requirements vary by subject area. CTE - Varies from a Masters + experience to demonstrated competency. Each department has their own qualifications.	Yes. AT & CTE instructors submit comprehensive resume or CV. Sometimes additional documentation is requested to support experience.
<b>ROGUE</b>	No fees	Same requirements as for hiring on-campus part-time faculty.	Yes. Instructors complete RCC on-line application (same at PT faculty), submit transcripts, letter of recommendation, criminal background check, employment history, references, and all information that PT faculty submit when applying to the college.



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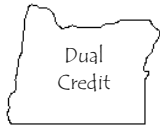
<b>SOUTHWESTERN OREGON</b>	No fees	Same requirements as for hiring on-campus faculty.	All submit transcripts, résumé and information about experience and course syllabus
<b>TILLAMOOK BAY</b>	No fees.	Qualifications same as for CC regular faculty. AT-masters in subject area or in related area + 30 quarter hours in subject area. CTE-varies.	Resume and transcripts.
<b>TREASURE VALLEY</b>	\$40/credit for Col-Cred AT \$19/credit fees for College Choice (space available classes one week before beginning of	AT meet campus hiring requirements – Masters with min. 18 graduate credits in subject area. CTE use campus CTE requirements	All submit transcripts and complete college application
<b>UMPQUA</b>	No Fees No cost per course/credit.	AT – Currently Master’s in discipline or MAT + 12 graduate credits in discipline. CTE – 1) AAS + 5 years directly-related experience, OR 2) journeyman or other industry credential + 5 years’ experience, OR 3) BS/BA in primary field + 3 years’ experience	Instructors complete employment application, submit transcripts, complete dual credit approval paperwork, and meet with Department Chair.

<b>OREGON UNIVERSITY</b>	<b>COST PER COURSE/PROGRAM DO FEES SUPPORT PROGRAM?</b>	<b>INSTRUCTOR REQUIREMENTS?</b>	<b>INSTRUCTORS SUBMIT TRANSCRIPTS? WHAT ELSE?</b>
<b>EASTERN OREGON UNIVERSITY</b>	\$10 Credit BY Proficiency \$40 on Campus or Dual Credit \$88 online  No, fees do not support	1. Masters degree or 20 graduate credit in discipline or 45 graduate credits in education and discipline 2. 3 years experience 3. Completed PLC training	1. Request to Teach form 2. Transcripts 3. Resume



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	program		
<b>OREGON INSTITUTE OF TECHNOLOGY</b>	\$25.00 per credit. Yes, the tuition supports the ACP office	Varies per dept. Same qualifications as adjuncts. Masters required but not always in discipline.	Transcripts, Vita, syllabus for each course
<b>PORTLAND STATE UNIVERSITY</b>	\$230 per 4-credit class; fees support the program	In all cases, consistent with selection process employed by University departments for adjunct instructors.	Candidates submit transcripts and a CV . There is an expectation that the instructor has taught an equivalent course for two years. Approval is contingent on an interview by the faculty liaison in the Department and an assessment of training needs.
<b>SOUTHERN OREGON UNIVERSITY</b>	Advanced Southern Credit is \$41.00 per credit or \$164.00 for a 4 credit course in 2014-2015. Yes, fees support the program. High school instructors also receive a 14% rebate of student tuition to re-invest in their curriculum.	Minimum of a Master's degree and curriculum that aligns with Lower Division SOU course work. Instructors must meet the same criteria as adjunct faculty at SOU.	Instructors submit a course proposal form, syllabus, course outline and resume or CV. Math instructors must submit undergraduate and graduate level transcripts.
<b>WESTERN OREGON UNIVERSITY</b>	\$30 per student per year. No limit on number of courses taken per year. Student paid	All high school instructors are reviewed by WOU faculty and all must complete a training process. Each instructor is	WOU will cross score 20% of student portfolios. Instructors are required to provide completed



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	fees cover a portion of the costs. The university subsidizes the rest	required to actively participate in a PLC with WOU faculty for continued collaboration and professional growth.	student work portfolios annually for review and cross scoring.
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