



Oregon

John A. Kitzhaber, MD, Governor

Department of Administrative Services

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January 21, 2014

Honorable Richard Devlin, Co-Chair
Honorable Peter Buckley, Co-Chair
Interim Joint Ways and Means Committee
900 Court Street NE
H-178 State Capitol
Salem, Oregon 97301-4048

Dear Co-Chairs Devlin and Buckley and Committee Members:

Overview of Projects

Below is the requested progress report on the implementation of the original State Library Reorganization report received on October 25, 2013 and the revised report received on November 6, 2013 from Senator Steiner Hayward and Representative Nathanson by the COO's office in the Department of Administrative Services (DAS); the Oregon State Library (OSL); the Secretary of State – Archives Division (Archives); Oregon Historical Society (OHS); and State of Oregon Law Library (SOLL).

The DAS Office of the COO was identified to convene and facilitate the creation of an implementation plan with the team of four representatives. This is a progress report and the work it reflects has been collaboratively produced by representatives from the OSL, the Archives, OHS, SOLL and DAS.

Agency Action

Background

In 2011, the Ways and Means General Government Subcommittee asked that the Oregon State Library, State of Oregon Law Library and the Secretary of State – Archives Division meet and review the services that each provide to identify areas where collaboration and/or consolidation could deliver the services in the most efficient manner possible. A report was created and presented to the subcommittee in February 2012 that identified twenty-seven items the entities agreed to collaborate on or consolidate. Work on some of those items began.

Another group was convened in early 2013, and included members from 2011 as well as Library staff. A report was submitted to the Ways and Means General Government Subcommittee in September 2013. Based on that report, Senator Steiner Hayward and Representative Nathanson issued the Library Reorganization Report. As a result of the Report, the current team, consisting of representatives from each of the entities listed above teamed up to create an implementation plan.

It is important to note that the substantial scope of the report recommendations not only reflects a change in service delivery for Oregonians, but offers the opportunity for these groups to work collaboratively to find an effective solution.

The implementation planning team is in the process of developing plans based on the forty-two report recommendations. Please note that the team decided to address the 'Creation of an Integrated Online Reference System Project' separately from the broader State Library redesign project. Progress, to date, on both projects is as follows:

Integrated Online Reference System (Portal) Project Status

The team agreed to have all four entities demonstrate their current online reference systems to evaluate whether one system could be used for all, and what features were necessary to move forward. The team agreed that no single existing system would be a good fit for the needs of all entities. Further, the team agreed that any new system (portal) would need to work with each entity's existing system.

A multi-step approach for the web presence is currently under consideration by the group where the initial phase would link existing programs together and a secondary phase could be developed and planned for during the 2015-2017 biennium. Currently the team is in an information gathering mode. Outside experts from the Information Technology profession are being asked to demonstrate tools already in existence and what it would take to develop and implement the first and second phases. To date, NICUSA has presented.

Given the initial research and expert advice received to date, the team believes the most viable option in the 2015-2017 biennium is the creation of a single portal-like system to overlay the current individual existing information systems.

The long term goal may be to have integrated search results. For example, under the envisioned portal, a user could type in the term "Beach Bill" and the application would search the database of each entity and return results from any entity that contained a record. By clicking on the result, the user could access the record without having to retype the search.

State Library Implementation Planning Project Status

Soon after the completion of the online presentations, the team created a matrix for the remainder of the report recommendations. Each team member was asked to rank the recommendation on a scale of 1 (easiest) to 5 (most difficult) to implement. The results were tabulated by the COO's Office and an overall ranking assigned. Next, the team developed a production timeline populated with forty-two specific tasks from the Reorganization Plan.

Process strategies to build team momentum have included the development of a tracking spreadsheet, which takes the Reorganization Report's recommendations and assigns a responsible lead party who is responsible for drafting a high level implementation plan, highlighting any changes that would need to be made, any work that has been done to date and how the function will be delivered after the transition.

By using smaller interactions to work together, the team is making progress on both projects. They have chosen a collaborative approach that offers feedback throughout the drafting of the plan to come up with a final plan that all can live with.

Next steps beyond the development of the implementation plan include: outreach planning and the development of a legislative concept(s) to revise existing statutes to reflect the changes being implemented. All three state agencies expect to submit 2015-2017 agency budget requests that correspond to implementing the changes outlined. Please note that OHS is not a state agency and would require state funding if it is to assume any new responsibilities per the ultimate plan.

Action Requested

The Department and agency cosigners respectfully request acknowledgement of this report.

Legislation Affected

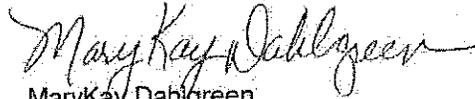
None

Thank you for the opportunity to report on this important project.

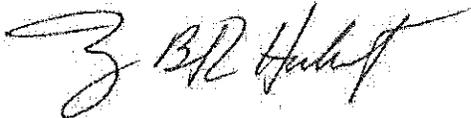
Sincerely,



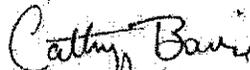
Sarah Miller
Deputy Chief Operating Officer
Department of Administrative Services



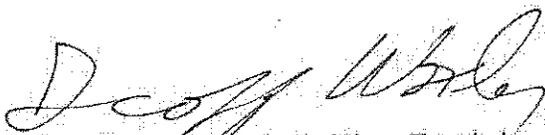
MaryKay Dahlgreen
State Librarian
Oregon State Library



MaryBeth Herkert
State Archivist
Office of the Secretary of State



Cathryn Bowie
Law Librarian
State of Oregon Law Library
Oregon Judicial Department



Geoff Wexler On Behalf of Kerry Tymchuk
Executive Director
Oregon Historical Society

