

Oregon State Library

Senate Bill 5519

Joint Ways and Means Committee
General Government Subcommittee

MaryKay Dahlgreen, State Librarian
March 2 & 3, 2015



Oregon
State
Library



Oregon State Library Presentation

Day 1

- Services and Programs

Day 2

- Strategic Plan 2014-2017 & Public Testimony



- 1905 Legislature established the Oregon Library Commission
- 1907 Oregon Documents Depository Program established
- 1939 State Library Building completed and opened
- 1956 Federal Library Services Act passed
- 1969 Talking Book and Braille Library moved from the Multnomah County Library to the Oregon State Library
- 1993 Government Information and Library Services state agency assessment instituted
- 2006 Online Oregon Documents Repository created



ORS 357.005

State Library duties and powers

- Promote adequate library services for all of the people of this state.
- Provide advice and assistance to libraries, to library boards, to units of local government empowered to establish libraries.
- Maintain and develop appropriate collections of library materials to supplement the collections and services of other libraries in the state and to meet the reference and research needs of the Legislative Assembly and of the state government by providing library services thereto.
- Provide library services to people who are blind or print-disabled in cooperation with the United States Library of Congress.
- Prescribe the conditions for the use of state documents in depository libraries and provide for permanent public access to state government publications.



State Library Board of Trustees
appointed by the Governor

State Librarian

Operations

Government
Information
and Library
Service

Library
Support and
Development
Services

Talking Book
and Braille
Library



ORS 357.005

Library Support and Development Services

- Promote adequate library services for all of the people of this state.
- Provide advice and assistance to libraries, to library boards, to units of local government empowered to establish libraries.



Library Support and Development
Services

Program Manager (.5 FTE)
Administrative Specialist

**Youth
Services**

**One -
Librarian**

**One - Program
Analyst 2**

**Electronic
Services/
Technology**

**Two -
Librarian**

**Federal
Grant
Administri
on**

**One -
Librarian**



Oregon
State
Library

- 131 Public Libraries
- 56 Academic Libraries
- 1200 K-12 Schools
- 9 Tribal Libraries
- Community leaders
- Library staff





Youth Services



- Oregon School Library Information Systems
 - Web Portal available to all K-12 students in Oregon
- Summer Reading Program
 - Materials available to all public libraries
- Consulting and Technical Assistance
 - With libraries, state agencies, non-profits, and local communities
- Ready to Read Grant Program
 - State general funds for public libraries to serve children

Ready to Read Grant Outcomes

- Young children develop the six early learning skills by the time they start kindergarten.
- Adults enjoy reading, singing, talking, writing, and playing with their young children regularly to help them develop early literacy skills.
- Youth maintain or improve their literacy skills over the summer.
- Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time.
- Adults enjoy spending time engaging in literacy activities with youth regularly to help them develop literacy skills.
- Public libraries make an extra effort to engage underserved youth in grant-funded activities.



Policy Package #102

Ready to Read program becomes the Reading for Success program.

Key components:

- increase eligible ages from 0-14 to 0-17,
- increase minimum grant from \$1,000 to \$1,200,
- allow public libraries to use funds for expanded learning opportunities for school age youth (out of school time)
- greater emphasis on outcomes,
- specifically target underserved children and families.

\$139,759 General Fund increase



Electronic Services/Technology

Libraries of Oregon

Home FAQ About

I want to...

- find a library
- see digital books/images
- do research

Highlighted Services

OREGON
Digital Library

The Oregon Digital Library is a joint initiative by the Oregon State University Library and the State Library of Oregon that seeks to provide a comprehensive search portal for digital collections in Oregon.

THE BEND BULLETIN

The Oregon Digital Newspaper Program (ODNP) is an initiative by the University of Oregon to digitize historic newspaper content and make it available to the public.

Your are currently accessing the Libraries of Oregon portal from Salem, OR, United States
Find your nearest library

Libraries of Oregon

Home Browse Topics Do Research Use Jobs Resources

Libraries of Oregon is a website that connects Oregon residents to statewide library resources and local public libraries. From here you can access databases that house articles, video clips, podcasts, and images from encyclopedias, almanacs newspapers, and magazines or use the 24/7 ask-a-librarian service to satisfy their information needs. These subscription databases, which are not freely available on the internet, and the ask-a-librarian service are paid with federal Library Services and Technology Act (LSTA) funds administered by the Oregon State Library. Oregon public libraries offer these same resources locally, and you can use the library locator to find your nearest public library.

QuickLinks

- Browse Topics
- Find Research

Need Help?

Ask a librarian
Get help 24/7

Send

Oregon Library Passport

Oregon Library PASSPORT
Program

- Participating Libraries
- Benefits for Libraries
- Benefits for Patrons

Answerland

Get answers to all kinds of q

Chat with us Email us Text us

Your question (required)

Your name (optional)

Your library (optional)

- Libraries of Oregon
 - Provide access to federally funded databases & locate local libraries
- Technology Consulting
 - Assisting local libraries plan for appropriate technology
- Answerland
 - Online chat and text reference
- Online databases
 - Online library resources available to all Oregonians via local libraries, schools and at home



Federal Grant Administration

- \$2.1 Million Library Services and Technology Act grants to states program
 - Funds statewide projects and competitive grants to local communities via their libraries
- Requires Match and Maintenance of Effort

Maintenance of Effort (MOE)

- Requires the State Library to:
 - Not replace existing state funds with federal grant dollars
 - Spend the state dollars for the same purposes as allowed by the federal grant dollars
- We use state money that supports Talking Book and Braille and Ready to Read programs to meet our MOE requirement



ORS 357.005

Talking book and Braille Library

- Provide library services to Oregonians who are blind or print-disabled in cooperation with the United States Library of Congress.



Talking Book and Braille Library

Program Manager (.5 FTE)
Student Worker

Circulation

One - State Library
Specialist 2

Two - State
Library Specialist 1

Collections

One - State
Library Specialist 2

Outreach & Customer Care

One - Librarian

One -
Administrative
Specialist 2

One - State
Library Specialist 2



Talking Book and Braille Library

Services for eligible Oregonians who cannot read conventional text or hold conventional books.

Age	Talking Book and Braille Library Users
0-18	168 (3%)
19-40	334 (7%)
41-60	769 (15%)
61-80	1,760 (34%)
Over 80	2,098 (41%)



Circulation

- Players and digital books are sent to eligible Oregonians and returned to TBABS via U.S. Mail under the provisions of *Free Matter for the Blind* (Domestic Mail Manual E040)
- Eligible Oregonians who have access to high speed internet can download materials directly from *Braille and Audio Reading Download (BARD)*, iOS app available





Collections

- From the National Library Service for the Blind:
 - Audio books and magazines
 - Braille books and magazines
 - Downloadable audio books
- National and Oregon newspapers
- Descriptive videos

Outreach & Customer Care

- Outreach to:
 - Assisted living and nursing facilities staff and residents
 - Service organization members
 - Public library staff and patrons
 - State agency staff
- Staff follow up with newly registered patrons to assure ability to use the service
- Staff provide assistance selecting materials



Policy Package #100

Sustain current service levels within Talking Book and Braille Library

Shifts State Library Specialist 1 from Other Funds to General Fund because donation accounts are no longer sufficient to fund this position.

\$49,078 General Fund increase*

* Position control system issue



ORS 357.005

Government Information and Library Services

- Maintain and develop appropriate collections of library materials to supplement the collections and services of other libraries in the state and to meet the reference and research needs of the Legislative Assembly and of the state government by providing library services thereto.
- Prescribe the conditions for the use of state documents in depository libraries and provide for permanent public access to state government publications.



Government Information and Library Services

Program Manager

Interlibrary Loan/ Document Delivery

Two - State Library
Specialist 2
One -
Administrative
Specialist 2

Reference/Outreach/ Collection Development

One - State Library
Specialist 1
Five - Librarian

Technical Services

Four - State
Library Specialist 2
One -
Administrative
Specialist 2
One - Librarian
Two - Student
Office Workers



Oregon
State
Library

File Edit View History Bookmarks Tools Help

OSL Oregon State Library: State ... x

library.state.or.us

STATE EMPLOYEE INFORMATION CENTER

A service of the Oregon State Library

Getting Started

Getting Started
Quick access to popular resources

New Users
Register today. Resources and services are available to all State of Oregon employees.

Research Tools
Including articles, journals, books, and legislation

Collections
Search for books, print, video, and other material

Services
Training, tools and support to make your job easier

Search

OSL Collections/Catalog Journals By Title

keyword Find books, videos & more Search

Quick services

Log In to Order, Borrow, Renew
Online Catalog
Maintain your account
Request Research assistance
Training, orientations, and events

Need Help?

Go to Help Resources

Librarians standing by
Start a Help Session

About us

Contact Us
Newsletter and blogs
Book a Librarian
Library hours and directions
Cost for services
Website feedback
Advisory Council

Spotlight

Today's eClips

Items of interest in the Library Collections

Upcoming Census Training on Race & Ethnicity

Census Bureau proposes termination of ACS "3-Year Data" Product

2015 Federal Poverty Guidelines

3.67 % of Oregon Jobs Lost or Displaced

Older entries

Popular links: Catalog | Books 24x7 | Databases | Request Materials | eClips | Feedback | Contact Us

Oregon State Library 250 Winter St NE Salem OR 97301 | Library Help: 503-378-8800

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Oregon State Library

Government Information and Library Services

- Eligible Recipients of Library Services:
 - (1) State officials, including Legislators;
 - (2) State employees;
 - (3) Former statewide-elected government officials.

• Register at:
<http://library.state.or.us/register>

• Number Registered: 8,266

• Percent of State Employees: 21%



Library Materials

- Peer reviewed journal articles
- Scientific reports and journals
- Historic publications
- State and federal publications
- Subject specific books and journals





Library Services

- Librarians and trained paraprofessionals assist state agency staff with information requests.
- Develop, maintain, and provide access to pertinent information collections.
- Borrow items from other libraries in Oregon and the U.S. for use in state agency work.
- Training in using resources and materials
- Current issue tracking
- Outreach to state agency staff and Legislature

Agency Reports



Agency Budget Drivers/Environmental Factors

- Rapid pace of change in library technology requires rapid response by State Library staff.
- Reduction in local library budgets and increasing use of local libraries requires increased State Library support with grants and consulting.
- Changes in the use of library materials and library spaces requires re-evaluation of spaces and materials.
- Sophisticated information needs of state agency staff requires sophisticated materials and services collected and maintained by the State Library.
- Aging population requires providing legacy services as well as current services.



Agency Budget Drivers/Environmental Factors

- Donation fund and interest on endowment fund are running low.
- Increasing expectations of rapid change to accommodate new technologies.
- Sophisticated information needs of state agency staff.
- Aging population requires additional services.



Key Performance Measures	Results
# of research assistance transactions for state employees	Under target , slight decrease
% of state employees registered to use State Employee Information Center	Above target, 2% increase
Cost per state employee contact	Under target, from \$4.20 to \$3.70
Average daily visits to the search engine for Oregon.gov	Under target, decrease This search engine is being phased out.
Number of individuals registered to receive Talking Book and Braille services	Under target, no change
% of eligible users who are registered for Talking Book and Braille services	Under target, no change
# of audio books and Braille books checked out per year	Under target, no change
Cost per circulation	Under target, decrease



Key Performance Measures	Results
<p>% of public library grantees incorporating best practices in their services to children.</p>	<p>Under target, 2% increase</p>
<p>Average daily visits to Library-funded databases.</p>	<p>Under target, decrease</p>
<p>Average daily visits to the Library-funded Oregon School Library Information System.</p>	<p>Under target, decrease</p>
<p>Average daily visits to the Library-funded Answerland virtual reference site.</p>	<p>Under target, decrease</p>
<p>% of customers rating their satisfaction as “good” or “excellent”</p>	<p>Under target, 1% increase</p>
<p>% of best practices met by Board</p>	

Day Two Presentation

- Recent Changes
- State Library Strategic Plan 2014-2017
- Public Testimony

Appendix

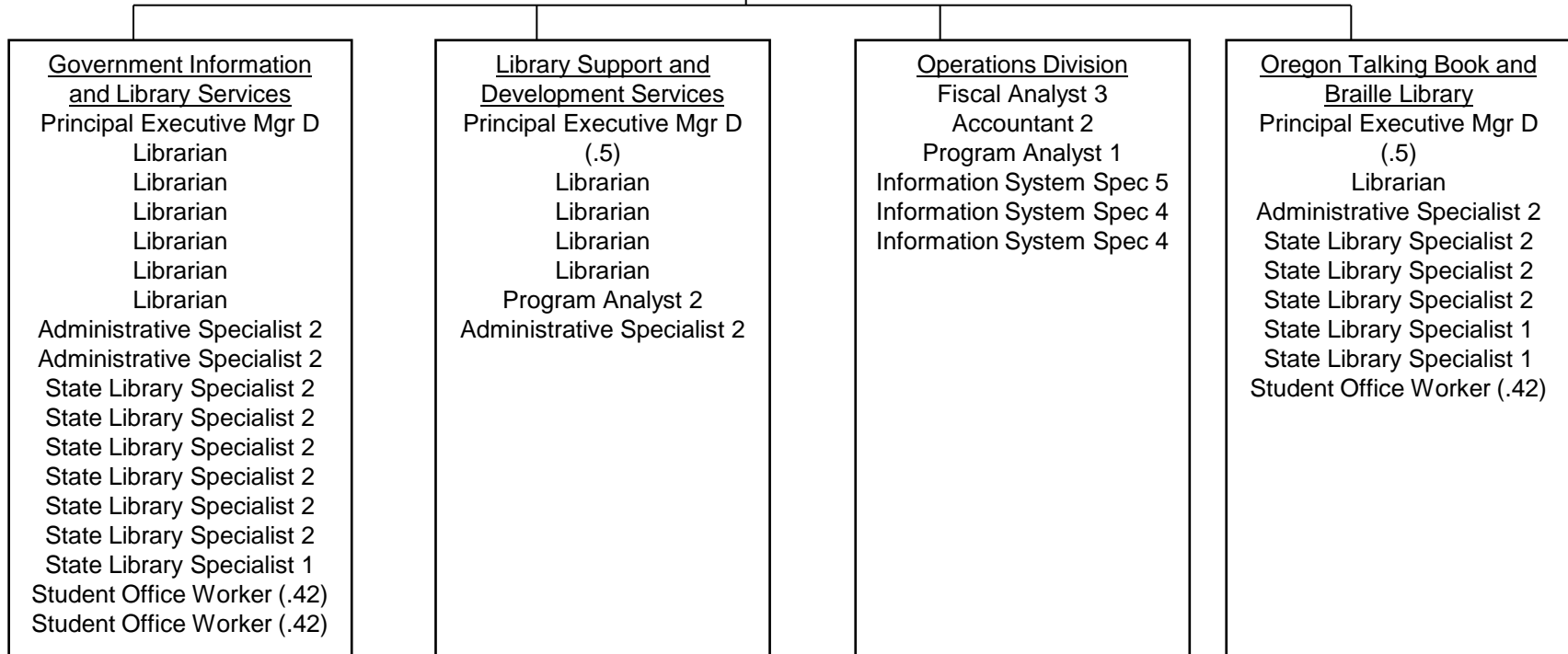


Oregon
State
Library

State Library Board of
Trustees
7 members

Office of the State Librarian
Principal Executive Mgr G
Administrative Specialist 2

Positions = 41
Full-Time Equivalent (FTE) = 39.26





Agency Staffing 2013-2015

Current ratio of managers to non-managers: 1:9.81

Librarian position opened in January 2013, was not filled due to Legislative direction.

Information Services Specialist Four position opened in July 2014, was not filled pending strategic planning

Reviewing current needs has resulted in an updated job description and job posting.

Reviewing positions in information technology to determine best approach given needs and resources



Policy Package #080

Adjusts budgeted expenditures to reflect a two year budget.

Since the State Library was funded for only one year in the 2013 Legislative session and the second year was approved in the May 2014 Emergency Board session, this package increases our 2015-2017 budget and staffing to reflect the actual costs of a two year budget.



Policy Package #101

Library Operations Realignment

Key components:

Aligning staffing with current management capacity

IT serves an agency wide function as are other functions that sit in the Operations Division

No fiscal change*

* Position Information Control System issue

Legislation

- **SB 5519**
 - Appropriates money from the General Fund and limits biennial expenditures from other and federal funds to the State Library for biennial expenses.
- **HB 2479**
 - Increases eligible ages from 0-14 to 0-17,
 - Increases minimum grant
 - Allows public libraries to use funds for expanded learning opportunities for school age youth (out of school time)
 - Puts greater emphasis on outcomes,
 - Specifically targets underserved children and families.
- **HB 2650***
 - Directs the State Library to distribute grants to school districts for early reading programs provided during the summer.